



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Jermaine Wilson, Mayor Pro-Tem Myron J. (Mike) Griswold, Commissioners Nancy Bauder, Larry Dedeke and Mark Preisinger.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, WPC Superintendent Chuck Staples, City Planner Julie Hurley, Operations Superintendent Curtis Marks, Sr., Katie Logan in for City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Jermaine Wilson opened the meeting with the pledge of allegiance followed by silent meditation.

PRESENTATION:

On behalf of the Governing Body, Mayor Jermaine Wilson presented a plaque to outgoing Mayor Mark Preisinger and thanked him for his term as Mayor and his 10 years of service as a City Commissioner.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Griswold moved to approve the minutes from the January 8, 2019 Regular Meeting as presented. Commissioner Preisinger seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Citizen Participation: None

General Items:

Review of Property on Demolition List – 202 Pottawatomie – City Planner Julie Hurley presented information regarding 202 Pottawatomie that was placed on the demolition list on June 26, 2018 by Resolution B-2203. The property owner was granted an extension to October 9, 2018 to complete the work needed on the property. The property is listed on the Kansas Register of Historic Places and was reviewed by the Leavenworth Preservation Commission (LPC) as required. The LPC reviewed the property at their July 11, 2018 meeting and instructed the owner to commence repairs prior to October 9, 2018. The LPC again reviewed the property at their October 3, 2018 meeting. The property owner was not in attendance. A letter was prepared and sent to the owner requesting a written plan and timeline for completing the repairs. The City Commission reviewed the property at their October 9, 2018 meeting and granted a 90-day extension. The LPC again reviewed the property at their January 2, 2019 meeting. Asbestos shingle siding had been removed leaving exposed tarpaper and revealing what appears to be original siding. No permit for siding has been requested. The owner stated that he submitted an application to the State of Kansas for grant funding to complete the project and that application is being considered in Topeka on February 8,

2019. Recommendation by LPC-remove all tarpaper from the house prior to the City Commission review on January 22, 2019 and that the City Commission grant an extension to allow time for the owner's grant application to be heard on February 8th. As of this time, the tarpaper has not been removed.

Mr. Giles addressed the Commission and was asked if he would know on February 8th if the grant is approved by the State. Mr. Giles said he will still do what is asked to show progress and doesn't know why it is still on the demolition list. If the State denies his request, he still plans to complete the repairs.

Commissioner Preisinger asked when he expects completion of the repairs. Mr. Giles stated as soon as spring and it starts to get warm.

Commissioner Bauder asked if the property still needs to be on the demolition list.

City Manager Kramer stated that being on the demolition list has kept Mr. Giles from being in court with code violations.

Ms. Hurley stated that Mr. Giles was given the criteria that was needed to remove it from the demolition list and the criteria is based on state statutes.

Commissioner Griswold asked if Mr. Giles signed the remediation agreement. Ms. Hurley stated that he has not signed the agreement. Commission Griswold stated that he is not in favor of removing from the list. State Statute also addressed blighted properties in addition to dangerous and unsafe.

Commissioner Griswold moved to grant a 90-day extension to April 22nd. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Bids for Mini-Excavator – Streets Department – Operations Superintendent Curtis Marks, Sr. presented for consideration the purchase of a 2019 Caterpillar Mini-Excavator in the amount of \$62,076.00 from Foley Equipment Company, Wichita KS. Bids were obtained using Sourcewell a national co-operative bidding process that is allowed under the City Purchasing Policy.

Commissioner Preisinger moved to approve the purchase of a 2019 Caterpillar Mini-excavator for \$62,076.00 from Foley Equipment Company. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider 2019 Sidewalk Design Contract - Public Works Director Mike McDonald presented for consideration the approval of a design services agreement with BG Consultants for the 2019 Sidewalk project in an amount not exceed \$49,600.00. BG Consultants was selected to provide the design services for the 2017 Sidewalk Program and a provision allowed for four (4) additional project designs before another round of RFPs was required. This would be the third year of sidewalk design work for the City.

Commissioner Bauder moved to approve the design services agreement with BG Consultants for the 2019 Sidewalk project in an amount not exceed \$49,600.00. Commissioner Preisinger seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider the Purchase of a Refuse Truck – Operations Superintendent Curtis Marks, Sr. presented for consideration the purchase of a refuse truck for the Solid Waste Division totaling \$144,743.31 from Elliott Equipment Company, Grimes, Iowa. Bids were obtained using Sourcewell a national co-operative bidding process that is allowed under the City Purchasing Policy. The purchase will be for a 2019 new truck cab and chassis with refuse compaction body for \$192,743.31 minus a trade in value of \$48,000.00 for the 2010 International 7400 refuse truck with 2010 EZ pack rear load compactor in usable condition for a total purchase price of \$144,743.31.

Commissioner Griswold moved to approve the purchase from Elliott Equipment for the refuse truck in an amount not to exceed \$144,743.31. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Sole Source Purchase of GraniteNet Software Upgrade for Water Pollution Control (WPC) – Public Works Director Mike McDonald presented for consideration the purchase of an upgrade to the existing CUES Granite XP software to CUES GraniteNet Asset Inspection and Decision Support software in the amount of \$37,242.00.

Commissioner Preisinger moved to approve the purchase of the GraniteNet software upgrade for CUES in the amount of \$37,242.00. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Sole Source Agreement with Municode for Recodification – City Clerk Carla Williamson presented for consideration a sole source agreement with Municode for recodification of the City's Code of Ordinances in an amount not to exceed \$35,160.00.

Commissioner Bauder moved to approve the sole source agreement with Municode for the recodification of the Code of Ordinances in an amount not to exceed \$35,160.00. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

First Consideration Ordinance:

First Consideration Ordinance-Rezoning 600 Shawnee and 621 Seneca – City Planner Julie Hurley presented for first consideration an ordinance rezoning 600 Shawnee and 621 Seneca to Residential Mixed Use (RMX). On January 7, 2019, the Planning Commission met and voted 5-0 to recommend approval of the request.

There was a consensus by the Governing Body to place on first consideration.

CONSENT AGENDA:

Commissioner Bauder moved to approve claims for January 5, 2019 through January 18, 2019 in the amount of \$983,186.58; Net amount for Pay #2 effective January 18, 2019 in the amount of \$336,779.25; (Includes Police & Fire Pension of \$11,572.36). Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Commissioner Preisinger:

Asked Operations Superintendent Curtis Marks to talk about the snow and ice plan.

Mr. Marks stated that crews wait until the rain stops before pretreating for ice. When snow reaches a couple inches the plows will begin snow removal and “hot spots” will be treated.

Mayor Wilson:

Asked about a study session to discuss the leaf program.

City Manager Paul Kramer stated that it would be scheduled for a future Study Session.

Adjourn:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Griswold seconded the motion and was unanimously approved.

Time Meeting Adjourned 7:53 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC