



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Jermaine Wilson, Mayor Pro-Tem Myron J. (Mike) Griswold, Commissioners Nancy Bauder, Larry Dedeke and Mark Preisinger.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Police Chief Pat Kitchens, Fire Chief Gary Birch, Fire Marshal Andy Brooks, Human Resources Director Lona Lanter, Human Resources Specialist Michelle Meinert, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Planning and Community Development Director Julie Hurley, Finance Director Ruby Maline, Deputy Finance Director Brandon Mills, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Jermaine Wilson called the meeting to order and opened the meeting with the pledge of allegiance followed by silent meditation

PRESENTATIONS & PROCLAMATION:

Proclamations:

Fire Prevention Week – Fire Marshall Andy Brooks was present to accept the proclamation.

World Polio Day – Maria Minchew was present to accept the proclamation.

Food Day – Bill Kromer was present to accept the proclamation.

Domestic Violence Awareness Month – Jennifer Marsh and Sherry Brown were present to accept the proclamation.

Employee Welcome Ceremony:

The following recently hired full and part time City employees were welcomed:

Shane Adams – Police Officer
Sarah Varley – Police Officer
Austin Allen – Police Officer
Demian Renfrow – Solid Waste Collector
Anthony-David Wilder – Solid Waste Collector
Jacquelyn Porter – City Planner
Ronald Fox – Police Officer
Tristan Milne – Firefighter
James Krayenhagen – Firefighter
Shawn Hund – Police Officer
Sharon Sanborn – Administrative Clerk for HR and CVB
James Heuer – Firefighter

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Dedeke moved to approve the minutes from the September 24, 2019 regular meeting as presented. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Citizen Participation:

David Drake 4622 10th Avenue

- Would like a review of the Stormwater runoff and changing some of the policies for fairness
- Home Depot Stormwater fee is \$3,100.00
- Small businesses and churches grouped in as commercial property
- \$3,100 fee to local church
- Would like a consensus by the Commission to put this on a future study session
- Would like to see it a little more fair

Commissioner Griswold:

- Stated that the Commission had three different discussions
- Wants to look again at the fee schedule and fairness
- Is in support of the Commission coming to a consensus to look at the fee schedule
- 100% behind the program but would like to look at for fairness

There was no consensus by the commission to set a new date at this time.

Commissioner Preisinger said there was a change to the multi-family fees.

After more discussion, Mayor Wilson stated that he would get with the City Manager to look at putting this back on the agenda in the spring.

Kevin Albe – A & K Rentals

- Owns a lot of rental property
- Also concerned about Stormwater rate
- Affects homeowners

Krystal Elliott - 303 Arch Street

- Spoke regarding bee keeping in the City
- Thanked the Commission for the Study Session on the topic
- Reached out to others who were also present and in favor of allowing bee keeping in the City
- Encourage the Commission to change the ordinance before spring

Chad Gilliland - Board of Directors of NE Kansas Bee Keepers Association and Regional Director of the Kansas Honey Producers Association

- Helped City of Lawrence to update their program

- Is available to assist the Commission with any programs or questions
- Honey bees are critical to agriculture in Kansas
- Prairie Village, Olathe, Overland Park, Lenexa all have urban bee keeping

Mr. and Mrs. Abe Jacobs

- Local beekeeper
- Started 2 years ago with 2 hives one died out
- Not an easy process to establish hives
- Has a larger lot to allow for hives
- Mrs. Jacobs (Dr. Winter) is a physician with the military and has traveled around the world
- Bees and honey are one of the critically important items that we have as a natural medicine
- Important for foods and crops

Steve Messbarger

- Member of the Bee Keepers Association
- One of the most beneficial insects
- Agrees there should be some restrictions inside city limits

Planning and Community Development Director Julie Hurley said she could have some language at the upcoming annual review of the Development Regulations for the Commission to consider.

Scott Elliott - 303 Arch

- Any changes should be made to be in place before spring for the keepers to make purchases and prepare

Mayor's Appointment - Mayor Wilson moved to reappoint to the Community Corrections Advisory Board: Marcia Jackson and Patrick Kitchens to terms ending October 16, 2021 and to appoint Jennifer Marsh to a term ending October 16, 2021. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Review Unsafe and Dangerous Structures 202 Pottawatomie Street – Planning and Community Development Director Julie Hurley reviewed the property on the demolition list on June 26, 2018 giving an extension until October 9, 2018 to commence repair of the structure. Since that time, various extensions have been given by the City Commission and the Leavenworth Preservation Commission asked the property owner had applied for a grant from the State Historic Preservation Office. At the June 12, 2019 Leavenworth Preservation Commission meeting the property owner stated that he had not been awarded the grant for the project, but would continue to work with his own funds. The Leavenworth Preservation Commission reviewed the property again at the October 2, 2019 meeting and voted 7-0 to recommend to the City Commission removal of the structure from the list of structures eligible for demolition. The owner has completed all repairs necessary to remove from the list. There are some minor property maintenance and nuisance violations, which are being addressed through Code Enforcement.

Commissioner Preisinger moved to remove 202 Pottawatomie from the demolition list. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Bids for 2019 Sanitary Sewer Rehabilitation and Replacement Project – Public Works Director Mike McDonald presented for consideration the low base bid from Linaweaver Construction in the amount not to exceed \$480,215.00 for the project. The bids were opened on September 25, 2019 and were as follows:

<u>Bidder</u>	<u>City</u>	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Total Bid</u>
Linaweaver Construction	Lansing KS	\$480,215.00	\$235,620.00	\$715,835.00
Rodriguez Mechanical Contractors	Kansas City KS	\$735,735.00	\$340,243.50	\$1,075,978.50
Engineer's Base Estimate:		\$638,865.00		

Commissioner Bauder moved to approve the low base bid received from Linaweaver Construction in an amount not to exceed \$480,215.00, for the 2019 Sanitary Sewer Rehabilitation and Replacement Project. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Bids for 2019 Audit Services – Finance Director Ruby Maline presented for consideration the contract for audit services for auditing of the 2019 financial records with the option of four one-year renewals. Staff recommends awarding the contract to Cochran Head Vick & Co., PA in the amount not to exceed \$35,850.00 with the option of four (4) one-year renewals.

Commissioner Bauder moved to awarding the contract for audit services to Cochran Head Vick & Co., PA in the amount not to exceed \$35,850.00 with the option of four one-year renewals. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Bids for Police Vehicles – Police Chief Pat Kitchens reviewed and recommended the purchase of four black and white 2020 Dodge Charger Police Patrol Sedans at a cost of \$30,690.00 each for a total of \$122,760.00 and one service manual for \$395.00 from Landmark Dodge. This approval will be for 2020 funds in order to place the order now for the Dodge Charger. The Dodge Chargers will no longer be available and going forward a smaller sedan will be produced for Police vehicles. The City will need to take a more in depth look at possibly going to SUV's for the fleet due to size requirements for gear and related equipment that is carried in the vehicles. Total purchase of vehicles and manual is \$123,155.00. Landmark Dodge was the only bidder.

Commissioner Griswold moved to approve the purchase of four 2020 Dodge Charger 4-door sedans from Landmark Dodge at a total price of \$123,155.00. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Purchase of Fire Department Vehicle – Fire Chief Gary Birch reviewed and recommended the purchase of one 2020 Chevrolet Equinox AWD vehicle in the amount of \$22,949.00 from Roberts Chevrolet in Platte City Missouri. The Fire Department utilized the Mid-American Council of Public Purchasing (MACPP) program for cooperative purchasing.

Commissioner Preisinger moved to approve the purchase of one Chevrolet Equinox AWD vehicle in the amount of \$22,949.00 from Roberts Chevrolet. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

First Consideration Ordinances:

First Consideration Ordinance Wastewater Rate Increase –City Manager Paul Kramer reviewed the 8% proposed rate increase effective December 1, 2019 as discussed during the budget process required to maintain operations. The increase of 8% amounts to an increase of \$1.88 per month for the average user.

There was a consensus by the Commission to place on first consideration.

First Consideration Ordinance Refuse Rate Increase - City Manager Paul Kramer reviewed the 6% proposed rate increase effective December 1, 2019 as discussed during the budget process required to maintain operations. The increase of 6% represents an increase of \$1.09 per month.

There was a consensus by the Commission to place on first consideration.

First Consideration Ordinance to Adopt and Enact a New Code of Ordinance for the City of Leavenworth – City Clerk Carla Williamson reviewed the new code of ordinances which includes all ordinances passed and approved by the City Commission as of August 27, 2019 and edits and changes recommended by the publisher and staff to conform to current state and or federal regulations.

There was a consensus by the Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Bauder moved to approve Claims for September 21, 2019 through October 4, 2019, in the amount of \$1,531,509.29; Net amount for Payroll #20 effective September 27, 2019, in the amount of \$336,169.66; (Includes Police & Fire Pension in the amount of \$11,572.36). Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Commissioner Bauder:

- The Chamber of Commerce will host a City Commission candidate forum at City Hall on October 9th from 6:00 pm – 9:00 pm

Commissioner Preisinger:

- Alliance Against Family Violence hosting their annual fundraising dinner Oct 26th

City Manager Kramer:

- Removal of Gazebo from Delaware street today
 - Gazebo was over 30 years old and there were safety concerns with the structure
- Dougherty Park basketball courts almost done
- Sidewalk work being done around town to include Eisenhower and 10th avenue

Adjourn:

Commissioner Griswold moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 8:20 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC