



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Jermaine Wilson, Mayor Pro-Tem Myron J. (Mike) Griswold, Commissioners Nancy Bauder, Larry Dedeke and Mark Preisinger.

Others present: City Manager Paul Kramer, Community Development Coordinator Mary Dwyer, Planters II Manager Andrea Cheatom, Section 8 Coordinator Patrick Tooley, Finance Director Ruby Maline, Deputy Finance Director Brandon Mills, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Jermaine Wilson called the meeting to order and opened the meeting with the pledge of allegiance followed by silent meditation

PROCLAMATION:

Leavenworth Public Schools Foundation Week – Catey Edwards was present to accept the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Preisinger moved to approve the minutes from the September 10, 2019 regular meeting as presented. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Citizen Participation: None

Consider Request for Parking Lot Closure NE Corner of Cherokee Street and South 2nd Street – City Clerk Carla Williamson reviewed the request submitted by the Leavenworth Cruisers for closure of the parking lot for a car show. The closure will take up the east half portion of the parking lot beginning at 8:00 pm on Friday October 25, 2019 through 5:00 pm on Saturday October 26, 2019. Mike Herzog was present to answer any questions regarding the request.

Commissioner Griswold moved to approve closing a portion of the parking lot at the Northeast corner Cherokee St. and South 2nd St. from 8 p.m. Friday, October 25, 2019 to 5 p.m. Saturday, October 26, 2019. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider a Transient Merchant License for Gypsy Aces at Haymarket Square – City Clerk Carla Williamson reviewed the request by Gypsy Aces to hold a motorcycle swap meet at Haymarket Square on September 29, 2019 from 6:00 am to 2:00 pm. The sales will include new and used motorcycle parts. Carl Strickler and Ralph Palmer were present to answer any questions on the request.

Commissioner Preisinger moved to Grant a waiver of a Transient Merchants Permit for use of Haymarket Square for the Motorcycle Swap Meet on September 29, 2019 as presented. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Approve City Procurement Policy - Finance Director Ruby Maline and Deputy Finance Director Brandon Mills presented for approval a revised City Procurement Policy. The changes were reviewed by the Commission at a Study Session held on September 3, 2019. Commissioner Griswold suggested that pages 20-24 of the document be written to standardize the use of RFP and proposal document.

Commissioner Bauder moved to adopt the purchasing policy as presented. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Resolutions:

Consider Resolution B-2234 – Community Development Block Grant (CDBG) Consolidated Annual Performance & Evaluation (CAPER) – Community Development Coordinator Mary Dwyer reviewed the CAPER to be submitted the US Department of Housing and Urban Development (HUD) no later than September 30, 2019.

Commissioner Bauder moved to adopt Resolution B-2234. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Resolution B-2235 2019 Capital Fund Program Grant (CFP) – Planters II – Housing Manager Andrea Cheatom reviewed the CFP grant for Planters II in the amount of \$146,091.00 grant # KS01P06850119.

Commissioner Griswold moved to adopt Resolution B-2235 accepting the 2019 CPF grant. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Resolution B-2236 Capital Fund Program 5 Year Action Plan & 2020 Capital Fund Annual Statement Performance and Evaluation Report– Planters II - Housing Manager Andrea Cheatom reviewed the plans for submission to the US Department of Housing and Urban Development (HUD) for the operation of Planters II and Section 8.

Commissioner Preisinger moved to adopt Resolution B-2236 Capital Fund Program 5 Year Action Plan & 2020 Capital Fund Annual Statement Performance and Evaluation Report for Planters II. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Resolution B-2237 Section 8 Administrative Plan – Section 8 Coordinator Patrick Tooley reviewed the Administrative Plan for Section 8 which is a combination of HUD regulations and local housing policies combined into one document. The policies regulate the Leavenworth Housing Choice Voucher and VASH program.

Commissioner Preisinger moved to adopt Resolution B-2237 Section 8 Administrative Plan. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

CONSENT AGENDA:

Commissioner Bauder moved to approve claims for September 7, 2019 through September 20, 2019, in the amount of \$1,072,133.02; Net amount for Payroll #19 effective September 13, 2019, in the amount of \$347,361.41; (No Police & Fire Pension). Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Mayor Wilson and Commissioner Preisinger:

- Camp Leavenworth Festival was a success
- Thanked everyone for their time and efforts in making a great event

Commissioner Bauder:

- A lot of behind the scenes work is being done about transportation and it is still being worked on

City Manager Kramer:

- Provided an update on the 10th Avenue Project
 - Street was swept today in preparation on paving to start tomorrow
 - One lane per day will be paved
 - Sealing of joints and will continue repairing of failed seams
 - Paving to be completed on Friday
 - Striping will be done the following week
- Veterans of Foreign Wars (VFW) having an event this coming weekend at Landing Park
 - Most activities will be at Landing Park
 - Event is for suicide awareness

Adjourn:

Commissioner Dedeke moved to adjourn the meeting. Commissioner Griswold seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 7:33 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC