



Welcome To Your City Commission Meeting - Please turn off or silence all cell phones during the commission meeting.
Meetings are televised everyday on Channel 2 at 7 p.m. and midnight and available for viewing on YouTube

Call to Order – Pledge of Allegiance Followed by Silent Meditation

PROCLAMATIONS AND AWARDS:

- 1. Proclamations (pg. 3)
 - a. National Poppy Day
 - b. Historic Preservation Month
 - c. National Police Week
 - d. National Public Works Week

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

- 2. Minutes from May 23, 2019 Regular Meeting **Action:** Motion (pg. 7)

NEW BUSINESS:

Citizen Participation: (i.e. Items not listed on the agenda or receipt of petitions- **Please state your name and address**)

General Items:

- 3. Public Hearing for Unsafe & Dangerous Structures (pg. 13)
 - a. Open Public Hearing **Action:** Motion
 - b. Staff and Public Comments
 - c. Close Public Hearing **Action:** Motion
 - d. Consider Resolution B-2220 **Action:** Motion
- 4. Review Dangerous Structure on Demolition List – 202 Pottawatomie **Action:** Motion (pg. 90)
- 5. 10th Avenue Repair Project (pg. 91)
 - a. Consider Design Recommendations for 10th Avenue Project **Action:** Motion
 - b. Consider Design Contract with TranSystems for 10th Avenue Project **Action:** Motion

Resolutions:

- 6. Resolution B-2221 Community Development Block Grant 2019-2020 Annual Action Plan **Action:** Motion (pg. 105)
- 7. Resolution B-2222 Amending Resolution B-2217 **Action:** Motion (pg. 110)
- 8. Resolution B-2223 Authorizing the Sale of Bonds Series 2019-A and Temporary Notes Series A2019 **Action:** Motion (pg. 115)

Bids, Contracts and Agreements:

- 9. Consider Bids for Riverfront Community Center Fire Alarm Upgrade **Action:** Motion (pg. 119)
- 10. Consider Contract for Stubby Park Monument Sign **Action:** Motion (pg. 121)

- 11. Consider Bids for First Net Equipment for Police Department **Action:** Motion (pg. 122)
 - 12. Consider Bids for 2019 Stormwater Project 1; North Improvements **Action:** Motion (pg. 125)
 - 13. Change Order No 1 to Contract 2018-69 Linaweaver 16th Terrace & Thornton Phase 1 Detention Project **Action:** Motion (pg. 128)
-

Consent Agenda:

Claims for April 20, 2019 through May 10, 2019, in the amount of \$883,033.35 ; Net amount for Payroll #9 effective April 26, 2019, in the amount of \$332,904.23; (Includes Police & Fire Pension in the amount of \$11,572.36) and Net amount for Payroll #10 effective May 10, 2019 in the amount of \$318,637.52 (No Police & Fire Pension).

Action: Motion

Other:

Adjourn

Action: Motion

City of Leavenworth, Kansas



Proclamation

WHEREAS, *poppies are worn and displayed as a symbolic tribute to our fallen and the future of living veterans and service members; and*

WHEREAS, *at the end of World War I, The American Legion adopted the poppy as a symbol of freedom and the blood sacrificed by troops in wartimes; and*

WHEREAS, *the use of the poppy symbolically comes from the poem In Flanders Fields, which movingly begins, "In Flanders Fields the poppies blow, between the crosses, row on row," referring to the poppies that sprang up in the churned earth of battlefields across Belgium and France where soldiers died fighting; and*

WHEREAS, *The American Legion Family has long utilized the red poppy as its official flower, symbolizing the blood shed by those who have served in our U.S. military, and it is fitting that as The American Legion and American Legion Auxiliary approach their 100th anniversaries, they expand the meaning and symbolism of the poppy, mirroring the manner in which the poppy is symbolically showcased in England and Canada in celebratory fashion on their Remembrance Day, also known as Armistice Day and Poppy Day.*

NOW, THEREFORE, *I, Jermaine Wilson, Mayor of the City of Leavenworth, Kansas hereby proclaim May 24, 2019 as:*

National Poppy Day



I encourage all citizens and visitors in Leavenworth to join in observing this day to honor every service member who has died in the name of liberty, freedom and democracy while also showing their support for living veterans, service members and their families.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this fourteenth day of May in the year of two-thousand and nineteen.*

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk

City of Leavenworth, Kansas



Proclamation

WHEREAS, *historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and*

WHEREAS, *historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all ethnic backgrounds; and*

WHEREAS, *it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as people; and*

WHEREAS, *"This Place Matters" is a national campaign cosponsored by the Leavenworth Preservation Commission, Preservation Alliance of Leavenworth, Leavenworth Main Street, and the National Trust for Historic Preservation.*

NOW, THEREFORE, *I, Jermaine Wilson, Mayor of the City of Leavenworth, Kansas hereby proclaim May 2019 to be:*

Leavenworth Historic Preservation Month

and call upon the people of Leavenworth, the First City of Kansas, to join their fellow citizens across the United States in recognizing and participating in this special observance.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this fourteenth day of May in the year of two-thousand and nineteen.*

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk

City of Leavenworth, Kansas



Proclamation

WHEREAS, *there are approximately 900,000 law enforcement officers serving in communities across the United States, including 60 sworn members of the City of Leavenworth Police Department; and*

WHEREAS, *the Congress of the United States of America has designated the calendar week each year during which May 15th occurs as "National Police Week" and May 15th of each year to be "Peace Officers' Memorial Day"; and*

WHEREAS, *the names of those dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial, in Washington, D.C., currently there are 21,910 names of fallen heroes engraved on the memorial, of which 158 officers who were killed in 2018; and*

WHEREAS, *the members of the City of Leavenworth Police Department play an essential role in safeguarding the rights and freedoms of the City of Leavenworth, Kansas: and*

WHEREAS, *the citizens of Leavenworth and our leaders pledge to stand with the families of the fallen officers, the officers protecting our community, and the officers throughout the United States; and to honor their loss as they protect their communities; and*

WHEREAS, *all officers of the Leavenworth Police Department are encouraged to turn on their red and blue lights for 1 minute every day at 11:00 A. M. from May 12th through May 18th 2019.*

NOW, THEREFORE, *I, Jermaine Wilson, Mayor of the City of Leavenworth, Kansas hereby proclaim May 12-18, 2019 to be:*

National Police Week

and call upon all citizens to observe appropriate ceremonies commemorating law enforcement officers, past and present, for faithfully preserving the rights and security of everyone in our community.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this fourteenth day of May in the year of two-thousand and nineteen.*

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk

City of Leavenworth, Kansas



Proclamation

- WHEREAS,** *public works services provided in the City of Leavenworth are an integral part of our citizens' everyday lives; and*
- WHEREAS,** *the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as wastewater, streets, highways, public buildings, solid waste collection, recycling, and snow removal; and*
- WHEREAS,** *the health, safety, and comfort of this community greatly depends on these facilities and services; and*
- WHEREAS,** *the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and*
- WHEREAS,** *the efficiency of the qualified and dedicated personnel who staff the Leavenworth Public Works Department is materially influenced by the people's attitude and understanding of the work they perform.*

NOW, THEREFORE, *I, Jermaine Wilson, Mayor of the City of Leavenworth, Kansas hereby proclaim May 19-25, 2019 to be:*

Leavenworth Public Works Week

and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and recognize the contributions which public works officials and employees make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this fourteenth day of May in the year of two-thousand and nineteen.*

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Jermaine Wilson, Mayor Pro-Tem Myron J. (Mike) Griswold, Commissioners Nancy Bauder, Larry Dedeke and Mark Preisinger.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Fire Chief Gary Birch, Deputy City Clerk Cary Collins, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Jermaine Wilson opened the meeting with the pledge of allegiance followed by silent meditation.

PROCLAMATIONS AND AWARDS:

National Drinking Water Week – Joel Mahnken from Leavenworth Waterworks was present to accept the proclamation.

Leavenworth Chapter of Delta Sigma Theta 30th Anniversary – Chandra Fairley and members of the Chapter were present to accept the proclamation.

Arbor Day – Steve Grant, Parks and Recreation Director was present to accept the proclamation.

National Travel and Tourism Week – Taylor Tedder, Assistant City Manager was present to accept the proclamation.

Mayor's Award was presented to Stacy McCowen owner of Candle Queen Candles.
Mayor's Award was presented to the Leavenworth High School Theatre Department.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Preisinger moved to approve the minutes from the April 9, 2019 regular meeting as presented. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration Ordinance No 8099 Amending Chapter 14; Amusements and Entertainments – City Manager Kramer presented for second consideration. The ordinance was placed on first consideration at the March 26, 2019 City Commission meeting. Upon approval of the ordinance, staff will issue refunds for all Automatic Music and Amusement license fees paid in 2019 within the next 30 days.

Mayor Wilson called the roll and Ordinance 8099 passed 5-0.

NEW BUSINESS:

Citizen Participation:

Angela Jennings lives on Spruce Street:

- Her yards gets a little overgrown and notices that sometimes new tree growth begins
- Hayfield near house has many fireflies
- Ask the city to reconsider the mowing of city parks and allow the grass to grow as to not disturb the natural habitat
- Keep areas maintained but don't disturb new trees
- Wants parts of Hawthorn park keep unmowed for the fireflies and possibly add wild flowers
- Havens is an example park

Commissioner Dedeke

- Does not want the grass to get too tall to overload the mowers
- Not clear on how tall the grass is to get

Commissioner Bauder

- Looks like she is looking for a natural habitat

Commissioner Griswold

- Is all for natural habitats
- Could devote a portion of a study session to discuss

Commissioner Preisinger

- There is no shortage of trees in Leavenworth or Leavenworth County
- Open spaces needed for kids in parks
- Interest in hearing from staff and report back to the commission

James Gebhardt- 2500 Kensington Place:

- Mr. Gebhardt addressed the Commission regarding vehicles running red lights
- Would like the commission to request from the police department data related to accidents as a result of running red lights
- Asking for voluntary compliance is not an enforcement option

Jerry Hanson (Commander of the American Legion baseball program)

- Wants extra time at Sportsfield by ½ hour to help the teams warm up before games
- Wants Eagles field fence line to be extended
- Wants the Legion team to have priority at Eagles field for practices
- Waive fee for use of Eagles field for the Legion team to use for practice
- Wants pitcher's mound to be constructed at Eagles field

Commissioner Bauder

- Why would we waive the fees when people park where there are no parking signs
- People park there anyway regardless of the no parking signs and breakdown the area by the fields
- Need parking in the area

There was a discussion regarding the parking lot and if it belongs to Eagles.

Commissioner Preisinger

- Overflow parking at Mama Mia's uses the Eagles parking lot and they should be very approachable to see if parking for the Eagles ball field is okay
- Not in favor of giving exclusivity without reserving

Mayor Wilson

- Asked the City Manager if there is anything that could be done during the budget period

City Manager Kramer

- Can address the fence line with the existing 2019 budget
- Backstops would be looked at in the upcoming CIP
- Field rental is \$25.00 per hour
- If no one has reserved Eagles field it can be used on a first come first serve basis

Bruce Simpson (**American Legion baseball program**)

- Addressed the commission about practice times
- Has provided the parks board with a schedule of practices
- Eagles field is the only regulation fields that accommodates the legion team
- 2 hours of practice needed
- His players need priority
- Worker who opens the field is there at 5:00 pm anyway and feels the field should be open to use

Mayor Wilson:

- In favor of reducing the fee for the team
- In favor of having a study session

Commissioner Bauder

- Not in favor
- The commission has been over this every year

Commissioner Dedeke

- In favor of having a study session

Commissioner Griswold:

- In favor of a study session

Consensus to place on a Study Session to discuss Eagles reservation and time allotted to use field for practice before the games.

General Items:

University of Saint Mary Marketing Class Presentation – City Manager Paul Kramer explained that the City Commission 2018-2019 Goal Setting Session directed that the City engage in partnerships that would benefit the overall appearance of the City. Mr. Kramer met with Sister Diane Steele in the fall of 2018 to

discuss a class project for the marketing class at the University of Saint Mary (USM). Mr. Kramer met with the students three times to discuss the project to bring awareness to the litter/trash problem in the community. Students Fred Crawley, Jasmine Cervantes, Sean Ellis, Ashton Findley, Devyn Harman and Robert Tapia and Assistant Professor of Economics and Marketing Bethany Stanley provide a presentation.

Members of the class presented the following to the Commission:

- Litter is due to the lack of civic pride within the community
- Suggested a social media campaign
- Pictures on trashcans
- Reviewed marketing ideas and logo
- Suggested posters with various messages
- Large Trash can – Giant Trash Can
- Three Mile Creek Trail Signs
 - “Top Reasons Why I litter” signs
- Video Challenge - post a video and challenge others to post a media
- Dog Bandanas teaming up with Leavenworth Animal Welfare Society (LAWS) and Leavenworth County Humane Society (LCHS)
- GIF – Clean up Leavenworth
- Film with a drone
- High School Trash Can painting

2019 Cereal Malt Beverage License for Star Gas, 788 Spruce Street – City Clerk Carla Williamson presented for consideration an off premise Cereal Malt Beverage license requested by Sai Namah, LLC for Star Gas located at 788 Spruce Street.

Commissioner Preisinger moved to approve the 2019 off premise Cereal Malt Beverage license for Sai Namah, LLC, 788 Spruce Street Leavenworth Kansas. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Extend Review Deadline for Dangerous Structure at 202 Pottawatomie – City Manager Paul Kramer presented for approval to continue the review of 202 Pottawatomie to the May 14, 2019 City Commission meeting. The City Commission granted an extension of this property on the demolition list to be reviewed at the April 23, 2019 meeting. The owner has applied to the State of Kansas for grant funds to be used to rehabilitate the structure listed on the Kansas Register of Historic Places. The hearing for the grant funds took place on February 8, 2019 but the State Historical Preservation Office has indicated that grant recipients will not be announced until early May. Staff recommends moving the item to the May 14, 2019 meeting for further review.

Commissioner Griswold moved to continue the review of 202 Pottawatomie for discussion to May 14, 2019. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Mayor’s Appointments:

Mayor Wilson moved to recommend the following appointment.

Building Code Board of Appeals:

- Reappoint Jim Powell to a term ending May 1, 2024

Electrical Board of Appeals:

- Appoint Craig Schmidling to a term ending May 1, 2024

Library Board:

- Reappoint Lisa Weakley to a term ending April 30, 2023
- Appoint Irene N. Spiller to a term ending April 30, 2023

Mechanical Board of Appeals:

- Appoint Carl Kreutzer to a term ending May 1, 2024

Plumbing Board of Appeals:

- Appoint Michael McCann to a term ending May 1, 2024

Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Adopt 2019-2020 City Commission Goals - City Manager Paul Kramer presented for consideration the goals set by the City Commission at the April 10, 2019 Goal Setting Session.

Commissioner Bauder moved to approve the 2019-2020 City Commission Goals as presented. Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

CONSENT AGENDA:

Commissioner Bauder moved to approve claims for April 6, 2019 through April 19, 2019, in the amount of \$902,193.95; Net amount for Payroll #8 effective April 12, 2019, in the amount of \$317,036.76; (No Police & Fire Pension). Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Commissioner Bauder

- Would like to propose that there is no need to further study the stormwater issue and to just cut the multi-family fee in ½ and leave all other fees the same

Commissioner Griswold

- Would still like to study the item further

Mayor Wilson

- In favor of looking at multi-family now and the other area later. (commercial and industrial)

Commissioner Preisinger

- In favor of looking at multi-family fees does not want to review everything again as there seems to be a windfall with a miscalculation of the number of multi-family units
- Fees have already been looked at and agreed to

There was a final consensus to look at Multi-family fees for stormwater in an upcoming Study Session and there was a final consensus to look at the entire Stormwater fee structure at a later date.

City Manager Kramer:

On Thursday, April 25 from 4:00 pm-6:00 pm, there will be a public meeting about the Thornton Project at the Service Center. Surrounding property owners have been invited to attend and anyone else from the public is welcome.

Adjourn:

Commissioner Dedeke moved to adjourn the meeting. Commissioner Griswold seconded the motion and was unanimously approved.

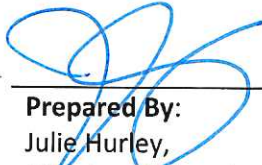
Time Meeting Adjourned 8:30 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC

POLICY REPORT

**Public Hearing for Unsafe and Dangerous Structures
Resolution No. B-2220**

May 14, 2019



Prepared By:
Julie Hurley,
Director of Planning and Community
Development



Reviewed By:
Paul Kramer,
City Manager

DISCUSSION

Structures that are assessed to be in an unsafe and dangerous physical condition pose a threat to the public health, safety and welfare of the City. To address and abate these structures, the City Commission, through its powers under Chapter 22, Article X (Dangerous Structures) of the Code of Ordinances, has requested that City staff annually develop an inventory of unsafe and dangerous structures for review and potential removal through demolition.

STRUCTURES FOR CONSIDERATION

Staff has compiled a list of structures, which have been evaluated based upon the criterion established for unsafe and dangerous structures. In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, siding or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulation

The following structures have been evaluated based on the criteria outlined within KSA 17-4759 and are hereby presented for consideration. Owners were first sent notification on February 6, 2019 of possible demolition. Owners were requested to contact staff by March 6, 2019 to discuss steps to bring structures into compliance and to sign a Remediation Agreement.

The Commission passed a Resolution setting the public hearing on March 12, 2019. After that time, notification was again provided to the owners of the properties, as required by statute, via certified mail, posting on the structure, and publication in the Leavenworth Times.

1. **905 Washington – Single family house**
No change, no contact from owner.
2. **1214 Pottawatomie – Single family house**
This property was previously on the demolition list in 2017 and was removed by the City Commission due to the property being under contract and the buyers requesting that it be removed in order to complete the sale. No change since that time.
3. **1605 Terry – Single family house**
Permits issued for siding, roof, and upgraded electrical service.
4. **514 Linn – Single family house**
No change, no contact from owner.
5. **603 Rees – Single family house**
Owner has signed Remediation Agreement and indicated intent to repair.
6. **795 Spruce – Single family house**
Owner has indicated repairs will be complete by May 14th.
7. **1021 S. 2nd Street – Single family house**
Owner has indicated intent to repair. Total of 3 police calls to location in 2018.
8. **1214 9th Avenue – Single family house**
Owner has indicated intent to repair. Total of 7 police calls to location in 2018.
9. **1708 S. 4th Street – Single family house**
Owner has indicated intent to demolish on his own.
10. **1916 Montezuma – Single family house**
Owner has indicated that she has a potential buyer for the property with intent to repair.
11. **2317 3rd Avenue – Single family house**
All repairs have been completed, staff recommends removal from list.
12. **305 N. 2nd Street – Single family house**
Previously on demolition list and removed by City Commission. No change, no contact from owner, "For Sale" sign displayed on property.
13. **326 Osage – Single family house**
Permits issued for new electrical service.
14. **400 N. 5th Street – Mixed use building**
No change, owner has indicated intent to sell property. Total of 5 police calls to location in 2018.
15. **403 Olive – Single family house**
Property owner signed remediation agreement. No change to date. Property has been posted as Unfit for Habitation since August, 2018, property owner still residing in residence. No electrical service, upgrades required before service may be restored. City received Authorization to Abate from court due to excessive junk, abatement by contractor on 10/5/18. Continuous junk present since that time. Total of 32 police calls to location in 2018 and 9 to date in 2019.
16. **505 N. 7th Street – Shed only**
Owner has demolished shed.

17. 787 Shawnee Street – Single family house

Property has been purchased by current owners of adjoining Santa Fe Depot. Owners have indicated intent to repair or demolish on their own. Total of 4 police calls to location in 2018.

18. 802 S. 4th Street – Single family house

Owner has indicated intent to complete demolition on his own. Total of 10 police calls to location in 2018.

19. 219 Miami - Shed only

Property owner signed remediation agreement, indicated intent to repair.

20. 1016 N. 10th – Shed only

Owner has demolished shed.

RECOMMENDED ACTION

1. Adopt Resolution B-2220 declaring structures presented during the public hearing of May 14, 2019 as eligible for demolition.
2. Remove structure(s) from the listing for demolition
3. Postpone any consideration for further information and consideration.
4. Reject the listing of structures for demolition.
5. Other action as deemed necessary by the City Commission.

(To Be Published in the Leavenworth Times on May 21, 2019)

RESOLUTION NO. B-2220

A FINDING THAT CERTAIN STRUCTURES HEREIN DESCRIBED ARE UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the environmental officer of the City of Leavenworth, Kansas, did on the 12th day of March, 2019 file with the Governing Body a statement in writing that certain structures hereinafter described are unsafe and dangerous; and

WHEREAS, the Governing Body did adopt Resolution No. B-2218 fixing the time and place of a hearing at which the owner, their agents, any lienholders of record, and occupants of such structures could appear and show cause why such structure should not be condemned and ordered repaired or demolished and providing for giving notice thereof as provided by law; and

WHEREAS, Resolution No. B-2218 was published in the official City newspaper on March 19, 2019 and March 26, 2019, and a copy of said Resolution was mailed and served on the owner, agents and/or lienholder of record of such structure as provided by law; and

WHEREAS, on May 14, 2019, the Governing Body heard all evidence submitted by the environmental officer of the City and heard any evidence submitted by the owner, agents, or lienholders of record.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That the Governing Body hereby finds that the following structures are unsafe and dangerous structures. The owner of each structure is hereby directed to commence repair or removal of such structure on or before that date which is **ten (10) days** from the date of the publication of this resolution, and if such owner fails to commence such repair or removal within the time stated or fails to diligently prosecute the same until the work is complete, said Governing Body shall cause the structure to be razed and removed and the cost of such razing and removing, less salvage, if any, will be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

1. A one-story wood frame house and any accessory structures on the property located at **219 Miami Street**, legally described as Lots 23 and 24, Block 25, Leavenworth City Proper, a subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772503402002000.
2. A one-story wood frame house and any accessory structures on the property located at **305 N. 2nd Street**, legally described as the North 36 feet of Lots 1 and 2, Block 26, Leavenworth City Proper, together with joint use and maintenance of the sewer passing through the North 36 feet of Lots 1 and 2 of said Block 26, and the right to use the West 3 feet of the North 36 feet of

Lot 2 in said Block 26 in conjunction with the owner of said 36 feet for the purpose of access to the alley, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520772503107025000.

3. A one-story wood frame house and any accessory structures on the property located at **326 Osage Street**, legally described as the West Half of Lot 13 and all of Lot 14, Block 40, Leavenworth City Proper, Leavenworth County, Kansas. CAMA No. 0520772503212015000.
4. A two-story wood frame house and any accessory structures on the property located at **400 N. 5th Street, Apt #A**, legally described as the South Half of Lots 15 and 16, Block 53, Leavenworth City Proper, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520772503211012000.
5. A two-story wood frame house and any accessory structures on the property located at **403 Olive Street**, legally described as Lot 2, Block 20, Clark and Rees Addition, a subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773602044002000.
6. A detached shed on the property located at **505 N. 7th Street**, legally described as Lots 1 and 2, less and except the South 40 feet thereof, Block 98, lying partly in Western Addition to the City of Leavenworth and partly in Day and Macaulay's Subdivision, both subdivisions in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 05277260410728000.
7. A one-story wood frame house and any accessory structures on the property located at **787 Shawnee Street**, legally described as the East Half of Lot 34 and all of Lot 35, except a triangular piece in the Northeast Corner thereof, deeded to the Leavenworth Northern and Southern Railway Company in Block 117, Latta's and Western Addition to the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773501002002000.
8. A two-story wood frame house and any accessory structures on the property located at **802 S. 4th Street**, legally described as Lot 1 in Block 20, Clark and Ree's Addition to the City of Leavenworth, less the West 3 feet of the South 20 feet and 10 inches thereof, reference being hereby made to plat of survey by H.A. Perkins, filed June 24, 1975 at 8:30 a.m. in the Survey Book S-6. No. 32, Register of Deeds Office, Leavenworth County, Kansas. CAMA No. 0520773602044001000.
9. A detached shed on the property located at **1016 N. 10th Street**, legally described as Lots 20 and 21, Block 3, Leas and Harsh's Subdivision, a subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520772602011006000.
10. A one-story wood frame house and any accessory structures on the property

located at **905 Washington Street**, legally described as Lots 20, 21, 22 and the North Half of Lot 23, Block 3, in Norton, Williams and Thomas Addition to the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773503005004000.

11. A one-story wood frame house and any accessory structures on the property located at **1214 Pottawatomie Street**, legally described as Lot 12, Herrig's Subdivision, of Block 89, Central Subdivision, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520772603013007000.
12. A one-story wood frame house and any accessory structures on the property located at **1605 Terry Street**, legally described as Lot numbered Ten (10), Amron Acres in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520782704011012000.
13. A two-story wood frame house and any accessory structures on the property located at **514 Linn Street**, legally described as Lot 12, Block 29, Fackler's Addition to Leavenworth City, a subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773603031011000.
14. A one-story wood frame house and any accessory structures on the property located at **603 Rees Street**, legally described as Lots 1 and 2, Block 18, Rees, Doniphan and Thornton Addition to the City of Leavenworth, together with that portion of the vacated alley accruing thereto, in Leavenworth County, Kansas. CAMA No. 0521010102023001000.
15. A detached accessory structure on the property located at **795 Spruce Street**, legally described as the West 50 feet of Lots 10, 11, 12, 13 and 14, all in Block 2, Stockton's Addition to the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773504005003000.
16. A two-story wood frame house and any accessory structures on the property located at **1021 S. 2nd Street**, legally described as Lot 8, Block 1, Fackler's Addition, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773604001007000.
17. A one-story wood frame house and any accessory structures on the property located at **1214 9th Avenue**, legally described as Lots 16 and 17, Block 2, Insley & Shire's Subdivision, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0520773504022022000.
18. A one-story wood frame house and any accessory structures on the property located at **1708 S. 4th Street**, legally described as the North ½ of Lot 38, LESS the South 5 feet thereof, and all of Lots 39, 40, 41, 42, 43, 44, 45 and 46, Block 2, Flesher's Riverview Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0521010102001026000.
19. A two-story wood frame house and any accessory structures on the property

located at **1916 Montezuma Avenue**, legally described as Lots 25 and 26, Block 1, Fenns Broadway Subdivision, City of Leavenworth, County of Leavenworth, Kansas. CAMA No. 0521010201016022000.

20. A one-story wood frame house and any accessory structures on the property located at **2317 3rd Avenue**, legally described as Lots 13 and 14, Block 3, Sidney Place, a subdivision in the City of Leavenworth, Leavenworth County, Kansas, according to the recorded plat thereof. CAMA No. 0521010103008003000.

Section 2. That the Governing Body hereby finds that the following structures are unsafe and dangerous structures. The owner of each structure is hereby directed to commence repair or removal of such structure on or before that date which is listed below, or within the number of days after publication of this resolution as listed below, and if such owner fails to commence such repair or removal within the time stated or fails to diligently prosecute the same until the work is complete, said Governing Body shall cause the structure to be razed and removed and the cost of such razing and removing, less salvage, if any, will be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

The following properties are hereby given an extension for repair or removal no later than _____ at which time the Governing Body will review at their regular meeting.

[insert any properties that are given extension and extension date]

Section 3. Be it further resolved that the City Clerk shall cause this Resolution to be published once in the official City newspaper and a copy mailed to the owner, agents, and/or lienholder of record, and occupants or served personally as provided by law.

ADOPTED THIS 14th day of May 2019.

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC City Clerk

Determination of Unsafe or Dangerous Structure

Address:	905 Washington Street		
Owner	Description	Taxes	Parcel Number
BOWEN, JEREMY	Single Story Residence	\$1,361.56	0773503005004000
Legal Description: LTS 20-22 & N1/2 LT 23			
Date of Inspection	Zoning		Parcel Size
11/28/2018	R16		20610.5244 Sq Ft
# Code Violations	Last Court Appearance		Code Enforcement Officer
3	N/A		Mills

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Last water service 12/7/10



PROPERTY REMEDIATION AGREEMENT

Jeremy Bowen
 905 Washington Street
 Leavenworth, KS 66048

The owner(s) of the property located at 905 Washington Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Repair Roof and Replace Shingles
2)	May 10, 2019	Siding- Replace all siding Guttering-Replace
3)	May 10, 2019	Paint-Remove ALL Peeling paint and repaint

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address:	1214 POTTAWATOMIE		
Owner	Description	Taxes	Parcel Number
RUSSELL, WILLIAM & KRISTINA	Single Story Residence	\$3,759.22	0772603013007000
Legal Description: HERRIG'S REPLAT, Lot 12			
Date of Inspection	Zoning		Parcel Size
11/28/2018	R16		3597.7099 Sq Ft
# Code Violations	Last Court Appearance		Code Enforcement Officer
4	N/A		Mills

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Water Department does not show address in system



PROPERTY REMEDIATION AGREEMENT

William and Kristina Russell
 1214 Potawatomie Street
 Leavenworth, KS 66048

The owner(s) of the property located at 905 Washington Street recognize that the property is in violation of the City’s Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Repair Roof and Replace Shingles
2)	May 10, 2019	Siding- Replace all siding Guttering-Replace
3)	May 10, 2019	Paint-Remove ALL Peeling paint and repaint

I (Print the Owner’s Name)_____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address:	1605 TERRY		
Owner	Description	Taxes	Parcel Number
LIS,KEVIN C & PATRICIA A	Single Story Residence	Paid	0782704011012000
Legal Description: AMRON ACRES, Lot 10			
Date of Inspection	Zoning		Parcel Size
11/28/2018	R19		6399.2217 Sq Ft
# Code Violations	Last Court Appearance		Code Enforcement Officer
3	N/A		Mills

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Water Department does not show this address in their system.



PROPERTY REMEDIATION AGREEMENT

Owner: Kevin C and Patricia A Lis
 Site Address: 1605 Terry
 Leavenworth, KS 66048

The owner(s) of the property located at 1605 Terry Street recognize that the property is in violation of the City’s Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Repair Roof and Replace Shingles
2)	May 10, 2019	Siding- Replace all siding Guttering-Replace
3)	May 10, 2019	Paint-Remove ALL Peeling paint and repaint

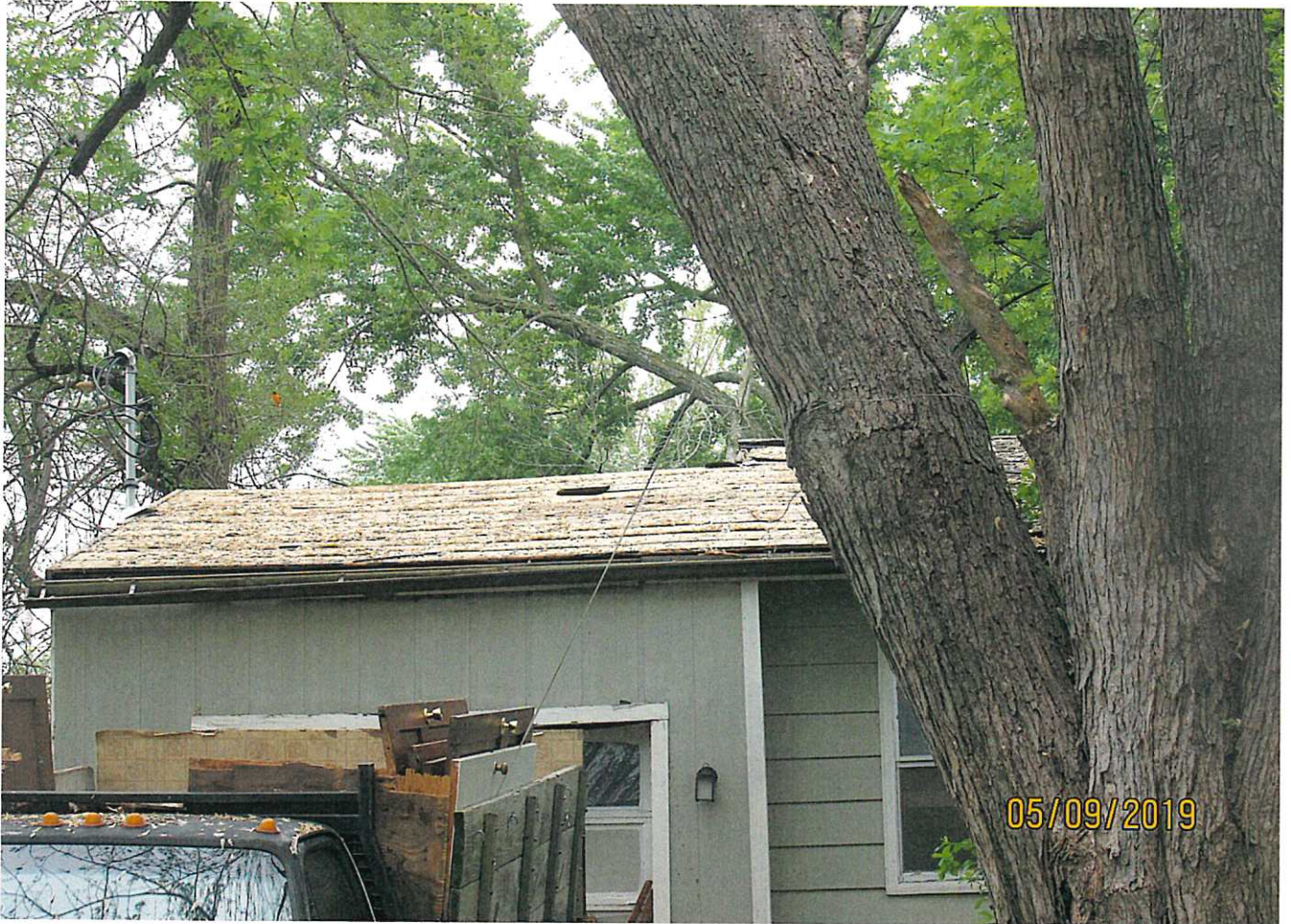
I (Print the Owner’s Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	514 Linn		
Owner	Description	Taxes	Parcel Number
Pride Properties LLC	2 story wood house & shed	Paid	052-077-36-0-30-31-011.00-0
Legal Description: FACKLERS ADDITION , BLOCK 29 , Lot 12			
Date of Inspection	Zoning		Parcel Size
11/15/2018	R1-6		6402 sq. ft.
# Code Violations	Last Court Appearance		Code Enforcement Officer
10	6/7/2018		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Last water service - 7/26/2018



PROPERTY REMEDIATION AGREEMENT

Owner: Pride Properties LLC
 Site Address: 514 Linn St.
Leavenworth, KS 66048

The owner(s) of the property located at 514 Linn St recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Windows & doors - Need plywood removed.
2)	May 10, 2019	Paint- repaint exterior of the structure.
3)	May 10, 2019	Guttering, soffits & eaves - replace or repair all soffits, eaves and guttering.
4)		

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	603 Rees		
Owner	Description	Taxes	Parcel Number
Darlene Tyler & Ralph & Margie	1 Story wood	\$1,206.14	1010102023001000
Legal Description:			
REES' DONIPHANPTON'S, S01, T09, R22E, BLOCK 18, LTS 1&2 & N1/2 VAC ALLEY ADJ			
Date of Inspection	Zoning		Parcel Size
11/19/2018	R1-6		13460 Sq. Ft.
# Code Violations	Last Court Appearance		Code Enforcement Officer
5	N/A		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Last water service - 1/15/2013



May 14th
7:00 p.m.

PROPERTY REMEDIATION AGREEMENT

Owner: Darlene Tyler & Ralph & Margie Brown
Site Address: 603 Rees
Leavenworth, KS 66048

The owner(s) of the property located at 603 Rees recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

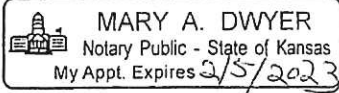
	DEADLINE	TASK
1)	May 10, 2019	Roof - Replace roof
2)	May 10, 2019	Soffits & eaves - replace all soffits and eaves.
3)	May 10, 2019	Guttering - Replace all guttering
4)	May 10, 2019	Paint - Paint exterior of structure.

I (Print the Owner's Name) Clifford Conley agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Clifford Conley
Signature

3/7/19
Date

Notary Area



Mary A. Dwyer



Determination of Unsafe or Dangerous Structure

Address:	795 Spruce		
Owner	Description	Taxes	Parcel Number
Victory Temple Family Worship	1 story wood	Paid	052-077-35-0-40-05-002.00-0
Legal Description: STOCKTONS SUBDIVISION, S35, T08, R22E, BLOCK 2, Lot 10 - 18			
Date of Inspection	Zoning		Parcel Size
11/20/2018	R1-6		
# Code Violations	Last Court Appearance		Code Enforcement Officer
2	N/A		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

Junk behind building. Last water service 2/4/2009.



Determination of Unsafe or Dangerous Structure

Address:	1021 S 2nd St		
Owner	Description	Taxes	Parcel Number
Janet Wiber	2 Story wood & Garage	Paid	052-077-36-0-40-01-007.00-0
Legal Description: FACKLERS ADDITION , BLOCK 1 , Lot 8			
Date of Inspection	Zoning		Parcel Size
12/17/2018	R1-6		7650 Sq. Ft.
# Code Violations	Last Court Appearance		Code Enforcement Officer
4	N/A		Lee Burleson

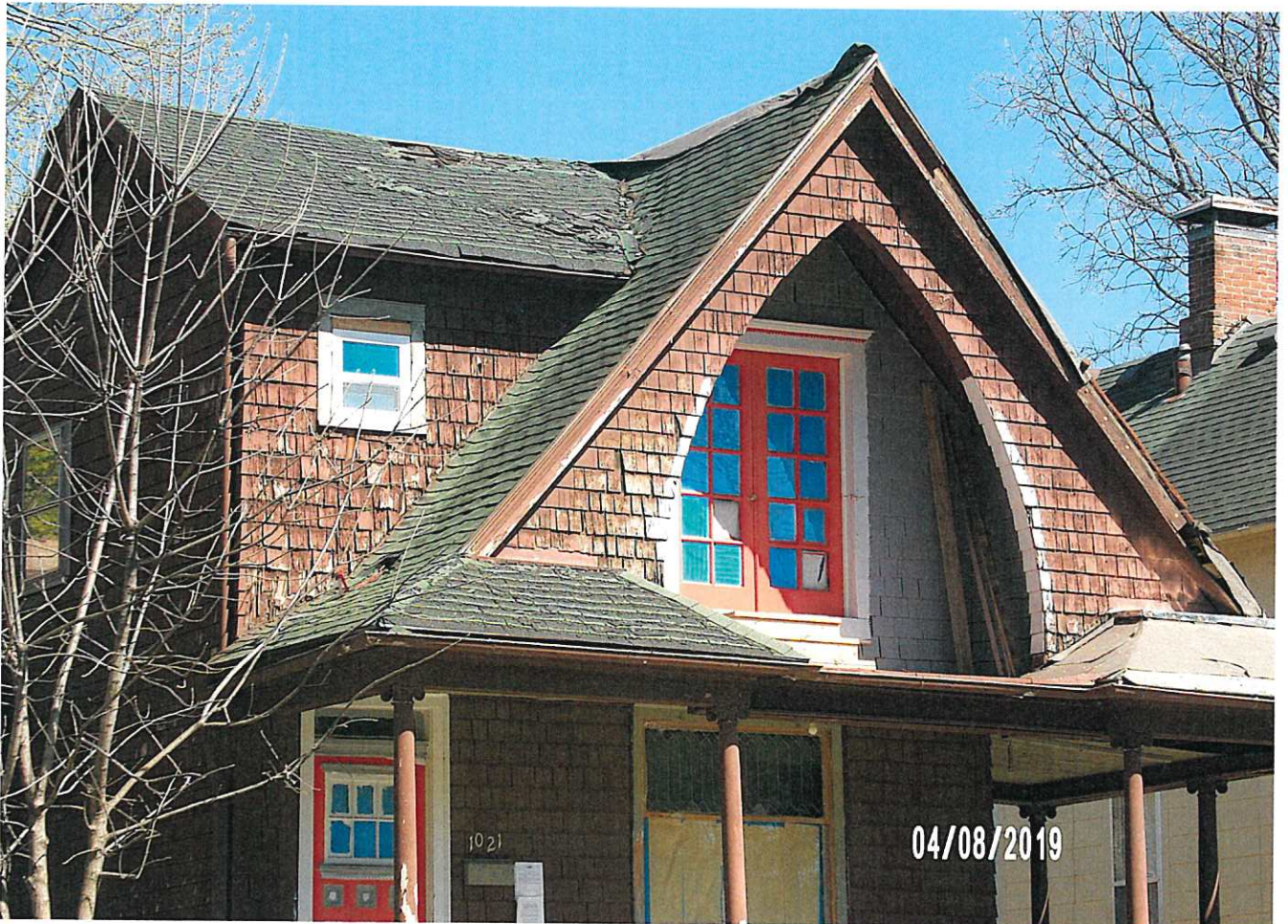
In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

On 6/7/18 they were issued a roofing permit. Very little progress has been done. W







Determination of Unsafe or Dangerous Structure

Address: 1214 9th Ave			
Owner	Description	Taxes	Parcel Number
Wendels Homes LLC	1 Story Wood & Garage	Paid	052-077-35-0-40-22-022.00-0
Legal Description: INSLEY & SHIRE'S SUB, S35, T08, R22E, BLOCK 2, Lot 16 - 17, (SCALED)			
Date of Inspection	Zoning		Parcel Size
11/20/2018			6698
# Code Violations	Last Court Appearance		Code Enforcement Officer
1	N/A		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

Last water service - 12/14/2016



PROPERTY REMEDIATION AGREEMENT

Owner: Wendels Homes LLC
 Site Address: 1214 9th Ave
Leavenworth, KS 66048

The owner(s) of the property located at 1214 9th Ave recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Siding - Replace or repair all exterior walls and siding.
2)	May 10, 2019	Steps - Replace front steps
3)		
4)		

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address:	1708 S 4th St		
Owner	Description	Taxes	Parcel Number
Gary & Tonia Nelson	1 story wood & Garage	Paid	052-101-01-0-20-01-026.00-0
Legal Description: FLESHER'S RIVER VIEW SUB, S01, T08, R22E, BLOCK 2, ALL LTS 39-46 & N7' OF LT 38			
Date of Inspection	Zoning		Parcel Size
11/19/2018	R1-6		25384 Sq. Ft.
# Code Violations	Last Court Appearance		Code Enforcement Officer
4	N/A		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

Last water service - 7/18/2016



PROPERTY REMEDIATION AGREEMENT

Owner: Gary & Tonia Nelson
 Site Address: 1708 S 4th
Leavenworth, KS 66048

The owner(s) of the property located at 1708 S 4th St recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof - Replace roof
2)	May 10, 2019	Soffits & eaves & guttering- Replace or repair all soffits, gutters and eaves
3)	May 10, 2019	Inop. vehicle - Remove inop. vehicle from property.
4)		

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address:	1916 Montezuma		
Owner	Description	Taxes	Parcel Number
Shari Rich	2 Story Wood	Paid	052-101-02-0-10-16-022.00-0
Legal Description: FENNS BROADWAY SUB , BLOCK 1 , Lot 25&26			
Date of Inspection	Zoning		Parcel Size
11/19/2018	R1-6		6317 Sq. Ft.
# Code Violations	Last Court Appearance		Code Enforcement Officer
3	N/A		Lee Burleson

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

Last water service - 3/20/2017



Determination of Unsafe or Dangerous Structure

Address: 2317 3rd Ave			
Owner	Description	Taxes	Parcel Number
Boom SC LLC	1 story wood	Paid	052-101-01-0-30-08-003.00-0
Legal Description: SIDNEY PLACE , BLOCK 3 , Lot 13&14			
Date of Inspection	Zoning	Parcel Size	
11/30/2018	R1-6	10159 Sq. Ft.	
# Code Violations	Last Court Appearance	Code Enforcement Officer	
8	4/19/2018	Lee Burleson	

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:



PROPERTY REMEDIATION AGREEMENT

Owner: Boom SC LLC
 Site Address: 2317 3rd Ave
Leavenworth, KS 66048

The owner(s) of the property located at 2317 3rd Ave recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Windows and doors - All windows and doors need to have plywood removed.
2)	May 10, 2019	Gutters - All guttering needs to be replaced.
3)		
4)		

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address: 305 North 2nd Street			
Owner	Description	Taxes	Parcel Number
ABSL Venture LLC	1 STORY WOODEN STRUCTURE	Paid	0772503107025000
Legal Description: LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, N36'LTS 1 & 2			
Date of Inspection	Zoning	Parcel Size	
2/1/19	R1-6	1720 sq ft	
# Code Violations	Last Court Appearance	Code Enforcement Officer	
3	10/19/18	Kathy L. Rodgers	

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

+No water service since 9/1/15

+1 Grass and Weeds Violation



PROPERTY REMEDIATION AGREEMENT

Owner: ABSL VENTURE LLC
 Site Address: 305 North 2nd Street
 Leavenworth, KS 66048

The owner(s) of the property located at 305 North 2nd Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019 May 10, 2019	Siding – replace/repair all exterior walls and sidings. Soffits & eaves —replace-repair all soffits and eaves.
2)	May 10, 2019	Windows & doors – replace/repair ALL windows & doors.
3)	May 10, 2019	Paint – remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	326 Osage Street		
Owner	Description	Taxes	Parcel Number
Variese J. Johnson	1 STORY WOODEN HOUSE	Paid	0772503212015000
Legal Description:			
LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 40, W1/2 LT 13 & ALL LT 14			
Date of Inspection	Zoning		Parcel Size
2/1/19	R1-6		4519
# Code Violations	Last Court Appearance		Code Enforcement Officer
1	N/A		Kathy L. Rodgers

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

+No water service since 12/28/10



PROPERTY REMEDIATION AGREEMENT

Owner: Variese J. Johnson
 Site Address: 326 Osage Street
 Leavenworth, KS 66048

The owner(s) of the property located at 326 Osage Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

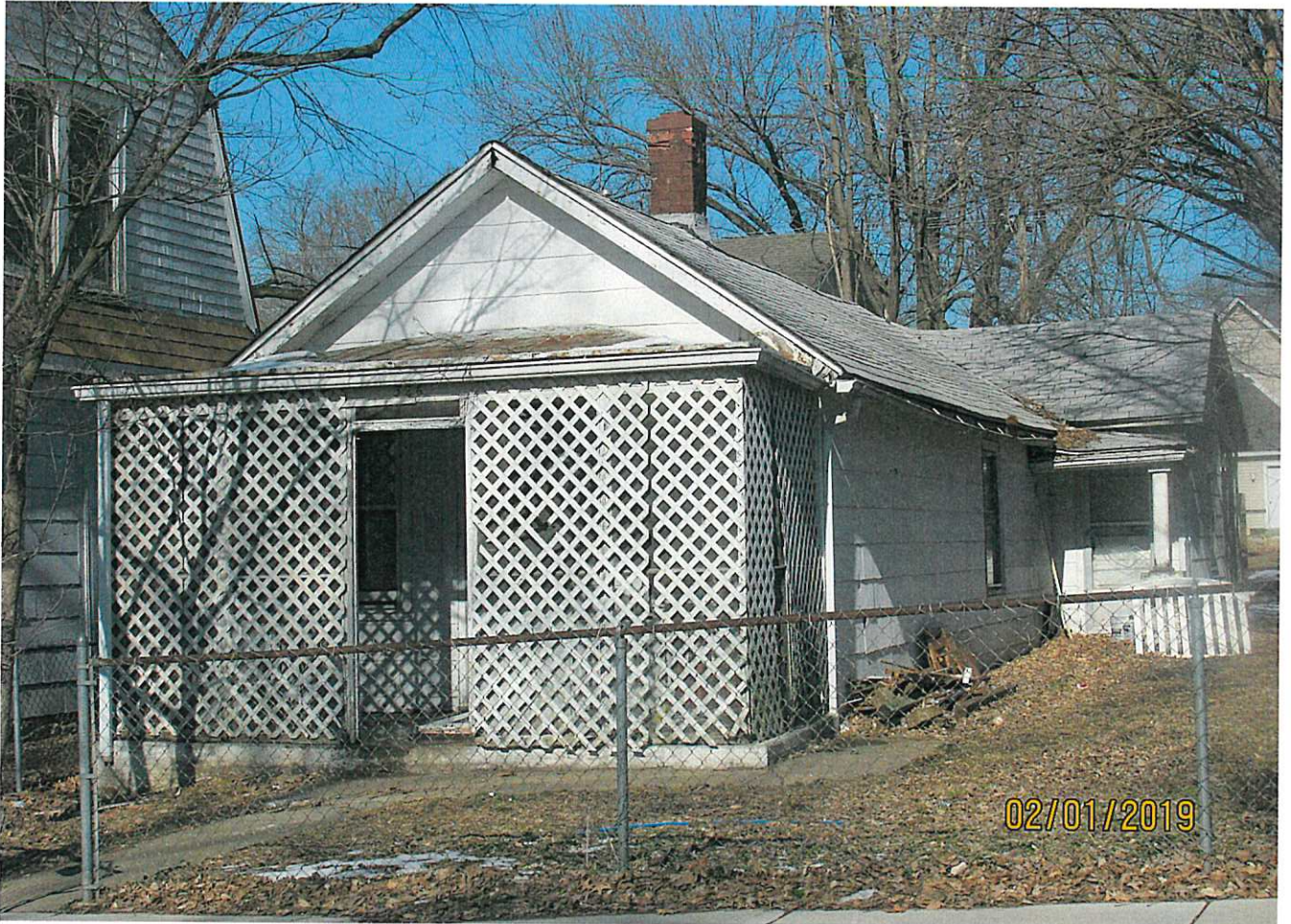
	DEADLINE	TASK
1)	May 10, 2019	Roof - replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding - replace/repair all exterior walls and sidings. Soffits & eaves - replace /repair all soffits and eaves.
3)	May 10, 2019	Windows & doors - replace/repair all windows & doors.
4)	May 10, 2019	Paint - remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	400 North 5th Street		
Owner	Description	Taxes	Parcel Number
Brian K. & Julia Rose Visocsky	2 STORY WOODEN APARTMENTS	\$762.26	0772503211012000
Legal Description: LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 53, S1/2 LTS 15&16			
Date of Inspection	Zoning		Parcel Size
2/1/19	R1-6		2956 SQ FT
# Code Violations	Last Court Appearance		Code Enforcement Officer
3	N/A		Kathy L. Rodgers

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

Last water service 3/5/12



Determination of Unsafe or Dangerous Structure

Address: 403 Olive Street			
Owner	Description	Taxes	Parcel Number
Gabriel Arroyo	2 Story Wooden House	Paid	0773602044002000
Legal Description: CLARK & REES ADDITION, BLOCK 20, Lot 2			
Date of Inspection	Zoning	Parcel Size	
2/1/19	R1_6	6427 sq ft	
# Code Violations	Last Court Appearance	Code Enforcement Officer	
10	10/4/18	Kathy L. Rodgers	

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

1 Grass & Weeds Violation. Posted "Unfit for Habitation".



PROPERTY REMEDIATION AGREEMENT

Owner: Gabriel Arroyo
 Site Address: 403 Olive Street
 Leavenworth, KS 66048

The owner(s) of the property located at 403 Olive Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof - replace rear lower roof damaged by fire
2)	May 10, 2019 May 10, 2019	Siding - replace/repair all exterior walls and sidings. Soffits & eaves - replace/repair all soffits and eaves.
3)	May 10, 2019	Windows & doors - replace/repair all windows & doors.
4)	May 10, 2019	Paint - remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) GABRIEL ARROYO agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

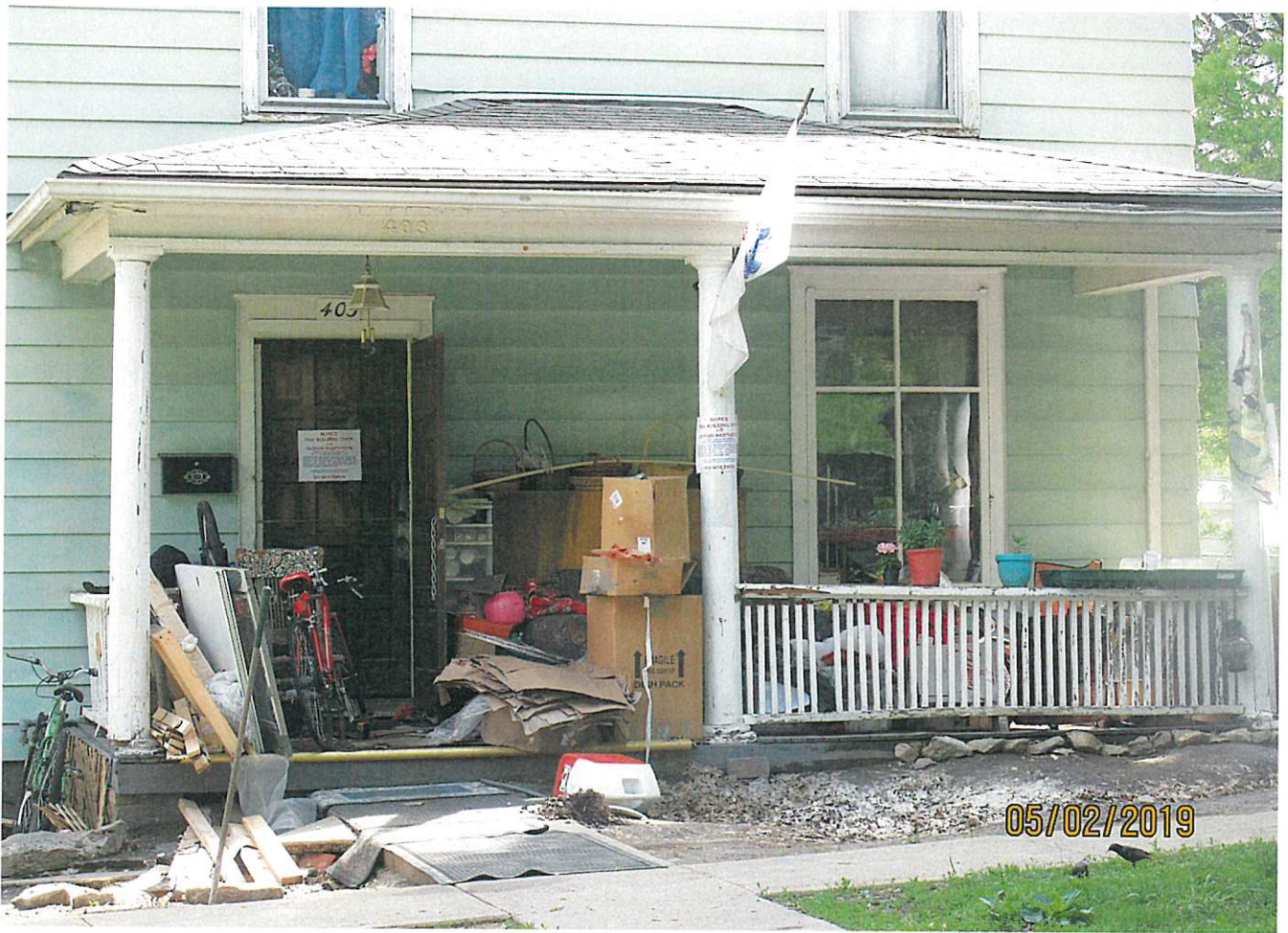
Gab Arroyo
 Signature

3-8-2019
 Date

Notary Area

Lee Burleson









Determination of Unsafe or Dangerous Structure

Address: 505 North 7th Street (DETACHED SHED ONLY)			
Owner	Description	Taxes	Parcel Number
Peter Ko	DETACHED SHED	Paid	0772604107028000
Legal Description: WESTERN ADDITION, BLOCK 98, N85'LTS 1&2			
Date of Inspection	Zoning	Parcel Size	
2/1/19	R1-6	4279 sq ft	
# Code Violations	Last Court Appearance	Code Enforcement Officer	
4	N/A	Kathy L. Rodgers	

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:



PROPERTY REMEDIATION AGREEMENT

Owner: Peter Ko
 Site Address: 505 North 7th Street
 Leavenworth, KS 66048

The owner(s) of the property located at 505 North 7th Street (DETACHED SHED ONLY) recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof – replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding – replace/repair all exterior walls and sidings. Soffits & eaves – replace/repair all soffits and eaves.
3)	May 10, 2019	Windows & doors – replace/repair all windows & doors.
4)	May 10, 2019	Paint – remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



Determination of Unsafe or Dangerous Structure

Address: 787 Shawnee Street			
Owner	Description	Taxes	Parcel Number
Don & Sherry Brown	1 Story Wooden House & Shed	Paid	077-35-0-10-02-002.00-0
Legal Description: WESTERN ADDITION, BLOCK 117, E14'LT 34 & ALL LT 35 EXC RR ROW (SCALED)			
Date of Inspection	Zoning	Parcel Size	
2/1/19	R1-6	5612 sq ft	
# Code Violations	Last Court Appearance	Code Enforcement Officer	
5	N/A	Kathy L. Rodgers	

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

2 Grass & Weeds Violations -Last water service 8/4/17



PROPERTY REMEDIATION AGREEMENT

Owner: Ruth W Lee
 Site Address: 787 Shawnee Street
 Leavenworth, KS 66048

The owner(s) of the property located at 787 Shawnee Street (INCLUDES MAIN STRUCTURE & DETACHED SHED) recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof – replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding – replace/repair all exterior walls and sidings. Soffits & eaves – replace/repair all soffits and eaves.
3)	May 10, 2019	Windows & doors – replace/repair all windows & doors.
4)	May 10, 2019	Paint – remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	802 South 4th Street		
Owner	Description	Taxes	Parcel Number
Norris C. Simmons Jr.	2 Story Wooden Apartment Building	Paid	0773602044001000
Legal Description:			
CLARK & REES ADDITION, BLOCK 20, Lot 1			
Date of Inspection	Zoning		Parcel Size
2/1/19	R1-6		6269 sq ft
# Code Violations	Last Court Appearance		Code Enforcement Officer
1	N/A		Kathy L. Rodgers

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:

Fire occurred on 8/14/18. -Last water service 8/21/18



PROPERTY REMEDIATION AGREEMENT

Owner: Norris C. Simmons, Jr.
Site Address: 802 South 4th Street
Leavenworth, KS 66048

The owner(s) of the property located at 802 South 4th Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof - replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding - replace/repair all exterior walls and sidings. Soffits & eaves - replace/repair all soffits and eaves.
3)	May 10, 2019	Windows & doors - replace/repair all windows & doors.
4)	May 10, 2019	Paint - remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date





Determination of Unsafe or Dangerous Structure

Address:	219 Miami Street (DETACHED SHED ONLY)		
Owner	Description	Taxes	Parcel Number
Thomas P. & Jessica R. Gould	WOODEN DETACHED SHED	Paid	0772503402002000
Legal Description: LEAVENWORTH,PLT ORIG, S25, T08, R22E,; BLOCK 25, LOT 23 - 24			
Date of Inspection	Zoning		Parcel Size
2/1/19	R1-6		6080 sq ft
# Code Violations	Last Court Appearance		Code Enforcement Officer
7	N/A		Kathy L. Rodgers

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
 - Lack of adequate ventilation
 - Air pollution
 - Light or sanitary facilities
 - Dilapidation
 - Disrepair
 - Structural defects
 - Uncleanliness
 - Overcrowding
 - Inadequate ingress and egress
 - Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
 - Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
 - Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
 - Vermin infestation
 - Inadequate drainage
 - Any other violation of health, fire, building or zoning regulations
- Other:

3 Grass and Weed violations



PROPERTY REMEDIATION AGREEMENT

Owner: Thomas P. & Jessica R. Gould
 Site Address: 219 Miami Street
 Leavenworth, KS 66048

The owner(s) of the property located at 219 Miami Street (DETACHED SHED ONLY) recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof - replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding - replace/repair all exterior walls and sidings. Soffits & eaves - replace /repair all soffits and eaves.
3)	May 10, 2019	Windows & doors - replace/repair all windows & doors.
4)	May 10, 2019	Paint - remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

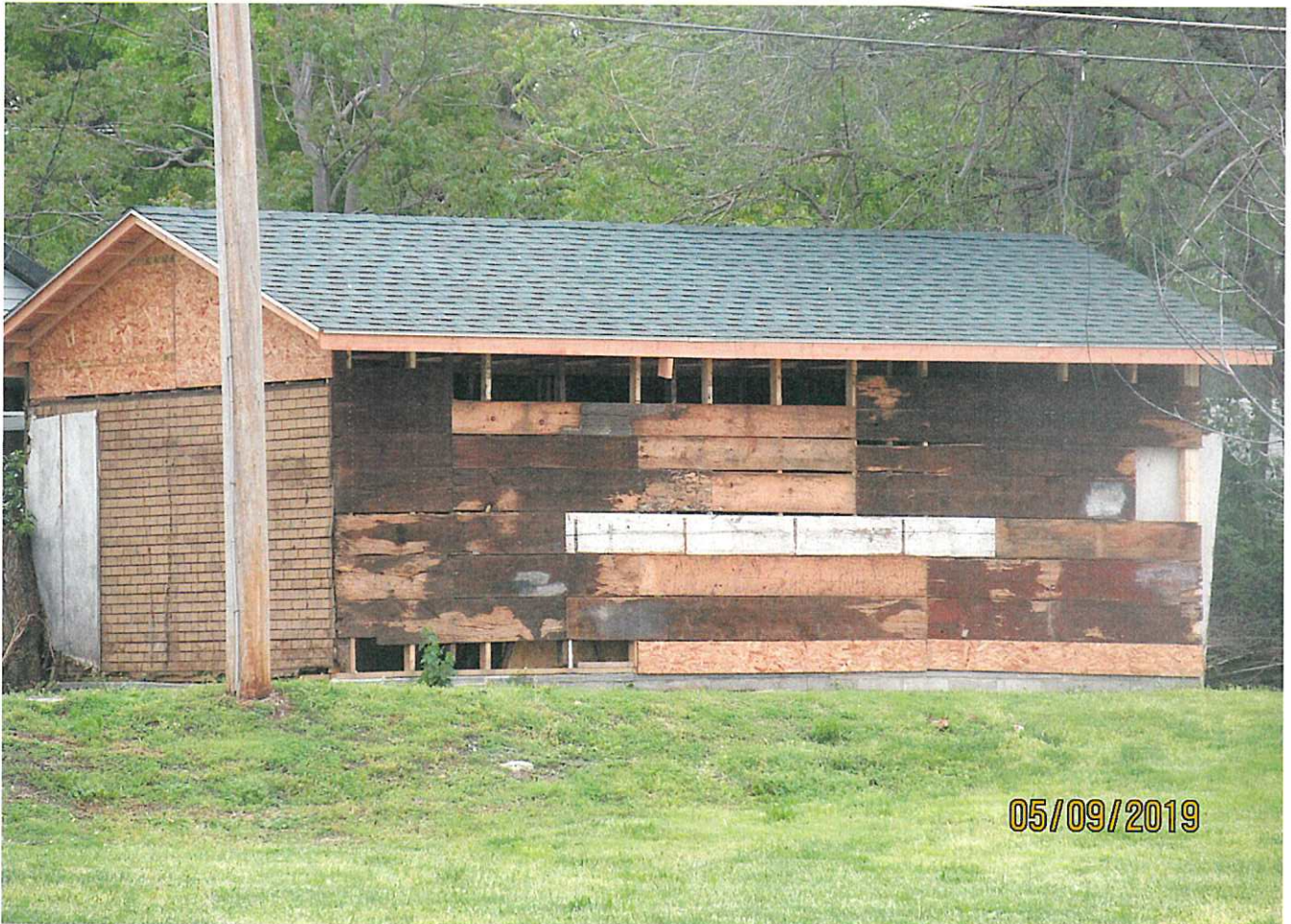
I (Print the Owner's Name) Thomas P Gould agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Thomas P. Gould
 Signature

3-5-2019
 Date

Notary Area

Michelle Baragary
 MICHELLE BARAGARY
 Notary Public - State of Kansas
 My Appl. Expires 8-16-20



Determination of Unsafe or Dangerous Structure

Address:	1016 North 10th Street		
Owner	Description	Taxes	Parcel Number
Nicholas Tevebaugh &	DETACHED SHED	Paid	0772602011006000
Legal Description:			
LEA'S & HARSH'S SUB, S26, T8, R22E, BLOCK 3, Lot 20 - 21			
Date of Inspection	Zoning		Parcel Size
2/1/19	R1-6		6943
# Code Violations	Last Court Appearance		Code Enforcement Officer
3	N/A		Kathy L. Rodgers

In accordance with KSA 17-4759, structures are deemed unfit for human use or habitation if conditions exist in such structure which are dangerous or injurious to the health, safety or morals of the occupants of such buildings or other residents within the City of Leavenworth, or which have a blighting influence on properties in the area. Such conditions may include, but are not limited to the following, which are found to be present at the subject property:

- Defects increasing the hazards of fire, accident or other calamities
- Lack of adequate ventilation
- Air pollution
- Light or sanitary facilities
- Dilapidation
- Disrepair
- Structural defects
- Uncleanliness
- Overcrowding
- Inadequate ingress and egress
- Dead and dying trees, limbs or other unsightly natural growth or unsightly appearances
- Walls, sidings or exterior of a quality and appearance not commensurate with the character of the properties in the neighborhood
- Unsightly stored or parked material, equipment, supplies, machinery, trucks or automobiles or parts thereof
- Vermin infestation
- Inadequate drainage
- Any other violation of health, fire, building or zoning regulations

Other:



PROPERTY REMEDIATION AGREEMENT

Owner: Nicholas Tevebaugh & Kelsey Brooke
 Site Address: 1016 North 10th Street
 Leavenworth, KS 66048

The owner(s) of the property located at 1016 North 10th Street (DETACHED SHED ONLY) recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	May 10, 2019	Roof – replace entire roof.
2)	May 10, 2019 May 10, 2019	Siding – replace/repair all exterior walls and sidings. Soffits & eaves – replace/repair all soffits and eaves.
3)	May 10, 2019	Windows & doors – replace/repair all windows & doors.
4)	May 10, 2019	Paint – remove all peeling paint and repaint entire exterior structure.
		Remove all dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) _____ agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Notary Area

Signature

Date



POLICY REPORT

**Review Unsafe and Dangerous Structures
202 Pottawatomie Street**

MAY 14, 2019



Prepared By:
Julie Hurley,
Director of Planning and Community
Development



Reviewed By:
Paul Kramer,
City Manager

DISCUSSION

The owner of 202 Pottawatomie has made application to the State of Kansas for grant funds to be used in the rehabilitation of this structure as it is listed on the Kansas Register of Historic Places. The hearing for grant funds took place on February 8, 2019, and the State Historic Preservation Office has not announced grant awardees as of this date. The owner of the property has stated that the scope of his continued rehabilitation will be dependent upon grant funds. Staff will present the property for review after grant funds have been awarded and the Leavenworth Preservation Commission has reviewed the status of the project.

RECOMMENDED ACTION

- Motion to continue item for discussion until after state grant awardees have been announced and the Leavenworth Preservation Commission has reviewed the status of the project.

POLICY REPORT PWD NO. 19-25

CONSIDER REHABILITATION RECOMMENDATIONS
FOR 10TH AVENUE FROM MICHIGAN STREET TO VILAS STREET
AND A DESIGN CONTRACT WITH TRANSYSTEMS FOR THE
2019 10TH AVENUE PAVEMENT REHABILITATION PROJECT

Project 2019 - 907

May 14, 2019

Prepared by:



Michael G. McDonald
Director of Public Works

Reviewed by:



Paul Kramer,
City Manager

ISSUE:

Consider pavement rehabilitation recommendations provided by TranSystems and the design contract with TranSystems for the 2019 10th Avenue Pavement Rehabilitation Project.

BACKGROUND:

The 10th Avenue project was originally designed by TranSystems in 1995/1996 and constructed in accordance with the KDOT specifications as part of a cost-shared project in 1997/1998. The existing pavement is 8" of concrete over a 4" asphalt base. Most of the concrete roads constructed in this timeframe used a soft limestone aggregate in the concrete mix that lends itself to enhanced moisture absorption and an alkali-silica-reaction in the concrete mix. Both the water absorption and the alkali-silica-reaction often lead to an accelerated breakdown of the concrete roadway.

In 2013, City Street Department personnel milled out the deteriorated concrete joints, and a contractor installed an epoxy resin in all areas milled, then placed an 5/8" asphalt based surface over the entire roadway from Michigan to Vilas. The asphalt surface is separating and the underlying concrete is continuing to deteriorate.

In March 2019, staff sent a Request for Qualifications to engineering firms seeking submittals from firms interested in a study and design of the 10th Avenue Rehabilitation Project. Four (4) firms submitted and two (2) firms were interviewed on April 5th. TranSystems was determined to be the most qualified based on their knowledge of the original design, experience with concrete roadway rehabilitation, and their collaboration with industry experts.

The City expects to perform durable repairs to the street as soon as possible while evaluating options for long-term stability. Core samples have been obtained at three (3) locations along the project and submitted to a lab for petrographic analysis. The testing will include alkali-silica-reaction, air content, and Mohs hardness of the aggregate. TranSystems will use the data obtained to guide them in the design of the long-term rehab/replacement project.

TranSystems has reviewed industry literature as well as had conversations with key staff at KDOT and elsewhere regarding how successful various repair options are. They identified three basic approaches to the short-term repairs with some variations within each option. The attached report presents nine (9) options for the rehabilitation of 10th Avenue. Staff has reviewed all options identified and concur with the report recommendation of Option 3 without the side roads; essentially focusing only on the driving surface of 10th Avenue.

It is important that this be considered as a short-term repair. This will provide time for the City to include a larger project into the CIP. The larger project will also be required to evaluate sidewalk condition and ADA issues as required by federal laws.

POLICY:

The City generally uses the Qualifications Base Selections process to select engineers for project design. Wilson & Co. has completed the design of numerous projects for the City.

RECOMMENDATION:

Staff recommends that the City Commission approve the design contract with TranSystems in the amount of \$54,550 for the 10th Avenue Pavement Rehabilitation Project.

ATTACHMENTS:

Study and Recommendations
TranSystems Contract

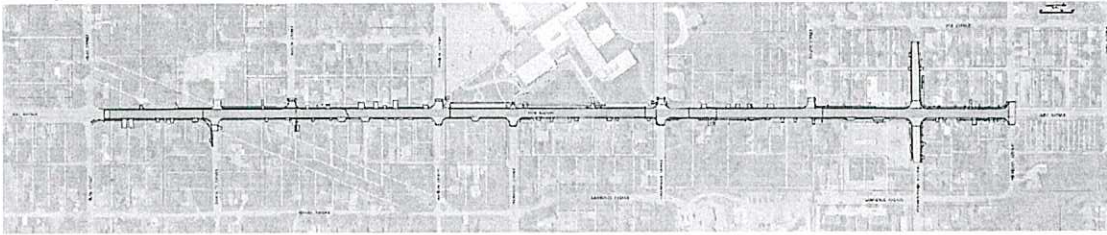
Short-Term Pavement Recommendation

10th Avenue (Vilas Street to Michigan Street) Leavenworth, Kansas

Overview:

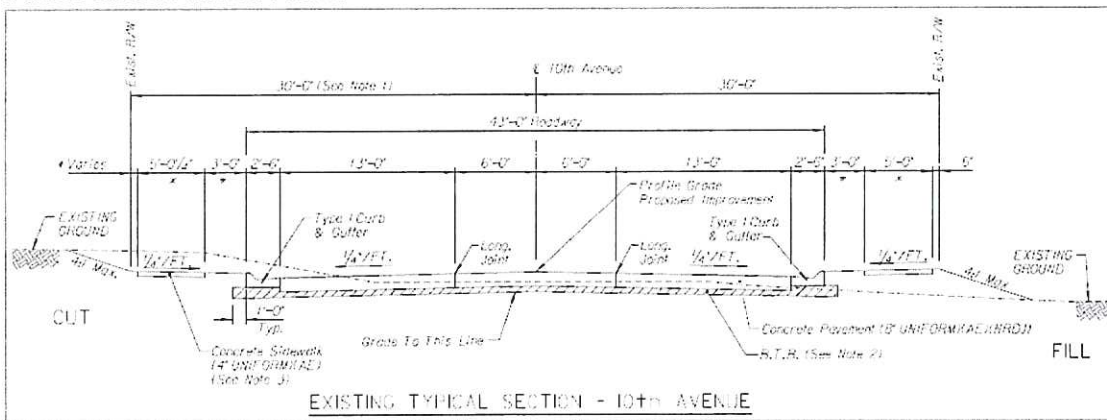
Considering the City is in need of an immediate solution due to rapidly deteriorating pavement condition and the cost to fully reconstruct the project is anticipated to be significant, a short-term solution that can postpone the full reconstruction project by 5 to 6 years is preferred by the City. This will allow the City time to properly budget for a full reconstruction project and get the project into their Capital Improvement Program (CIP).

Project Location:



History:

TranSystems originally designed 10th Avenue with the City of Leavenworth (and KDOT) in 1994. The project was constructed in 1995/1996 in accordance with KDOT specifications in place at the time. The existing pavement section includes 8" concrete pavement over 4" bituminous treated base as shown below:



Investigation:

TranSystems reviewed old plans and conducted a site review to observe the pavement failure issue. TranSystems also reached out to industry experts that work in the pavement field to collaborate ideas on possible causes and solutions. Industry experts include a local construction company, a senior construction inspector, the KDOT pavement design leader and a local geotechnical firm. Based on discussions with industry experts, the general thought is that a combination of several items may be causing the pavement joint failure. It appears that water is getting trapped in the transverse joints due to a combination of bituminous treated base, curb

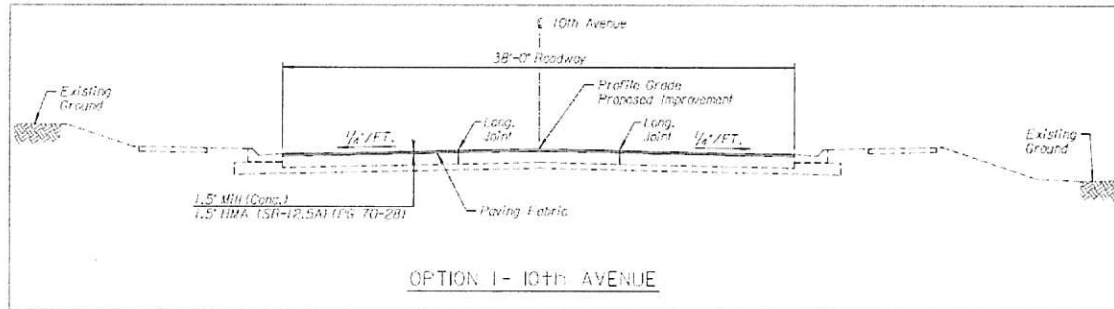
and gutter and unsealed joints. The trapped water in the pavement joints along with the freeze/thaw conditions that are common in the Midwest is a likely culprit that is resulting in the breaking down of concrete pavement along the joints. A couple of other possible contributors include alkali-silica-reaction (ASR) and soft aggregates (both of which require laboratory testing).

To further understand the cause of the pavement failure, the geotechnical firm (Geotechnology) was hired by the City to conduct tests and provide recommendations. A total of three cores were obtained at three locations along the project (one in each lane). The core thickness ranged from 7.5" to 8.75". Aggregate was determined to be limestone (not granite). A preliminary review of the aggregate with a 10x power hand held lens indicated that the evidence of ASR was inconclusive. No evidence of water was found in the subgrade. The cores have been submitted to a lab for petrographic analysis. The testing will include alkali-silica-reaction, air content and Mohs hardness of the coarse aggregate. Due to time requirements for testing, the preliminary review data will be utilized initially and updated as testing results become available.

Options Considered:

Three short-term options were developed based on a collaboration of ideas from industry experts and initial results from the geotechnical review.

Option 1 – 1 ½" Mill and Asphalt Overlay with Paving Fabric

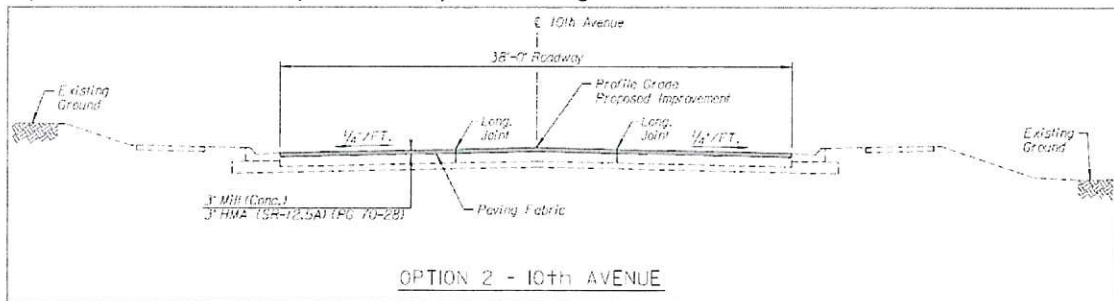


This option has an estimated cost of \$608,470 with an estimated life of 2-4 years.

Pros – less cost

Cons – thinner overlays susceptible to pushing/shoving (bonding issues), paving fabrics cause issues when conducting future milling (clog up machines / hard on cutting teeth).

Option 2 - 3" Mill and Asphalt Overlay with Paving Fabric

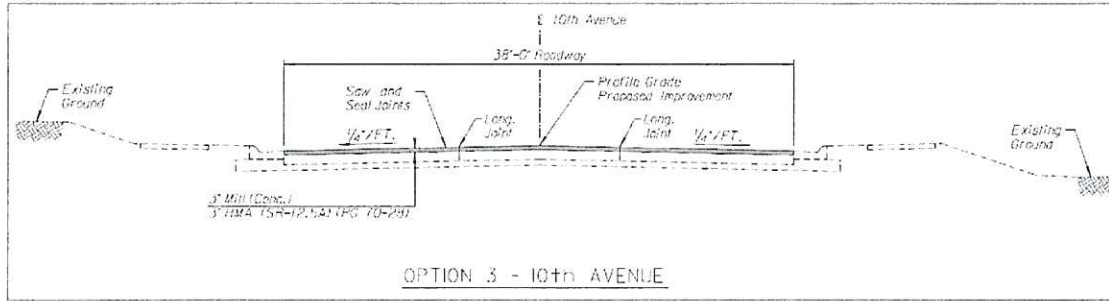


This option has an estimated cost of \$987,585 with an estimated life of 3-6 years.

Pros – longer life expectancy

Cons – most expensive cost, paving fabrics cause issues when conducting future milling (clog up machines / hard on cutting teeth).

Option 3 - 3" Mill and Asphalt Overlay with Saw and Seal Joints



This option has an estimated cost of \$903,220 with an estimated life of 5-7 years. In lieu of using pavement fabric to control reflective cracking, the asphalt overlay is sawcut (and sealed) to match the existing concrete pavement joint pattern. This allows the asphalt overlay to “move” with the concrete pavement and prevents random reflective cracking. The sawcuts are sealed to prevent water from entering the joints.

Pros – Longest life expectancy - proven history on KDOT project along I-70 (6 years + and still performing well), controls reflective cracking.

Cons - none

Recommendation:

Option 3 is the recommended short-term option. This is based on a combination of cost and proven history on KDOT project along I-70 (6 years + and still performing well).

PROPOSAL FOR ENGINEERING SERVICES

10th Avenue Roadway Improvements (Vilas Street – Michigan Street) City of Leavenworth, Kansas

PROJECT LOCATION AND DESCRIPTION

The project consists of the development of short-term and long-term recommendations for pavement improvements along 10th Avenue between Vilas Street and Michigan Street along with rehabilitation of curb and sidewalk (including upgrading to current ADA standards). Considering the City is in need of an immediate solution due to rapidly deteriorating pavement condition and the cost to fully reconstruct the project is anticipated to be significant, a short-term solution that can postpone the full reconstruction project by 5 to 6 years is preferred by the City. This will allow the City time to properly budget for a full reconstruction project and get the project into their Capital Improvement Program (CIP). The Phase 2 project tasks identified in this proposal include:

- Preparation of Construction Plans (short-term improvements)
- Preparation of Probable Construction Costs
- Preparation of Contract Documents
- Assisting with the Bidding Process

The general location of the project is as follows:



SCOPE OF SERVICES

The engineering services covered by this proposal are divided into five phases. The first phase will include geotechnical investigations of the existing pavement and recommendations regarding short-term pavement repairs that will be carried forward into phase II. Phase II will include preparation of Field Check, Right-of-Way and Final Plans, Specifications and Estimates (PS&E) for the recommended short-term improvements identified in the Phase I portion of the contract. Phase III will be the construction inspection of the short-term improvement. Phase IV will include developing a long range strategy and plan development for a full pavement reconstruction project. Phase V will be the construction inspection of the long-term improvement.

The engineering services outlined by this proposal cover Phase II services.

Engineering plans shall be prepared in accordance with current standard KDOT procedures in the format and detail required by the KDOT Bureaus of Design and Traffic Engineering. The dimensions shown on the plans shall be shown in the English units of measure. Basic specifications shall be standard Specifications for State Road and Bridge Construction, 2015 Edition.

Services to be provided by the CONSULTANT shall include the following phases of work.

PHASE 2 – Field Check/Final Plans, Specifications and Estimate (PS&E) for Short-Term Project

The objective of Phase II is to develop plans for the selected short-term option (#3) and assist in the bidding process. When authorized by the City, CONSULTANT will initiate design and the following Phase II services will be provided.

A. Field Check Plans

The objective of this portion of the services is to develop field check plans. When authorized by the City, CONSULTANT will prepare field check (preliminary) plans for the project and will include the following tasks.

1. Roadway/Traffic Design

- (a) Develop preliminary title, typical and plan sheets depicting the pavement repair details and limits.
- (b) Develop preliminary pavement marking, work zone traffic control and construction sequencing plans. It is anticipated that two-way traffic will be maintained throughout construction.
- (c) Prepare preliminary estimate of probable cost.
- (d) Conduct one review meeting and field check with the City.

B. Final Plans, Specifications and Estimate (PS&E)

The objective of this portion of the services is to develop final plans, specifications and estimate. When authorized by the City, CONSULTANT will prepare final plans, specifications and estimate for the project and will include the following tasks.

1. Roadway/Traffic Design

- (a) Develop final title, typical and plan sheets depicting the pavement repair details and limits.
- (b) Develop final pavement marking, work zone traffic control and construction sequencing plans.
- (c) Develop signal modification plans (convert signal to radar detection) at 10th & Pennsylvania.
- (d) Develop erosion control plans.
- (e) Develop summary of quantities.
- (f) Prepare final estimate of probable cost.
- (g) Prepare project specifications (contract documents).
- (h) Conduct one review meeting with the City.

C. Project Bidding

When requested by City of Leavenworth, provide assistance in preparing and distributing plans and contract documents to prospective bidders, attend one pre-bid conference, attend one pre-construction conference and assist the City in reviewing and tabulating bids.

1. Bidding Assistance

- (a) Assist City with bidding process.
- (b) Attend one pre-bid conference.
- (c) Attend one pre-construction conference.
- (d) Review and tabulate bids.

Deliverables:

- Field Check Plans
- Final Plans
- Project Specifications (Contract Documents)
- Estimate of Probable Cost

PAYMENT PROVISIONS

The CONSULTANT proposes to provide the services as outlined in this proposal on the basis of schedule of rate fee payments as follows:

PHASE I – GEOTECHNICAL REVIEW AND PAVEMENT RECOMMENDATIONS

Completed.

PHASE II – FIELD CHECK, R/W PLAN AND FINAL PLANS, SPECIFICATIONS AND ESTIMATES (PS&E)

The total cost shall not exceed Fifty Four Thousand Five Hundred and Fifty dollars (\$54,550.00). Refer to Exhibit A for an estimate of the engineering time and expenses for completing the services outlined in the Phase of the contract.

Attendance at project coordination meetings and City Commission meetings has been estimated and the total cost included under Phase I. At the CLIENT's request, CONSULTANT attendance at additional meetings not covered in the original scope of work shall be paid for on a per hour basis plus any expenses incurred.

PHASE III – SHORT-TERM CONSTRUCTION INSPECTION

The final scope, total cost and the fixed fee shall be negotiated at a later date

PHASE IV – FULL RECONSTRUCTION PLANS

The final scope, total cost and the fixed fee shall be negotiated at a later date.

PHASE V – LONG-TERM CONSTRUCTION INSPECTION

The final scope, total cost and the fixed fee shall be negotiated at a later date

SCHEDULE OF SERVICES

The services outlined in the preceding paragraphs will be completed in accordance with the following schedule, provided that the time specified shall be exclusive of all delays occasioned by plan reviews or any action or inaction by City or other agency incurred following a CONSULTANT plan submittal or request for Project related information. The number of days shown are accumulative from the authorization to proceed and are calendar days.

PHASE I – LIMITED GEOTECHNICAL REVIEW AND PAVEMENT RECOMMENDATIONS

The Geotechnical Review and Pavement Recommendation will be completed by May 7, 2019.

PHASE II – FIELD CHECK, R/W PLAN AND FINAL PLANS, SPECIFICATIONS AND ESTIMATES (PS&E)

The final plans, specifications and estimate will be completed by June 7, 2019 assuming a notice to proceed is received by May 17, 2019.

PHASE III – SHORT-TERM CONSTRUCTION INSPECTION

The number of calendar days to complete this phase will be determined at a later date.

PHASE IV – FULL RECONSTRUCTION PLANS

The number of calendar days to complete this phase will be determined at a later date.

PHASE V – LONG-TERM CONSTRUCTION INSPECTION

The number of calendar days to complete this phase will be determined at a later date.

ITEMS TO BE FURNISHED BY THE CITY OF LEAVENWORTH.

1. City utility maps (water, storm sewer and sanitary sewer).
2. Contract Documents (front end documents)

ASSUMPTIONS FOR THE PREPARATION OF THIS PROPOSAL

1. The most recent KDOT procedures, design manual methods, standard plans and other general letters and information will be used for the design of this project that are published with an effective date of April 2019 or before.
2. Public meeting(s) will not be required during Phase II.
3. This scope is based on utilizing CADD files from previous project, City provided GIS and aerial mapping for the Phase II scope of services (plan preparation).
4. All ADA improvement for sidewalk, ramps and signals are anticipated to occur during the Phase IV portion of the contract. Phase II will only include short-term pavement improvement.
5. Additional surveys including existing utility locations and topographic surveys for locations requiring ADA design improvements shall be included in the Phase IV portion of the contract.
6. Pavement marking will match the existing layout.
7. Traffic counts along 10th Avenue for use in developing the long-term pavement design shall be included in the Phase IV portion of the contract.
8. No Right-of-Way or Easements will be required.
9. No Environmental permitting will be required including the preparation of a Notice of Intent and Storm Water Pollution Prevention Plan (SWPPP).

Exhibit A
Estimate of Hours
 10th Avenue Roadway Improvements
 Proj. No. 2019-907
 Leavenworth, KS

PHASE II - Field Check/Final Plans, Specifications and Estimate (PS&E)

TASK NAME	Estimated Hours Per Task by Classification						
	\$310.00	\$230.00	\$174.00	\$136.00	\$100.00	\$104.00	\$180.00
	E5	E4	E3	E2	E1	T3	A3
A. Field Check Plan Preparation							
1. Road/Traffic							
a Develop preliminary title, typical and plan sheets	1	4	4		16	24	
b Develop preliminary pvmt. marking, traffic control and const. seq. plans		4		24	16	16	
c Prepare preliminary estimate of probable costs			2		2	2	
d Conduct meeting/field check with City	4	5	4				
Task A Totals -	5	13	10	24	34	42	0
B. Final Plans, Specifications and Estimate (PS&E)							
1. Road/Traffic							
a Develop final title, typical and plan sheets	1	4	8		24	16	
b Develop final pvmt. marking, traffic control and const. seq. plans		8		24	16	16	
c Develop signal modification plans (convert to radar detection)		8		32		24	
d Develop erosion control plans			2		2	2	
e Develop summary of quantities			2		2	2	
f Prepare preliminary estimate of probable costs			2		2	2	
g Prepare project specifications (Contract Documents)		4	12				
h Conduct meeting with City	3	4	3				
Task B Totals -	4	28	29	56	46	62	0
C. Project Bidding							
1. Bidding							
a Assist City with Bidding Process	2	4	4				
b Attend Pre-bid Conference when requested by City		3	3				
c Attend Pre-construction Conference when requested by City		3	3				
Task C Totals -	2	10	10	0	0	0	0
Phase II Grand Total -	11	51	49	80	80	104	0

Exhibit A
ESTIMATED FEE (Phase II)
10th Avenue Roadway Improvements
Proj. No. 2019-907
Leavenworth, KS

PHASE II - Field Check/Final Plans, Specifications and Estimate (PS&E)

<u>Classification</u>	<u>Hourly</u> <u>Rate</u>	<u>Total</u> <u>Hours</u>	<u>Extension</u>
Engineer V	\$ 310.00	11	\$ 3,410.00
Engineer IV	\$ 230.00	51	\$ 11,730.00
Engineer III	\$ 174.00	49	\$ 8,526.00
Engineer II	\$ 136.00	80	\$ 10,880.00
Engineer I	\$ 100.00	80	\$ 8,000.00
Technician III	\$ 104.00	104	\$ 10,816.00
	Total Hours	375	
Subtotal Phase I =			\$ 53,362.00

Exhibit A
ESTIMATED FEE (Phase II)
10th Avenue Roadway Improvements
Proj. No. 2019-907
Leavenworth, KS

ESTIMATED COSTS

LABOR

Total Labor = \$53,362.00

SUBCONSULTANTS

Total Subconsultants = \$0.00

REIMBURSABLE EXPENSES

Printing	\$495.00	
Transportation	\$435.00	
Miscellaneous	\$258.00	
Total Reimbursable Expenses =		\$1,188.00

Total Amount =	\$54,550.00
-----------------------	--------------------

POLICY REPORT

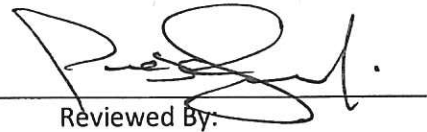
Community Development Block Grant Annual Action Plan 2019-20 May 14, 2019



Prepared By:
Mary Dwyer
Community Development
Coordinator



Reviewed By:
Julie Hurley
Director, Planning and
Community Development



Reviewed By:
Paul Kramer
City Manager

DISCUSSION

The Annual Action Plan (AAP) is formulated using an electronic planning tool provided by the Department of Housing and Urban Development (HUD). The report is composed of needs assessments of the community's housing stock, homelessness issues, public facilities, infrastructure, and community development assets.

The Strategic Plan section addresses how the community proposes to address concerns identified in the Plan's needs assessment during the year and the AFH regional and local goals approved in the AFH. Finally, the Annual Action Plan puts forth the specific details on how the City proposes to spend the funds (award \$319,799 plus estimated residual of \$100,000), for the 2019-2020 year.

The Community Development Advisory Board (CDAB) held two open public meetings to solicit community input. The CDAB will vote on May 13, 2019 to approve the AAP plan. The plan will be forwarded with the CDAB recommendation for adoption.

The draft Annual Action Plan can be accessed at:
https://www.lvks.org/egov/documents/1557496295_29656.pdf.

FINAL COPY:

Certifications to be signed by the Mayor will be added to the plan before submission to HUD. The HUD submission will be electronic and printed. Printed copies will be distributed to the Leavenworth Public Library, and Community Development Department. Electronic copies will be sent to City website and recorded in Lazerfische.

RECOMMENDED ACTION

Motion to adopt or modify the attached resolution adopting and authorizing the submission of the 2019-2020 Annual Action Plan.

RESOLUTION B-2221

A RESOLUTION AUTHORIZING AND ADOPTING THE 2019-2020 ANNUAL ACTION PLAN OF THE CITY OF LEAVENWORTH COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the Community Development Advisory Board (CDAB) held public hearings on March 11, 2019 and May 13, 2019 to receive input from citizens and agencies having interest in the Community Development Block Grant program; and

WHEREAS, the CDAB recommends approval of the 2019-2020 Annual Action Plan to and by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION, CITY OF LEAVENWORTH, KANSAS, AS FOLLOWS:

Section 1. The Annual Action Plan for July 1, 2019 through June 30, 2020 is hereby adopted as presented.

Section 2. The City has met the requirements for citizen participation in preparation of this plan and has allowed the maximum feasible opportunity for persons or agencies to identify needs and present concepts to help meet those needs through the CDBG program.

Section 3. The City has reviewed its housing and non-housing needs in preparation of this document. This document is not in conflict with any provisions of the five-year Housing Quality and Work Responsibility Act Plan prepared for the operation and administration of public housing programs in Leavenworth.

Section 4. The City has consulted with representatives of area agencies and churches in the preparation of this document, for the purpose of furthering the objectives of the CDBG program.

Section 5. The City is taking all necessary steps to analyze and take appropriate action to further fair housing goals as outlined in the regional Fair Housing Assessment.

Section 6. This resolution shall take effect from and after its passage as provided by law.

ADOPTED THIS 14th day of May 2019.

Jermaine Wilson, Mayor

ATTEST:

Carla K. Williamson, CMC City Clerk

{Seal}

2019-20 Annual Action Plan
Community Development Block Grant Program
Leavenworth, Kansas
July 1, 2019-June 30, 2020
\$319,799 Entitlement

SYNOPSIS

This summary sets forth the proposed budgets for activities performed during the third year of the 2017-2021 Consolidated Plan. Projected entitlement award \$319,799 plus remaining funds projected at \$100,000. (\$419,799)

1. **Administration:** Departmental administration will be underwritten in the amount of **\$63,959**, which supports one full-time position, clerical and administrative support, and operating expenses.

2. **Public Service Agencies:** The following Public Service Agencies will provide the basic services to help Leavenworth's lower income families become self-sufficient. The agencies work closely together to share knowledge and resources in order to assist the low/moderate income clientele of our community. Through these agencies more than 7,200 lower income citizens are served annually with medical, child care, education, food, clothing and sheltering needs. CDBG will provide rent and/or utility assistance on behalf of the agency (no funding will be provided directly to the agency for this purpose). Funding will also be allocated for contractual services to provide tenant/landlord mediation. Program requirements limit grants of this nature to 15% of the total entitlement, or **\$47,969**.
 - a. **Catholic Charities of Northeast Kansas (CCNEKS)** provides housing counseling and referral services, first point of contact for homelessness, emergency vouchers for food, transportation and lodging, and essential services to prevent homelessness at 716 N 5th St. **\$3870**

 - b. **Court Appointed Special Advocates (CASA)** is an organization in which trained volunteers advocate, under court order, for children of abuse and neglect cases at 100 S 5th St. **\$11,975**

- c. **The Leavenworth Mission (LVM)** provides distribution of non-perishable food boxes and clothing vouchers and operates a food pantry and discount community store at 1140 Spruce St. **\$6955**

- d. **St. Vincent's Clinic (SVC)** provides health care to the city's uninsured working families at 818 N 7th St. **\$8865**

- e. **Welcome Central (WC)** provides Landlord-Tenant Dispute Resolution for the City of Leavenworth at 310 Kiowa. **\$4,636**

- f. **The Guidance Center (GC)** provides mental health services including outpatient therapy, emergency services, medication management, psychosocial groups, case management, supported employment, attendant care and respite care to community members regardless of their ability to pay. **\$3,943**

- a. **Alliance Against Family Violence (AAFV)** provides basic sheltering, intervention, crisis counseling and child care services to victims of domestic violence (location not disclosed). **\$7,725**

3. Housing Programs:

- a. **Home Repair Program.** The City of Leavenworth consolidated three categories consisting of Emergency Home Repairs, Minor Exterior Home Repairs, and Weatherization Assistance into one major category which provides up to \$5,000 to low/moderate income homeowners. Examples of work include emergency repairs, handicap accessibility, exterior repairs, window replacement, insulation, and replacement of heating/cooling equipment. Many homeowners have felt the effects of the economy and can no longer stretch their budgets to include home repairs, therefore this program remains very popular. Total budget: **\$166,222**

- b. First Time Home Buyers Program.** This activity provides money for down payments, closing costs and/or principal or interest buy-downs to low-moderate income residents. Total budget: **\$86,530**

4. Neighborhood Stabilization:

- a. Removal of dangerous structures.** Spot blight removal has been an ongoing project for the city for many years. The structures removed are beyond economic viability for rehabilitation and have generally been causing problems in the neighborhoods in which they exist. Prior year's funding balance will be rolled forward. Total budget: **\$50,630**

**POLICY REPORT
RESOLUTION B-2222 AMENDING RESOLUTION B-2217
AUTHORIZING IMPROVEMENTS TO THORNTON STREET AND 10TH AVENUE
MAIN TRAFFICWAYS**

MAY 14, 2019

Prepared by:



Carla K. Williamson, CMC
City Clerk

Reviewed by:



Paul Kramer
City Manager

ISSUE:

The issue before the City Commission is to consider a resolution to amend Resolution No. B-2217, adopted February 26, 2019. Resolution No. B-2217 gave notice of the Governing Body's official intent to issue bonds to finance improvements to Thornton Street and 10th Avenue in an estimated maximum amount of \$5,650,800.00. This amount includes the cost of necessary land and easement acquisition, utility relocation costs, design and engineering costs, legal costs and the costs of issuing bonds.

It has been determined upon the advice of our financial advisor, that the project cost needs to be increased to \$6,040,000.00 to include additional costs for capitalized interest to cover interim financing while the project is being completed pending permanent financing of the project.

ATTACHMENT:

Resolution No. B-2217
Resolution No. B-2222

ACTION REQUIRED:

Motion to approve Resolution No. B-2222.

RESOLUTION NO. B-2217

WHEREAS, the Governing Body of the City of Leavenworth, Kansas, (the "City") has hereinbefore, by Ordinance No. 8071 of the City passed and approved March 13, 2018, and published as required by law, determined and established (1) Thornton Street from the west line of 4th Street to the East line of 10th Avenue and (2) 10th Avenue from the south side of Spruce Street to the north right-of-way of Eisenhower Road to be main trafficways within the City (said streets, the "Main Trafficways") under the authority of K.S.A. 12-685 et seq. (the "Act"); and

WHEREAS, the Governing Body of the City has determined it necessary and advisable to improve such Main Trafficways.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS:

Section 1. That the Main Trafficways, or portions thereof, be improved by constructing and completing grading, storm drainage, concrete curb and gutter, asphaltic pavement and entrances, sidewalks, seeding, traffic control and other necessary items (including costs of necessary land and easement acquisition, utility relocation costs, design and engineering costs, legal costs, and the costs of issuing bonds to finance the total costs thereof) at an estimated maximum cost of \$5,650,800 (the "Project Costs").

Section 2. That the City finance and pay the Project Costs either in whole or in part from the proceeds of general obligation bonds of the City in the estimated maximum principal amount of \$5,650,800 the issuance of which is hereby authorized in accordance with the Act.

Section 3. That the City both reasonably expects and intends to finance the Project Costs from the proceeds of general obligation bonds of the City. The City does hereby express its official intent to reimburse any such pre-issuance original expenditures (as defined in Treas. Reg. 1.150-2(c)) made by it on or after the date which is 60 days before the date of this Resolution from the proceeds of such bonds in the estimated maximum principal amount of \$5,650,800. The City will issue such bonds for such purposes and make the reimbursements within eighteen


(18) months after the date the expenditure to be reimbursed was paid or, if later, eighteen (18) months after the date on which the property resulting from the expenditure was placed in service. Provided, that, in any event, the City must make the reimbursement allocation within three (3) years after the date the expenditure was paid. This Resolution, as the expression of the governing body's official intent regarding the matters described herein, will be available for public inspection in the City Clerk's office at City Hall during regular business hours of the City.

Section 4. That the plans and specifications for such improvements are hereby approved.

IT IS SO RESOLVED.

PASSED AND APPROVED this 26th day of February, 2019.

CITY OF LEAVENWORTH, KANSAS



Jermaine Wilson, Mayor

ATTEST:


Carla Williamson, CMC, City Clerk



RESOLUTION NO. B-2222

WHEREAS, the governing body of the City of Leavenworth, Kansas, (the "City") has pursuant to its Resolution No. B-2217, adopted February 26, 2019, authorized the construction of main trafficway improvements to (1) Thornton Street from the west line of 4th Street to the East line of 10th Avenue and (2) 10th Avenue from the South side of Spruce Street to the north right-of-way of Eisenhower Road, (Thornton Street and 10th Avenue are collectively referred to as the "Main Trafficways") or portions thereof, by constructing and completing grading, storm drainage, concrete curb and gutter, asphaltic pavement and entrances, sidewalks, seeding, traffic control and other necessary items (including costs of necessary land and easement acquisition, utility relocation costs, design and engineering costs, legal costs, and costs of issuing bonds to finance the total costs thereof) (the "Project") at an estimated maximum cost of \$5,650,800 (the "Project Cost");

WHEREAS, the City has determined, upon the advice of its Financial Advisor, to increase the Project Cost to \$6,040,000 to include additional costs for capitalized interest to cover interim financing costs while the project is being completed pending permanent financing of the Project; and

WHEREAS, the City further wishes to amend the Resolution to reflect such facts and conclusions as hereinbefore recited.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That Section 1 of Resolution No. B-2217 of the governing body of the City be amended to provide as follows:

Section 1. That the Main Trafficways, or portions thereof, be improved by constructing and completing grading, storm drainage, concrete curb and gutter, asphaltic pavement and entrances, sidewalks, seeding, traffic control and other necessary items (including costs of necessary land and easement acquisition, utility relocation costs, design and engineering costs, legal costs, capitalized interest costs, and the costs of issuing bonds to finance the total costs thereof) at an estimated maximum cost of \$6,040,000 (the "Project Costs").

Section 2. That all other terms and provisions of said Resolution No. B-2217 not otherwise amended hereby shall remain as provided therein, respectively. Furthermore, those provisions contained in Resolution No. B-2217 as passed and approved February 26, 2019, as hereby amended, shall upon the effective date of this resolution be deemed repealed.

Section 3. That this resolution shall take effect and be in force from and after its passage as provided by law.

PASSED AND APPROVED this 14th day of May, 2019.

CITY OF LEAVENWORTH, KANSAS

Jermaine Wilson, Mayor

ATTEST:

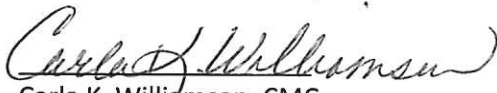
Carla Williamson, CMC, City Clerk

(SEAL)

POLICY REPORT
RESOLUTION B-2223 AUTHORIZING THE PUBLIC SALE OF
GENERAL OBLIGATION BONDS, SERIES 2019- A &
TEMPORARY NOTES, SERIES A2019

May 14, 2019

Prepared by:


Carla K. Williamson, CMC
City Clerk

Reviewed by:


Paul Kramer
City Manager

ISSUE:

The issue before the City Commission is to consider a resolution authorizing and providing for the public sale of General Obligation Bonds, Series 2019-A and Temporary Notes, Series A2019. The details are as follows:

General Obligation Series 2019-A: The City has found and hereby determines it necessary and advisable to issue and sell General Obligation Bonds for the purposes of permanently financing the costs of the City's 2018 General Improvements, including redeeming and paying a portion of the Series A2018 Notes. The Bonds shall be in the approximate principal amount of One Million Four Hundred Thousand Dollars (\$1,400,000) and shall be dated June 27, 2019.

Temporary Notes Series A2019: The City has found and hereby determines it necessary and advisable to issue and sell Temporary Notes, Series A2019, (the "Notes") for the purpose of temporarily financing the costs of the City's 2019 Pavement Management Project and the Main Trafficway Improvements, and paying the cost of issuing the Notes. The Notes shall be in the approximate principal amount of Seven Million Four Hundred Thirty Thousand Dollars (\$7,430,000) and shall be dated June 27, 2019.

The bond and note sale will be on Tuesday, June 11, 2019 at 10:00 a.m. C.D.T. The results will be presented to the City Commission the same evening.

ACTION REQUIRED:

Adopt Resolution B-2223 authorizing and providing for the public sale of General Obligation Bonds, Series 2019-A and Temporary Notes Series 2019A.

RESOLUTION NO. B-2223**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE PUBLIC SALE OF GENERAL OBLIGATION BONDS, SERIES 2019-A, AND TEMPORARY NOTES, SERIES A2019, OF THE CITY OF LEAVENWORTH, KANSAS, SETTING FORTH THE DETAILS OF SAID SALE AND PROVIDING FOR THE GIVING OF NOTICE THEREOF.**

WHEREAS, the Governing Body of the **City of Leavenworth, Kansas**, (the “City”) has, in accordance with the powers of home rule of all cities of the State of Kansas under Section 5 of Article 12 of the Constitution of the State of Kansas, passed and approved, by the vote of not less than two-thirds of the members-elect of the governing body of the City, Charter Ordinance No. 56 of the City, which charter ordinance was published once each week for two consecutive weeks in the official newspaper of the City with such charter ordinance taking effect, without protest, on the sixty-first (61st) day following the publication thereof; and

WHEREAS, Charter Ordinance No. 56 both exempted the City from the provisions of K.S.A. 13-1024a, which was applicable to the City but not uniformly applicable to all Kansas cities and therefor was, in accordance with the City’s powers of home rule, subject to the City’s authority to exempt itself from the whole or any part of said K.S.A. 13-1024a, and, in accordance with such power of home rule, provided substitute and additional provisions on the same subject as in both K.S.A. 13-1024a; and

WHEREAS, the City has, pursuant to Resolution No. B-2187 of the City adopted February 13, 2018, authorized the construction of certain general improvements in the estimated amount of \$1,818,504 (the “2018 General Improvements”) to be made in the City under the authority of Charter Ordinance No. 56 of the City; and

WHEREAS, the City has, pursuant to Resolution No. B-2192 of the City adopted March 27, 2018, authorized the improvement of a portion of New Lawrence Road, from 20th Street Trafficway and continuing in a northeasterly direction a distance of 1,400 feet, by preparing, grading, constructing, and otherwise completing a new 31 foot wide, back of curb to back of curb, street with a road surface of 8” asphalt placed on 6” of AB-3 over geo-grid reinforcement material on compacted soil sub-grade together with storm drainage, concrete curb and gutter, entrances, and other necessary items at a maximum estimated cost of \$605,000 (the “New Lawrence Road Project”) under the authority of K.S.A. 12-685 et seq. (the 2018 General Improvements, and New Lawrence Road Project are collectively referred to as the “2018 Improvements”); and

WHEREAS, the City has pursuant to law issued its Temporary Notes, Series A2018, dated June 28, 2018, in the principal amount of Three Million Four Hundred Sixty Thousand Dollars (\$3,460,000) (the “Series A2018 Notes”) in part to finance, on an interim basis, the cost of constructing and otherwise completing the 2018 Improvements; and

WHEREAS, the Series A2018 Notes are subject to redemption and payment prior to maturity, in whole or in part, at any time on or after March 1, 2019, at the option of the City, at the redemption price of 100% of the principal amount thereof plus accrued interest thereon to the date of redemption; and

WHEREAS, the City deems it necessary and advisable to call \$1,360,000 of the outstanding Series A2018 Notes maturing on December 1, 2019, and \$185,000 of the outstanding Series A2018 Notes maturing on June 1, 2022, in the aggregate principal amount of

1,545,000 all as further described in the Notice of Redemption, for redemption and payment on July 1, 2019 (the “Redemption Date”); and

WHEREAS, the City pursuant to Resolution No. B-2214 of the City, adopted on February 12, 2019, authorized the construction of certain general improvements in the estimated amount of \$1,887,985.00 (the “2019 General Improvements”) to be made in the City under the authority of Charter Ordinance No. 56 of the City; and

WHEREAS, the City has, pursuant to Resolution No. B-2217 of the City adopted February 26, 2019, as amended by Resolution No. B-2222 adopted May 14, 2019, authorized the improvement of Thornton Street from the west line of 4th Street to the East line of 10th Avenue and (2) 10th Avenue from the south side of Spruce Street to the north right-of-way of Eisenhower Road or portions thereof by constructing and completing grading, storm drainage, concrete curb and gutter, asphaltic pavement and entrances, sidewalks, seeding, traffic control and other necessary items (including costs of necessary land and easement acquisition, utility relocation costs, design and engineering costs, legal costs, capitalized interest, and the costs of issuing bonds to finance the estimated total costs thereof of \$6,040,000 (the “Main Trafficway Improvements”) under the authority of K.S.A. 12-685 et seq.; and

WHEREAS, other legally available funds of the City in the amount of \$188,108 will be used to redeem and pay a portion of the City’s Series A2018 Notes in the principal amount of \$185,000 together with accrued interest payable thereon on July 1, 2019, to pay a portion of the costs of the New Lawrence Road Project; and

WHEREAS, the City has found and hereby determines it necessary and advisable to issue and sell General Obligation Bonds, Series 2019-A, (the “Bonds”) for the purposes of (1) permanently financing the costs of the City’s 2018 General Improvements, including redeeming and paying a portion of the Series A2018 Notes in the principal amount of \$1,360,000 together with accrued interest payable thereon on July 1, 2019, and (2) paying the cost of issuing the Bonds; and

WHEREAS, the City has found and hereby determines it necessary and advisable to issue and sell Temporary Notes, Series A2019, (the “Notes”) for the purpose of temporarily financing the costs of (1) the City’s 2019 General Improvements, (2) the City’s Main Trafficway Project, and (2) issuing the Notes; and

WHEREAS, in order to assist the City in the sale of the Notes and Bonds, it has retained the services of Raymond James, Kansas City, Missouri, as Financial Advisor, and Nichols and Wolfe Chartered, Topeka, Kansas, Bond Counsel, to assist the City in the sale of such notes and bonds and the preparation of necessary offering materials in connection therewith.

BE IT RESOLVED by the Governing Body of the City of Leavenworth, Kansas:

Section 1. That the City hereby calls \$1,360,000 of the outstanding Series A2018 Notes maturing on December 1, 2019, and \$185,000 of the outstanding Series A2018 Notes maturing on June 1, 2022, for a total aggregate principal amount of \$1,545,000 plus accrued interest thereon to the date of such redemption without premium, as further described in the Notice of Redemption, for redemption and payment on July 1, 2019.

Section 2. That at least forty-five days prior to the Redemption Date, unless otherwise waived by the Treasurer of the State of Kansas, the City Clerk of the City shall mail by certified mail to the Treasurer of the State of Kansas, Topeka, Kansas, and Country Club Bank, Prairie Village, Kansas, a copy of this Resolution and a copy of the Notice of Redemption of such Temporary Notes.

Section 3. That it is hereby determined to be necessary and it is hereby authorized, directed and ordered, that the Notes and Bonds of the City shall be sold at public sale and in the manner provided by law, on Tuesday, June 11, 2019, at 10:00 a.m. C.D.T. The Bonds shall be in the approximate principal amount of One Million Four Hundred Thousand Dollars (\$1,400,000) and shall be dated June 27, 2019. The Notes shall be in the approximate principal amount of Seven Million Four Hundred Thirty Thousand Dollars (\$7,430,000) and shall be dated June 27, 2019.

Section 4. That it is hereby further authorized, ordered and directed that the Summary Notice of Bond Sale, in substantially the form attached hereto and made a part hereof by reference as though fully set out herein, shall be published one time not more than 30 days and not less than 6 days prior to the date of said sale as required by law, one time in The Leavenworth Times, the official newspaper of the City, and one time in the Kansas Register, as provided by law.

Section 5. That it is hereby further authorized, ordered and directed that, at the option of the City, the Summary Notice of Note Sale, in substantially the form attached hereto and made a part hereof by reference as though fully set out herein, be published one time in The Leavenworth Times, the official newspaper of the City and/or one time in the Kansas Register.

Section 6. That the Mayor and other officers of the City are hereby authorized to provide for the preparation of an Official Statement, to be "deemed final" except for the omission of certain information as provided in the Securities and Exchange Commission Rule 15c2-12, and the Mayor and Clerk are hereby authorized to execute such Official Statement, with such changes thereto as such officials shall deem appropriate, and to use such document in connection with the offering of the Notes and Bonds.

Section 7. That the officers and representatives of the City are hereby authorized and directed, after consultation with Raymond James, as Financial Advisor and Nichols and Wolfe Chartered, as Bond Counsel, to take such other action as may be necessary to carry out the offering for sale of the Notes and Bonds.

Section 8. That it is hereby further authorized, ordered and directed that copies of the Official Statement, Official Notice of Bond Sale, Official Notice of Note Sale and the City's bid forms for this issue of Notes and Bonds, be distributed to prospective bidders of the Notes and Bonds.

ADOPTED THIS 14th day of May, 2019.

CITY OF LEAVENWORTH, KANSAS

ATTEST:

Jermaine Wilson, Mayor

Carla K. Williamson, City Clerk

(SEAL)

POLICY REPORT NO. P&R 06-19
Parks & Recreation Department
Riverfront Community Center
Fire Alarm Upgrade
May 14, 2019

PREPARED BY:


Steve Grant
Parks and Recreation Director

REVIEWED BY:


Paul Kramer
City Manager

ISSUE:

Review the bids received for upgrading the fire alarm at the Riverfront Community Center.

BACKGROUND:

Staff identified areas of incomplete or inadequate coverage of the fire alarm system at the Riverfront Community Center. A bid pack was put together for the fire alarm system to be completely upgraded to ensure proper facility coverage to meet fire code in all areas. The bid pack and specifications were reviewed and approved by the Leavenworth Fire Marshall and the bid was posted on local media sites.

Staff held a mandatory pre-bid meeting on April 30, 2019, and opened bids on May 7th. We received bids from two vendors as follows:

Meza Low Voltage: \$46,300.00
ProElectric: \$198,000.00

RECOMMENDATION:

Staff recommends the bid from Meza Low Voltage in the amount of \$46,300.00 for the fire alarm upgrade project.

BUDGET IMPACT:

There is \$40,000.00 allocated in the 2019 CIP for this project. The remaining \$6,300.00 can be absorbed in the 2019 Riverfront Community Center Building Improvements Budget.

ATTACHMENTS:

Meza Low Voltage Bid Proposal

BID PROPOSAL

(Must either be typewritten or in ink; all others will be rejected)

RIVERFRONT COMMUNITY CENTER FIRE ALARM UPGRADE Project No. 2019-RCC-FIREALARM

Base Bid - Lump Sum Price – includes all insurance and bond costs, equipment, materials, appurtenances, and labor for the installation of the items as identified in the "Principle Items of Work".

Lump Sum Price: \$46,300.⁰⁰ *Pr. Forty Six Thousand Three Hundred 0.⁰⁰*

MEZA LOW VOLTAGE HEREBY agrees that the City of Leavenworth has a right to reject any and all bids or parts thereof. The undersigned bidder herewith deposits with the City Clerk the sum of Two Thousand Three Hundred Fifteen Dollars 0.⁰⁰ (\$ 2315.⁰⁰) Dollars (Certified check, cashier's check or acceptable bid bond) and makes this bid on the condition and agreement that if said bidder shall fail to enter into a contract to do said work and file good and sufficient bonds as required by law on account of the work awarded to said bidder with the City Clerk within ten (10) working days after said work shall have been awarded to said bidder, that said deposit shall therefore be forfeited to the City of Leavenworth as and for liquidated damages by reason of such failure and that said award may be rescinded and contract awarded to the next lowest responsive bidder.

Completion date to be ninety (90) days after the City Engineer or a duly authorized representative has given "Notice to Proceed" or liquidated damages shall be in accordance with Table 1 in Section 58 of the General Conditions of this document for each calendar day until project completion.

Bidder:	<u>MEZA LOW VOLTAGE</u>		
FEIN:	<u>45-3606016</u>		
Address:	<u>2926 NORTH 89TH STR., K.C., KS. 66109</u>		
By:	<u>ROBERT MEZA</u>	Title:	<u>OWNER</u>
Telephone No:	<u>913-240-1618</u>	Fax No:	<u>—</u>
Email Address:	<u>MEZALOWVOLT@aol.com</u>		

POLICY REPORT NO. P&R 07-19
Parks & Recreation Department
Stubby Park Monument Sign
May 14, 2019

PREPARED BY:


Steve Grant
Parks and Recreation Director

REVIEWED BY:


Paul Kramer
City Manager

ISSUE:

Review final costs associated with design, construction and installation of the LED monument sign to be located at Stubby Park.

BACKGROUND:

At the May 7th study session, the City Commission reviewed designs, locations, and costs associated with the installation of the City of Leavenworth monument sign. The Commission came to the consensus to move forward with the new design as presented by staff with the location to be Stubby Park. Final costs associated with the project are as follows:

Odegard Sign Co. design, construction and installation:	\$72,855.00
Westar Energy electrical access & meter:	\$4,909.71
Contractor for boring/conduit under 4 th St.:	\$3,400.00
Electrician pedestal/breaker set up:	\$978.56
PROJECT TOTAL:	\$82,143.27

RECOMMENDATION:

Staff recommends approval for the purchase and installation of the LED monument sign from Odegard Sign Company with a project total amount not to exceed \$82,143.27. Sign to be located at Stubby Park as presented to include required utility installation.

BUDGET IMPACT:

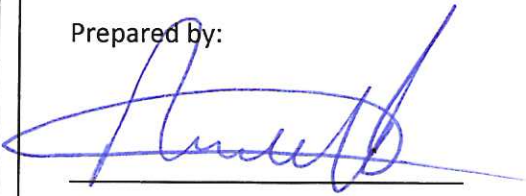
There is \$87,100 budgeted for this project.

Policy Report No. 3-2019

First Net Equipment

May 14, 2019

Prepared by:



Patrick R. Kitchens, Chief of Police

Approved by:



Paul Kramer, City Manager

ISSUE:

The Police Department is requesting approval to purchase equipment from ROK Brothers, Inc. in the amount of \$39,738.24.

STAFF RECOMMENDATION:

Staff recommends approval.

BACKGROUND:

The First Net Program is designed to allow public safety agencies to have priority cell phone usage and data movement during critical events. The Police and Fire Department have been updating our existing equipment to be fully capable in this regard. This is the final equipment purchase for the Police Department and is specific to the 24 police cars in the fleet. This equipment will allow our data to have priority.

The First Net Program is specific to AT&T and there are very few companies that have the equipment available. We worked with two companies that were able to demonstrate on-site the equipment worked and operated correctly and those two companies provided a bid.

ROK Brothers, Inc. provided a bid of \$39,738.24.

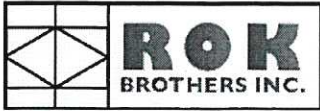
RACOM Critical Communications provided a bid of \$53,907.52.

BUDGET IMPACT:

Funds were allocated in the 2019 CIP budget in the amount of \$44,000 for the acquisition of First Net equipment for the Police Cars.

COMMISSION ACTION:

Approve the bid of \$39,738.24 from ROK Brothers, Inc. for the acquisition of equipment to be installed in the police cars that allows the participation in the First Net Program.



ROK Brothers, Inc.
 PO Box 381
 Millersville, MD 21108
 Phone: (800) 914-3334
 Fax: (800) 635-1335
 info@rokbrothers.com
 orders@rokbrothers.com

PROPOSAL

Proposal ID	Date
2977	4/29/2019
Sales Person	Page
Dwight Motley	1 of 1

Proposal To:

Leavenworth Police Dept
 601 South 3rd St., Ste 2055
 Leavenworth, KS 66048

Phone (913) 680-2530
 Fax
 E-Mail rsorrell@firstcity.org
 Contact Sgt. Ralph Sorrell

Description:

Quantity	Item ID	Description	Unit	Amount
24.00	MA1-17001200-NNA	Mobile Solutions NetCloud Essentials for Mobile Routers (Prime) with IBR1700-1200M 1-yr	1,129.98	27,119.52
24.00	TSH-LVN-001	Custom Antenna Kit	288.85	6,932.40
24.00	SHKG-LVN-001	Custom Antenna Kit	236.93	5,686.32

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.
Proposal is valid until June 28, 2019

Signature _____
 Date _____

Subtotal	39,738.24
Sales Tax	-
Total	39,738.24



213 SE 16th St
 Pella, IA 50219
 Ph: 641-628-1724
 Fax 641-628-4808
 Cell 641-780-1007
 duane.vos@racom.net
 www.racom.net

Proposal Prepared for: **Leavenworth Police Department**
 Address 601 S 3rd St
 City Leavenworth
 State & Zip Code KS 66048
 County _____
 Phone/FAX 8167144545
 Contact Name Amy Peters
 Contact E-mail Apeters@firstcity.org

Mobile Router Solution rev 3

ITEM	QTY	PART NO.	DESCRIPTION	UNIT	EXTENDED
1					
	24	MA1-17001200-NNA	IBR1700 Router w/ WiFi, 1200Mbps Modem Includes 1 Yr NetCloud Essentials (Enterprise) w/ Support	\$ 1,527.00	\$ 36,648.00
	24	CP-1002-1-PAN	PANORAMA ANTENNAS, INC. : Low profile Sharkfin 5 in 1 Antenna: MiMo 2G/3G/4G LTE, MiMo 2.4/5GHz Wi-Fi GPS/GNSS, 5m/16 cables for use with IBR600, IBR900 IBR1100, IBR1700. FirstNet compatible. Cradlepoint Certified Antennas by Panorama	\$ 315.31	\$ 7,567.44
	24	GPSD	Panorama Antenna with 700/800 Mhz Radio (APX4500) Antenna - Sharkfin base kit with all Cradlepoint connectors and cabling - Gain Antenna Whip, 700/800 - Cable from the antenna to the Motorola - pre-attached and weatherproofed	\$ 399.67	\$ 9,592.08
	1	SHP	Shipping Fees Estimated, Actual Applied Customer Provided Installation Cradle Point Technical Support		
				Total Equipment Price	\$ 53,807.52
				Installation	\$ -
				Subtotal	\$ 53,807.52
				Taxes	\$ -
				Shipping	\$ 100.00
				Total	\$ 53,907.52

Terms of Purchase: Contract Pricing Applied

Tax Rate

System Description: Cradle Point IBR1700 with 1 Year NetCloud Essentials for Mobile Routers (Prime). 5 in 1 Sharkfin antenna + 6 in one antenna with 700/800Mhz Whip and Apex connector.

Proposal Presented By: D Vos Date: 4/18/19
 Proposal Accepted By: _____ Date: _____

POLICY REPORT PWD NO. 19-23

**CONSIDER BIDS FOR THE
2019 STORMWATER PROJECT NO. 1 – NORTH IMPROVEMENTS**

Project 2019 - 899

May 14, 2019

Prepared by:



Michael G. McDonald
Director of Public Works

Reviewed by:



Paul Kramer,
City Manager

ISSUE:

Consider bids received for the 2019 Stormwater Project No. 1 – North Improvements.

BACKGROUND:

At the July 18, 2017 City Commission meeting, staff supplied an outline for the proposed Stormwater Management Program. Priority ONE of the program was to address the growing list of resident calls where stormwater issues have been identified and/or have orange fences on their properties. This project is the initial project for that priority and will be funded with the monies collected through the Stormwater Fee. Locations for this project are listed below:

1. 330 20th Street Terrace
2. 1200 Cherokee Street
3. 509 S. 17th Street
4. 900 Klemp Street
5. 1013 17th Street Terrace
6. 5th Street and Elm Street

Staff produced the plans and specifications and the project was advertised for bid in the Leavenworth Times and at Drexel Technologies in April, 2019. A pre-bid meeting was held on May 1st and bids were opened on May 8th, 2019. Three (3) bids were received with all bids being over the engineer's estimate.

Staff has reviewed the bids and had discussions with the bidding contractors. Staff believes busy schedules, material cost increases, and weather contributed to the higher than expected bids. Re-bidding the project at a later date or with modifications is not expected to produce lower bid prices.

Blue Nile Contractors completed the 16th & Holman Stormwater Project for the City in 2017. All work was satisfactorily completed and within budget.

POLICY:

The City Commission generally approves the award of a project where bids are over the engineer's estimate if project parameters are not flawed or can't be modified to produce a more cost effective project.

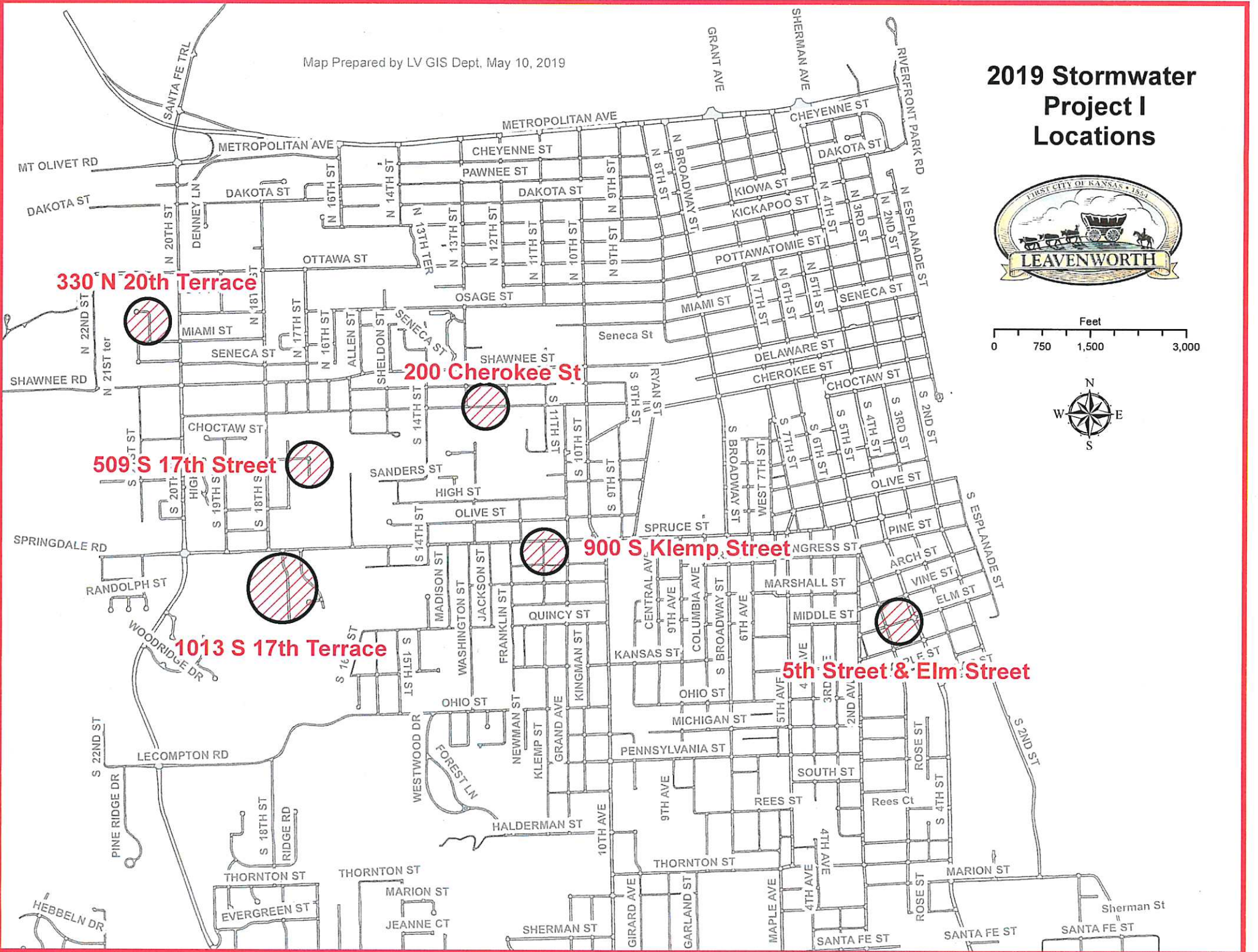
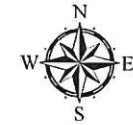
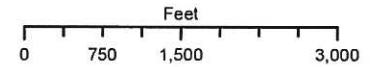
RECOMMENDATION:

Staff recommends that the City Commission accept the low bid received from Blue Nile Contractors in the amount of \$153,335.00 for the 2019 Stormwater Project No. 1 – North Improvements.

ATTACHMENTS:

Bid Tabs

2019 Stormwater Project I Locations

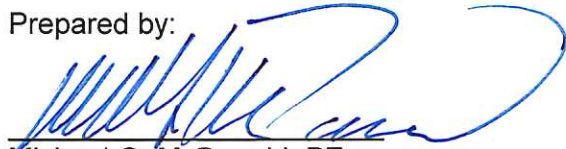


**POLICY REPORT PWD NO. 19-24
CONSIDER APPROVAL OF CHANGE ORDER NO. 1 TO THE
CONSTRUCTION CONTRACT
OF LINAWEAVER CONSTRUCTION RELATED TO
16th TERRACE & THORNTON PHASE 1 DETENTION PROJECT**

City Project 2015-828

May 14, 2019

Prepared by:



Michael G. McDonald, PE
Director of Public Works

Reviewed by:



Paul Kramer,
City Manager

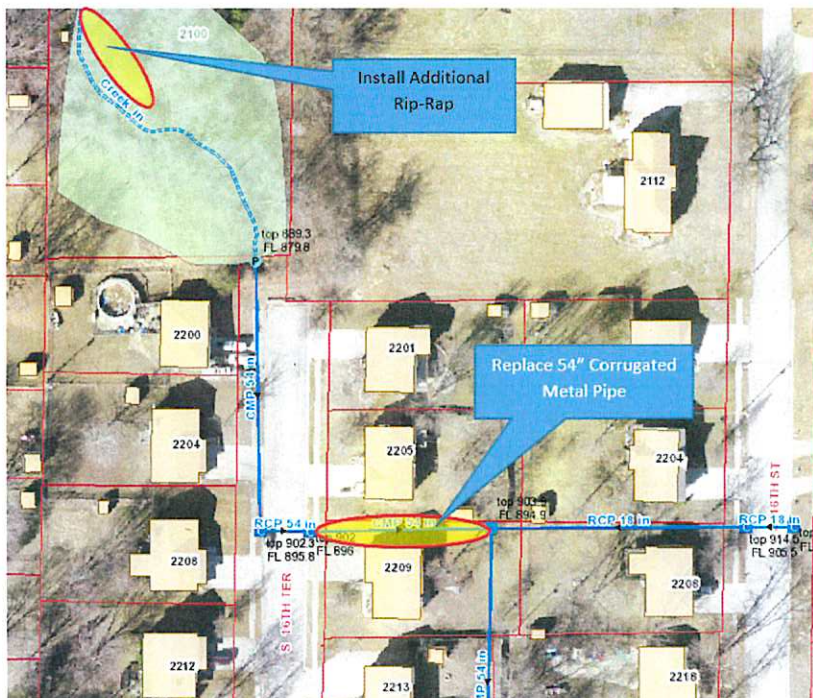
ISSUE:

Consider approval of Change Order (CO) No. 1 to the contract for construction of the 16th Terrace and Thornton Phase 1 Detention Project with Linaweaver Construction.

BACKGROUND:

On October 9, 2018, the City Commission approved the low bid of Linaweaver Construction for the project. Construction started on November 15 and continued through the winter and spring as weather would permit.

In early April during basin construction, staff became aware of an issue with the flow of water in the creek entering the detention basin from the northwest. Consistent flows were of a magnitude that critical erosion would result if measures were not taken to stabilize and reinforce the bank more than the placement of turf reinforcement mat as was designed. Working with the design engineer Water Resource Solutions (WRS), it was determined large riprap was necessary.



Later in April, while connecting the basin outflow pipes to the existing storm piping system, staff found piping between the properties at 2205 and 2209 to be significantly deteriorated and damaged. This damage was not evident at the time the study and design were completed by WRS in 2017. Due to the location of this pipe, the condition, and the construction left to complete the project, it was determined that replacement of the pipe is necessary.

The corrugated metal pipe has had the bottom rusted out, and started to “curl” inward. This prevents any easy “repair”, and is likely to further fail when the equipment for this project operates over the pipe. The fixed nature of the concrete inlet and outlet structures precludes cost-effective use of any other pipe material than metal. Staff has recommended an “aluminized” metal pipe be installed as these types of pipe have a good longevity history in northeast Kansas.

Change Order Number 1 (Summary)

• Additional Rip-Rap and erosion protection	\$20,816
• Replace 54” Corrugated Metal Pipe	\$28,875
<hr/>	
	\$49,691

RECOMMENDATION:

Staff recommends that the City Commission approve Change Order No.1 with Linaweaver Construction for the construction of the 16th Terrace and Thornton Phase 1 Detention Project in an amount not to exceed \$49,691.

ATTACHMENTS:

Linaweaver Change Order Request No. 1
Linaweaver Change Order Request No. 2
City Change Order No. 1 Form

CITY OF LEAVENWORTH
CHANGES IN PLANS AND CONSTRUCTION
CHANGE ORDER NO. 1

Project Name: 16th Terr. & Thornton Phase 1
 Detention Project
 Project Location: 16th Terr. & Thornton
 Purchase Number: 20180139-00
 Contract Date: October 9, 2018
 Date Prepared: May 9, 2019

The following changes to the original contract amount were required to cover cost incurred by the Contractor or to reflect savings realized by the Contractor as a result of a change in the actual constructed quantities from the estimated quantities shown on the Bid Proposal.

Start Date: November 1, 2018
 Performance Period: _____
 Net Adjustments: _____
 Completion Date: Not Complete
 Page Number: 1

REQUIRED CHANGES IN PRESENT CONTRACT

Contract or Previous Quantity	Contract or Previous Unit Price	Contract or Previous Amount	Unit	Item Description	New or Adjusted Quantity	New or Adjusted Unit Price	New or Adjusted Amount
	\$	\$		Change Order Request # 1			\$ 20,816.00
	\$	\$		(Remove: 150 SY. Turf Reinforcement Mat)		\$(750.00)	\$
	\$	\$		Add: 385 Ton 24" RipRap		\$19,250.00	\$
	\$	\$		Add: Haul Off Add'l Dirt		\$2,316.00	\$
				Change Order Request # 2			\$ 28,875.00
				Add: Replace 54" Alumized CMP and Concrete Collars		\$28,875.00	\$
	\$	\$					\$49,691.00


Previous Total: _____

Adjusted Total: \$ _____
 Net Change: \$ 49,691.00

Statement of Contract

Original Contract Amount	\$ 135,501.00
Net Amount of Previous Additions and Deductions	\$ 0.00
Net Contract Amount Prior to This Request	\$ 135,501.00
Amount of This Request	\$ 49,691.00
New Contract Amount	\$ 185,192.00
Percent Change in Contract Amount	37 %

CONTRACTOR:

Company: Linaweaver Construction
 City, State: Lansing, KS
 Signed by: 
 Date: 5/9/19

PROJECT OBSERVER:

Company: CITY OF LEAVENWORTH
 Recommended by: Mike Hooper
 Date: May 9, 2019

ACCEPTED BY CITY OF LEAVENWORTH, KANSAS:

Mayor: _____
 City Clerk: _____
 Date: _____

16TH TERRACE AND THORTON PH 1 DETENTION STORAGE

CHANGE ORDER 1 RIP RAP SWALE AT NW CORNER OF DETENTION POND

4.19.19

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
1	Turf Reinforcement Mat	SY	150	\$ 5.00	\$ (750.00)
2	24" RIP RAP	TN	385	\$ 50.00	\$ 19,250.00
3	HAUL OFF ADDITIONAL SPOILS	CY	193	\$ 12.00	\$ 2,316.00
TOTAL					\$ 20,816.00

**CITY OF LEAVENWORTH
ENGINEERING DEPARTMENT**

DATE: 4/22/19

REVIEWED BY: mts

✓

APPROVED AS NOTED REJECTED

[Signature] *[Signature]* *pm*

LINAWEAVER CONSTRUCTION, INC.

16TH AND THORTON 54" CMP REPAIR

ITEM	QTY	UNIT	UNIT PRICE	TOTAL
54" ALUMINIZED CSP	125	LF	\$ 215.00	\$ 26,875.00
TOTAL				\$ 26,875.00

ADD FOR CONCRETE COLLAR AND BAND	1	LS	\$ 2,000.00	\$ 2,000.00
ADD FOR STORM BOXES IF NEEDED	1	EA	\$ 8,000.00	\$ 8,000.00

THANK YOU,
SPENCER FOSTER



