



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION REGULAR MEETING
COMMISSION CHAMBERS
TUESDAY, JULY 9, 2024 6:00 P.M.

Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting
Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube

CALL TO ORDER – Pledge of Allegiance Followed by Silent Meditation

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

1. Minutes from June 25, 2024 Regular Meeting **Action:** Motion (pg. 02)

Second Consideration Ordinance:

2. Second Consideration Ordinance No. 8245 Rezoning 300 Santa Fe Street from Planned Unit Development to Residential Mixed Use District **Action:** Roll Call Vote (pg. 06)
3. Second Consideration Ordinance No. 8246 Rezoning 1820 South 4th Street from High Density Single Family Residential District to General Business District **Action:** Roll Call Vote (pg. 09)

NEW BUSINESS:

Public Comment: (i.e. Items not listed on the agenda or receipt of petitions)-Public comment is limited to 2-3 minutes and no action will be taken by the Commission on public comment items - Please state your name and address. A signup sheet will be provided in the commission chambers for anyone wishing to speak.

Resolutions:

4. Resolution B-2372 Resolution Providing for a Notice of Public Hearing Exceeding Revenue Neutral Rate **Action:** Motion (pg. 12)

Consent Agenda:

Claims for June 21, 2024 through July 4, 2024, in the amount of \$1,049,772.23; Net amount for Payroll #13 effective June 28, 2024 in the amount of \$447,121.67 (Includes Police & Fire Pension in the amount of \$7,491.38).

Action: Motion

Other:

5. Executive Session – Personnel Matters of Non-Elected Personnel **Action:** Motion (pg. 15)

Adjournment

Action: Motion



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Griff Martin, Mayor Pro-Tem Holly Pittman, Commissioners Nancy Bauder, Edd Hingula and Jermaine Wilson.

Staff members present: Interim City Manager Patrick Kitchens, Assistant City Manager Penny Holler, Parks & Recreation Superintendent David Sommerla, Planning & Community Development Director Julie Hurley, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Martin asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS:

Parks & Recreation Month— Mayor Martin read the proclamation recognizing the month of July as Parks & Recreation Month. The proclamation was accepted by Parks & Recreation Superintendent David Sommerla.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Hingula moved to accept the minutes from the June 11, 2024 regular meeting. Commissioner Pittman seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

Misty Underwood, 2229 Girard Ave.:

- Lack of parking on street
- Asked if parking on the street could be allowed to one side of the street or another option to allow for parking

Resolutions:

Resolution B-2371 First City Creatives Special Events Street Closures for Possession & Consumption of Alcohol – City Clerk Sarah Bodensteiner presented for consideration a resolution allowing for closure of the 400 to 600 block of Delaware Street and 5th Street from Shawnee Street to Cherokee Street for the First City Creatives Special Events scheduled for August 3, 2024 and December 7, 2024 to allow for the sale, possession and consumption of alcoholic liquor.

Commissioner Hingula:

- Asked if the 4th Street project will cause any issues with the event and possible detours

Mr. Kitchens:

- We'll figure it out as best we can during the project with detours in the area

Commissioner Pittman moved to approve Resolution B-2371 for the First City Creatives Special Events as presented. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

First Consideration Ordinances:

First Consideration Ordinance Rezoning 300 Santa Fe Street from PUD to RMX – Planning & Community Development Director Julie Hurley presented for first consideration an ordinance to rezone the property located at 300 Santa Fe Street from Planned Unit Development District (PUD) to Residential Mixed Use District (RMX). The owner is requesting the rezoning in order to develop a workforce housing project in the existing building. The existing building is listed on the National Register of Historic Places, and was originally built as a furniture manufacturing facility in 1909. Since ceasing operations, the building has been utilized for a variety of uses. It is currently occupied by Besel's Home Improvement Company, with the majority of the building being unutilized. The applicant plans to develop a multifamily workforce housing project, which will provide an attainable, quality housing option to the Leavenworth community. The initial phase of the project will be the remodel of the existing building into approximately 102 multifamily units, consisting for one, two, and three bedroom apartments, with the potential for future development on the site. Any development on the site, to include the remodel of the existing building, will be required to meet all applicable city standards to include parking, infrastructure, utilities, design, etc. The Planning Commission considered this item at their June 3, 2024 meeting and voted 4-0 to recommend approval of the rezoning. Ms. Hurley reviewed the Conditions of Determination that were referenced in the Policy Report.

Commissioner Hingula:

- Asked for clarification regarding the workforce housing, if it is for a specific business

Ms. Hurley:

- It would be for any worker at any business

Commissioner Pittman:

- Asked if we know what the rent would be

Ms. Hurley:

- It would be income restricted and would have to meet LIHTC standards if they receive those tax credits

There was consensus by the Commission to place the ordinance on first consideration.

First Consideration Ordinance Rezoning 1820 S 4th Street from R1-6 to GBD – Planning & Community Development Director Julie Hurley presented for first consideration an ordinance to rezone the property located at 1820 S 4th Street from High Density Single Family Residential District (R1-6) to General Business District (GBD). The owner is requesting the rezoning in order to bring the property into conformance with development standards for a commercial retail property. The property is located directly on 4th Street, a

major commercial thoroughfare, and has always been occupied by a retail business. The business as it exists is considered a legal nonconforming use, and no action is required by the City of Leavenworth in order for the property to continue to function as it is. The owner is intending to remodel and construct an addition to the existing building. The proposed rezoning will bring the property into conformance with the regulations of the GBD zoning district. The Planning Commission considered this item at their June 3, 2024 meeting and voted 4-0 to recommend approval of the rezoning. Ms. Hurley reviewed the Conditions of Determination that were referenced in the Policy Report.

There was consensus by the Commission to place the ordinance on first consideration.

Staff Reports:

CAMP Leavenworth Update – Assistant City Manager Penny Holler, Keli O’Neill Wenzel from O’Neill Events & Marketing, and Christine Frietchen organizer of the 5K presented an update on the CAMP Leavenworth event scheduled for September 20 and 21, 2024. Updates included the following:

- Local involvement - vendors and food trucks
- Sponsorships/Partnerships and Marketing
- Entertainment - regional and local acts
- Band line up will be announced in July
- Petting Zoo
- Talent Stage
- New activities are being explored
- 5K run/walk update – hoping for 500 participants
- Entry prices are the same as last year
- Same course as last year
- Great volunteer support from last year, looking for that again for this year
- Looking for sponsors

Commissioner Wilson:

- Asked if there will be new merchandise

Ms. O’Neill Wenzel:

- Looking at expanding/adding, but send me your ideas

Commissioner Bauder:

- Asked if weather is an issue are vendors made aware of what the weather plan is

Ms. O’Neill Wenzel:

- Last year, we spent the morning going around to each vendor letting them know the plan, safety is our first priority
- The vendors know it’s a rain or shine event, and weather can always shut something down

Consent Agenda:

Commissioner Hingula moved to approve Claims for June 7, 2024 through June 20, 2024, in the amount of \$2,581,503.08; Net amount for Payroll #12 effective June 14, 2024 in the amount of \$438,565.59 (No Police

& Fire Pension). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

Other:

Interim City Manager Patrick Kitchens:

- Area is under a flood warning
- We are paying very close attention to the Missouri River and will keep an eye on it through the week
- Closures to the brush site and the river campsite may happen
- We are prepared for what may occur
- Traffic signals have been out of sorts, but we are working on them and the signals are functioning

Commissioner Hingula:

- Stay hydrated and stay out of the heat

Commissioner Wilson:

- God bless, stay safe and stay hydrated

Commissioner Bauder:

- Enjoyed our visitors from Wagga Wagga
- Having a Sister City is such a privilege

Mayor Martin:

- Thanked those who came up from Wagga Wagga
- Budget Work Session is Friday at 8:30 a.m.

Adjournment:

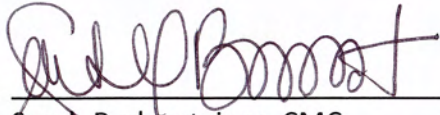
Commissioner Bauder moved to adjourn the meeting. Commissioner Hingula seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:34 p.m.

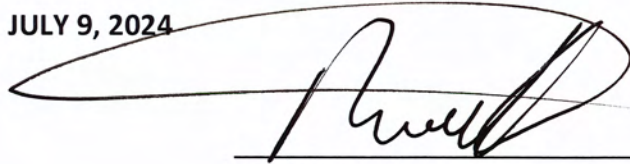
Minutes taken by City Clerk Sarah Bodensteiner, CMC

**POLICY REPORT
SECOND CONSIDERATION ORDINANCE 8245
REZONING 300 SANTA FE STREET FROM PLANNED UNIT DEVELOPMENT TO
RESIDENTIAL MIXED USE DISTRICT**

JULY 9, 2024



Sarah Bodensteiner, CMC
City Clerk



Patrick Kitchens
Interim City Manager

BACKGROUND:

At the June 25, 2024 City Commission regular meeting the City Commission reviewed and placed on first consideration:

**AN ORDINANCE AMENDING THE DEVELOPMENT REGULATIONS, APPENDIX
A OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS
BY REZONING 300 SANTA FE STREET FROM PLANNED UNIT DEVELOPMENT
(PUD) TO RESIDENTIAL MIXED USE (RMX).**

There have been no changes to the ordinance since first introduced. Ordinance No. 8245 is now presented for second consideration and requires a roll call vote.

ATTACHMENTS:

- Ordinance No. 8245

(Summary Published in the Leavenworth Times on July 13, 2024)

ORDINANCE NO. 8245

AN ORDINANCE AMENDING THE DEVELOPMENT REGULATIONS, APPENDIX A OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS BY REZONING 300 SANTA FE STREET FROM PLANNED UNIT DEVELOPMENT (PUD) TO RESIDENTIAL MIXED USE (RMX).

WHEREAS, under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas, the Governing Body of the City of Leavenworth is given the power to amend, supplement or change existing zoning regulations within said City; and

WHEREAS, the City Planning Commission, after fully complying with the requirements of the Code of Ordinances of the City of Leavenworth, Kansas, held a public hearing on the 3rd day of June 2024 in the Commission Room, 1st Floor of City Hall, 100 N. 5th Street, Leavenworth, Kansas. The official date and time set as was published in the Leavenworth Times newspaper on the 9th day of May 2024 and notice of the public hearing was mailed to all property owners as required by K.S.A. 12-757(b); and

WHEREAS, upon a motion made, duly seconded, and passed, the Planning Commission adopted findings of fact and recommended approval of the request Rezoning of 300 Santa Fe Street, Leavenworth Kansas from Planned Unit Development (PUD) to Residential Mixed Use (RMX); and

WHEREAS, upon a roll call vote duly passed, the Governing Body adopted the findings of fact and conclusions to rezone the property described herein.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1: That the following described property, to-wit, is hereby rezoned from Planned Unit Development (PUD) to Residential Mixed Use (RMX).

All of Lots 9 to 15, both inclusive, Block 20, and all of Lots 12 to 18 both inclusive, Block 21, both in SOUTH SIDE PARK SUBDIVISION, in the City of Leavenworth. All of Blocks number 19 and 22, in SOUTH SIDE PARK SUBDIVISION, in the City of Leavenworth, together with that part of Santa Fe Street, lying between said Blocks, and the alleys in said Blocks vacated by the City of Leavenworth, Kansas, said tracts of land being bounded on the North by Sherman Avenue, on the East by Second Street, on the South by Sheridan Avenue, and on the West by the right-of-way of The Kansas City Northwestern Railroad Company, and containing in all 5.31 acres, more or less; and

All that part of Blocks number 30 and 31 in SOUTH SIDE PARK SUBDIVISION, in the City of Leavenworth, lying East of the right-of-way of The Kansas City

Northwestern Railroad Company, together with that part of Vilas Street lying between said part of said Blocks and the alley is said Block numbered 30 which have been vacated by the City of Leavenworth, Kansas, said tract being bounded on the North by Sheridan Avenue, on the East by Second Street, running to a point at the South and bounded on the West by the said right-of-way of The Kansas City Northwestern Railroad Company, containing 1.42 acres, more or less. Excepting the South 80 feet of Block 30, lying West of Second Street and East of the R.O.W. of the Kansas City Northern Railroad Co., SOUTH SIDE PARK SUBDIVISION and all of Block 31 lying West of Second Street and East of the R.O.W. of The Kansas City Northern Railroad Co., SOUTH SIDE PARK SUBDIVISION, and that part of vacated Vilas Street and alleys between Second Street and abandoned R.O.W. of Kansas City Northern Railroad Co., and the East half of the abandoned Railroad R.O.W. lying adjacent to the above described land. Contains 1.29 acres; and

All that part or portion of Sheridan Street, in the City of Leavenworth, Kansas, lying between the East line of the right-of-way of The Kansas City Wyandotte and Northwestern Railroad (now Missouri Pacific Railroad), and the West line of Second Street, vacated by Ordinance No. 4901, and recorded in Book 342, at Page 598, on record in the office of the Register of Deeds in and for said County of Leavenworth; All according to the map or plat of said subdivision on record in the office of the Register of Deeds in and for said County of Leavenworth.

Excepting however, all coal underlying the land herein above described, and subject to a certain easement to The Kansas City Northwestern Railroad Company, filed on record in Book 206, at Page 219, in the office of the Register of Deeds of Leavenworth County, Kansas, and to subject to any and all other easements, restrictions, covenants and agreements of record. And **more commonly referred to as 300 Santa Fe Street**, Leavenworth, Kansas

Section 2: That the “Zoning District Map” adopted under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas shall be and the same is hereby amended to conform to the rezoning as set forth in Section 1 above.

Section 3: That this Ordinance shall take effect and be in force from and after its passage, approval and summary publication in the official City newspaper of the City of Leavenworth, Kansas, as provided by law.

PASSED and APPROVED by the Governing Body on the 9th day of July, 2024.

Griff Martin, Mayor

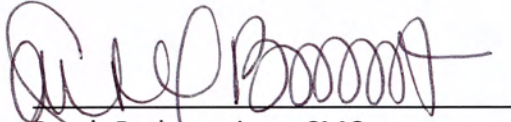
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ATTEST:

Sarah Bodensteiner, CMC, City Clerk

**POLICY REPORT
SECOND CONSIDERATION ORDINANCE 8246
REZONING 1820 SOUTH 4TH STREET FROM HIGH DENSITY SINGLE
FAMILY RESIDENTIAL DISTRICT TO GENERAL BUSINESS DISTRICT**

JULY 9, 2024



Sarah Bodensteiner, CMC
City Clerk



Patrick Kitchens
Interim City Manager

BACKGROUND:

At the June 25, 2024 City Commission regular meeting the City Commission reviewed and placed on first consideration:

AN ORDINANCE AMENDING THE DEVELOPMENT REGULATIONS, APPENDIX A OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS BY REZONING 1820 SOUTH 4TH STREET FROM HIGH DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT (R1-6) TO GENERAL BUSINESS DISTRICT (GBD).

There have been no changes to the ordinance since first introduced. Ordinance No. 8246 is now presented for second consideration and requires a roll call vote.

ATTACHMENTS:

- Ordinance No. 8246

(Summary Published in the Leavenworth Times on July 13, 2024)

ORDINANCE NO. 8246

AN ORDINANCE AMENDING THE DEVELOPMENT REGULATIONS, APPENDIX A OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS BY REZONING 1820 SOUTH 4TH STREET FROM HIGH DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT (R1-6) TO GENERAL BUSINESS DISTRICT (GBD).

WHEREAS, under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas, the Governing Body of the City of Leavenworth is given the power to amend, supplement or change existing zoning regulations within said City; and

WHEREAS, the City Planning Commission, after fully complying with the requirements of the Code of Ordinances of the City of Leavenworth, Kansas, held a public hearing on the 3rd day of June 2024 in the Commission Room, 1st Floor of City Hall, 100 N. 5th Street, Leavenworth, Kansas. The official date and time set as was published in the Leavenworth Times newspaper on the 9th day of May 2024 and notice of the public hearing was mailed to all property owners as required by K.S.A. 12-757(b); and

WHEREAS, upon a motion made, duly seconded, and passed, the Planning Commission adopted findings of fact and recommended approval of the request Rezoning of 1820 South 4th Street, Leavenworth Kansas from High Density Single Family Residential District (R1-6) to General Business District (GBD); and

WHEREAS, upon a roll call vote duly passed, the Governing Body adopted the findings of fact and conclusions to rezone the property described herein.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1: That the following described property, to-wit, is hereby rezoned from High Density Single Family Residential District (R1-6) to General Business District (GBD).

A tract of land beginning 80 feet South and 42 feet West of the Northeast corner of Block 5, CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH, a subdivision in the City of Leavenworth, Leavenworth County, Kansas: thence South 188.46 feet along the West right of way line of Fourth Street as laid out, opened and used, thence West 243 feet more or less, thence North 268.46 feet, thence East 118 feet more or less to the West line of the Adolph A. Sander Tract, thence South 80 feet, thence East 125 feet to the point of beginning. LESS THE FOLLOWING TRACT: A tract of land beginning at a point on the North line of Block 5, CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH, a subdivision in the City of Leavenworth, Leavenworth County, Kansas, said point being at the Southwest

Corner of Lot 12, Block 4, RIVERVIEW SUBDIVISION, thence East along the North line of said Block 5, CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH, parallel with said Lot 12, 108 feet, thence South 10 feet, thence West 108 feet, thence North 10 feet to the point of beginning. ALSO LESS AND EXCEPT THE FOLLOWING: A part of Block 5, CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH, a subdivision in the City of Leavenworth, Leavenworth County, Kansas more fully described as follows: Commencing at the Northeast corner of Block 5, CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH; thence South 88° 08' 51" West (BASIS OF BEARINGS) 42.00 feet to the West Right-of-Way of 4th Street; thence South 00° 24' 30" East 80.00 feet along the West line of 4th Street; thence South 88° 08' 51" West 125.00 feet to the point of beginning of this parcel; thence South 88° 08' 51" West 118.00 feet; thence North 00° 24' 30" West 70.00 feet; thence North 88° 08' 51" East 98.00 feet; thence North 00° 24' 30" West 10.00 feet to the Southeast corner of Lot 12, Block 4, RIVERVIEW SUBDIVISION; thence North 88° 24' 30" East 20.00 feet along the North line of CLARK'S ADDITION OF OUT LOTS TO LEAVENWORTH; and the South line of RIVERVIEW SUBDIVISION; thence South 00° 24' 30" East 80 feet to the point of beginning. And **more commonly referred to as 1820 South 4th Street**, Leavenworth, Kansas

Section 2: That the "Zoning District Map" adopted under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas shall be and the same is hereby amended to conform to the rezoning as set forth in Section 1 above.

Section 3: That this Ordinance shall take effect and be in force from and after its passage, approval and summary publication in the official City newspaper of the City of Leavenworth, Kansas, as provided by law.

PASSED and APPROVED by the Governing Body on the 9th day of July, 2024.

Griff Martin, Mayor

{Seal}

ATTEST:

Sarah Bodensteiner, CMC, City Clerk

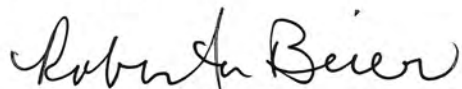
Policy Report

Finance No. 24-03

**Resolution Providing for a Notice of Public Hearing
Exceeding Revenue Neutral Rate**

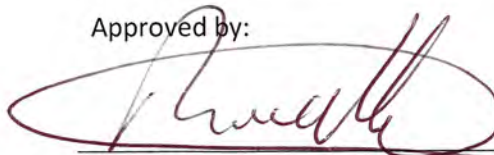
July 9, 2024

Prepared by:



Roberta Beier
Finance Director

Approved by:



Patrick Kitchens
Interim City Manager

Issue:

The City of Leavenworth intends to exceed the revenue neutral rate for the 2025 budget year. As required by state statute referenced in the attached resolution, the City must hold a public hearing related to this issue.

The attached resolution comprises all of the elements required by K.S.A. 79-2988 (b) in regards to public hearing requirements. The public hearing date is scheduled for August 27, 2024, for the consideration of exceeding the revenue neutral rate.

Attachments:

Resolution No. B-2372

RESOLUTION NO. B-2372

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS, OF THE CITY'S INTENT TO EXCEED ITS "REVENUE NEUTRAL RATE", ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING.

WHEREAS, pursuant to K.S.A. 79-2988 (the "Act"), the Clerk of Leavenworth County, Kansas, has calculated and notified the City of Leavenworth, Kansas (the "City") that, for the City's 2025 budget year, the City's "revenue neutral rate" (as such term is defined by the Act) is 25.955 mills (for informational purposes only, one mill is equal to 1/1000th of a Dollar of assessed value);

WHEREAS, the Act further provides that no tax rate in excess of the revenue neutral rate shall be levied by the Governing Body of the City except in accordance with procedures established under the Act; and

WHEREAS, it is the intent of the Governing Body to exceed the revenue neutral rate, and the City desires to call and conduct a public hearing under the provisions of the Act and to provide notice of the City's proposed tax rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. Intent to Exceed Revenue Neutral Rate; Proposed Tax Rate. Pursuant to K.S.A. 79-2988(b), the City, by and through its Governing Body, hereby declares its intent to exceed the revenue neutral rate. The City's proposed tax/mill levy rate for the 2025 budget year is 26.962.

Section 2. Public Hearing. Notice is hereby given that a public hearing will be held by the Governing Body to consider exceeding the revenue neutral rate on August 27, 2024, at Leavenworth City Hall, 100 N. 5th Street, Leavenworth, Kansas, 66048, the public hearing to commence at 6:00 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body shall provide interested taxpayers desiring to be heard an opportunity to present oral testimony within reasonable time limits and without unreasonable restriction on the number of individuals allowed to make public comment.

Section 3. Notice of Public Hearing—County. The City Clerk is hereby authorized and directed to notify the Leavenworth County Clerk, on or before July 20, 2024, of the City's proposed intent to exceed the revenue neutral rate and to provide the date, time, and location of the public hearing. The Leavenworth County Clerk shall transmit such notice in accordance with the procedures set forth in the Act.

Section 4. Notice of Public Hearing—City. The City Clerk is further hereby authorized and directed to publish notice of the City's proposed intent to exceed the revenue neutral rate by publishing notice at least ten (10) days in advance of the public hearing:

(A) on the website of the City; and

(B) in a weekly or daily newspaper of Leavenworth County, Kansas, having a general circulation therein.

Such notice published by the City Clerk shall include, but not be limited to, the City's proposed tax rate (as set forth in this Resolution), its revenue neutral rate, and the date, time, and location of the

public hearing.

Section 5. Further Action. The Mayor, City Manager, Finance Director, City Clerk and other officials and employees of the City, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

Section 6. Effective Date. This resolution shall be effective upon its adoption by the Governing Body of the City of Leavenworth, Kansas.

ADOPTED this 9th day of July, 2024.

Griff Martin, Mayor

ATTEST:

Sarah Bodensteiner, CMC, City Clerk

**EXECUTIVE SESSION
TO DISCUSS PERSONNEL MATTERS OF NONELECTED PERSONNEL**

JULY 9, 2024

CITY COMMISSION ACTION:

Motion:

Move the City Commission recess into executive session for a period of 2 hours for the purpose of *discussion of a personnel matter, under the justification to discuss personnel matters of nonelected personnel* K.S.A. 75-4319 (b) 1. The City Commission, Human Resources Director, and Executive Search Firm will be present. The open meeting will resume in the City Commission Chambers at ____p.m.