



**City of Leavenworth**  
**100 N. 5<sup>th</sup> Street**  
**Leavenworth, Kansas 66048**

**CITY COMMISSION STUDY SESSION**  
**COMMISSION CHAMBERS**  
**TUESDAY, MARCH 7, 2023 6:00 P.M.**

**Welcome to your City Commission Study Session – Please turn off or silence all cell phones during the meeting**  
*Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube*

**Study Session:**

1. Leavenworth School District USD 453 Quarterly Report (pg. 2)
2. Main Street 2022 Annual Report (pg. 3)
3. Police Department 2022 Annual Report (pg. 4)
4. Recognition Sign Discussion (pg. 48)

**STUDY SESSION POLICY REPORT  
PRESENTATION BY  
LEAVENWORTH UNIFIED SCHOOL DISTRICT NO. 453**

**MARCH 7, 2023**

**ISSUE:**

Leavenworth Unified School District No. 453 will provide a quarterly update to the City Commission.

**STUDY SESSION POLICY REPORT  
LEAVENWORTH MAIN STREET PROGRAM  
2022 REVIEW**

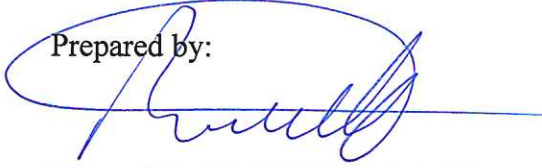
**MARCH 7, 2023**

**Issue:**

Executive Director Debbie Deere will present the 2022 annual report for Leavenworth Main Street Program.

**Policy Report No. 4-2023  
2022 Police Annual Report  
March 7, 2023**

Prepared by:



Patrick R. Kitchens, Police Chief

Approved by:



Paul Kramer, City Manager

**ISSUE:**

The Police Department prepared the annual report that provides an overview of law enforcement related activities in the City of Leavenworth in 2022.

**STAFF RECOMMENDATION:**

No action recommended.

**BACKGROUND:**

Each year the Leavenworth Police Department prepares an Annual Report that provides an overview of law enforcement related activities in the City of Leavenworth. Upon presentation, staff will make the report available on our Department website to review.

**BUDGET IMPACT:**

There is no budget impact.

**COMMISSION ACTION:**

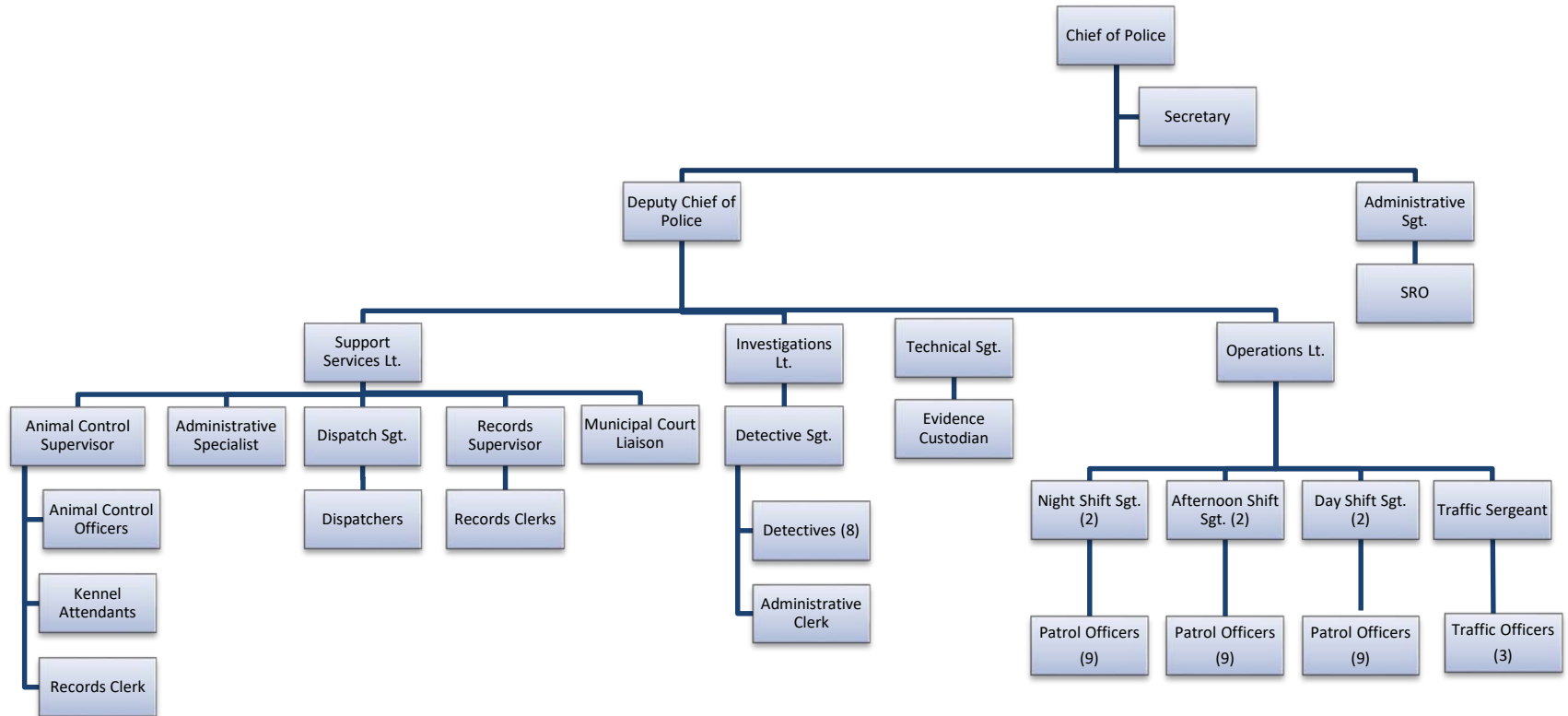
Review and discuss the 2022 Annual Report.



# Leavenworth Police Department 2022 Annual Report



# Leavenworth Police Department Organizational Chart





## Message from Chief Kitchens

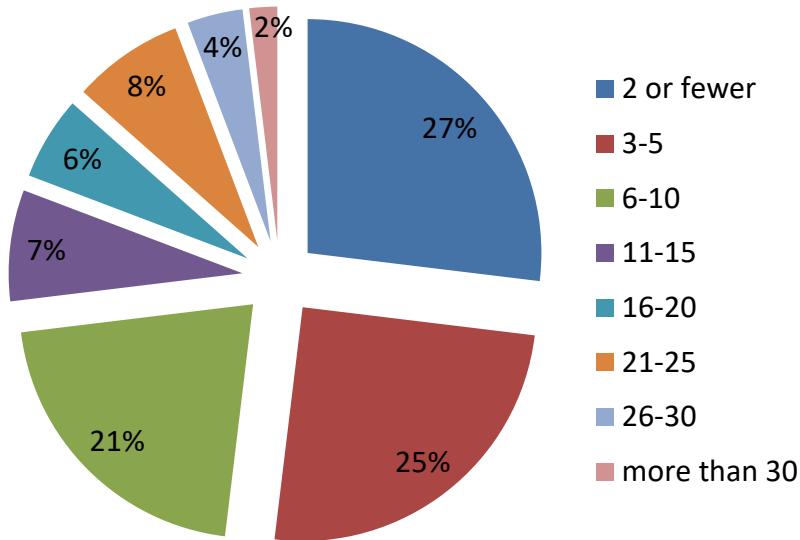
The men and women of the Leavenworth Police Department are proud to present the 2022 Annual Report. Officers and employees continued to meet the challenges of providing for the public safety of our community with great spirit.

The overall crime rate in the City of Leavenworth went down 18%. This continues a 5 year trend of the crime rate dropping significantly. Part 1 crimes were down slightly and Part 2 crimes were down significantly. Some of those reductions can be contributed to the closing of CCA. We continue to deal with the tragedy of Domestic Violence as our primary source of all calls for service but they were down in 2022.

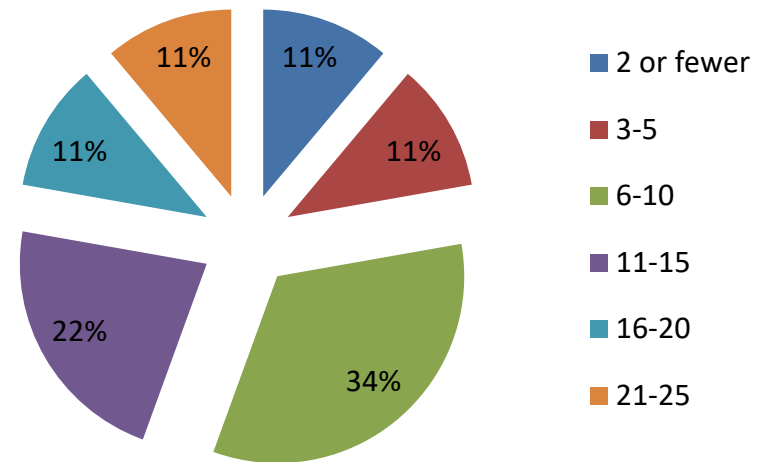
The law enforcement profession continues to focus our efforts on hiring and retention. We have remained generally steady with staffing and seen some progress that is reflected by an overage of three vacant positions. We were able to promote three new Detectives and that unit is fully staffed.

# Police Department Employee Longevity (in years)

### Officer Longevity



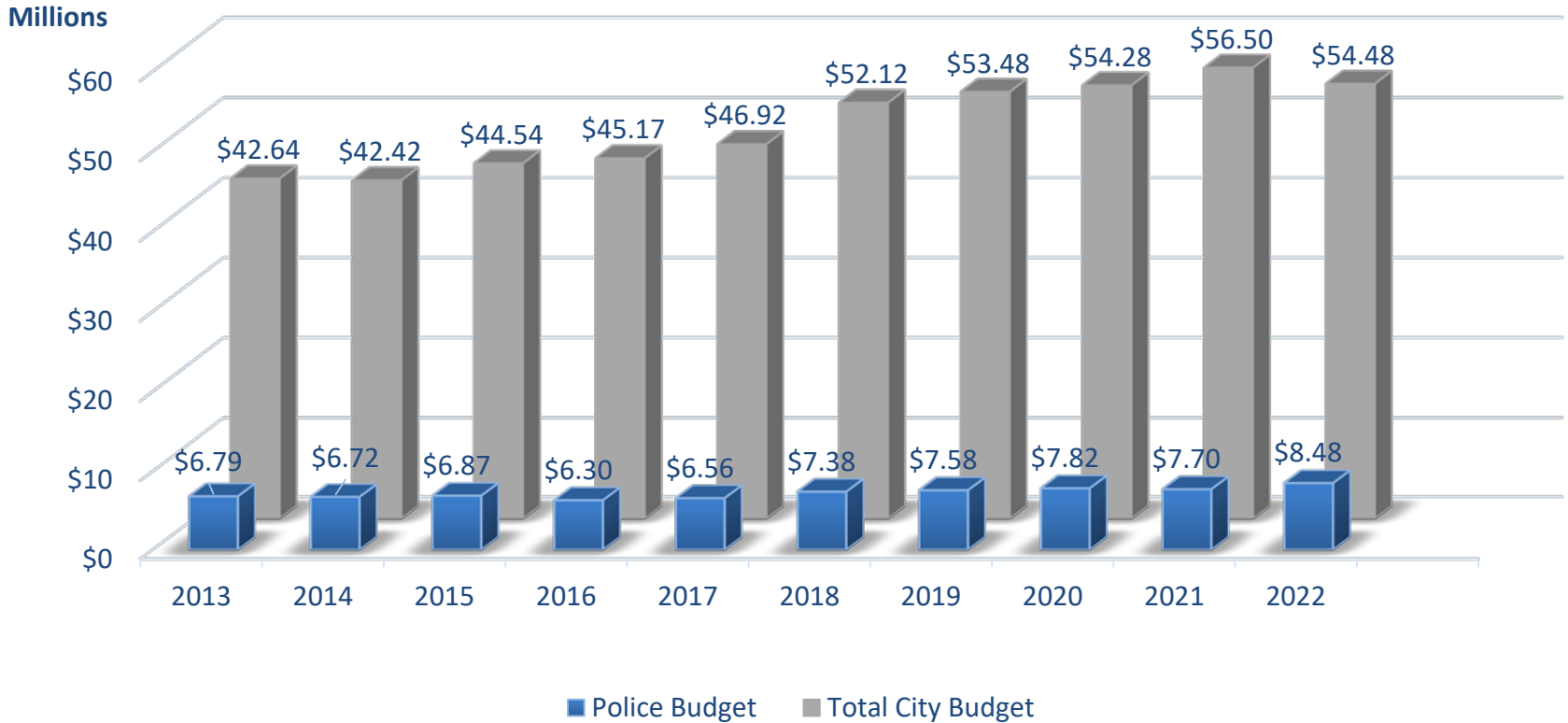
### Communications Longevity





# Annual City Budget

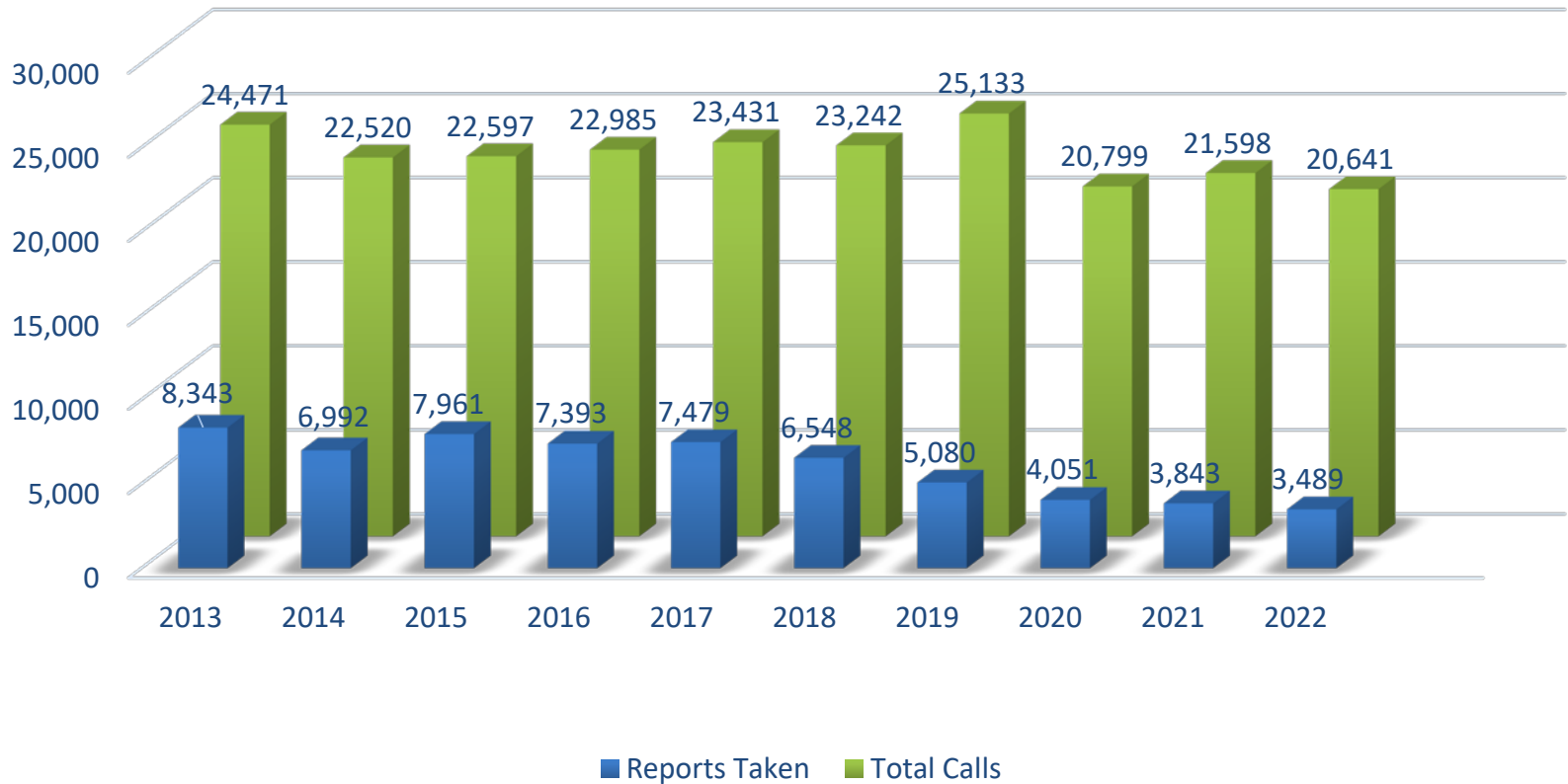
## Dollar Comparison



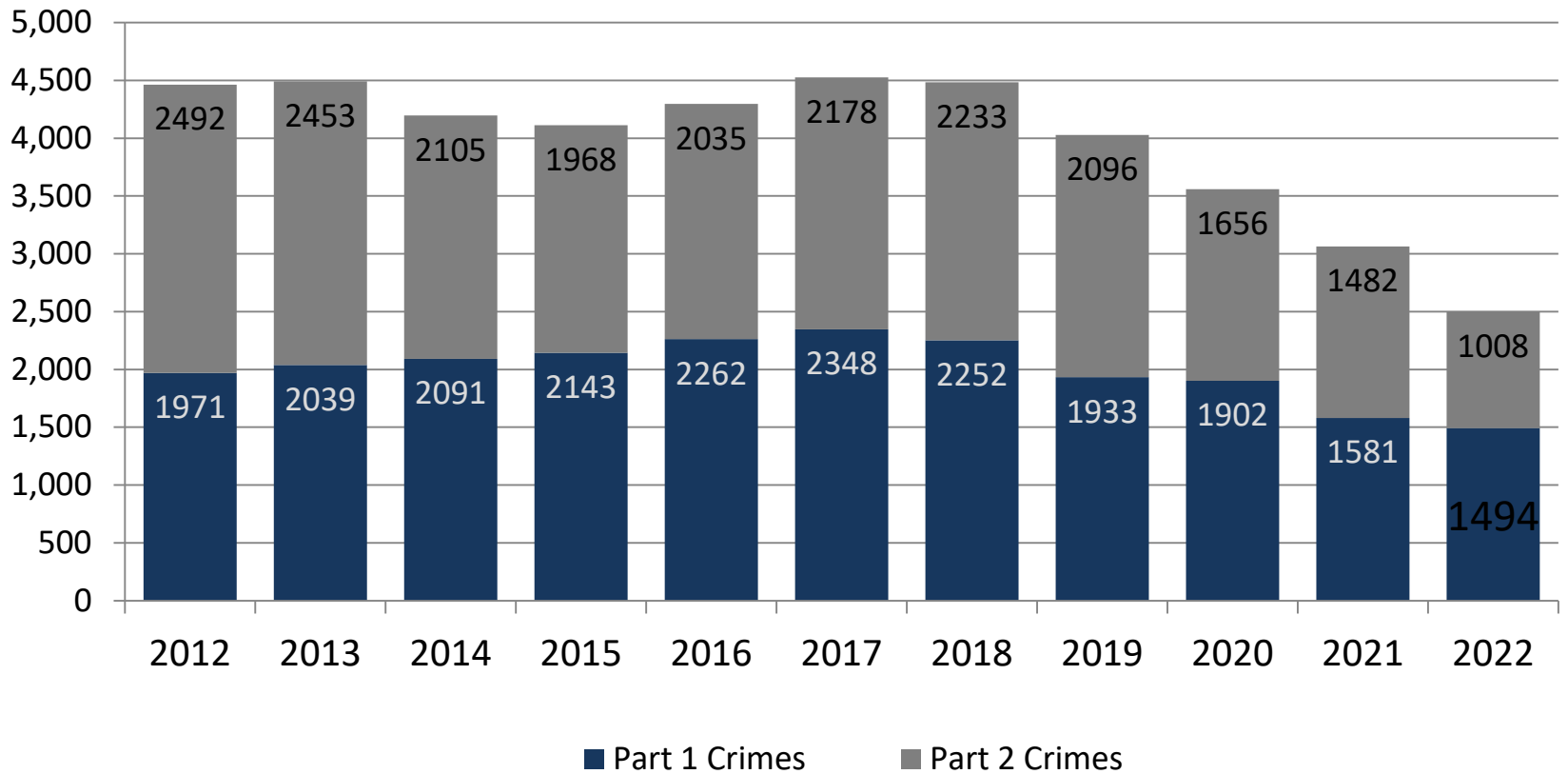
# Community Engagement



# Calls For Service



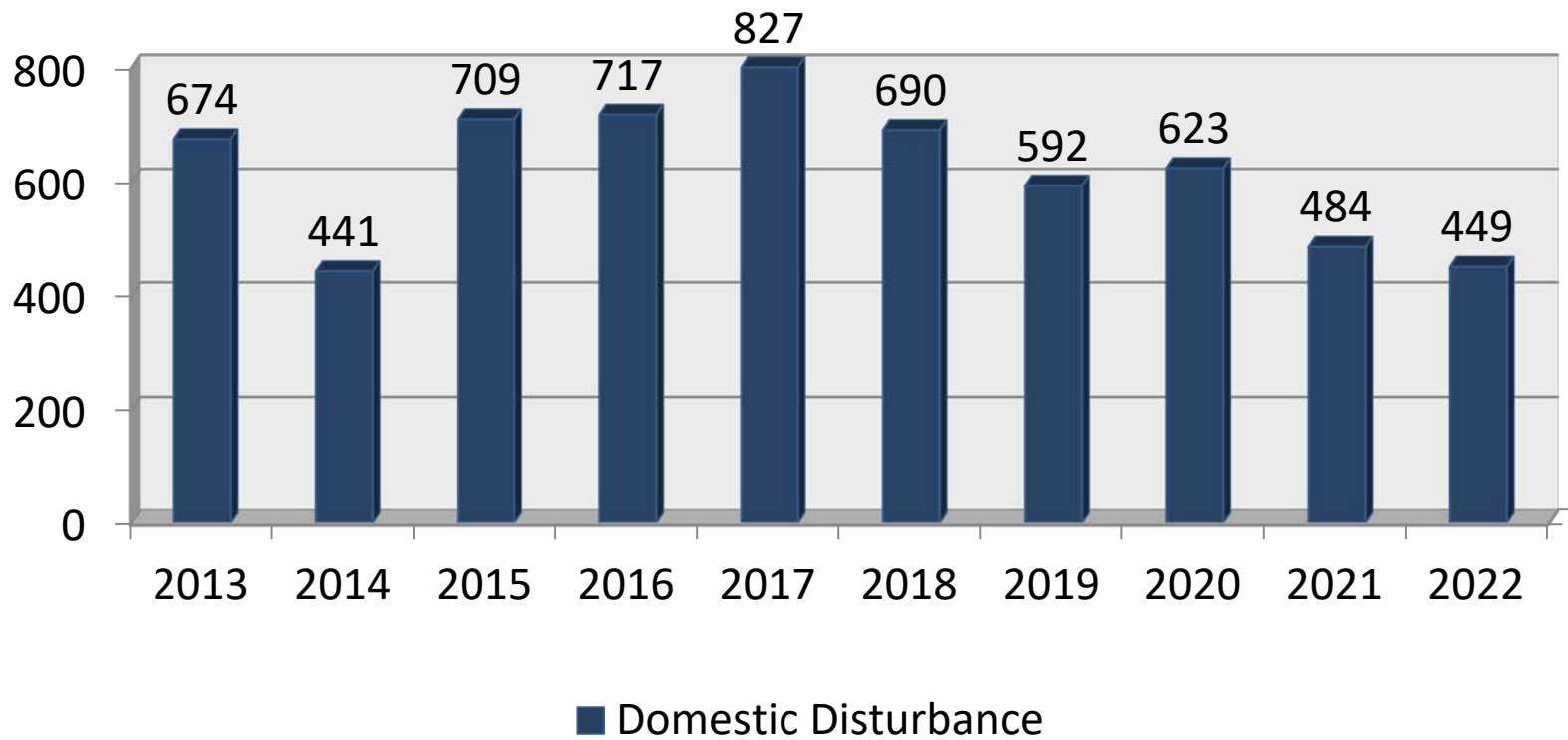
# Part 1 & Part 2 Crimes



# Response Time

- Average overall response time for all calls for service is 4:50.
- High Priority and in progress calls are closer to 3:30.

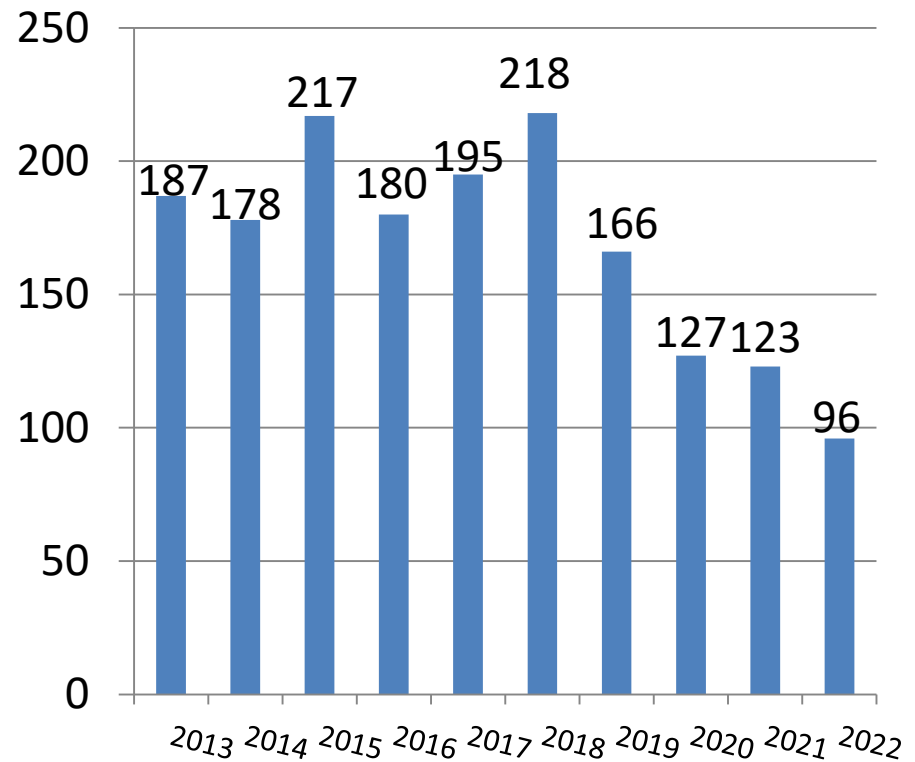
# Domestic Cases



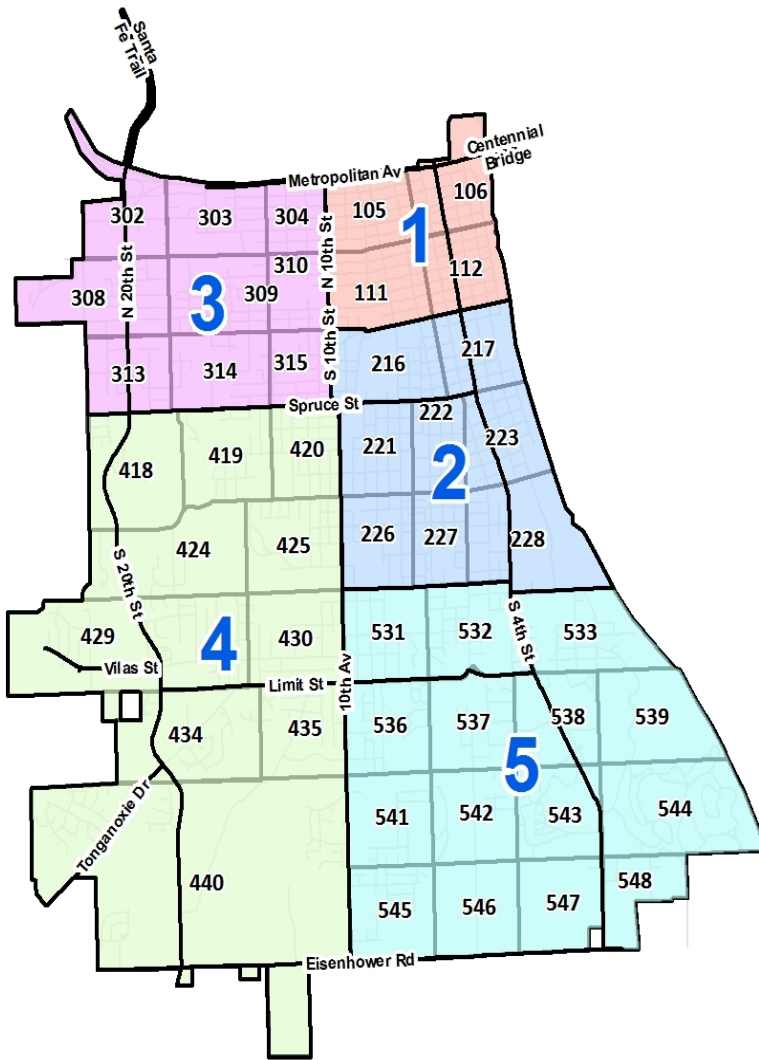
# Mental Health

In the last several years the issue of mental health has risen to one of the more difficult and dangerous calls that police officers deal with.

## Suicide Calls



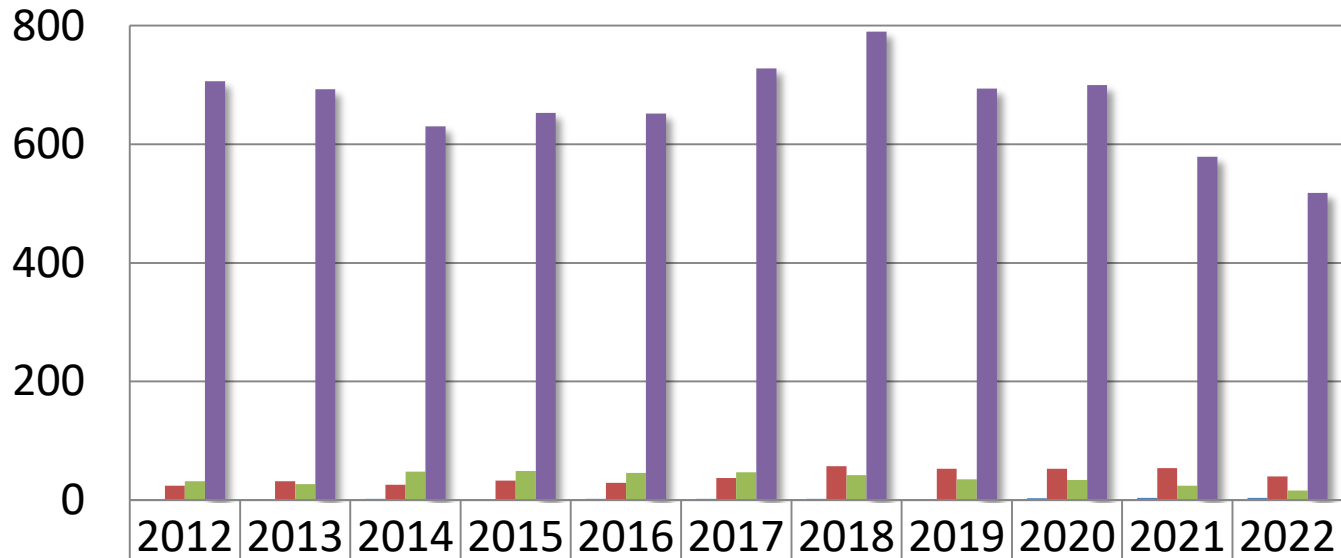
# Criminal Activity – Persons 2022



Area	Homicides	Rape	Robberies	Assaults
1	1	7	6	119
2	1	7	4	100
3	0	3	2	76
4	0	10	2	48
5	1	13	2	175

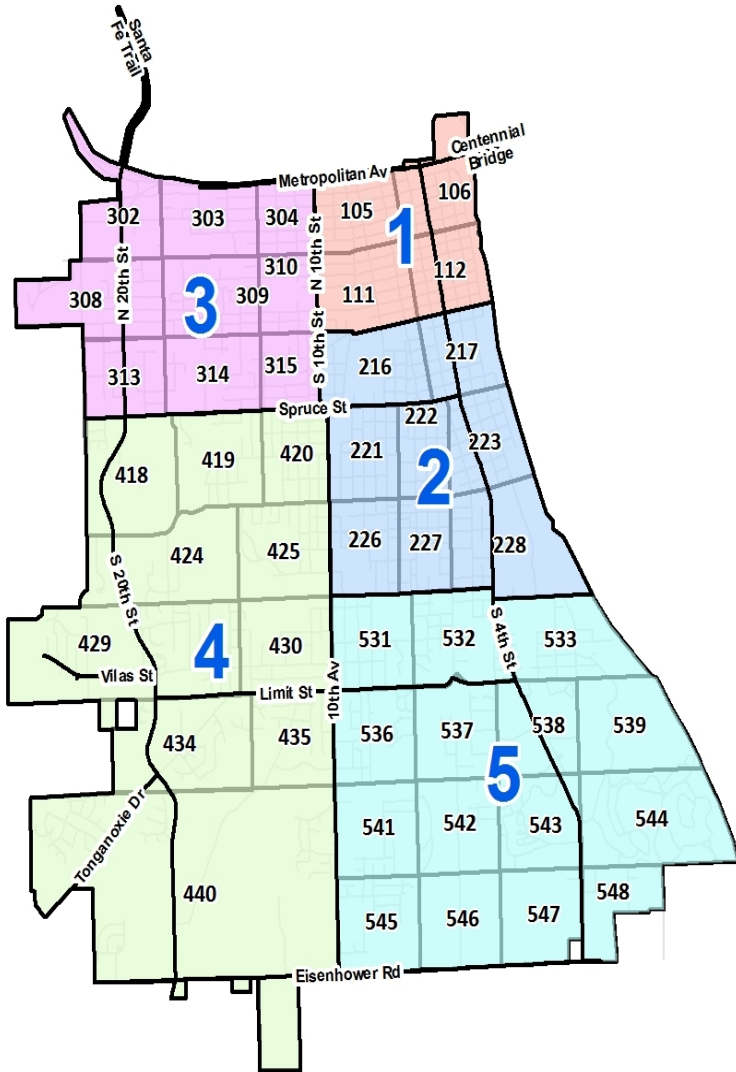


# Criminal Activity Persons – 10 Year Trend



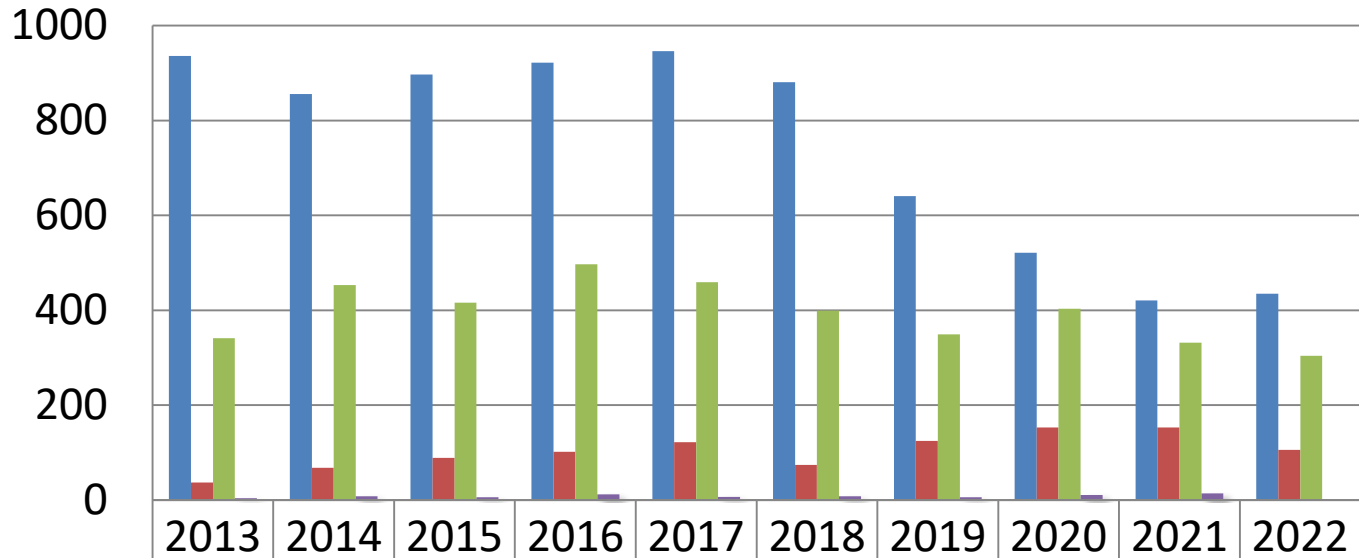
■ Homicides	0	1	2	0	2	2	2	1	3	4	4
■ Rape	24	32	26	33	29	37	57	53	53	54	40
■ Robberies	32	27	48	49	46	47	42	35	34	24	16
■ Assaults	706	693	630	653	652	728	790	694	700	579	518

# Criminal Activity – Property 2022



Area	Theft	Auto Theft	Burglaries	Arson
1	93	29	94	0
2	96	27	61	0
3	64	10	35	0
4	61	11	23	0
5	121	28	91	0

# Criminal Activity Property– 10 Year Trend

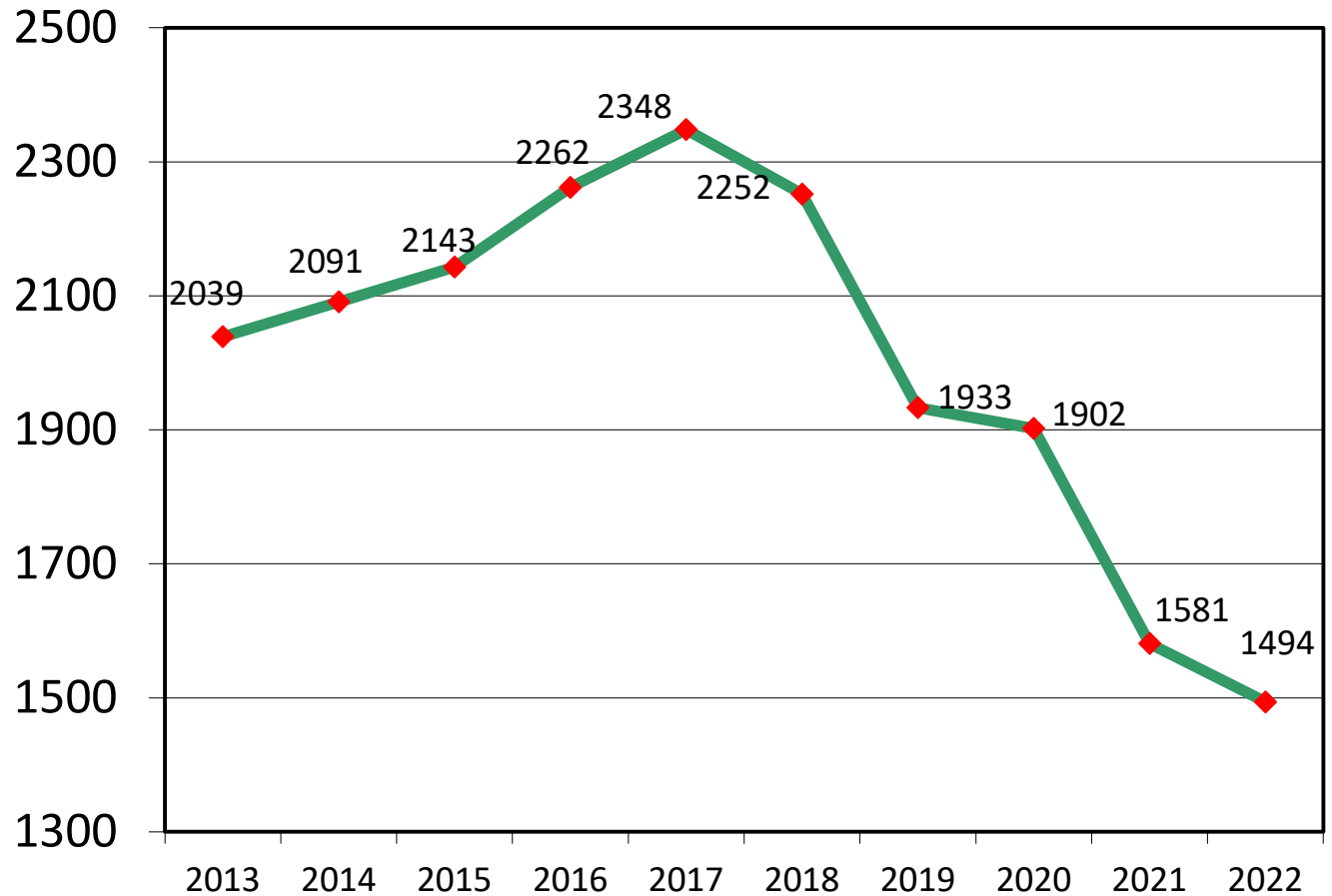


	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
■ Theft	936	856	897	922	946	881	641	521	421	435
■ Auto Theft	37	68	89	102	122	74	125	153	153	106
■ Burglaries	341	453	416	497	459	399	349	403	332	304
■ Arson	4	8	6	12	7	8	6	11	14	0

# Part 1 Crimes Reported

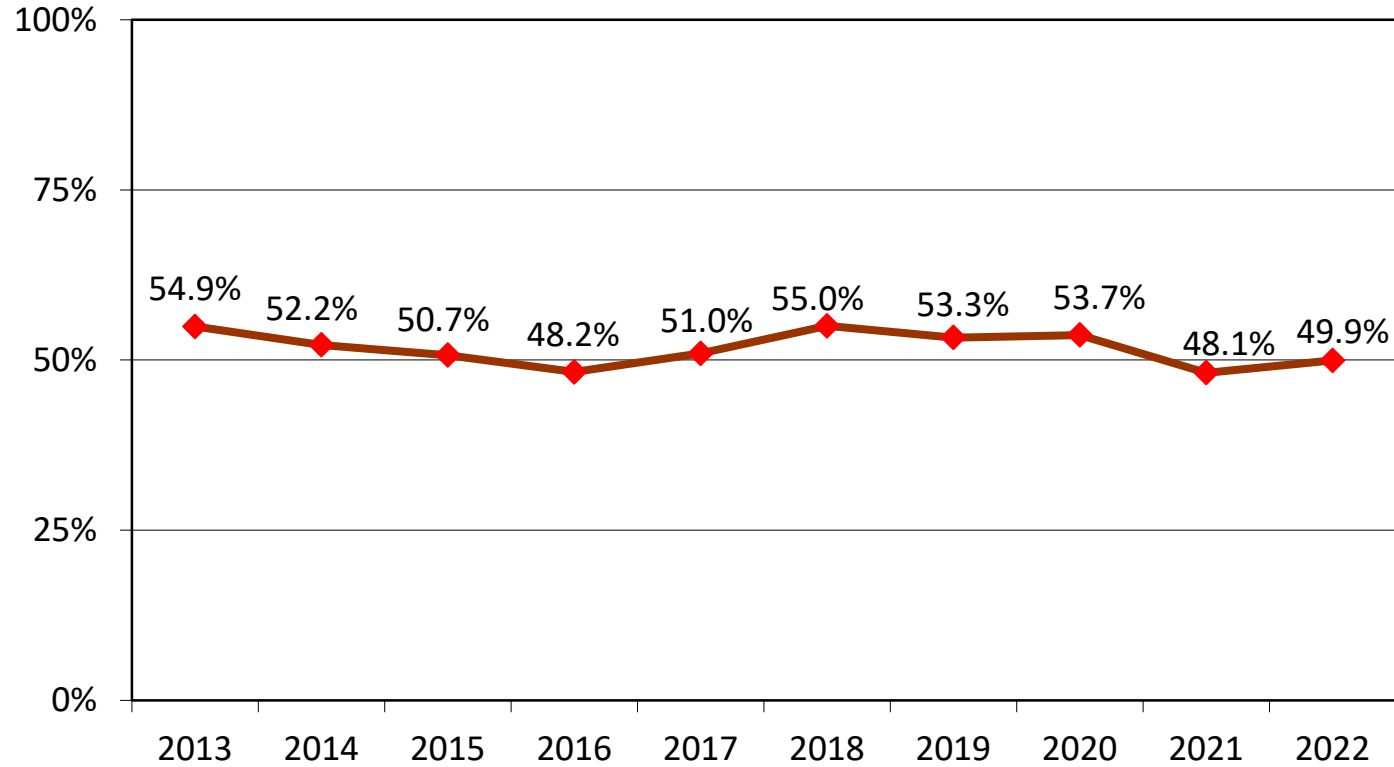
Part 1 crimes include:

- ⇒ Murder
- ⇒ Rape
- ⇒ Robbery
- ⇒ Assault
- ⇒ Burglary
- ⇒ Theft
- ⇒ Auto Theft



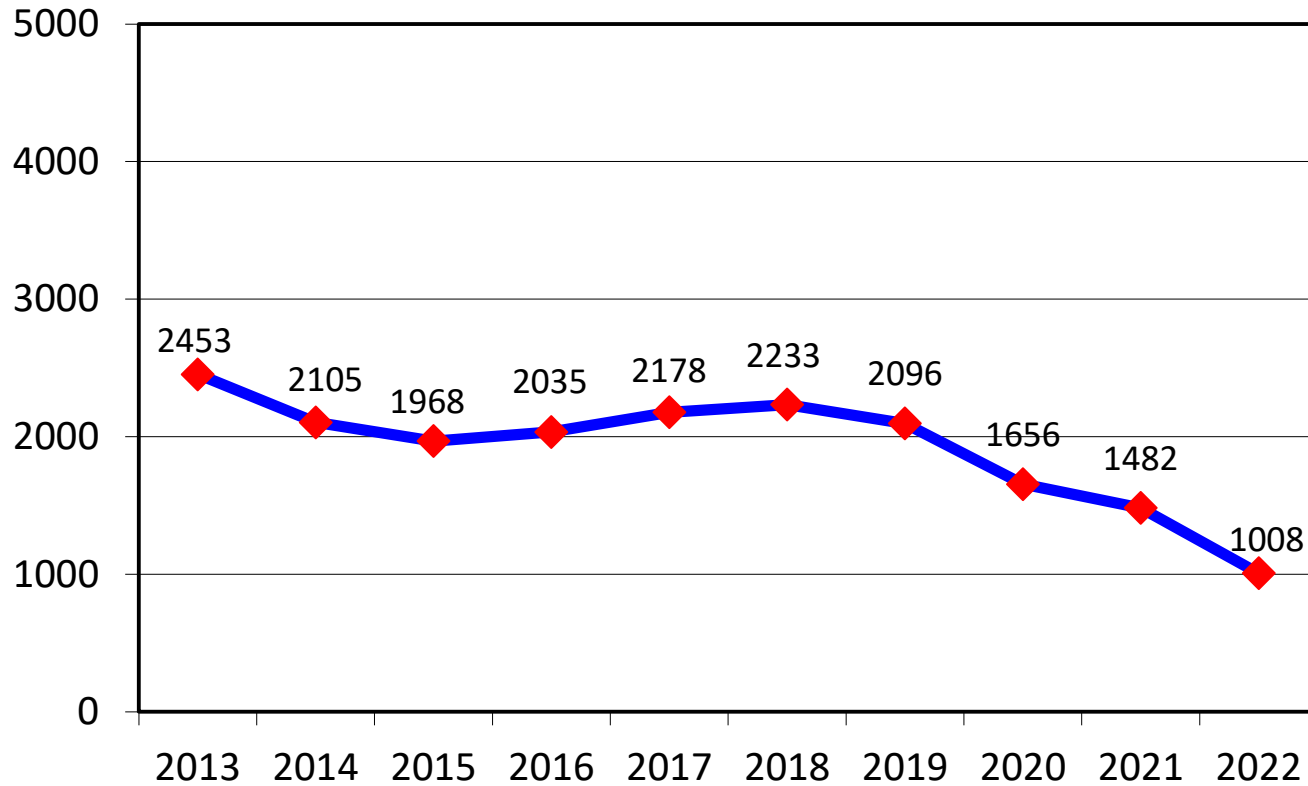
# Clearances

## Percent of Part 1 Crimes Cleared



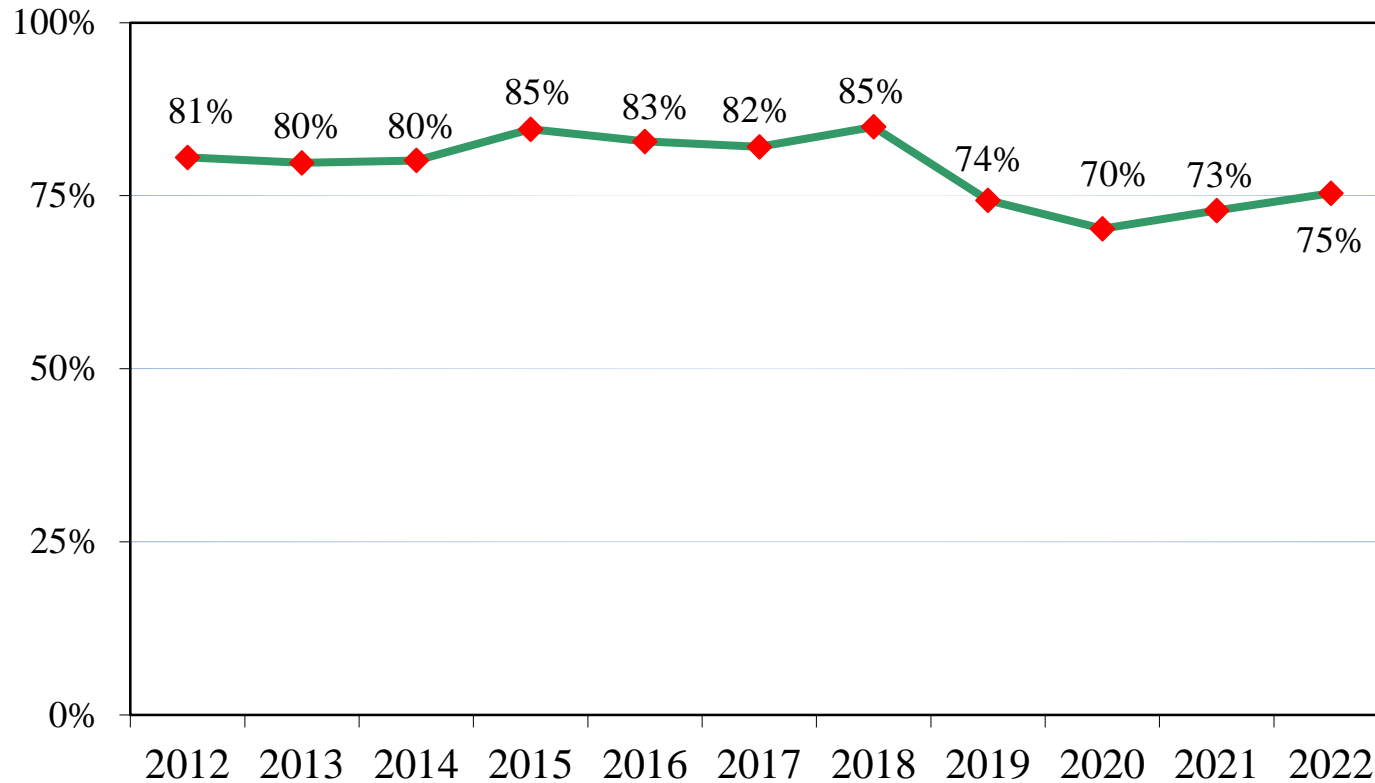
# Part 2 Crimes Reported

Part 2 crimes include all criminal events not included in the Part 1 index.



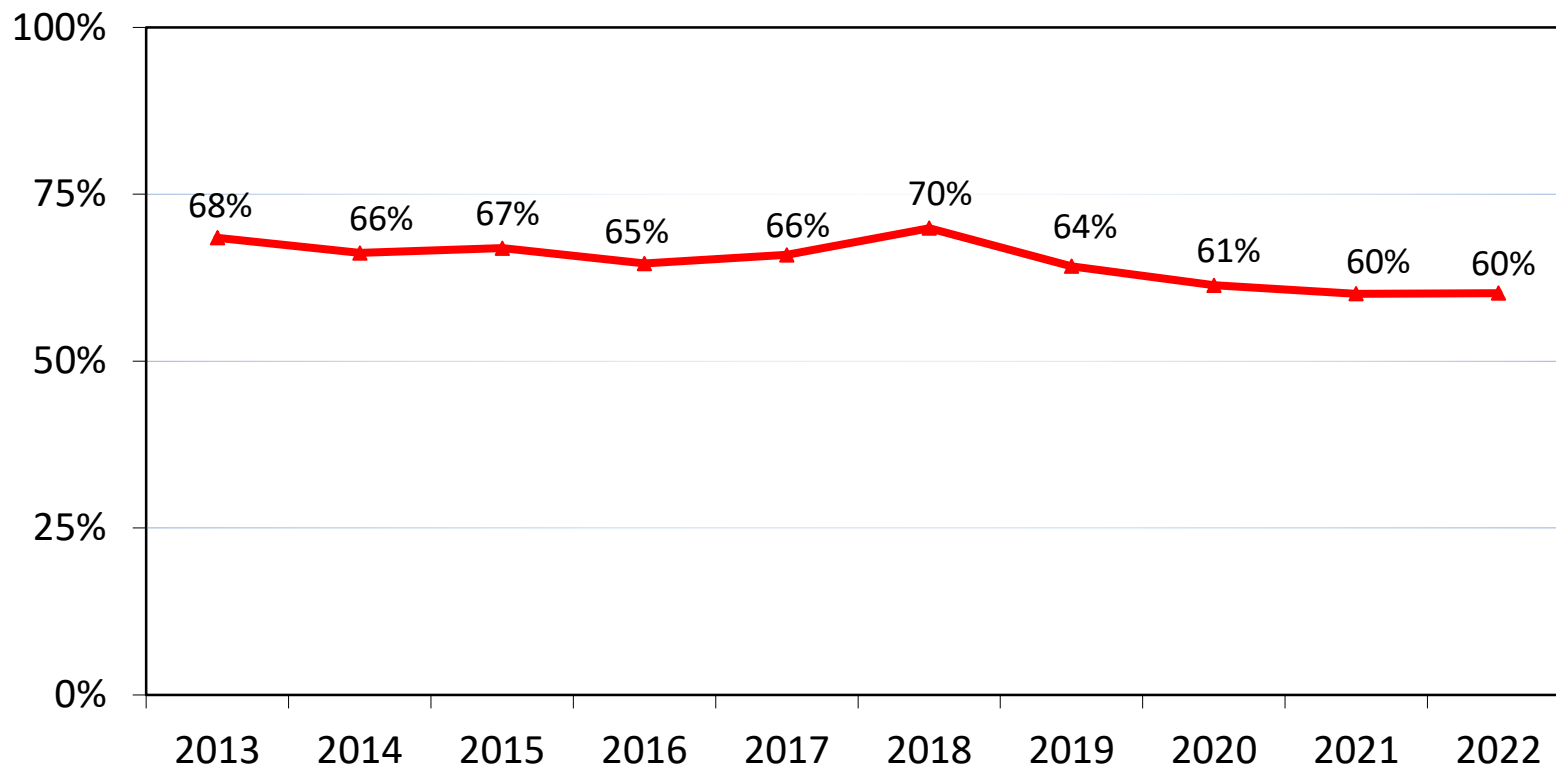
# Clearances

## Percent of Part 2 Crimes Cleared



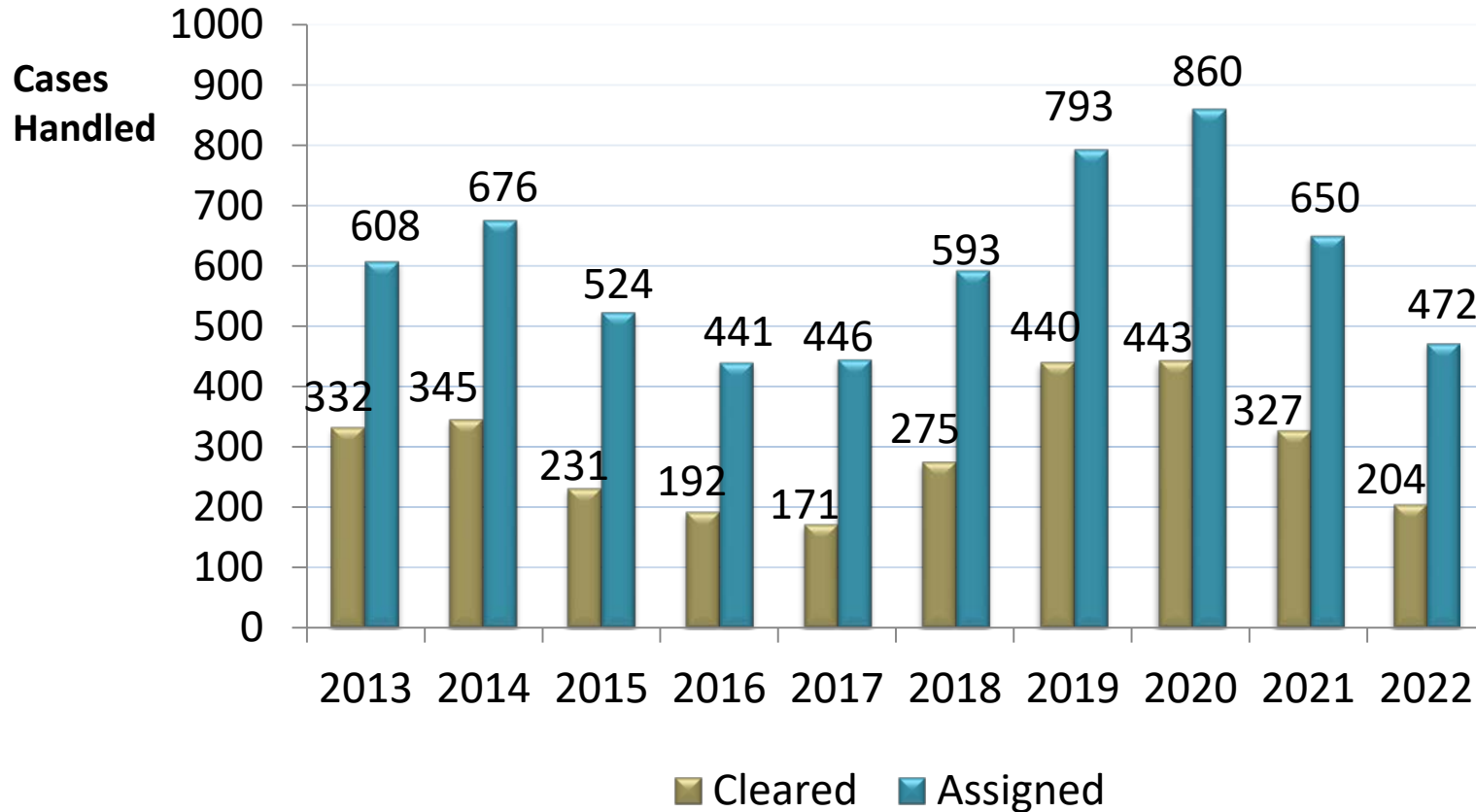
# Clearances

Percent of Part I & II Crimes Cleared

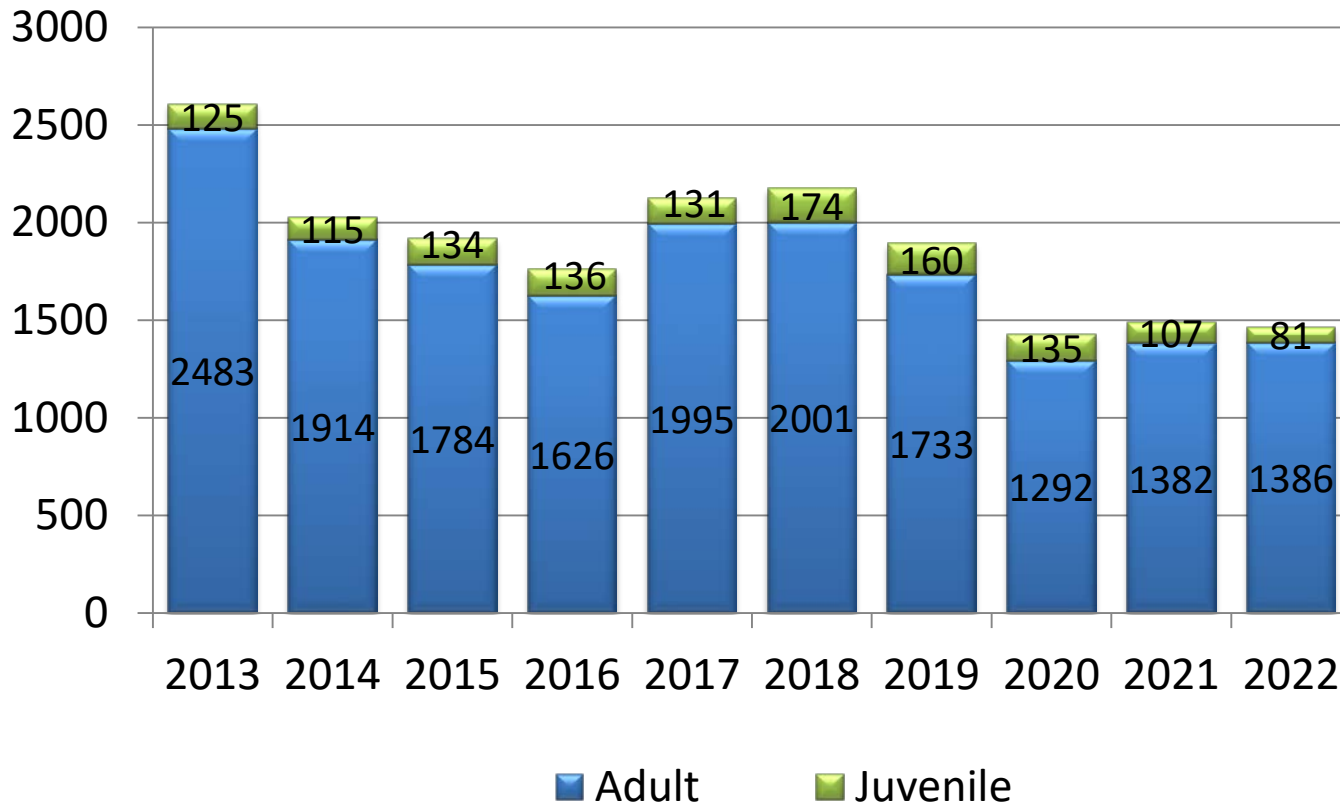




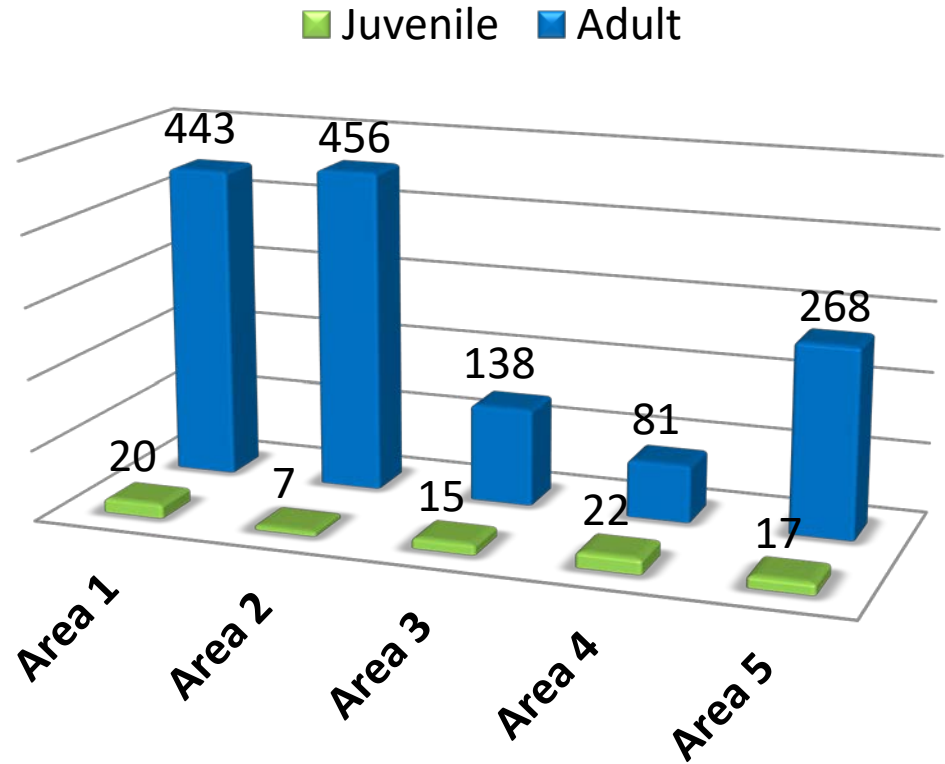
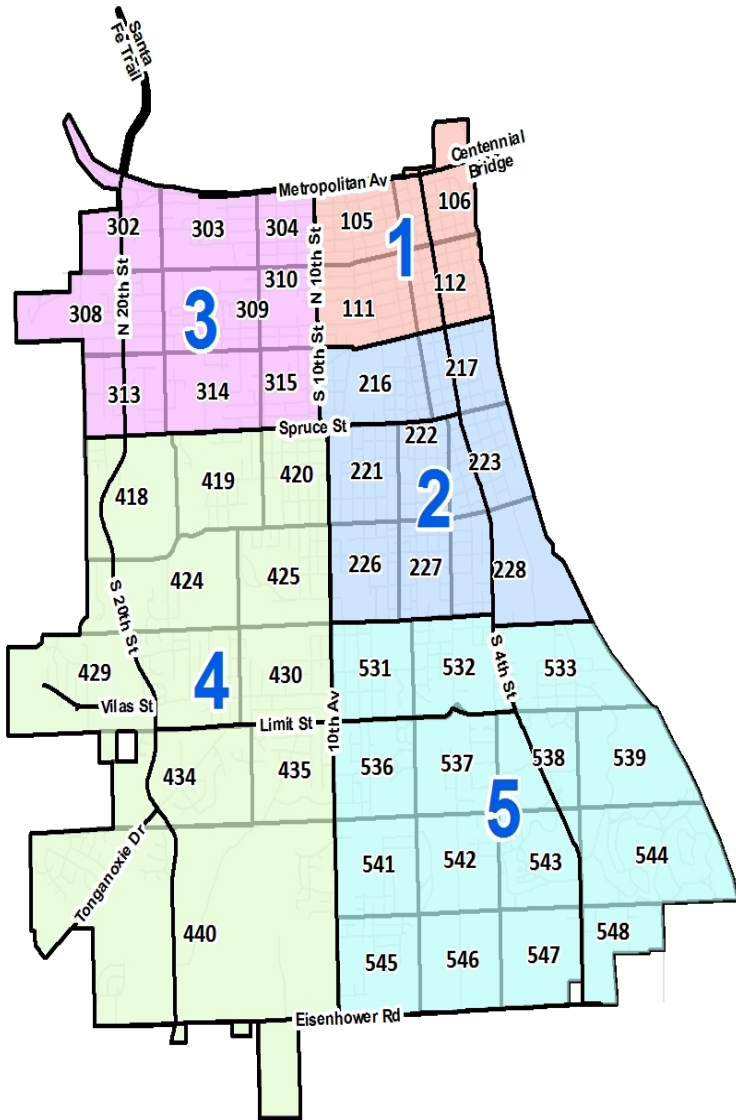
# Detective Division



# Arrests

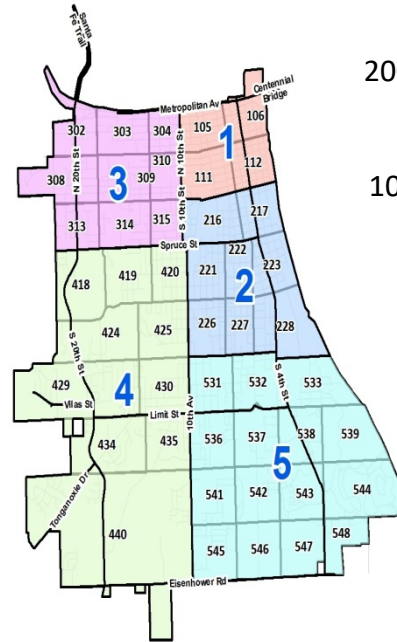
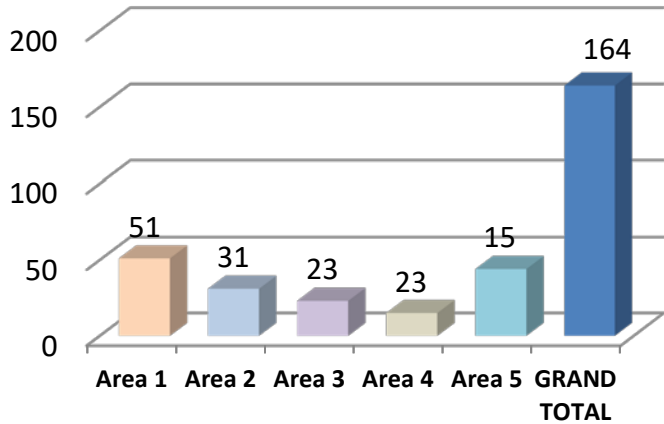


# Arrests by Area 2022

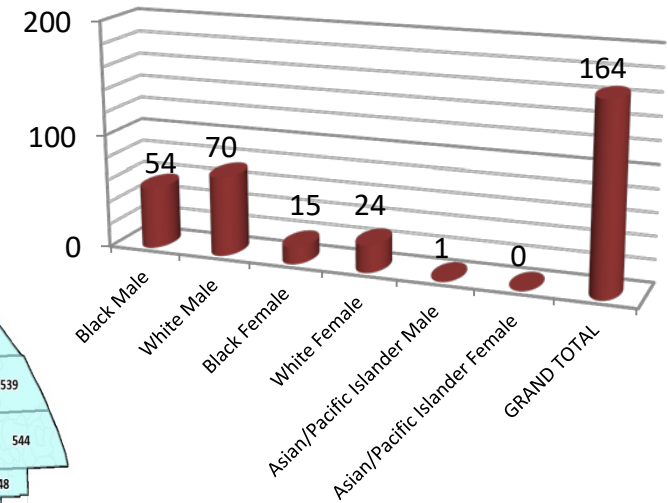


# Domestic Arrests 2022

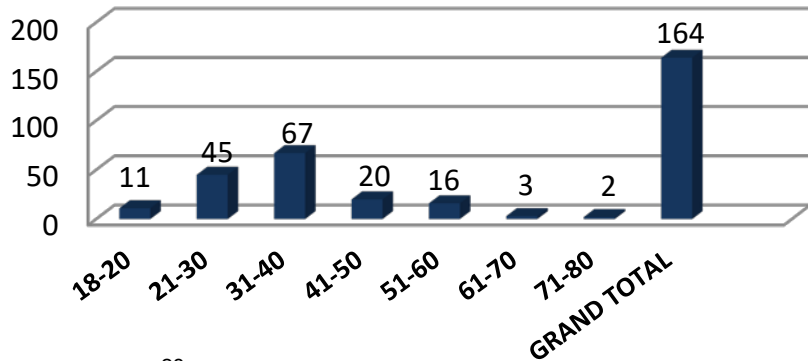
## By Area



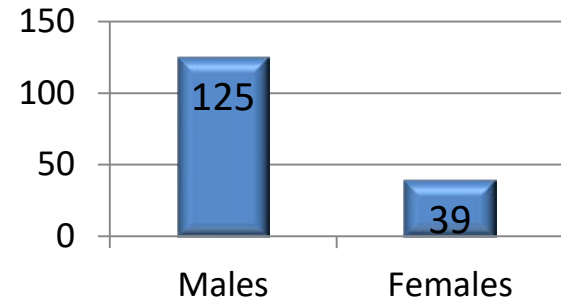
## By Race



## By Age

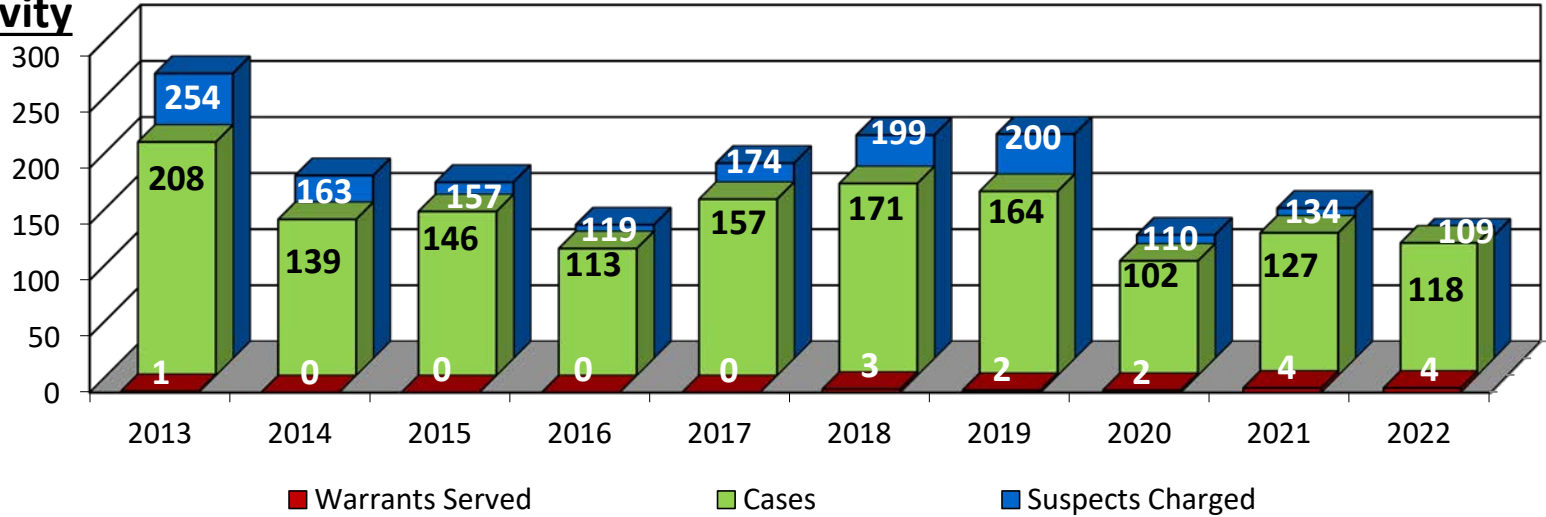


## By Gender

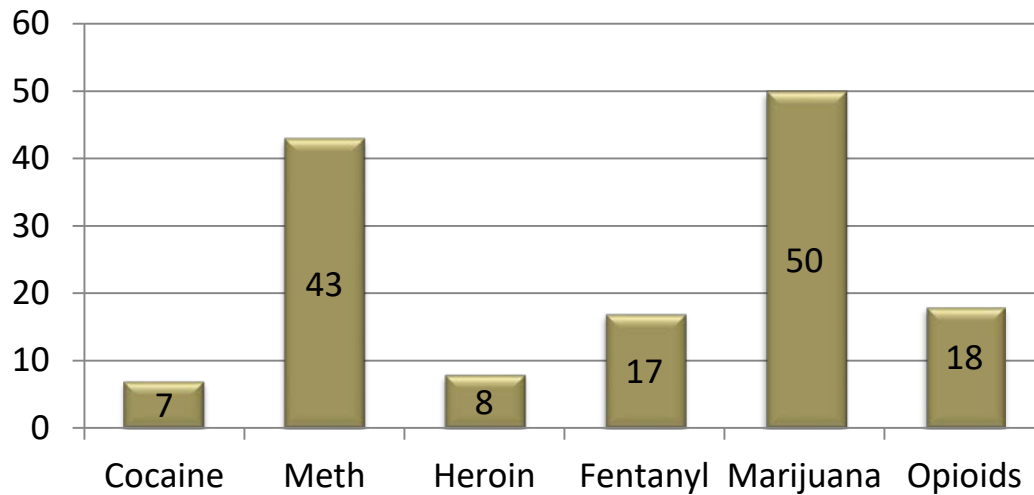


# Narcotics Enforcement

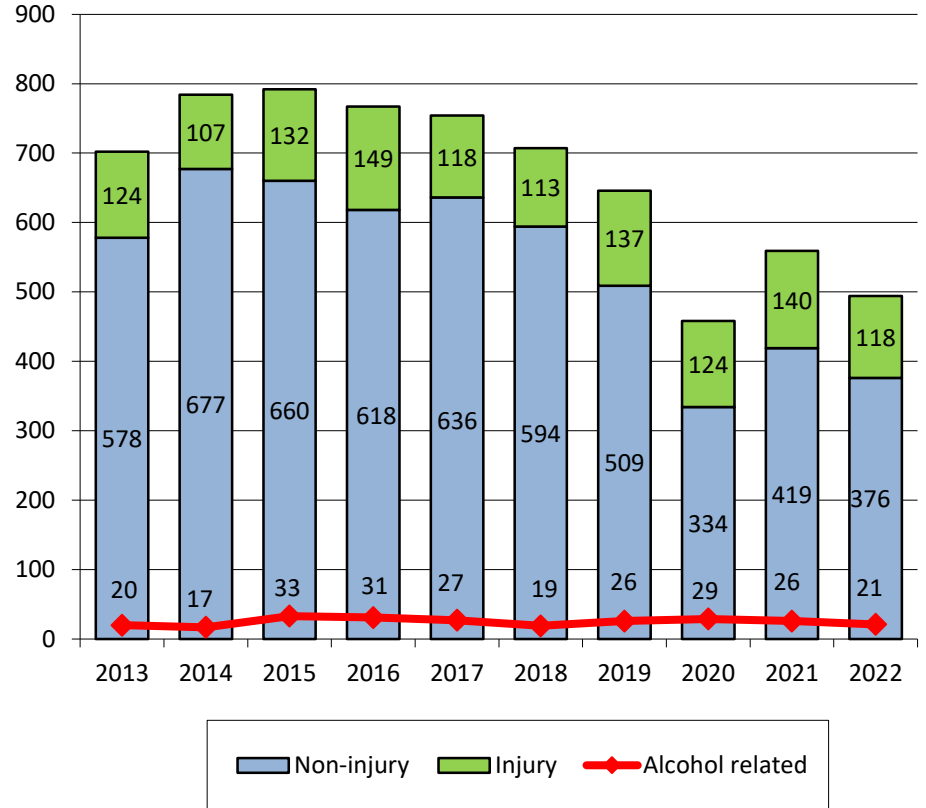
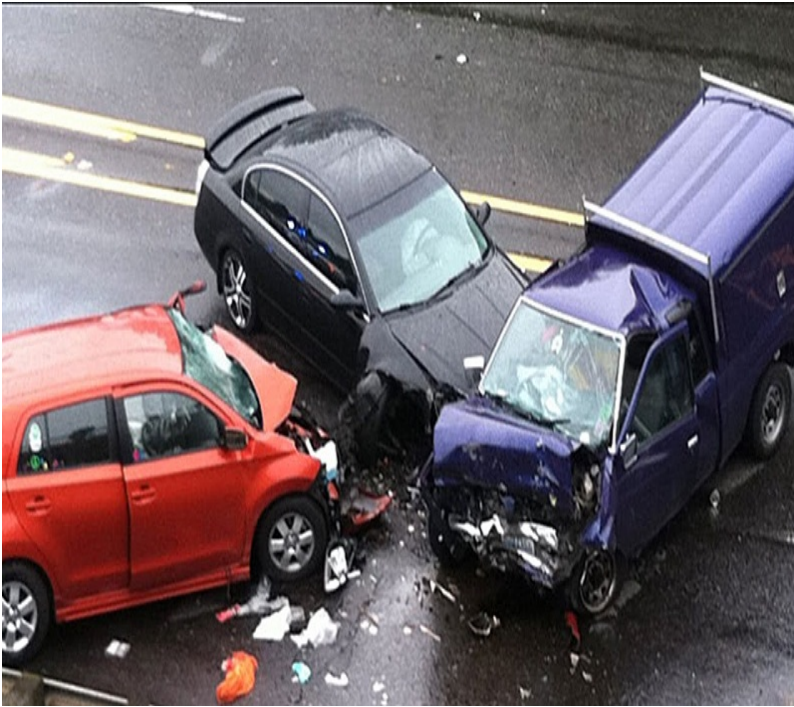
## Activity



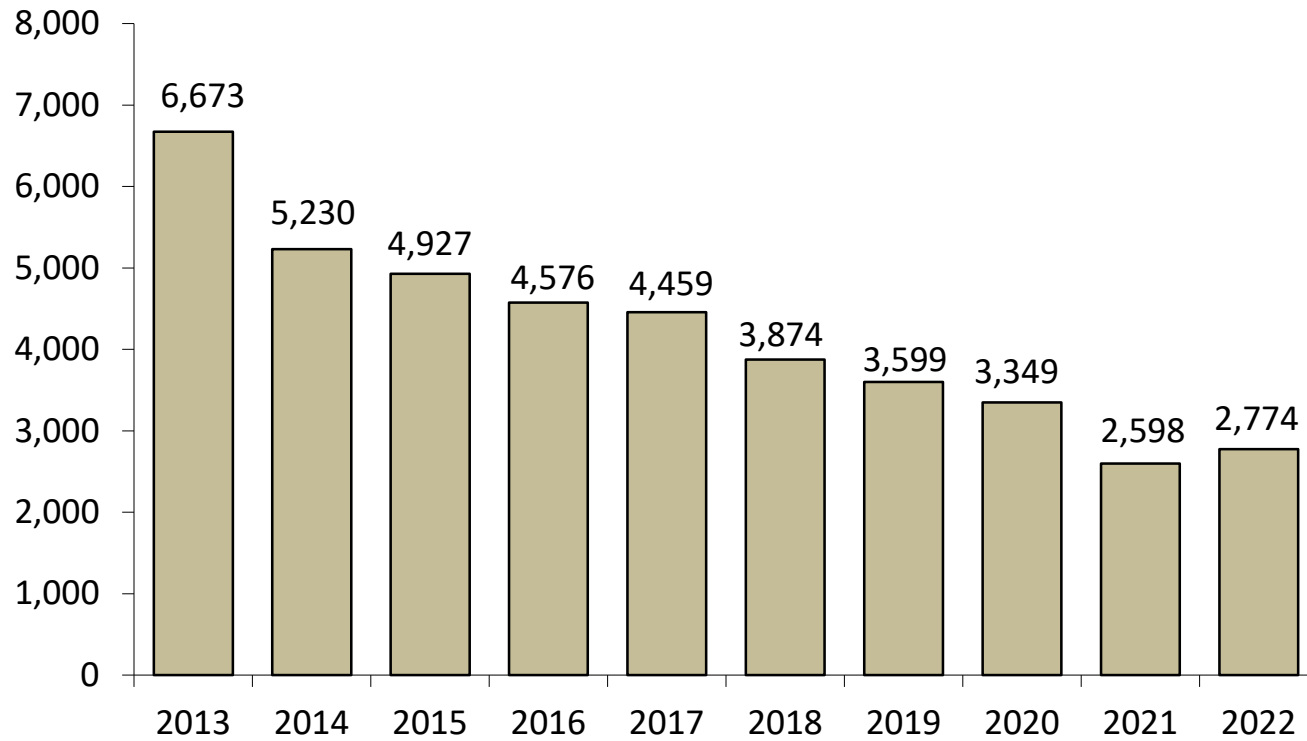
## Drug Chart



# Traffic Accidents



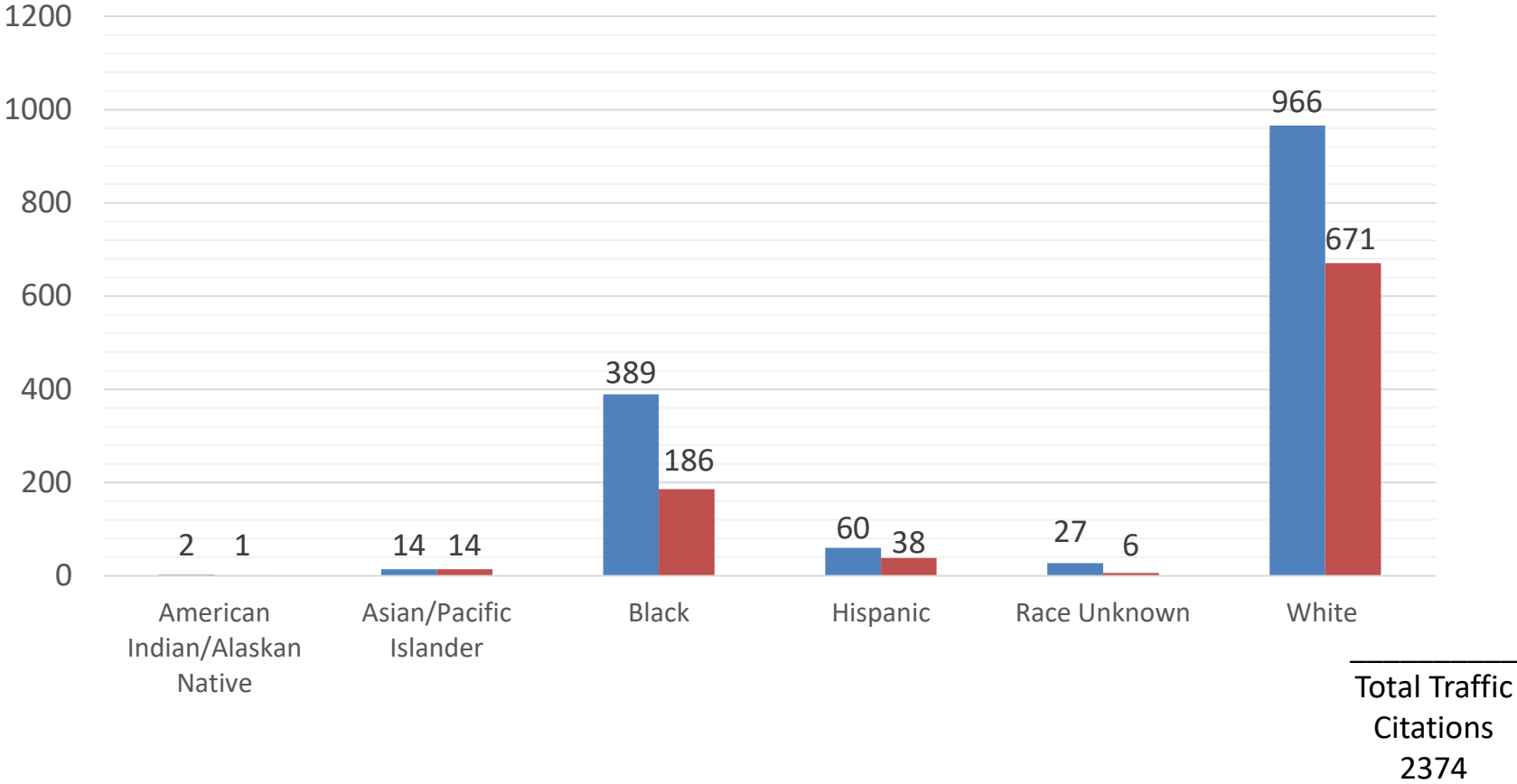
# All Citations



# Traffic Citations 2022

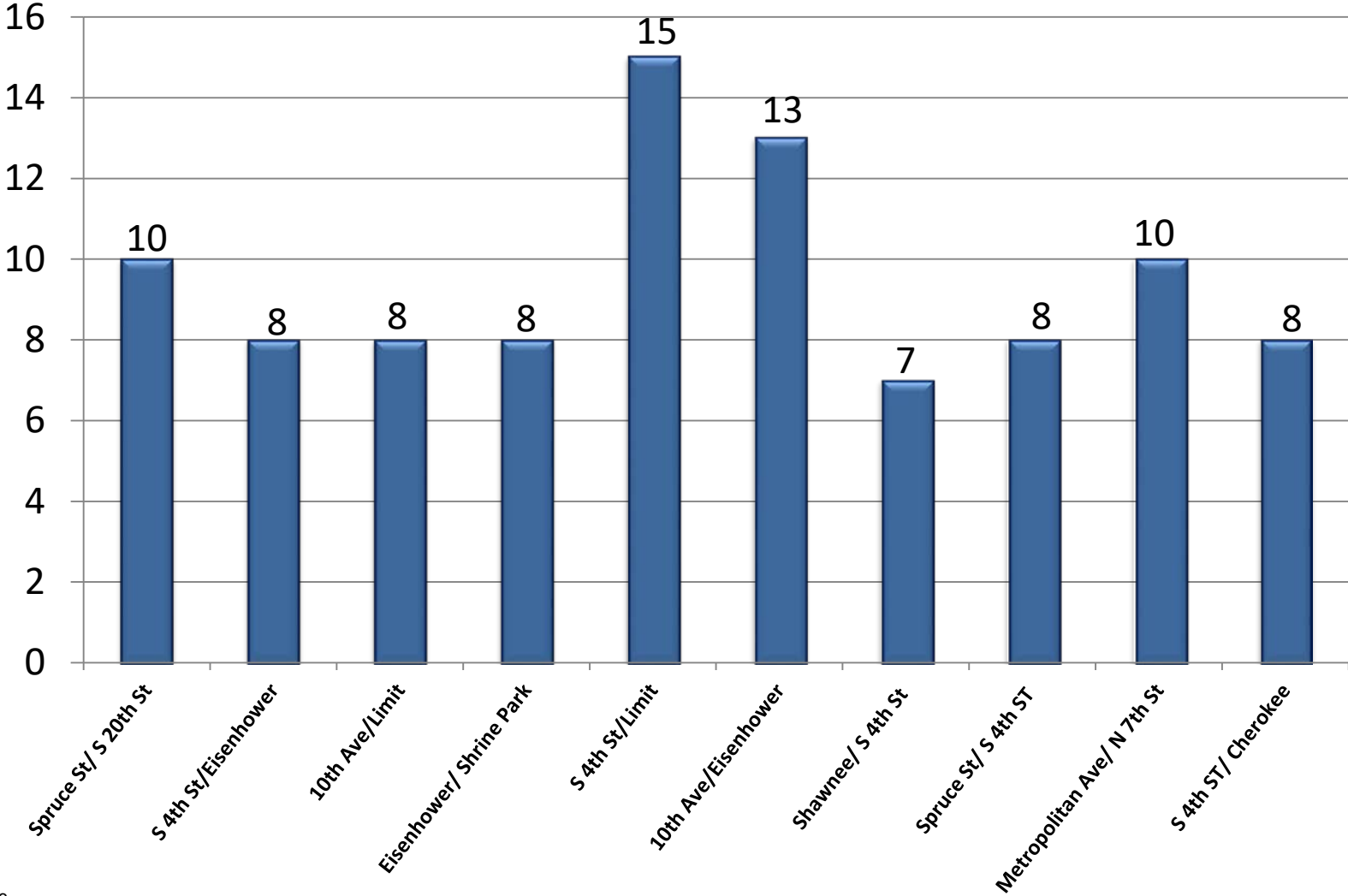
## By Race and Gender

Male Female

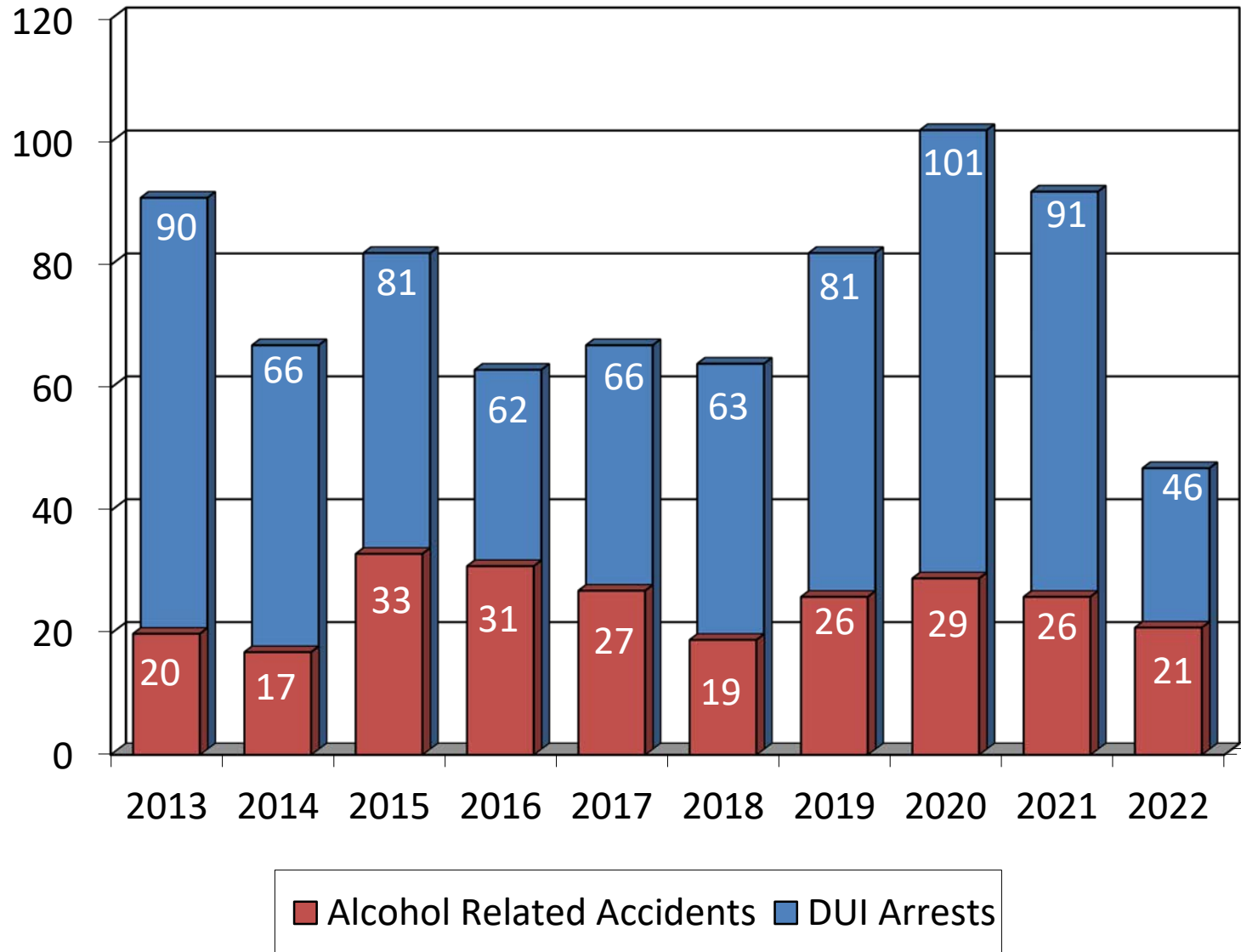




# Top Traffic Accident Locations 2022

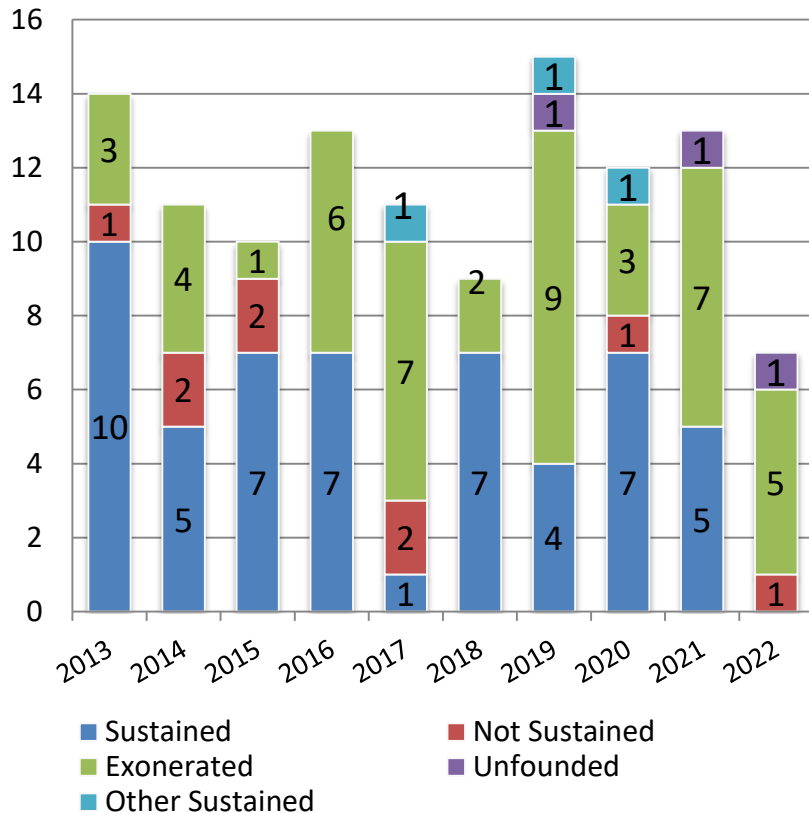


# DUI Arrests/Alcohol Related Accidents

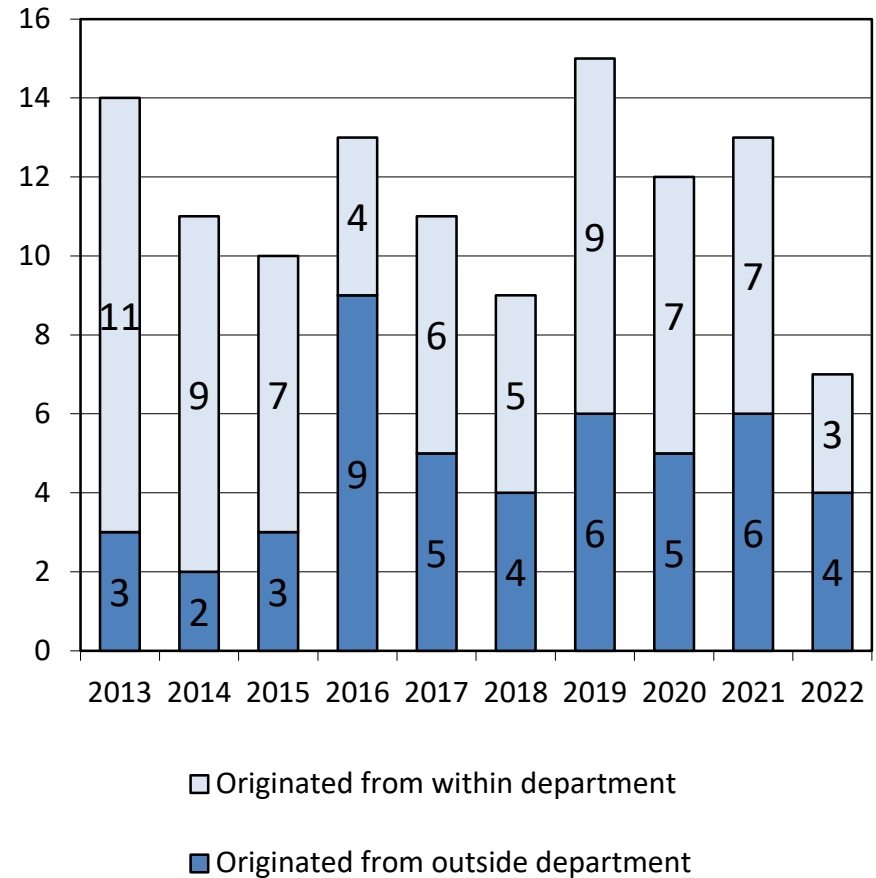


# Professional Standards Investigations

A Professional Standards Investigation follows any critical event or complaint about the conduct of an officer. Other officers, supervisors, or citizens may initiate this.

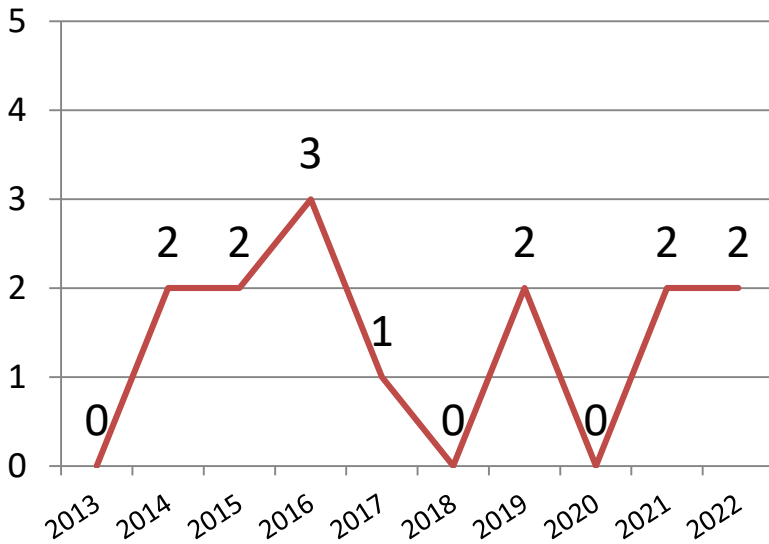


• Totals include all Bias-Based Complaints filed with the department.

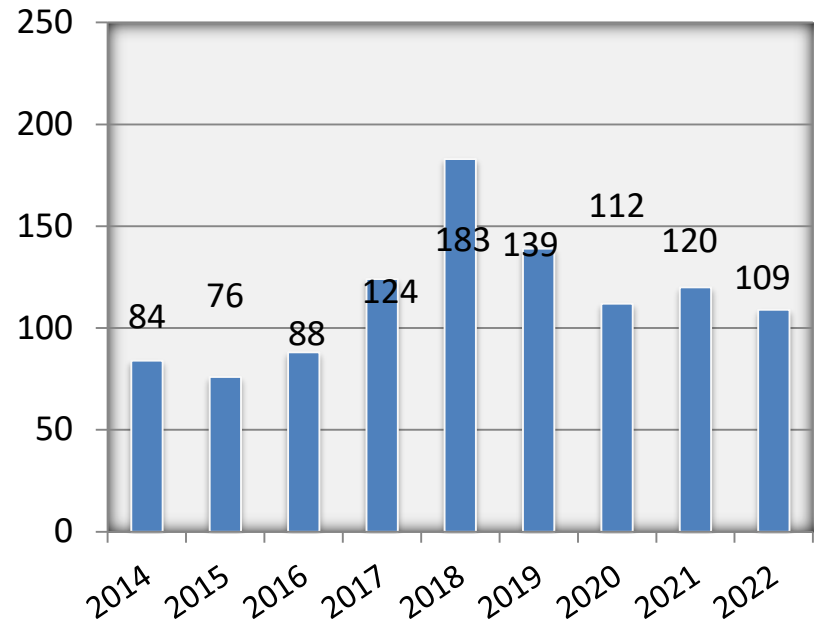


# Professional Standards Investigations

## Bias-Based Policing Complaints



## Use of Force Reports Filed by Officers

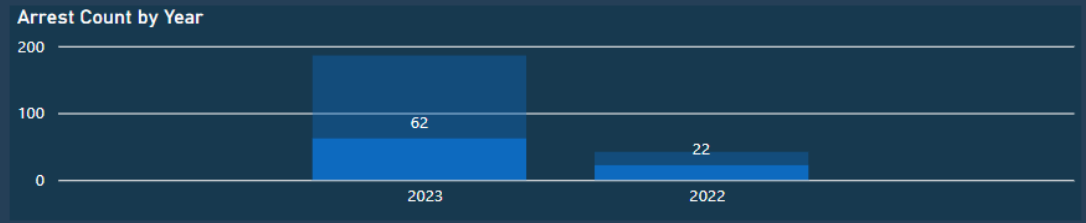
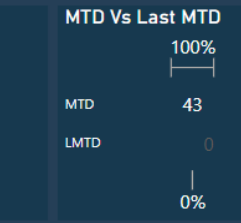
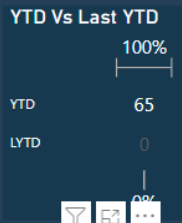


Juris **All**

# ARREST ANALYSIS

Data as of 02/21/23 00:00 Phoenix rev 11/01/21 PBI(RS) Jan 2021

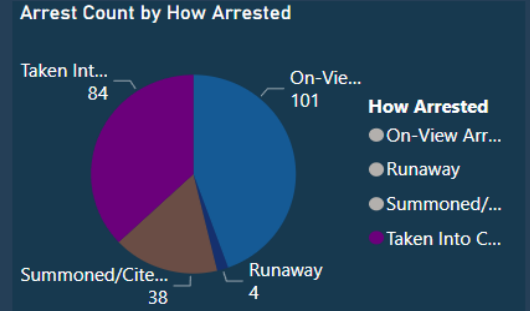
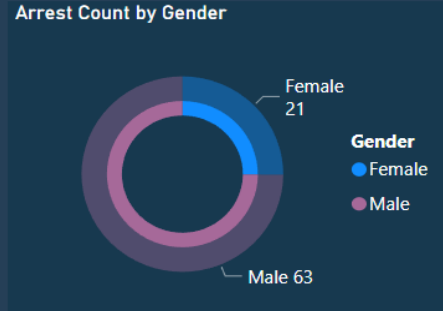
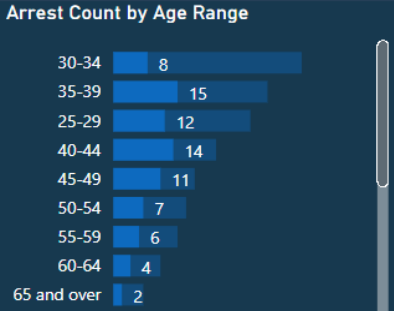
**84**  
Arrest Count



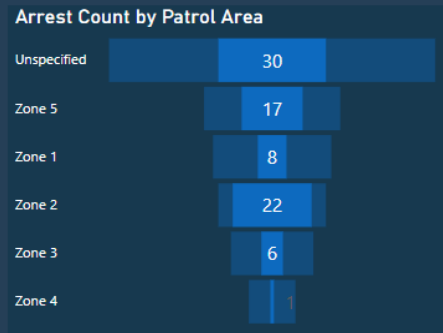
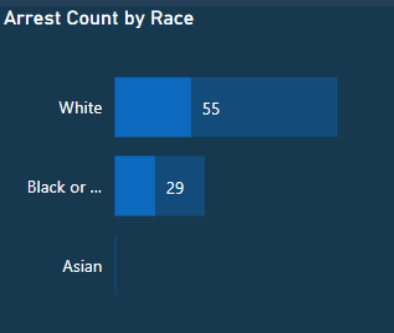
**Date Range Filter**  
 Last 2 Months  
 12/22/2022 - 2/21/2023

**Officer**  
 All

**Age Range**  
 All



Officer	Arrest Count
Yates, John L	4
Weis, Matthew M	8
Varley, Sarah Renay	1
Thuney, Brayden C	4
Swanbeck, Joshua A	4
Swanbeck, Brittany M	6
Schneider, Courtney L	4
Ramos, Victor E	4
<b>Total</b>	<b>84</b>



**Arrest Count by Month**

**January**  
47 Arrest Count

**February**  
15 Arrest Count

**December**  
22 Arrest Count

Arrest#	RMS
23-000271	
23-000270	
23-000269	
23-000268	
23-000267	
23-000265	
23-000263	
23-000262	
23-000261	
23-000258	

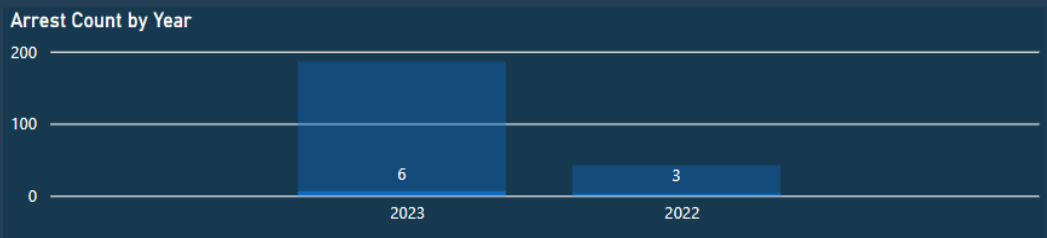
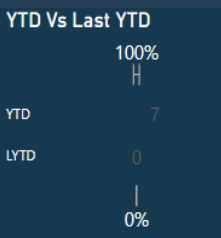
# ARREST ANALYSIS

Data as of  
02/21/23 00:00

Phoenix rev 11/01/21  
PBI(RS) Jan 2021

Juris All

**9**  
Arrest Count



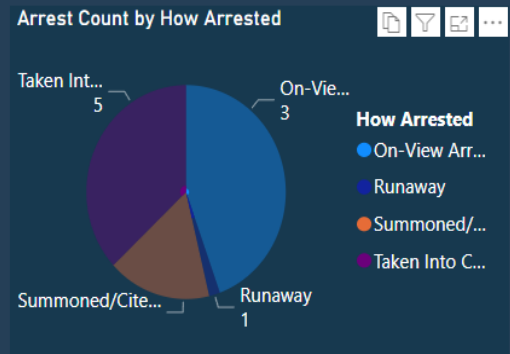
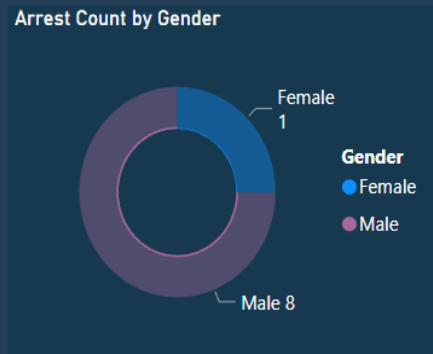
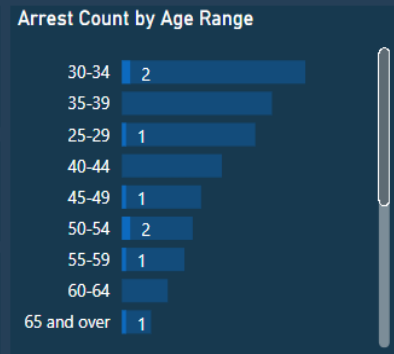
### Date Range Filter

Last 2 Months

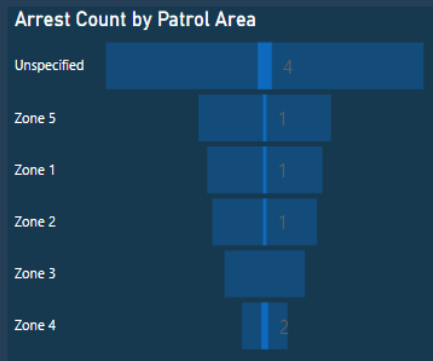
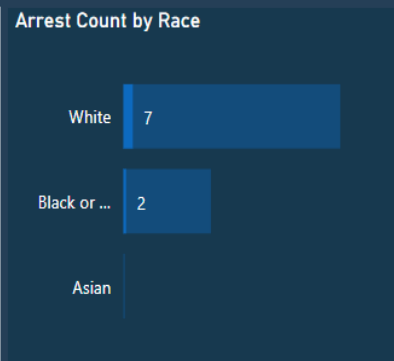
12/22/2022 - 2/21/2023

Officer All

Age Range All



Officer	Arrest Count
Petersen, Jacob W	15
Park, Tanner	7
Lednický, Paul T	9
Howard, Sarah L	22
Hoppe, Ryan E	1
Hailey, Luke T	12
Garrison II, Michael D	6
<b>Total</b>	<b>227</b>



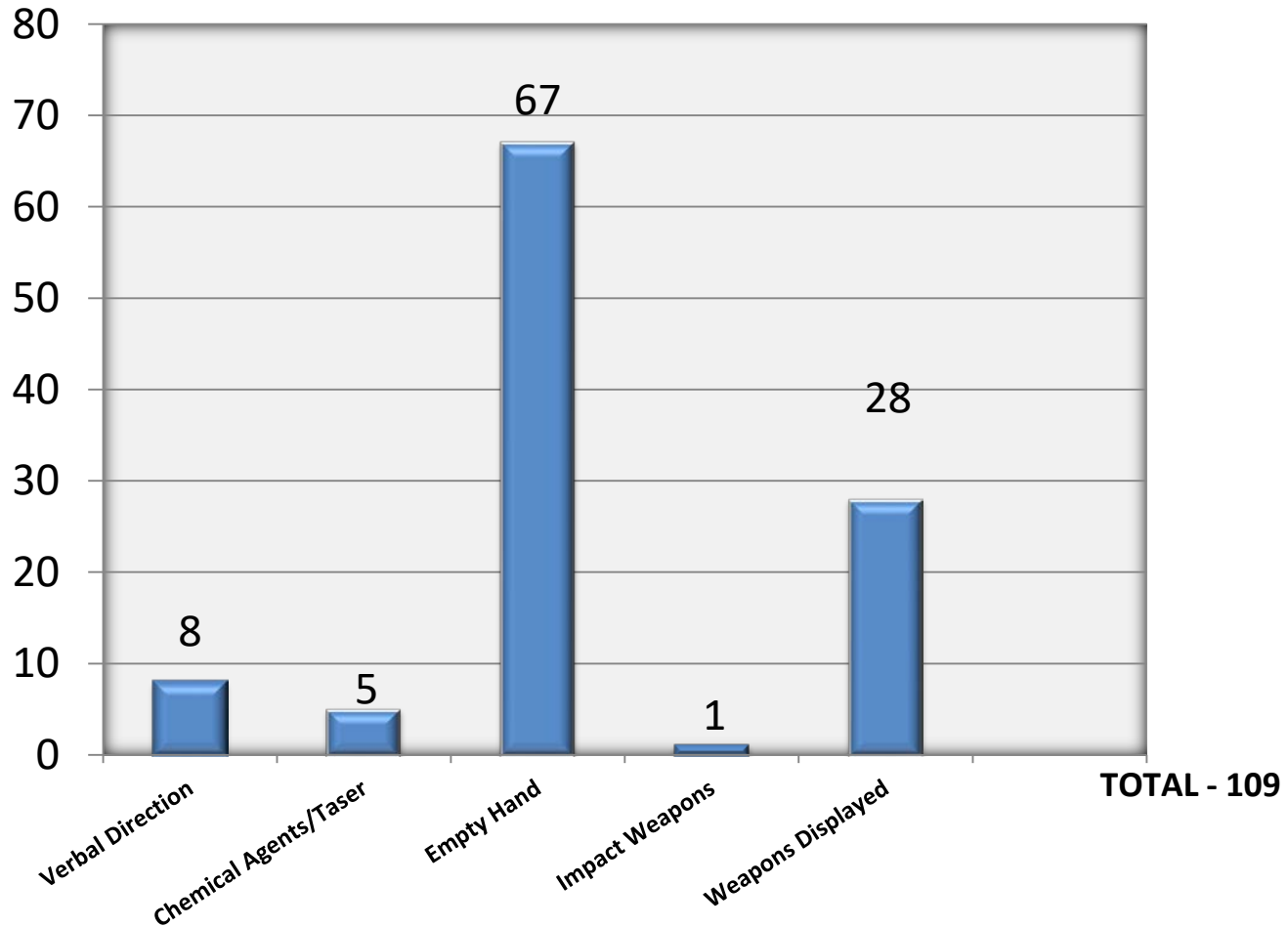
### Arrest Count by Month

**January**  
6 Arrest Count

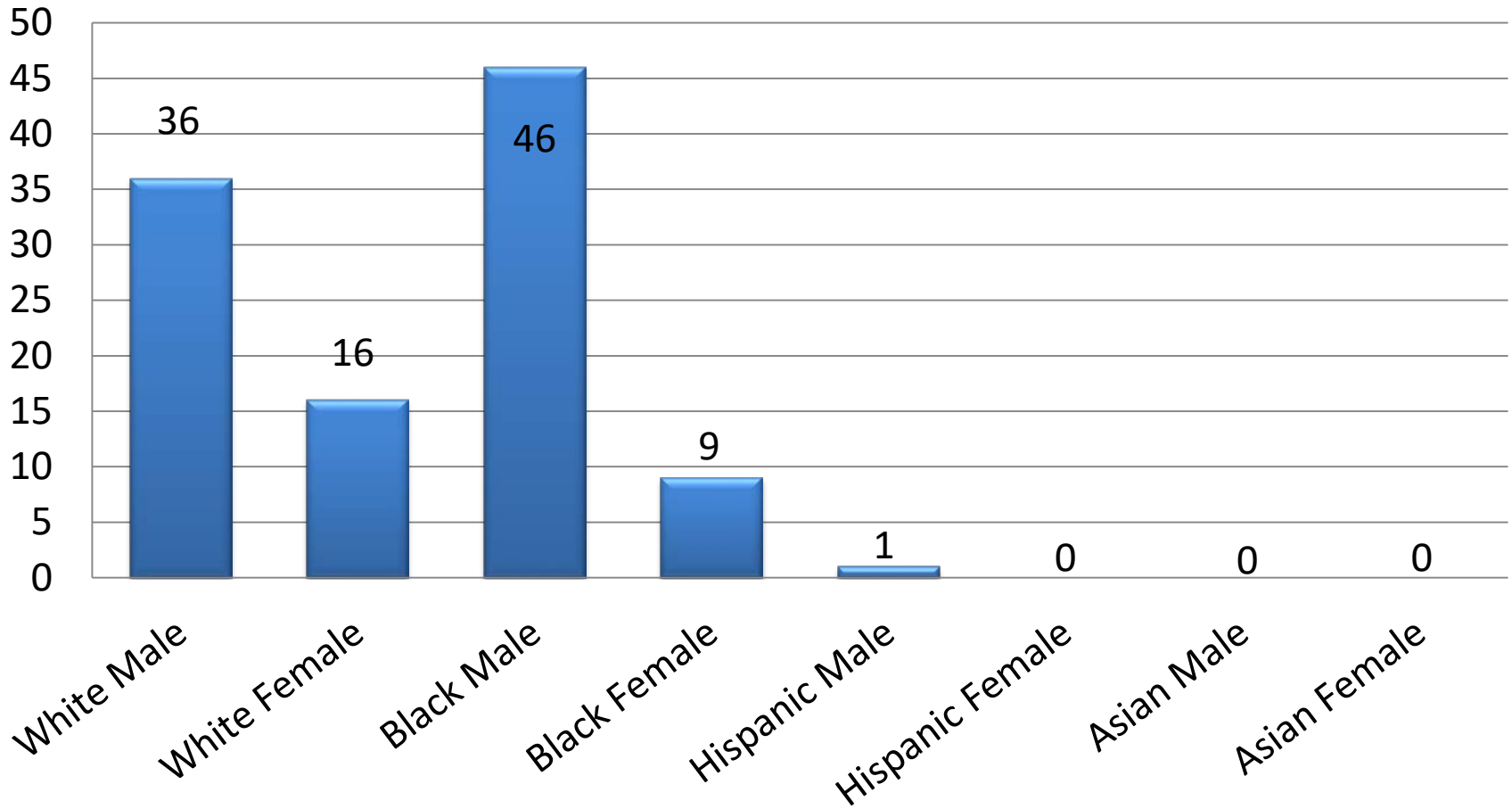
**December**  
3 Arrest Count

Arrest#	RMS
23-000230	
23-000164	
23-000161	
23-000136	
23-000091	
23-000087	
23-000053	
23-000037	
22-001526	

# Use of Force 2022

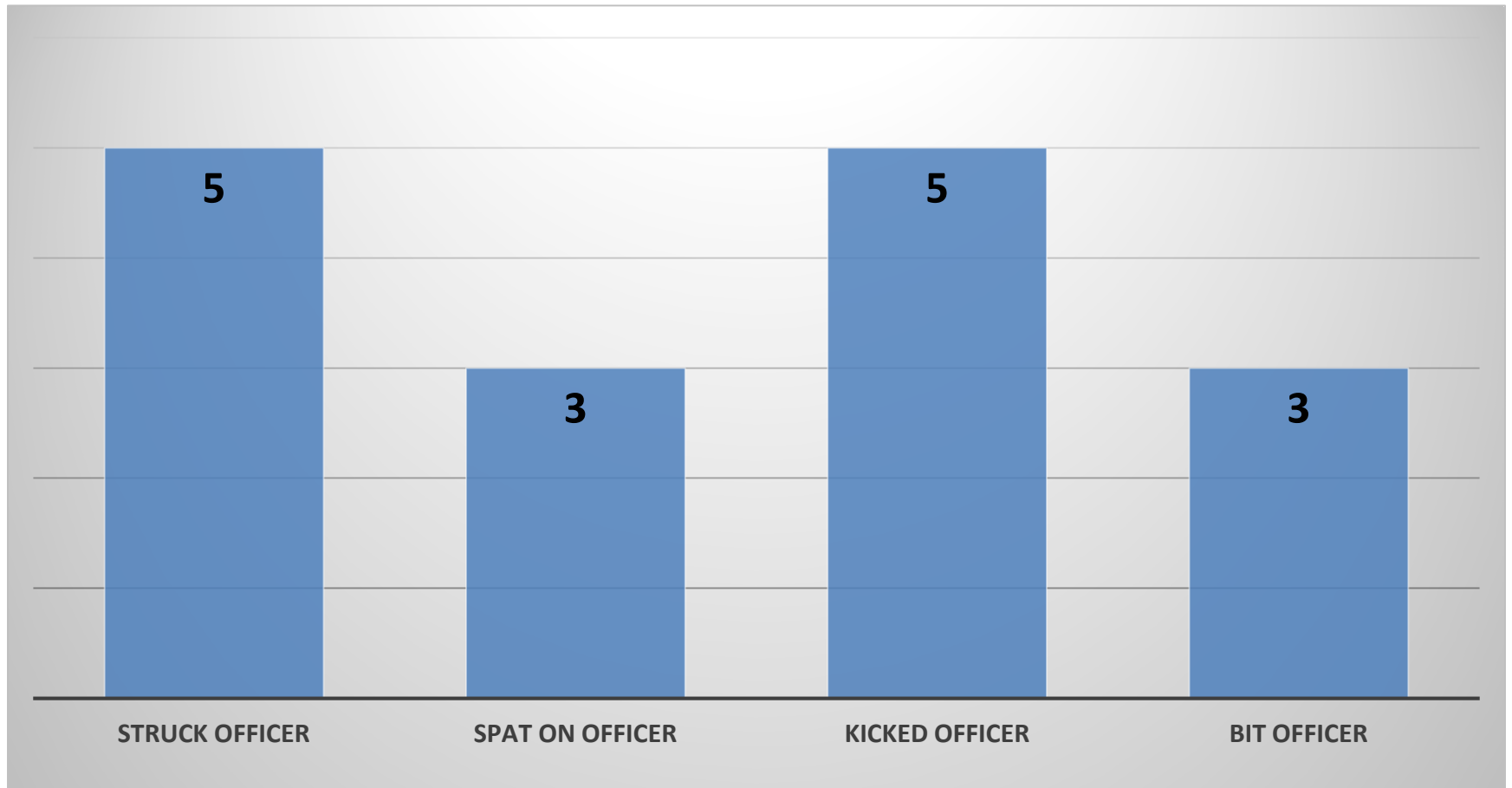


# Use of Force by Race & Gender

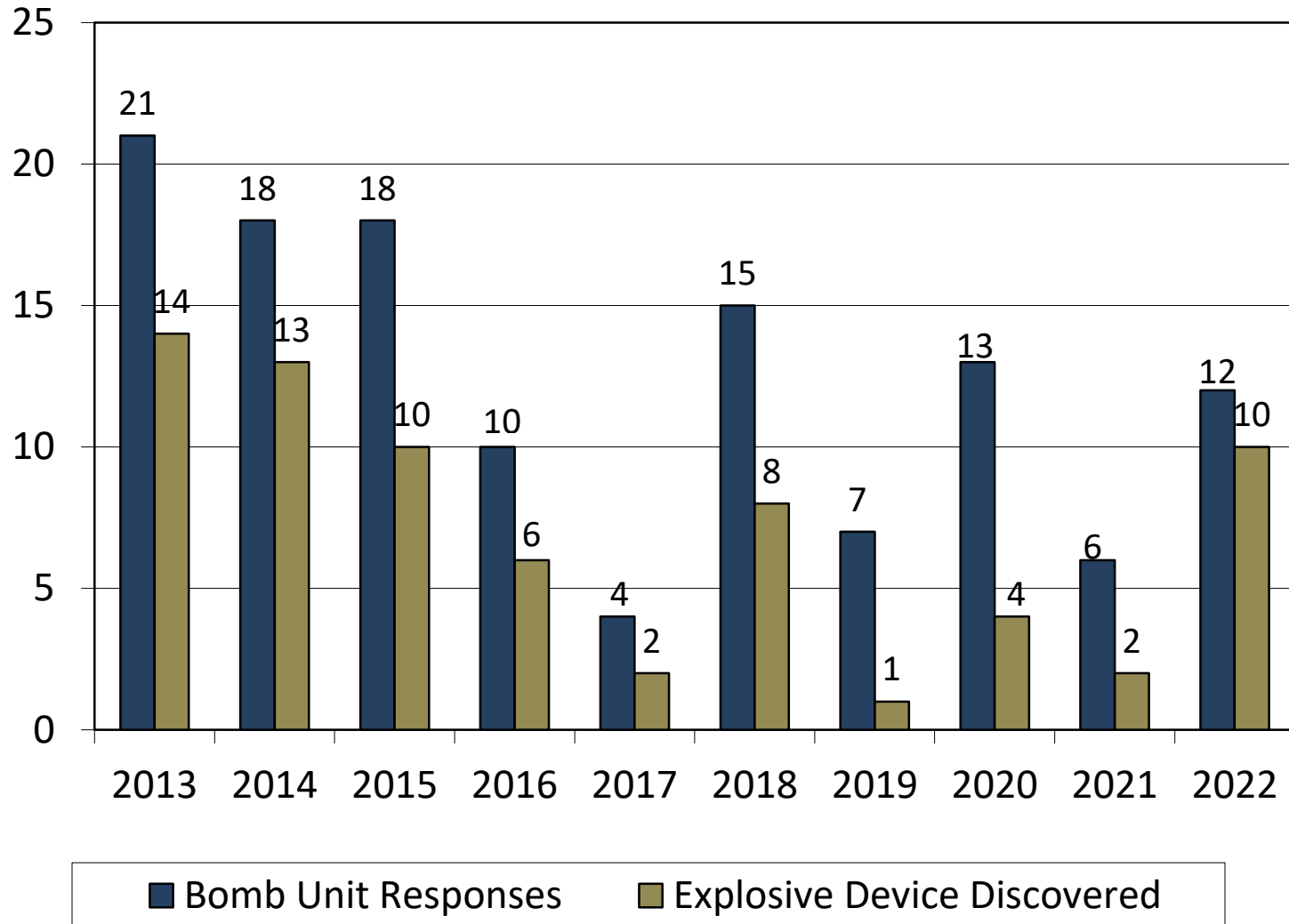




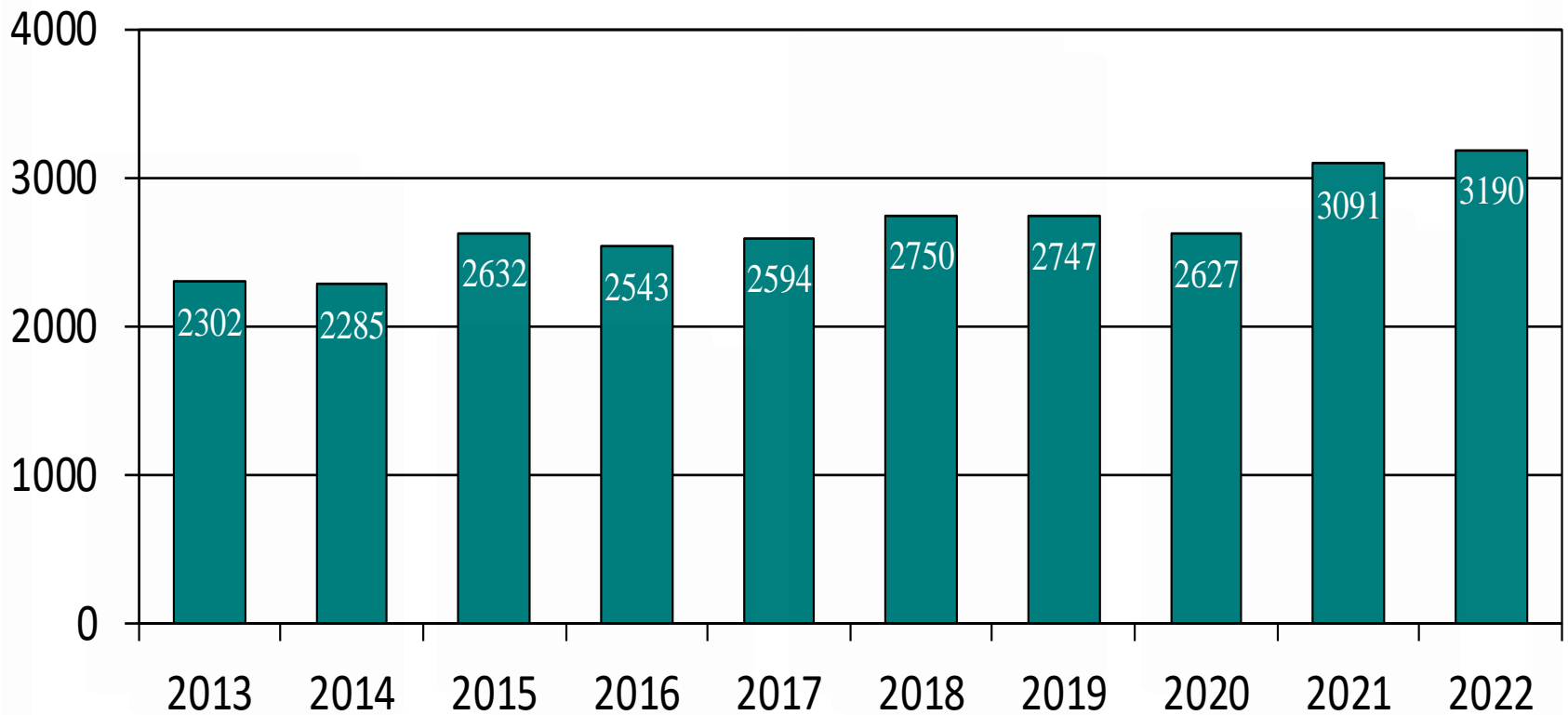
# Battery LEO



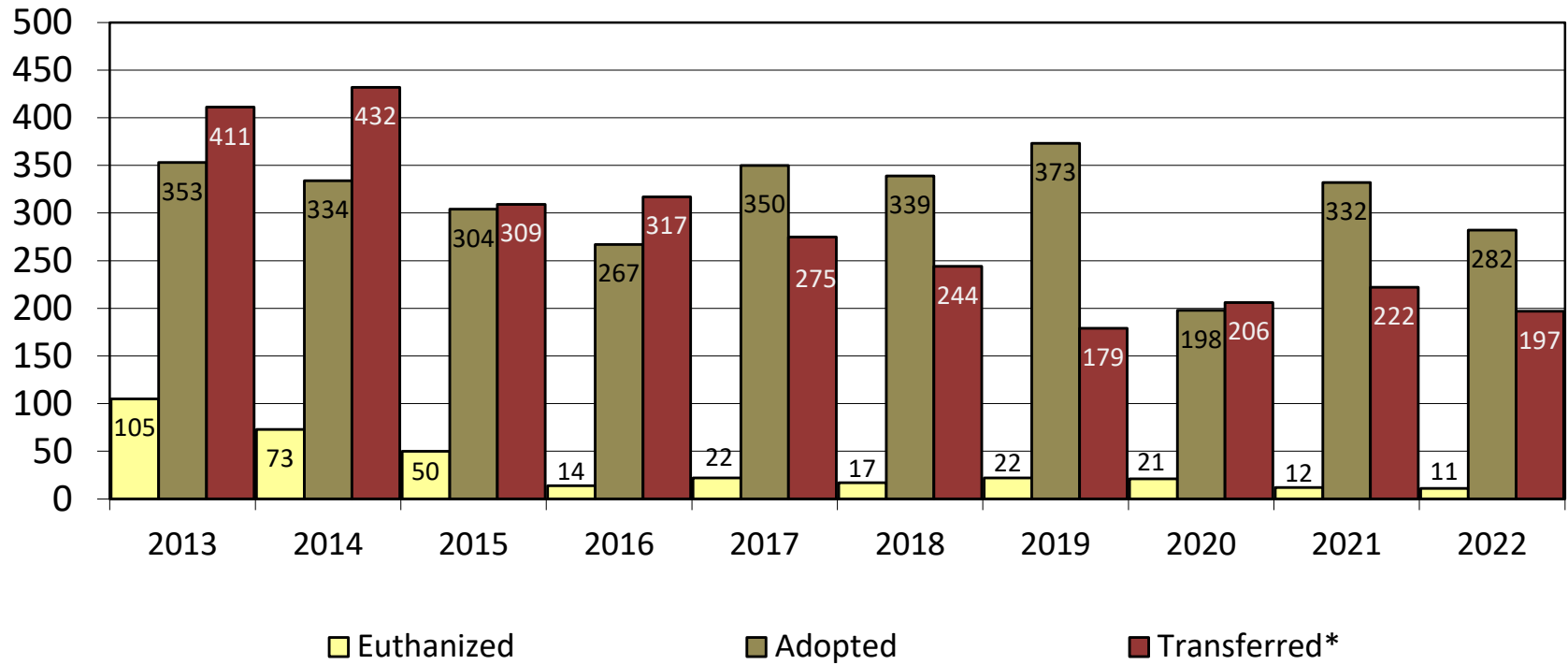
# Bomb Unit



# Fire Calls Processed by PD Communications

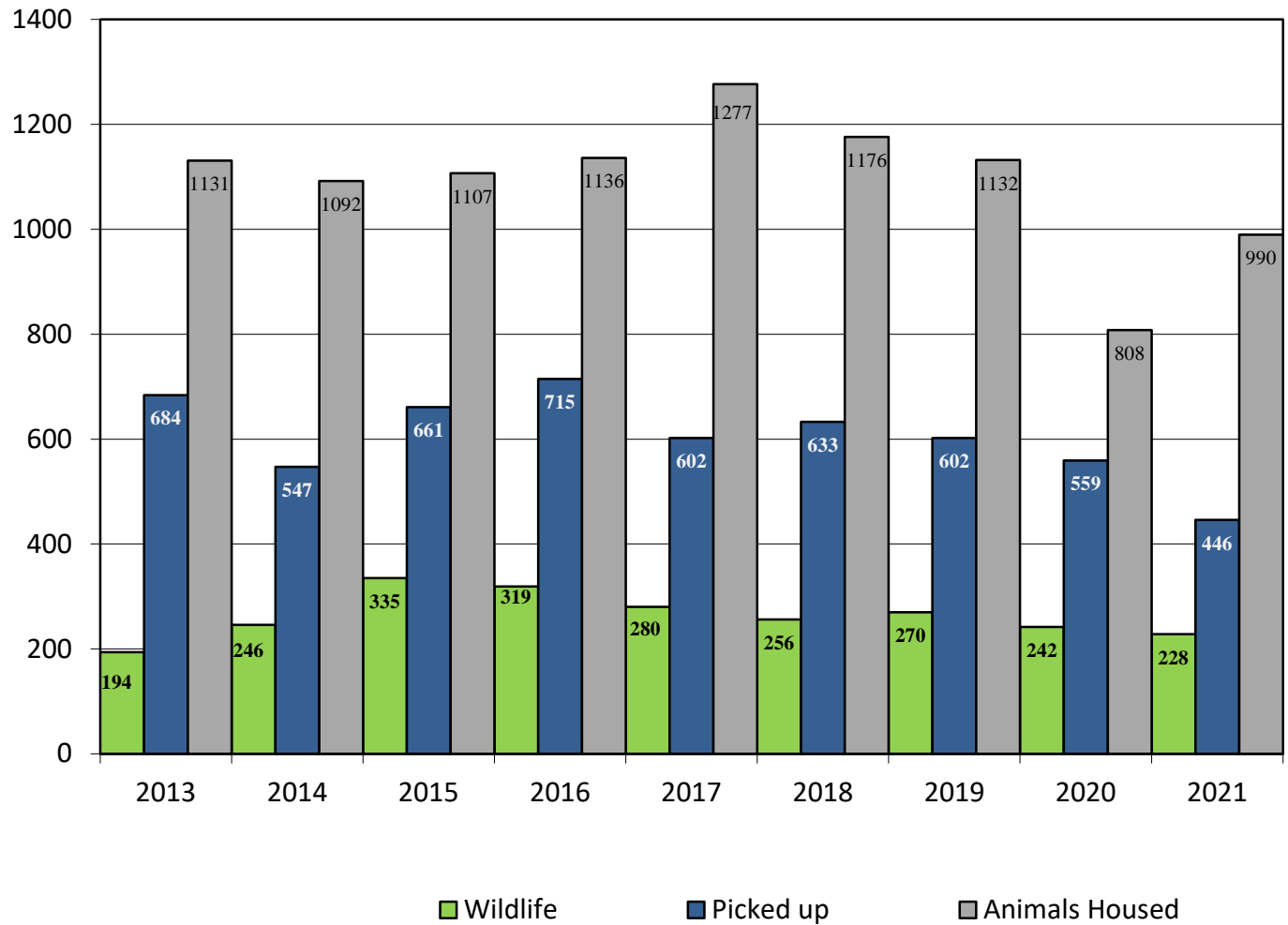
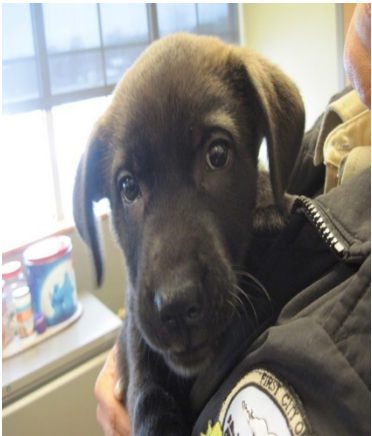


# Animal Control

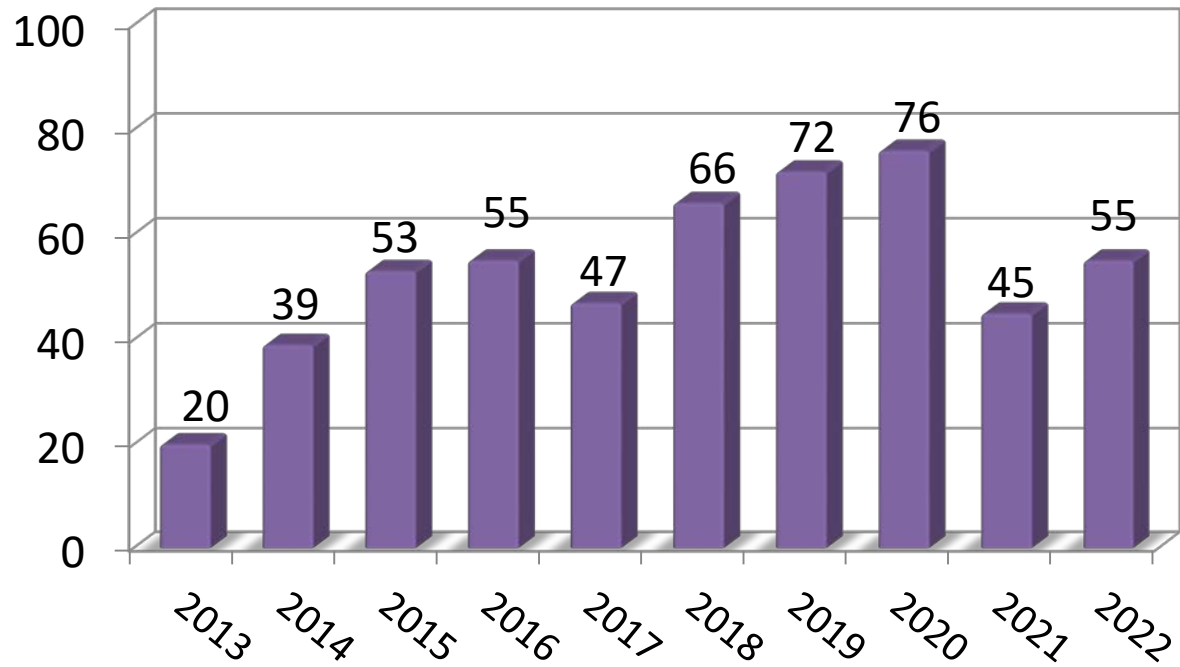


\*In 2006 Animal Control began transferring animals to other organizations. These organizations include LAWS, various Humane Societies, and other State Licensed Agencies.

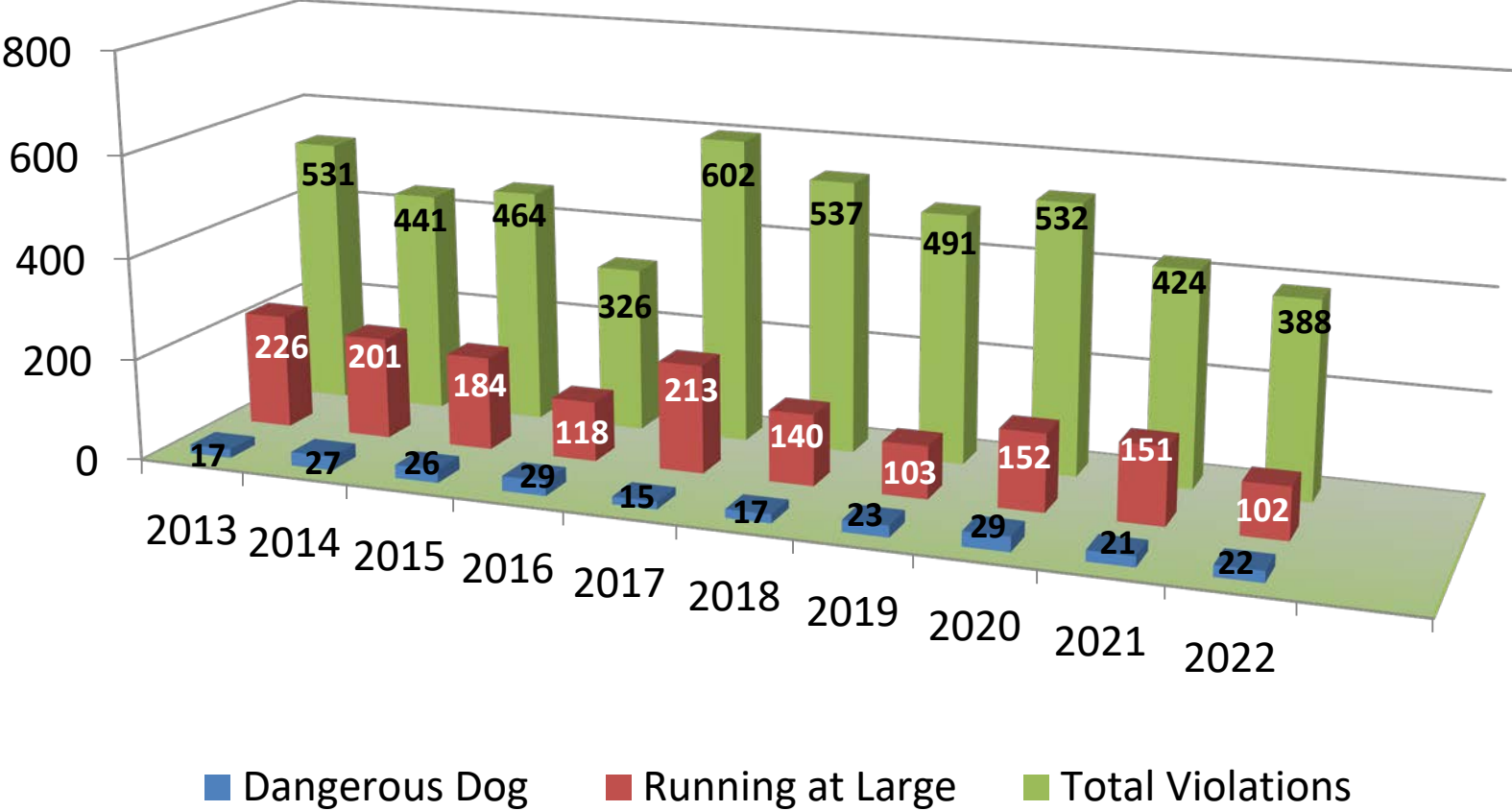
# Animals Handled



# Bite Cases



# Animal Ordinance Enforcement



**POLICY REPORT**  
**Recognition Sign Discussion**

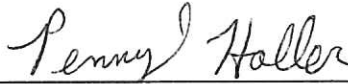
**MARCH 7, 2023**

**SUBJECT:**

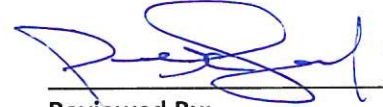
Discuss options for consolidation of recognition signs



**Prepared By:**  
Julie Hurley,  
Director of Planning and  
Community Development



**Reviewed By:**  
Penny Holler,  
Assistant City Manager



**Reviewed By:**  
Paul Kramer,  
City Manager

**DISCUSSION:**

During two Study Sessions in 2022, the Commission reviewed the existing Sign Recognition Policy and recommended changes. An updated draft of the Policy creates consistent and streamlined nomination criteria, as well as provides for a specific means of placing signs for currently recognized honorees inside Ray Miller Park rather than throughout the Right of Way on 4<sup>th</sup> Street. The draft policy also maintains City Commission approval on the inclusion of future honorees.

Local sign vendor, Young Sign Company, has worked with staff to create several conceptual designs for the new recognition signs. The Commission reviewed the conceptual designs during the September 20, 2022 Study Session and provided consensus for staff to move forward with obtaining cost estimates from Young Sign Company on two of the proposed concepts.

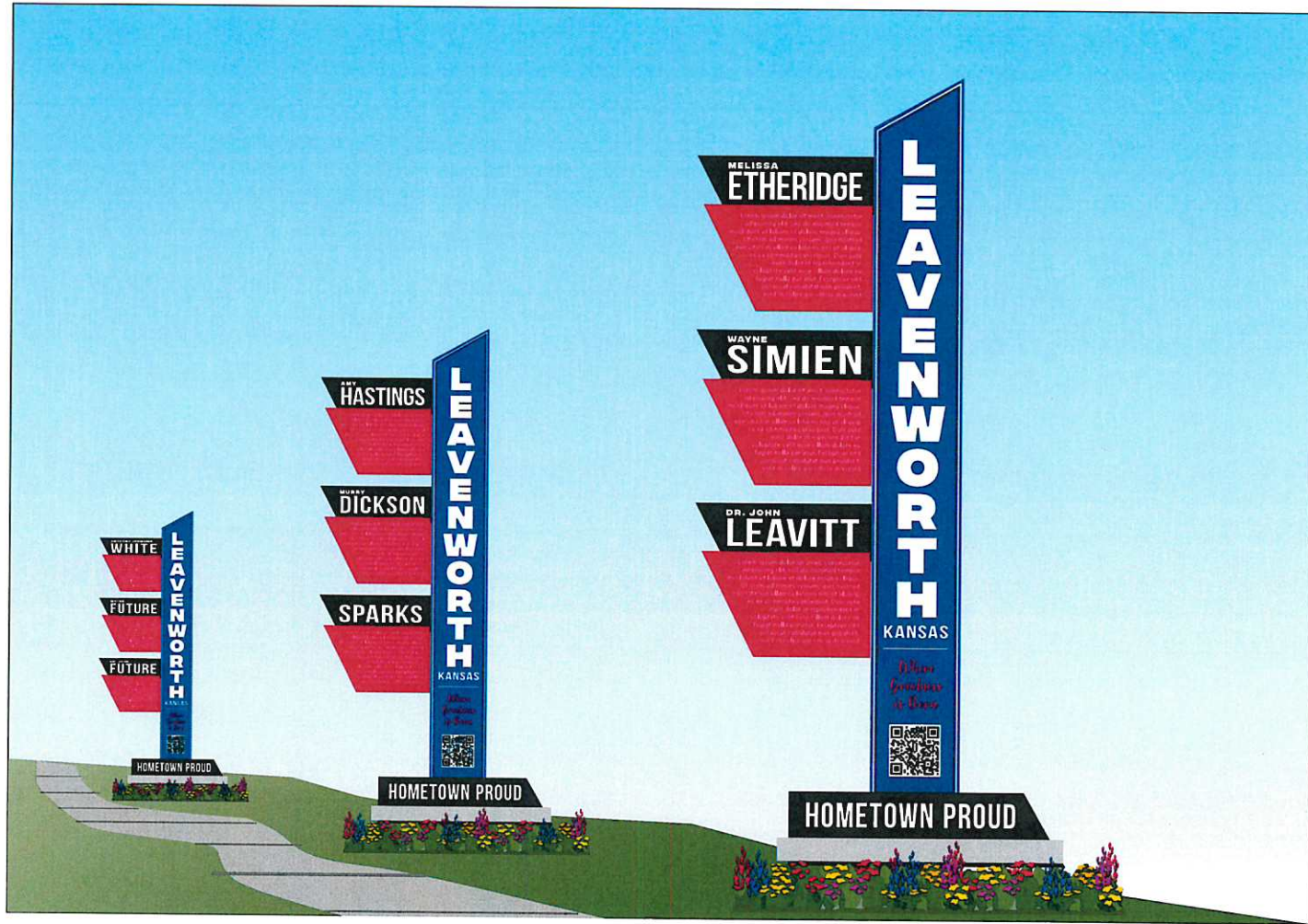
The first concept, identified as Design C5, consists of a single support structure with 3 individual recognition panels per support, approximately 5.5' in height. The signs would be constructed of aluminum, with digitally printed vinyl lettering and graphics to be applied, and secured to a concrete base foundation. Signs to be painted with blue, black, and red urethane paint. The estimated cost for this design concept, to include 4 signs allowing for 12 honorees (9 now and 3 future) is \$18,076.

The second concept, identified as Design C1, consists of custom individual displays featuring each recognized person with a silhouette and information panel, approximately 5.5' in height. The signs would be constructed steel custom cut out silhouettes attached to steel tubing vertical supports, and secured to a concrete base foundation. The estimated cost for this design concept, to include 10 signs allowing for 10 honorees (9 now and 1 future) is \$42,600.

Staff anticipates the new signs to be placed in Ray Miller Park, between the parking area and sidewalk along 4<sup>th</sup> Street. There are currently a total of 9 existing honorees with recognition signs displayed either adjacent to Ray Miller Park, or along north 4<sup>th</sup> Street adjacent to Lawson Elementary School.

Cost estimates provided by Young Sign Company include the sign structures, concrete bases, and installation.



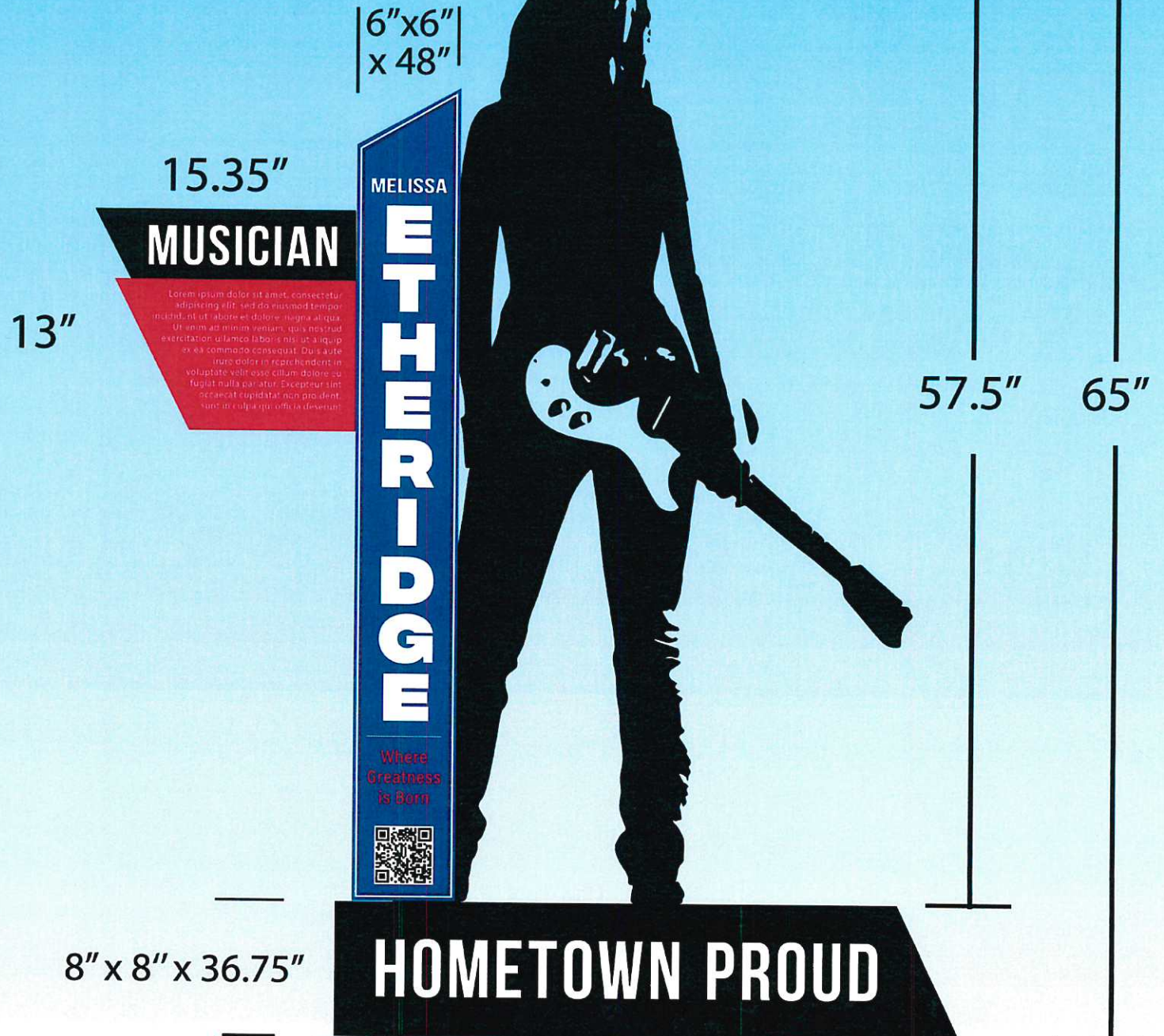


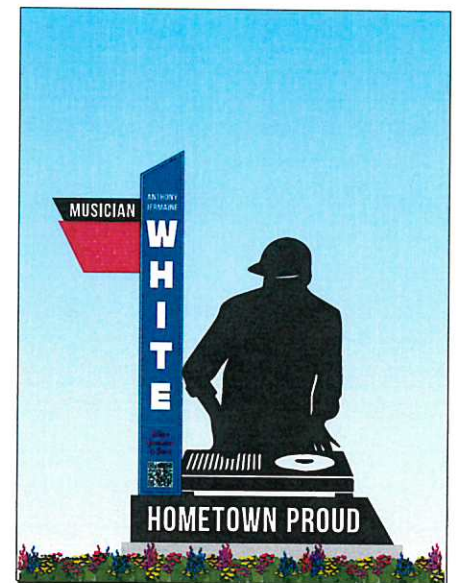
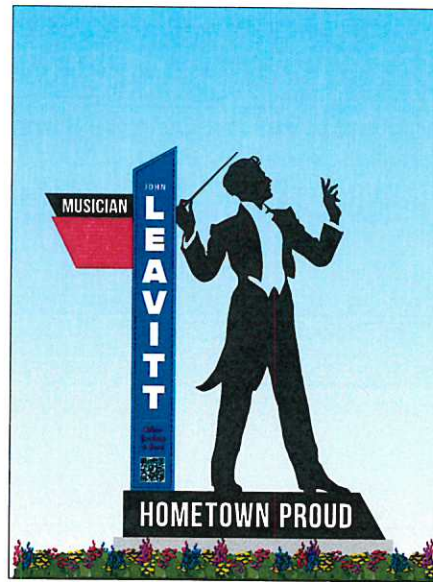
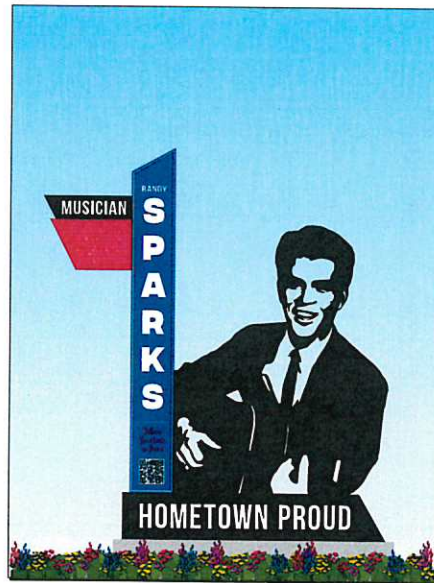
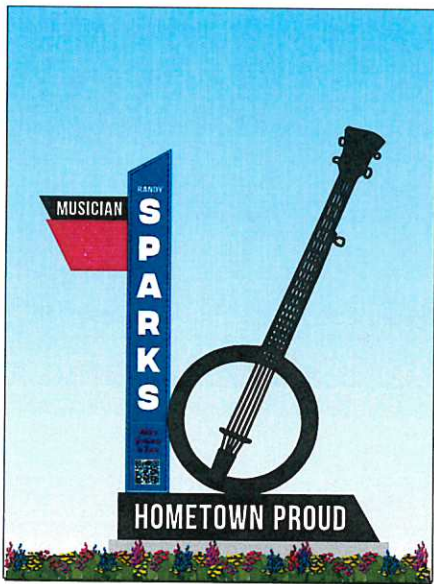
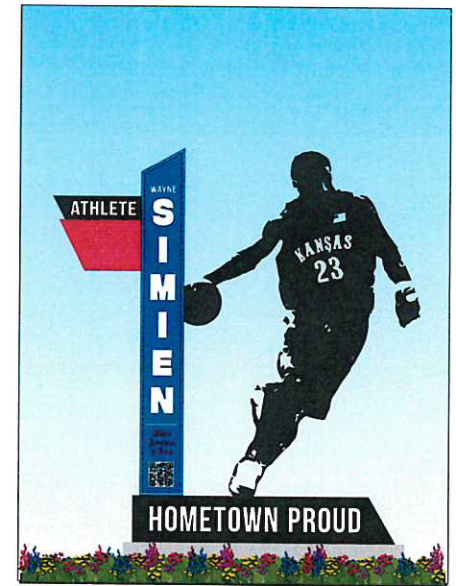
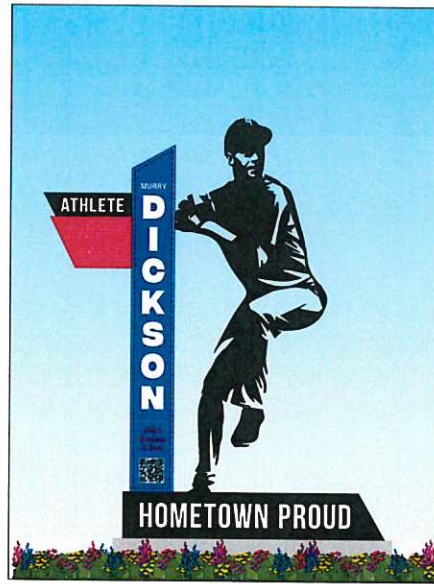
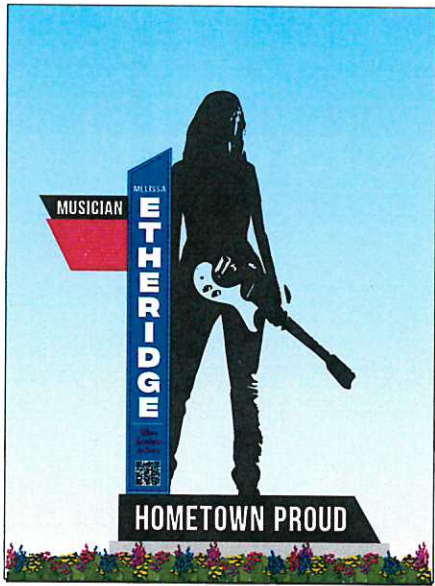
## LEAV HOMETOWN CONCEPT 5 - COMBINED PILLAR ROW

Scale : TBD



C T individual display concept  
steel tubing and sheeting  
double sided





# LEAV HOMETOWN CONCEPT 1 - INDIVIDUAL FREESTANDING TRIBUTE INSTALLATIONS

Scale : TBD