

**Fiscal Comments
Commission Meeting
March 28, 2023
Regular Meeting**

**Policy Report No. PWD 23-13
Public Works Department – Solid Waste Division
Consider Award of Poly-Cart Contract**

During the 2023 Annual Budget and CIP process, the City Commission approved \$900,000 for the purchase of 11,000 poly-carts, based on the Solid Waste Citizens Task Force’s recommendation to transition from an unlimited bagged or loose collection of solid waste to a hybrid approach of using poly-carts and bagged trash.

Bid specifications were developed for both 65+/- gallon and 95+/- gallon two-wheeled poly-carts. All residents will receive a 95-gallon poly-cart unless they opt-out of receiving a cart or choose to receive the smaller, 65-gallon, cart. Staff requested a bid for 10,100 poly-carts (75% 95-gallon and 25% 65-gallon), 10,000 of which will be assembled and delivered to City residents and 100 of which will be stored by the City to be delivered to residents as needed. In addition to delivering the poly-carts, the vendor will create a website for residents to be able to choose the 65-gallon cart or to opt-out and not receive a poly-cart. The vendor will also create a mailer that will be distributed by the City. The mailer will inform residents about the program and notify them of their options.

The bid opening was on March 7, 2023. The total number of carts on the bid was 10,100. The price-per-cart is not dependent on the number of carts ordered.

Vendor	# of Carts	Location	Bid Amount
Rehrig-Pacific Company	10,100	Desoto, KS	\$582,762.50
Schaefer Plastics North America, LLC	10,100	Charlotte, NC	\$639,573.00
Toter, LLC	10,100	Statesville, NC	\$641,734.00
Otto Environmental Systems	10,100	Charlotte, NC	\$675,653.75
2023 CIP	11,000		\$900,000.00

Funds for the poly-carts will come from the ARPA Fund.

Staff recommends that the City Commission approve the purchase of 2-wheeled poly-carts from Rehrig-Pacific Company for \$582,762.50 with the understanding that the final cost will change based on the exact number of carts purchased.

**Policy Report No. PWD 23-15
Consider Approval of Low Bid for the 2023 Pavement Management Project
(Crack Sealing and Micro-Surfacing Program)
City Project 2022-990**

During the 2023 Annual Budget and CIP process, the City Commission approved \$2,000,000 for the 2023 Pavement Management Program. The components of the program include micro-surfacing, mill and overlay, parking lot upgrades, and major repair and maintenance work beyond the scope of the Streets Division.

On September 13, 2022, the City Commission approved a design contract with Alfred Benesch & Company for the design of the 2023 Pavement Management Program.

The project plans for the micro-surfacing component of the program were prepared by Alfred Benesch & Company and were advertised for bid in the Leavenworth Times and at Drexel Technologies. Bids were opened on March 21, 2023. The bids results are below:

Company	City	Base Total Bid	Alternate Total Bid	Combined Total Bid
Vance Brothers, Inc.	Kansas City, MO	\$365,313.93	\$142,476.11	\$507,790.04
Pavement Management, LLC	Kansas City, MO	\$443,979.50	\$185,488.40	\$628,467.90
Engineer's Estimate		\$398,931.50	\$176,133.50	\$575,065.00

Based on the bids received, staff is recommending all alternates be completed with this year's project.

Vance Brothers was the low bidder and met all bidding requirements. Vance Brothers completed the Granite Seal Program for the City in previous years and completed last year's Micro-Surfacing Program. Their prior work was completed within the required timeframe and specifications. The company has completed numerous micro-surfacing projects for other cities in Kansas and Missouri and has the experience to satisfactorily perform this work for the City of Leavenworth.

The remaining funds budgeted for the 2023 Pavement Management Program will be used for the 2023 Mill and Overlay Program and for repairs to a portion of the parking lot located east of City Hall.

Staff recommends that the City Commission award the 2023 Pavement Management – Crack Sealing and Micro-Surfacing Project (Base and Alternates) to Vance Brothers for the amount of \$507,790.04.

Policy Report No. PWD 23-14

Consider Award of One (1) Ford F-550 Cab & Chassis and One (1) Crane Body Public Works Department – Stormwater Division

During the 2023 Annual Budget and CIP process, the City Commission approved \$85,000 for the replacement of a 2008 Ford F-350 with a crane body.

Staff developed detailed specifications for the vehicle. The City requested bids for this vehicle on three separate occasions. Despite sending the specifications to vendors and following up with calls to the vendors, no bids were received. Staff was told that they could get a service (crane) body, but no truck manufacturer would provide a quote for the truck. Staff's only option was to search for an already manufactured cab/chassis and work with an equipment company for the installation of the service body and crane. Staff was able to locate a new 2022 F-550 cab/chassis at Olathe Ford. American Equipment provided a quote for the manufacture and installation of the body with crane.

The quote from Olathe Ford for the F-550 cab and chassis is \$49,775 and the quote from American Equipment for the crane body is \$46,404, bringing the total cost of the truck with crane body to \$96,179. This is \$11,179 over the budgeted amount of \$85,000. The difference will be covered by reserves in the CIP Sales Tax Fund.

Staff recommends that the City Commission accept the quotes from Olathe Ford for the 2022 Ford F-550 cab and chassis for \$49,775 and from American Equipment for the crane body for \$46,404, for a total cost of \$96,179.