



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION REGULAR MEETING
COMMISSION CHAMBERS
TUESDAY, AUGUST 9, 2022 6:00 P.M.

Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting
Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube

CALL TO ORDER – Pledge of Allegiance Followed by Silent Meditation

OLD BUSINESS:

Amended Agenda
Item No. 3 – Revised Resolution Language

Consideration of Previous Meeting Minutes:

1. Minutes from July 26, 2022 Regular Meeting **Action:** Motion (pg. 02)

NEW BUSINESS:

Public Comment: *(i.e. Items not listed on the agenda or receipt of petitions)-Public comment is limited to 2-3 minutes and no action will be taken by the Commission on public comment items - Please state your name and address. A signup sheet will be provided in the commission chambers for anyone wishing to speak.*

General Items:

2. Mayors Appointments **Action:** Motion (pg. 06)

Resolutions:

3. Resolution B-2316 Designation of Contract Employee Apartment Unit at Planters II **Action:** Motion (pg. 07)

Bids, Contracts and Agreements:

4. Consider Award of Bid for the Five-Mile Creek Bank Stabilization Project **Action:** Motion (pg. 12)

First Consideration Ordinances:

5. First Consideration Ordinance Demolition Special Assessments **Action:** Consensus (pg. 16)
6. First Consideration Ordinance Nuisance Special Assessments **Action:** Consensus (pg. 19)

Consent Agenda:

Claims for July 23, 2022, through August 5, 2022, in the amount of \$1,149,002.68; Net amount for Payroll #15 effective July 29, 2022 in the amount of \$378,424.38 (No Police & Fire Pension). **Action:** Motion

Other:

Adjournment

Action: Motion



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, July 26, 2022 6:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Edd Hingula and Griff Martin (via telephone call-in).

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Roberta Beier, Public Works Director Brian Faust, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATION:

Leavenworth Farmers Market Week August 7-13 – Mayor Leonhard read the proclamation proclaiming August 7-13, 2022 as Leavenworth Farmers Market Week. The proclamation was accepted by Austin Reynolds.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Wilson moved to accept the minutes from the July 12, 2022 regular meeting. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

None

General Items:

Mayors Appointments – Mayor Leonhard moved to appoint to the Temporary Leavenworth Transit Advisory Committee Sister Diane Steele, Myranda Agnew, Bill Greenberg, and Keith Rickard to terms ending July 30, 2024. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

2023 Budget – Salary Presentation – Finance Director Roberta Beier provided the informational salary overview to the City Commission. During the 2023 Budget Study Session on July 15, 2022, Commissioner Martin requested additional information regarding salaries presented in the 2023 Operating Budget. Staff has prepared a three-year salary overview which compares and explains variances between 2021 actual salaries, 2022 budgeted salaries, and 2023 budgeted salaries. The majority of 2021 Actual to 2022 Adopted Budget increases were caused by: filling vacancies, 2.75% mid-year cost of living adjustment, and implementation of Phase 4&5 of the Salary Study. The majority of 2022 Adopted Budget to 2023 Proposed Budget increases were caused by: adding 2 Full Time positions, 5% mid-year cost of living adjustment, 2022

mid-year increase in the Police Department starting salaries and existing officer pay, and January 1, 2023 implementation of the Fire Department Market Competitive Pay Program.

Commissioners shared their thanks to Ms. Beier for her work and providing the in-depth analysis

Commissioner Hingula:

- Asked if the information will be shared with the public

Ms. Beier:

- Yes, the information will be included as part of the budget information on the website and has been supplied to the City Clerk to post on the website as well

Commissioner Bauder:

- Read an excerpt from Rep. Pat Proctor's newsletter regarding the City of Leavenworth's budget and provided the following comments:
 - If the presented budget is passed, the mill levy will be lowered
 - Commissioners work hard, and the budget hearing is the most important thing we do each year
 - Not sure why Commissioner Martin didn't ask his questions during the 7 hour budget meetings
 - As the City gets more money through taxes, the City has the ability to lower the mill levy and is proposing to do just that
 - Tired of political posturing and attacking comments on Commissioners and City staff

Commissioner Hingula:

- I received 2 emails and invited them to the meeting and to speak if they wanted to, he does not see them here this evening

Commissioner Martin:

- Claims reviewed each week are not addressing all the numbers from a yearlong standpoint
- Citizens are tired of seeing property taxes increase
- Disappointed in fellow Commissioners that deeper questions were not asked
- Need to do everything we can to eliminate a tax burden if possible
- Talked with City Manager on how things might be done for the 2024 budget process

Commissioner Hingula:

- In a previous job we did things called needs/wants analysis
- Too late to do that this year probably

Commissioner Bauder:

- We already asked that question of staff when they prepared their budgets and we asked those questions during the budget meeting

Mayor Leonhard:

- I have mentioned before that staff are frugal, so I feel that they already did do a need/wants analysis in their budgets and what they are asking for are truly needs

Commissioner Wilson:

- Thanked staff for working hard on this budget, it's important to continue to serve and be a unified commission to serve the community effectively
- We did ask questions throughout the day during the budget meeting
- Department heads were very detailed in their reports
- We may not have asked the questions Commissioner Martin wanted asked, but I feel that we did ask questions
- Commissioner Martin asked a question about salaries and that is why we have this presentation this evening
- Disagrees with Commissioner Martin's statements that the Commission didn't do enough and didn't ask questions
- I feel that we did a good job with the budget and getting the questions answered that were asked
- We are proposing a mill levy reduction and freezing sewer and trash rates

No action was taken by the City Commission.

Update: Federal Aid Safety Program Intersection – 10th and Limit Street – Public Works Director Brian Faust provided an informational update on the Federal Aid Safety Program submittal for the 10th and Limit Street Intersection for Federal Fiscal Years 2025 and 2026. In December of 2021, the City was notified of a grant opportunity for intersection improvements that would improve safety of high-crash locations. The Police Department provided a list of high-crash intersections and based on this information, the City worked with Merge Midwest Engineering to evaluate options for safety improvements at the intersection of 10th and Limit Street. The City just received an offer letter from KDOT stating that we are eligible for up to \$1,000,000 in funding to help cover the cost of these improvements. This is a 90/10 grant that covers the construction and the construction engineering associated with the project. The City will need to pay 10% of the construction/construction engineering costs and 100% for the design, right-of-way acquisition, utility relocations, as well as any construction costs that exceed the \$1,000,000. Intersection improvements may include: left turn flashing yellow signals with reflective sheeting to signal back plates, complete replacement of existing signals (including poles and mast arms), modification to signal timing and addition of a southbound dedicated right turn lane.

No action was taken by the City Commission.

Bids, Contracts and Agreements:

Consider Award of Bid for 2022 Sanitary Sewer I&I Project – Public Works Director Brian Faust presented for consideration approval of the low bid received from Westland Construction, Inc. for the construction of the 2022 Sanitary Sewer I&I Project. This work is part of the overall plan to reduce inflow and infiltration into the sanitary sewer system as well as to repair defective sewers at selected locations. This project follows the recommendations of the Sanitary Sewer Inflow and Infiltration Reduction Plan prepared by GBA in 2012. This project is also consistent with the recent discussions with KDHE and EPA regarding sanitary sewer system maintenance. The Sanitary Sewer I&I work plan calls for continuation of similar work in the Three-Mile Creek drainage basin for the foreseeable future. With the arrival of COVID in early 2020, the I&I projects were placed on hold in both 2020 and 2021. In 2022, the City is picking up where we left off and continuing to work on sewer lines in the sub-basin bound on the north by Metropolitan, south by Seneca, east by 5th Street, and west by Broadway. The project will start in early fall and will take approximately 90 days to complete with inspection work being performed with City forces.

Chuck Brewer with Westland Construction, Inc.:

- Not our first job in Leavenworth and we've done I&I projects before
- Excited to get started

Commissioner Bauder moved to approve the low base bid received from Westland Construction, Inc. in an amount not to exceed \$749,101.00 for the 2022 Sanitary Sewer I&I Project. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Consent Agenda:

Commissioner Martin moved to approve claims for July 9, 2022 through July 22, 2022, in the amount of \$616,679.38; Net amount for Payroll #14 effective July 15, 2022 in the amount of \$392,509.35 (Includes Police & Fire Pension in the amount of \$9,888.71). Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Other:

Commissioner Hingula:

- Go out and vote on August 2
- Went out and saw the splash pad under construction, it's going to be huge

Mayor Po-Tem Wilson:

- Let your voices be heard and vote, God bless

Executive Session – Attorney Client Privilege - Mayor Leonhard moved to recess into executive session for a period of 25 minutes for the purpose of discussing a real property matter with the City Attorney, under the justification for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship K.S.A. 75-4319(b)2. The City Commission, City Manager and City Attorney will be present. The open meeting will resume in the City Commission Chambers at 7:10 p.m. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

The Leavenworth City Commission returned to open session at 7:10 p.m. Commissioner Martin did not return to open session.

Adjournment:

Commissioner Wilson moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:11 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC

MAYOR'S APPOINTMENTS

AUGUST 9, 2022

Mayor Leonhard

“Move to

*Appoint to the **Leavenworth Planning Commission** Kathy Kem to an unexpired term ending May 1, 2024;*

*Reappoint to the **Community Development Advisory Board** Tony Majors and Ralph Taylor to terms ending August 31, 2025”*

Requires a second and vote by the Governing Body.


POLICY REPORT
A RESOLUTION DESIGNATING APARTMENT 100 LOCATED AT PLANTERS II, 200
SHAWNEE STREET, LEAVENWORTH, KANSAS AS A HOUSING UNIT FOR A
FULL-TIME EMPLOYEE OF PLANTERS II
August 9, 2022

PREPARED BY:




Andrea Cheatom, Housing Manager
Leavenworth Housing Authority

REVIEWED BY:



Julie Hurley, Executive Director
Director of Planning and Community
Development

APPROVED BY:



Paul Kramer
City Manager

ISSUE:

Consider a resolution designating Apartment 100 at Planters II as a full-time Employee Unit.

OVERVIEW:

The resolution shall designate Apartment 100 at Planters II as a full-time Employee Unit. The unit is currently, and always has been, used as a full-time Employee Unit. The Employee in this unit monitors activity and answers emergency calls in the Planters II building from 5:00 p.m. to 8:00 a.m. daily, Monday through Friday, and full-time 24 hours on all weekends and holidays when the Planters II office is closed. The U.S. Department of Housing and Urban Development (HUD) now requires this approval process for this unit.

COMMISSION ACTION:

Motion to adopt the attached resolution designating apartment 100 at Planters II as a full-time Employee Unit.

RESOLUTION NO. B-2316

A RESOLUTION DESIGNATING APARTMENT 100 LOCATED AT PLANTERS II, 200 SHAWNEE STREET, LEAVENWORTH, KANSAS, AS A HOUSING UNIT FOR A CONTRACT EMPLOYEE OF THE LEAVENWORTH HOUSING AUTHORITY

WHEREAS, the Leavenworth City Commission is the legal Housing Authority for the City of Leavenworth, Kansas; and

WHEREAS, Apartment 100 located at Planters II, 200 Shawnee Street, Leavenworth, Kansas, is specifically designated as a housing unit for a contract employee of the Leavenworth Housing Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE LEAVENWORTH CITY COMMISSION ACTING AS THE LEAVENWORTH HOUSING AUTHORITY COMMISSION, CITY OF LEAVENWORTH, KANSAS, AS FOLLOWS:

Section 1. Apartment 100 located at Planters II has been approved as a housing unit for a contract employee of the Leavenworth Housing Authority.

BE IT FUTHER RESOLVED that this Resolution shall be effective from and after its passage as provided by law.

IT IS ALSO RESOLVED that this Resolution is passed and approved this 9th day of August 2022.

Camalla M. Leonhard, Mayor

ATTEST:

Sarah Bodensteiner, CMC City Clerk

CONTRACT

Resident Night/Weekend Assistant

By and Between the Leavenworth Housing Authority and Linda Hankins (Contractor).

The Resident Night Assistant is contracted by the Leavenworth Housing Authority and will take directions from the Housing Manager and be responsible for the same.

Salary for the position of Resident Night/Weekend Assistant will be in terms as follows:

1. A \$200 per month service stipend will be provided.
2. A 2-bedroom apartment will be provided with utilities paid (Electricity, gas, and water).
3. A cellular phone will be provided for emergency contact purposes. The bill for this cellular phone will be paid by the Housing Authority. The Resident Night/Weekend Assistant shall not abuse the usage of said cellular phone.

Job duties assigned to the position of Resident Night/Weekend Assistant will be in terms as follows:

1. The Resident Night Assistant is expected to be trustworthy, reliable, and loyal to the Housing Authority.
2. The Resident Night Assistant shall not engage in gossip sessions with the Planters II Residents and shall keep all matters of the Housing Authority business and matter relating to tenants in strict confidence.
3. Resident Night Assistant is expected to be polite, courteous, and friendly to tenants, guests, and visitors. Resident Night Assistant must never spend time in residents apartments while on duty, except in case of emergency.
4. Resident Night Assistant agrees that he/she shall notify the Project Manager when an immediate decision needs to be made concerning a tenant, a tenant's guest, or a trespasser. If the situation is an emergency, contact the LPD and then contact the Project Manager. The Resident Night Assistant does not have the authority to ban or remove guests/visitors from the premises unless otherwise instructed by the Project Manager.
5. The Resident Night Assistant is to answer all emergency calls in person and via cellular phone in the Planters II building from 5:00 PM to 8:00 AM daily Monday through Friday and full time 24 hours on all weekends and holidays when the Planters II office is closed. In this timeframe, the Resident Night Assistant shall:

- a. Answer any and all emergency calls whether by telephone or by individuals reporting emergency, at any location in or on the Planters II premises including elevators.
- b. Answer any emergency maintenance calls and notify the maintenance mechanic and/or project manager immediately.
- c. Notify proper authorities if disruption should occur.
- d. Set freight elevator for move-ins or move-outs in evening, and/or Saturdays.
- e. Turn lights on and off at appropriate times.
- f. Lock entrance doors on first floor at 5:00 p.m. daily, Monday thru Friday, and unlock them at 7:00 a.m. daily, except Saturday and Sunday in which case the doors remain locked at all times.
- g. In winter, see that the areas in front of entrance doors are free of ice and snow. If these areas need treated, contact the maintenance mechanic.
- h. Resident Night Assistant will make sure residents stay in their assigned locations until an all clear is given by the Fire Department in case the fire alarm goes off. The Resident Night Assistant will notify the Project Manager and the Maintenance Mechanic immediately in case of a fire.
- i. Any other duties deemed necessary by the Project Manager.

The Resident Night Assistant is to report directly to the Project Manager each day, Monday thru Friday, concerning any events that occurred overnight, during the weekend or holidays. This is to include any and all emergency calls and disturbances. The Resident Night Assistant will be provided a notebook to log any and all emergency calls, lockouts, disturbances, etc.

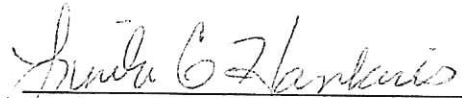
When leaving the apartment while on duty, the Resident Night Assistant shall post a note on apartment door stating expected time of return along with his/her cellular phone number. The cellular phone is to be carried at all times and is to be on at all times. The cellular phone shall be used only for business related to Planters II and/or the Leavenworth Housing Authority. The cellular phone shall not be used for personal use.

The Resident Night Assistant is able to be away from the Planters II building in the evenings, Monday thru Friday, as long as the outing is limited to the local area (Leavenworth/Lansing area) and the Resident Night Assistant has the specified cellular phone with them.


The Leavenworth Housing Authority may terminate this contract for reason of misfeasance, malfeasance, or nonfeasance by the Resident Night Assistant. Shall the Leavenworth Housing Authority choose to terminate said contract, the Resident Night Assistant shall be 30 days prior notice of said termination date.

The Resident Night Assistant may terminate said contract by a prior 30 day written notice given to the Project Manager.

Agreed this 1st day of November, 2021.



Linda Hankins



Andrea Cheatom, Housing Manager

POLICY REPORT PWD NO. 22-38

**CONSIDER BIDS FOR THE
FIVE-MILE CREEK BANK STABILIZATION**

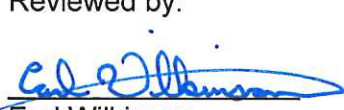
City Project 2021-973

August 9, 2022

Prepared by:


Michael Stephan,
Project Manager

Reviewed by:


Earl Wilkinson,
Deputy Director of Public Works


Paul Kramer,
City Manager

ISSUE:

Consider bids received for the Five-Mile Creek Bank Stabilization Project.

BACKGROUND:

The Unified School District 453 and the City of Leavenworth partnered with a consultant to complete a study of Five-mile Creek from New Lawrence Road to 10th Avenue. This reach of the creek was experiencing bank erosion and bank failures that could encroach on the adjacent park trail, football field, and new sports complex near Richard Warren Middle School. There are a few areas along this reach of Five-Mile Creek where bank stabilization projects are recommended by the study. The proposed project is one of those recommended projects, and it was selected from that list because it will specifically correct a bank that is failing and putting the trail that runs along the north side of the stream and football field at risk.

In January of 2022, the City contracted with McAfee Henderson Solutions to design a project to stabilize the creek bank on a bend in Five-Mile Creek. Plans and specifications, and the project was advertised for bid in the Leavenworth Times and at Drexel Technologies in July 2022. The bid opening was on August 3rd, 2022.

Bids received for the project are listed below. The lowest qualified base bid was from Linaweaver Construction in the amount of \$120,549.

| Company | City | <u>Total Bid</u> |
|-------------------------|-----------------|-------------------------|
| Linaweaver Construction | Lansing, KS | \$120,549 |
| Primetime Contracting | Riverside, MO | \$121,300 |
| Lexeco, Inc. | Leavenworth, KS | \$145,202 |
| Mammoth Sports | Meriden, KS | Not Read! |
| Engineer's Estimate: | | \$86,849 |

Linaweaver Construction is an established contractor that has done numerous jobs for the City.

BUDGET IMPACT:

The project will be funded with monies from the stormwater fee. The project is anticipated to start in September and will take 30 calendar days to complete. Inspection work will be performed by the City.

POLICY:

The City Commission generally awards a contract to the lowest bidder if the bid is less than the Engineer's estimate and whose evaluation by the City indicates that the award will be in the best interest of the City. While Linaweaver's bid was higher than the engineer's estimate (39%), staff feels that there is no benefit from rebidding the project.

RECOMMENDATION:

Staff recommends that the City Commission accept the low bid received from Linaweaver Construction in the amount of \$120,549 for the Five-Mile Creek Bank Stabilization Project.

ATTACHMENTS:

Bid Tabs

Site Map



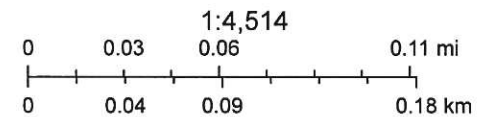
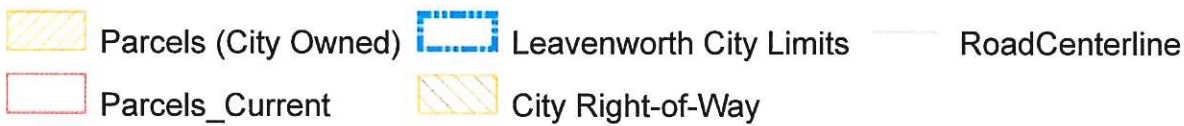
CITY OF LEAVENWORTH
Project No. 2021-973
Five Mile Creek Bank Stabilization
August 3, 2022

| BASE BID | | | | Engineer's Estimate | | LINAWEAVER CONSTRUCTION | | PRIMETIME CONTRACTING | | LEXECO, INC. | |
|----------|--|------|----------|------------------------|--------------------|-------------------------|---------------------|-----------------------|---------------------|--------------|---------------------|
| Item | Description | Unit | Quantity | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension |
| 1 | Construction Staking | LS | 1 | \$3,150.00 | \$3,150.00 | \$35,000.00 | \$35,000.00 | \$5,000.00 | \$5,000.00 | \$13,500.00 | \$13,500.00 |
| 2 | Mobilization | LS | 1 | \$10,500.00 | \$10,500.00 | \$5,000.00 | \$5,000.00 | \$16,720.00 | \$16,720.00 | \$26,620.00 | \$26,620.00 |
| 3 | Clearing & Grubbing | LS | 1 | \$8,000.00 | \$8,000.00 | \$20,000.00 | \$20,000.00 | \$40,000.00 | \$40,000.00 | \$12,580.00 | \$12,580.00 |
| 4 | Earthwork | LS | 1 | \$17,600.00 | \$17,600.00 | \$3,500.00 | \$3,500.00 | \$3,000.00 | \$3,000.00 | \$3,340.00 | \$3,340.00 |
| 5 | Slope Protection (Rip Rap Stone) (Light 18") | CY | 270 | \$115.00 | \$31,050.00 | \$150.00 | \$40,500.00 | \$150.00 | \$40,500.00 | \$143.35 | \$38,704.50 |
| 6 | Remove & Reset Existing End Section (RC) | EA | 2 | \$750.00 | \$1,500.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 | \$3,000.00 | \$3,340.00 | \$6,680.00 |
| 7 | Geotextile Fabric | SY | 270 | \$11.00 | \$2,970.00 | \$6.00 | \$1,620.00 | \$10.00 | \$2,700.00 | \$35.65 | \$9,625.50 |
| 8 | Class II Erosion Control-Permanent Geotextile Slope Stabilization (EroNet P300 of Approved Equivalent) | SY | 233 | \$13.00 | \$3,029.00 | \$13.00 | \$3,029.00 | \$10.00 | \$2,330.00 | \$24.00 | \$5,592.00 |
| 9 | Erosion Control | LS | 1 | \$2,750.00 | \$2,750.00 | \$1,500.00 | \$1,500.00 | \$1,000.00 | \$1,000.00 | \$3,240.00 | \$3,240.00 |
| 10 | River Birch Tree | EA | 2 | \$625.00 | \$1,250.00 | \$800.00 | \$1,600.00 | \$1,000.00 | \$2,000.00 | \$2,440.00 | \$4,880.00 |
| 11 | Shrubs (Golden Currant) | EA | 14 | \$125.00 | \$1,750.00 | \$75.00 | \$1,050.00 | \$75.00 | \$1,050.00 | \$195.00 | \$2,730.00 |
| 12 | Permanent Seeding | LS | 1 | \$1,650.00 | \$1,650.00 | \$2,750.00 | \$2,750.00 | \$2,500.00 | \$2,500.00 | \$11,570.00 | \$11,570.00 |
| 13 | Temporary Seeding | LS | 1 | \$1,650.00 | \$1,650.00 | \$2,000.00 | \$2,000.00 | \$1,500.00 | \$1,500.00 | \$6,140.00 | \$6,140.00 |
| | | | | TOTAL BASE BID: | \$86,849.00 | | \$120,549.00 | | \$121,300.00 | | \$145,202.00 |

Five Mile Creek Bank Stabilization Project



8/3/2022, 9:56:24 AM



Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

Web AppBuilder for ArcGIS

Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

**POLICY REPORT
FIRST CONSIDERATION ORDINANCE
ORDINANCE TO LEVY SPECIAL ASSESSMENTS FOR DEMOLITION PROCESS COSTS
AUGUST 09, 2022**


Sarah Bodensteiner, CMC City Clerk


Paul Kramer, City Manager

ISSUE: Consider an ordinance to levy special assessments for the City’s demolition process costs.

BACKGROUND: The below listed properties were approved by the City Commission for demolition. Chapter 10, Article XI of our Code of Ordinances provides the tools for city staff to demolish structures. This ordinance also provides for the collection of costs incurred by the City.

- The demolition process costs for 204 N 17th St and 927 Pottawatomie are the “Certificate of Title” costs incurred by the City. The Leavenworth City Commission later removed these properties from the demolition list.

Our department sent property owners an invoice via certified U. S. mail and we mailed past due notices. The following demolition process costs remain unpaid:

| Property Owner | Property Address | Legal Address | Demolition Process Costs |
|-----------------------------------|---------------------------|---|---------------------------------|
| ASIX LLC | 204 N 17 th St | AMRON ACRES, Lot 3 | \$150.00 |
| RYAN & ANDREA BOX | 927 Pottawatomie St | Cochran & Mulligan’s Sub, S26, T08, R22E, Block 21, Lot 6 – 7 | \$150.00 |
| HERBERT L. & DARLENE W. DERRINGER | 824 Osage St | Mix’s Subdivision, S26, T08, R22E, Block 1, Lot 12-13 | \$21,490.00 |
| ALLEN DWYER | 733 Pawnee St | Day & Macaulay’s Sub, Block 102, Lot 30 | \$3,957.00 |
| RICHARD L & MARY J JEFFRIES | 910 Sherman Ave | Central Subdivision, S35, T08, R22E, Block 16, Lot 16-17 (SCALED) | \$12,224.59 |
| DOUGLAS LEE NEU | 1921 5 th Ave | Rees’ Doniphan&Thornton’s, Block 19, Lts 10&11 & W1/2 VAC ALLEY ADJ | \$11,201.59 |
| EDWARD C. RANDOLPH | 620 Osage St | Leavenworth,PLT Orig, Block 79, Lot 12-13 | \$16,850.59 |
| | | Total | \$66,023.77 |

ACTION: Consensus by the Governing Body to place on first consideration.

ATTACHMENTS: Draft Ordinance

(Published in the Leavenworth Times on _____, 2022)

ORDINANCE NO. XXXX

AN ORDINANCE LEVYING AND ASSESSING SPECIAL ASSESSMENTS FOR CERTAIN LOTS, PIECES AND TRACTS OF LAND IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS, FOR THE PURPOSE OF PAYING THE COSTS OF DEMOLITION AND PRESCRIBING FOR PAYMENT AND COLLECTION OF SAID ASSESSMENTS.

WHEREAS, by due and legal proceedings heretofore carried into effect by the City of Leavenworth, Kansas, certain unsafe structures have been abated; and

WHEREAS, several lots pieces, parcels and tracts of land hereinafter set forth are legally liable to pay the costs or proportionate costs hereof as provided by the Code of the City of Leavenworth, Kansas; and

WHEREAS, the cost of such abatement has been ascertained as provided by law and fixed and distributed and apportioned as in this ordinance set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That for the purpose of paying the costs to demolish unsafe structures in the City of Leavenworth, Kansas, there shall be and hereby is apportioned to be levied and assessed on and against certain lots, pieces, parcels and tracts of land liable; therefore, special assessments hereinafter set out in such amounts, as are set out as follows:

| Property Owner | Property Address | Legal Address | Demolition Process Costs |
|-----------------------------------|---------------------------|---|---------------------------------|
| ASIX LLC | 204 N 17 th St | AMRON ACRES, Lot 3 | \$150.00 |
| RYAN & ANDREA BOX | 927 Pottawatomie St | Cochran & Mulligan's Sub, S26, T08, R22E, Block 21, Lot 6 – 7 | \$150.00 |
| HERBERT L. & DARLENE W. DERRINGER | 824 Osage St | Mix's Subdivision, S26, T08, R22E, Block 1, Lot 12-13 | \$21,490.00 |
| ALLEN DWYER | 733 Pawnee St | Day & Macaulay's Sub, Block 102, Lot 30 | \$3,957.00 |
| RICHARD L & MARY J JEFFRIES | 910 Sherman Ave | Central Subdivision, S35, T08, R22E, Block 16, Lot 16-17 (SCALED) | \$12,224.59 |
| DOUGLAS LEE NEU | 1921 5 th Ave | Rees' Doniphan&Thornton's, Block 19, Lts 10&11 & W1/2 VAC ALLEY ADJ | \$11,201.59 |
| EDWARD C. RANDOLPH | 620 Osage St | Leavenworth,PLT Orig, Block 79, Lot 12-13 | \$16,850.59 |
| | | Total | \$66,023.77 |

Section 2. Such amounts so levied and assessed are set forth in Section 1 of this ordinance, shall be due and payable from and after publication of this ordinance, and the City Clerk shall certify same to the County Clerk for collection as other special assessments are collected and such amounts so certified shall be placed on the tax rolls and collected as special assessments.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED and APPROVED by the Governing Body on this _____ day of August 2022.

Camalla M. Leonhard, Mayor

{SEAL}

ATTEST:

Sarah Bodensteiner CMC, City Clerk

**POLICY REPORT
FIRST CONSIDERATION ORDINANCE
ORDINANCE TO LEVY SPECIAL ASSESSMENTS
FOR NUISANCE ABATEMENT COSTS
AUGUST 09, 2022**



Sarah Bodensteiner, CMC City Clerk



Paul Kramer, City Manager

ISSUE:

Consider an ordinance to levy special assessments for the City's costs of abating nuisances such as mowing, tree removals, and lot cleanup and administrative fees.

BACKGROUND:

Chapter 28, Article I of the City Code of Ordinances provides the tools for the City to cut vegetation and weeds; it also provides for the collection of costs incurred.

The ordinance presented provides for the assessment of such costs. The owners of the properties listed on Exhibit "A" Consolidated List beginning August 3, 2021 through November 3, 2021 have been billed for the charges and were given 30 days in which to compensate the City. In many cases, more than one mowing was required.

ACTION:

Consensus by the Governing Body to place on first consideration.

ATTACHMENTS:

Draft Ordinance

(Published in the Leavenworth Times on _____, 2022)

ORDINANCE NO. XXXX

AN ORDINANCE LEVYING AND ASSESSING SPECIAL ASSESSMENTS FOR CERTAIN LOTS, PIECES AND TRACTS OF LAND IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS, FOR THE PURPOSE OF PAYING THE COSTS OF ABATEMENT OF NUISANCES AND PRESCRIBING FOR PAYMENT AND COLLECTION OF SAID ASSESSMENTS.

WHEREAS, by due and legal proceedings heretofore carried into effect by the City of Leavenworth, Kansas, certain nuisances have been abated; and

WHEREAS, several lots pieces, parcels and tracts of land hereinafter set forth are legally liable to pay the costs or proportionate costs hereof as provided by the Code of the City of Leavenworth, Kansas; and

WHEREAS, the cost of such abatement has been ascertained as provided by law and fixed and distributed and apportioned as in this ordinance set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That for the purpose of paying the costs of abatement of nuisances in the City of Leavenworth, Kansas, there shall be and hereby is apportioned to be levied and assessed on and against several lots, pieces, parcels and tracts of land liable; therefore, special assessments hereinafter set out in such amounts, as are set out as follows:

ATTACHED GRASS AND WEEDS NUISANCE ASSESSMENTS – EXHIBIT A

Section 2. Such amounts so levied and assessed are set forth in Section 1 of this ordinance, shall be due and payable from and after publication of this ordinance, and the City Clerk shall certify same to the County Clerk for collection as other special assessments are collected and such amounts so certified shall be placed on the tax rolls and collected as special assessments.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED and APPROVED by the Governing Body on this _____ day of August 2022.

Camalla M. Leonhard, Mayor

{SEAL}

ATTEST:

Sarah Bodensteiner CMC, City Clerk

| Property Owner | Property Address | Legal | CAMA | Billed Amount |
|--|----------------------------|--|------------------|---------------|
| ADVANCED SYSTEMS ADMINISTRATION INC | 517 NORTH 2ND STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 28, Lot 30 - 32 | 0772503103001000 | \$ 263.02 |
| AILIN, RACHEL RS | 836 MIAMI STREET | MIX'S SUBDIVISION, BLOCK 4, Lot 22 - 24 | 0772604305014000 | \$ 1,367.75 |
| ARROYO, GABRIEL | 403 OLIVE STREET | CLARK & REES ADDITION, BLOCK 20, Lot 2 | 0773602044002000 | \$ 1,567.47 |
| BAF 3 LLC | 1205 WASHINGTON STREET | WASHINGTON SUBDIVISION, S35, T08, R22E, Lot 1 | 0773503025005020 | \$ 134.34 |
| BALDWIN, ELIZABETH K | 1912 MONTEZUMA AVENUE | FENNS BROADWAY SUB, BLOCK 1, Lot 27 - 28 | 1010201016021000 | \$ 475.00 |
| BROWN, FLOSSIE | 651 SOUTH STREET | REES' DONIPHANÞTON'S, BLOCK 14, LT 1 & VAC ALLEY ADJ | 1010102019001000 | \$ 2,113.36 |
| BROWN, FLOSSIE | 653 SOUTH STREET | REES' DONIPHANÞTON'S, BLOCK 14, LT2 & VAC ALLEY ADJ | 1010102019001010 | \$ 2,097.96 |
| BRUNGARDT, SANDIE | 619 KIOWA STREET | LEAVENWORTH,PLT ORIG, BLOCK 93, Lot 23 | 0772604103008000 | \$ 275.00 |
| BRUNGARDT, SANDIE | 621 KIOWA STREET | LEAVENWORTH,PLT ORIG, BLOCK 93, Lot 22 | 0772604103009000 | \$ 175.00 |
| BUFORD, STANLEY L | 1509 10TH AVENUE | WOLLMAN'S SUB OF W1/2 BLK #4, Lot 1 - 6 | 1010201006001000 | \$ 2,400.00 |
| CARLYSLE, BETTY & BILLY | 934 OTTAWA STREET | COCHRAN & MULLIGAN'S SUB, BLOCK 14, LT 39 COCHRAN & MULLIGAN'S SUB & LT 29 EWING,ROELOFSON & CO SUB (SCALED) | 0772603105008000 | \$ 1,798.58 |
| CARLYSLE, WILLIAM | 404 OTTAWA STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 55, Lot 3 | 0772503205021000 | \$ 109.90 |
| CHISHTI REAL ESTATE INC | 619 OAK STREET | CLARK & REES ADDITION, BLOCK 33, Lot 5 | 0773602022004000 | \$ 1,592.84 |
| COPPER TOP LLC | 603 13TH TERRACE | OTTAWA SUBDIVISION, BLOCK 2, Lot 1, (SCALED) | 0782704004034000 | \$ 126.06 |
| DERRINGER, HERBERT L & DARLENE W | 824 OSAGE STREET | MIX'S SUBDIVISION, S26, T08, R22E, BLOCK 1, Lot 12 - 13 | 0772604302018000 | \$ 124.98 |
| DEVELOPMENT INC | 735 METROPOLITAN AVENUE | DAY & MACAULAY'S SUB, BLOCK 104, S75'LTS 27 & 28 | 0772601403004000 | \$ 515.08 |
| DODGE, CHARLES K & & JESSIANNA C | 636 LIMIT STREET | S01, T09, R22E, ACRES 2.2, PT SW1/4 SW1/4 BEG N R/W LI LIMIT ST 170 ' E SW COR SW1/4 SW1/4, E223', N360'(S) TO SLY AT&SF R RR/W, NWLY ALG AT&SF RR R/W W 140'(S), W100'(S), S432 TO POB & ABAN RR ROW ADJ (SCALED) | 1010103017005000 | \$ 184.29 |

| Property Owner | Property Address | Legal | CAMA | Billed Amount |
|--|-----------------------------|--|------------------|---------------|
| DONALD, PHELPS M & ROSE M | 1122 KENTON STREET | STILLING'S, BLKS 1-3, S35, T08, R22E, BLOCK 2, Lot 14 - 15 | 0773503002008000 | \$ 278.24 |
| DONALD, PHELPS M & ROSE M | 1118 KENTON STREET | STILLING'S, BLKS 1-3, BLOCK 2, Lot 16 - 18 | 0773503002009000 | \$ 286.18 |
| DSV SPV3 LLC | 1028 KENTON STREET | STILLING'S, BLKS 1-3, BLOCK 1, Lot 26 - 29 | 0773503001013000 | \$ 550.77 |
| DUCKWORTH, HARLAN J & HOOTEN, SHARLEE S | 1002 CHEROKEE STREET | CENTRAL SUBDIVISION, BLOCK 26, E38'LTS 1-4 | 0773502009016000 | \$ 264.73 |
| ENG, MARTY L & ELIZABETH J | 1007 SOUTH 5TH STREET | FACKLERS ADD BLK 26, BLOCK 26, LOT 19 & S8' LOT 20 & W1/2 VAC ALLEY ADJ | 0773603012002010 | \$ 802.30 |
| FITCH PROPERTIES LLC | 1032 6TH AVENUE | DAVIS, JAMES, ADD, BLOCK 7, Lot 2 | 0773504012008000 | \$ 132.43 |
| GENESIS ONE LLC | 729 CHESTNUT STREET | LATTA'S ADDITION, BLOCK 27, Lot 3 | 0773501030002000 | \$ 1,058.06 |
| GILSON, JOSHUA R | 813 KIOWA STREET | EWING, ROELOFSON & CO., BLOCK 12, Lot 11, (SCALED) | 0772604205004000 | \$ 1,407.44 |
| GLZ SOLUTIONS LLC | 625 KIOWA STREET | LEAVENWORTH,PLT ORIG, BLOCK 93, Lot 20 | 0772604103011000 | \$ 110.53 |
| GORDON, BETTY | 1529 10TH AVENUE | WOLLMAN'S SUB OF W1/2 BLK #4, S02, T09, R22E, Lot 13 - 15 | 1010201006005000 | \$ 2,145.14 |
| GOULD, MARION F | 521 MARION STREET | BYINGTONS SUB, PT BLK 6,BEG 20' E OF NE COR BLK 6,W335'(S),S135',E330'(S), N135' TO POB,VAC ALLEY INCL (SCALED) | 1010103009002000 | \$ 350.00 |
| GREEN, MICHAEL J | 1314 GRAND AVENUE | STILLING'S BLKS 12-17, BLOCK 13, Lot 38 | 0773503022010000 | \$ 1,088.08 |
| GREENE, JAMES | 1015 CHEYENNE STREET | HANNON'S ADDITION, S26, T08, R22E, BLOCK 3, Lot 10 - 11 | 0772602010002000 | \$ 127.11 |
| H&P DEVELOPMENT LLC | 1131 METROPOLITAN AVENUE | GIST SURVEY, S26, T08, R22E, PT GIST SURVEY IN NW1/4;BEG SE COR INTER METRO AVE & 12TH ST, E50.1', S154.1', W50', N152' TO POB | 0772602004009000 | \$ 1,431.43 |
| H&P DEVELOPMENT LLC | 1009 KENTON STREET | STILLING'S BLKS 4-8, S35, T08, R22E, BLOCK 6, N125.5' LTS 19 & 20 | 0773503010004000 | \$ 1,043.29 |
| HERNANDEZ, KETZY | 50 LOGAN AVENUE | SOUTHSIDE PARK SUB, BLOCK 33, Lot 12 | 1010104013009000 | \$ 1,565.01 |
| HIATT, DONALD L | 611 NORTH 8TH STREET | EWING, ROELOFSON & CO., BLOCK 13, LTS 5 & 6 & S28.5'LT 7 | 0772604208025000 | \$ 1,673.85 |
| HIGHFILL, GEORGE E | 1015 OSAGE STREET | EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 2, Lot 13 - 14 | 0772603403003000 | \$ 600.00 |
| HILL, KENNETH R | 1128 QUINCY STREET | STILLING'S BLKS 7-11, S35, T08, R22E, BLOCK 11, Lot 34 - 35 | 0773503018016000 | \$ 1,650.00 |

| Property Owner | Property Address | Legal | CAMA | Billed Amount |
|----------------------------------|-------------------------|---|------------------|---------------|
| HUDSPETH, CHADWICK G | 625 OAK STREET | CLARK & REES ADDITION, BLOCK 33, Lot 7 | 0773602022006000 | \$ 2,088.60 |
| JB MC KEE PROPERTIES LLC | 611 MIAMI STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 77, Lot 27 - 28 | 0772503303003000 | \$ 121.41 |
| JONES, HERBERT H & MARY A | 501 NORTH 13TH STREET | CENTRAL SUBDIVISION, BLOCK 80, E210'(S) BLK 80 (SCALED) | 0772603011005000 | \$ 884.99 |
| JONES, MICHAEL D | 204 NORTH 16TH STREET | HLASNEY REPLAT, BLOCK 1, Lot 4 | 0782704011009000 | \$ 151.72 |
| KENDALL, MATTHEW D | 1424 WESTERN STREET | ACKERMAN 2ND REPLAT, BLOCK 2, Lot 2 | 0783404009024000 | \$ 136.22 |
| KING, WILLIAM B | 118 SPRUCE STREET | CLARK & REES ADDITION, BLOCK 5, Lot 11 | 0773601002006000 | \$ 524.88 |
| LEWIS, REDIE | 306 NORTH 3RD STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, N55'LTS 15 & 16 | 0772503107014000 | \$ 368.32 |
| LEWIS, REDIE | 718 DAKOTA STREET | DAY & MACAULAY'S SUB, BLOCK 102, Lot 9 | 0772601409016000 | \$ 374.94 |
| LOPEZ, JULIO C & ANGELA L | 809 SENECA STREET | EWING, ROELOFSON & CO., BLOCK 17, Lot 10 - 14 | 0772604313002000 | \$ 250.00 |
| MEDARIS, CATHY ANN | 201 OSAGE STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, Lot 32 | 0772503107001000 | \$ 2,042.36 |
| MORCHY, ALEGRA | 514 WALNUT STREET | CLARK & REES ADDITION, BLOCK 25, E5' LT 12 & ALL LT 13 & W30'LT 14 | 0773602021009000 | \$ 1,368.14 |
| MOWERY, MICHAEL J & MARY A | 306 LIMIT STREET | SOUTHSIDE PARK SUB, BLOCK 38, LTS 12-16 & S1/2 VAC ALLEY ADJ | 1010104017008000 | \$ 300.00 |
| MUHAMMAD, RAMON | 504 MIAMI STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 67, W19'LT 3 | 0772503302002000 | \$ 1,286.70 |
| MULLINS, BRIAN ALAN | 317 POTTAWATOMIE STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 40, E1/2 LT 25 & ALL LT 26 | 0772503212005000 | \$ 1,547.16 |
| NELSON, GARY A & TONIA L | 1400 KINGMAN STREET | STILLING'S BLKS 12-17, S35, T08, R22E, BLOCK 17, Lot 28 | 0773503029001000 | \$ 124.61 |
| NEU, DOUGLAS LEE | 1921 5TH AVENUE | REES' DONIPHANÞTON'S, BLOCK 19, LTS 10&11 & W1/2 VAC ALLEY ADJ | 1010102023011000 | \$ 549.61 |
| NEW CHRISTY MINSTRELS FOUNDATION | 703 NORTH 8TH STREET | EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 12, PT LTS 1-5; BEG SE COR LT 1 W130'(S), N110'(S), E110'(S), S105'(S), TO POB (SCALED) | 0772604205022000 | \$ 1,394.82 |

| Property Owner | Property Address | Legal | CAMA | Billed Amount |
|-------------------------------------|----------------------------|--|------------------|---------------|
| NEW CHRISTY MINSTRELS FOUNDATION | 707 NORTH 8TH STREET | EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 12, PT LTS 4-6; BEG NW COR LT 6, E102'(S), S52', SWLY 110'(S), N68' TO POB | 0772604205023000 | \$ 672.83 |
| NEW CHRISTY MINSTRELS FOUNDATION | 617 NORTH 8TH STREET | EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 13, PT BLK 13; BEG 1.5'S OF SE COR LT 8, W120', N70'(S), NE150'(S), S90'(S) TO POB (SCALED) | 0772604208001000 | \$ 1,612.68 |
| NEXIA HOLDINGS, INC | 431 NORTH 12TH STREET | CENTRAL SUBDIVISION, S26, T08, R22E, BLOCK 88, TR BLK 88 CENTRAL SUB; BEG INTER POTTAWATOMIE ST & 12TH ST; S27', W115', NWLY37.3', E143' TO POB & ABAN RR ROW ADJ | 0772603016001000 | \$ 1,309.01 |
| OFFICER, ALVIN | 1518 3RD AVENUE | REES' DONIPHANÞTON'S, BLOCK 2, Lot 13 | 1010102004007000 | \$ 125.00 |
| OLD CANAL FINANCIAL | 323 OSAGE STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 41, Lot 21 | 0772503213008000 | \$ 2,046.53 |
| OWENS, ROBERT BRAD | 1610 5TH AVENUE | REES' DONIPHANÞTON'S, BLOCK 5, Lot 3 | 1010102007002000 | \$ 300.00 |
| OWENS, ROBERT BRADLEY | 912 GRAND AVENUE | STILLING'S, BLKS 1-3, BLOCK 2, LTS 19-20 & N75'LTS 21-26 | 0773503002011000 | \$ 563.58 |
| PALLESEN, RANDALL D | 119 SENECA STREET | LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 17, Lot 15 - 16 | 0772503405004000 | \$ 2,090.35 |
| PRICE, KENNETH S | 501 OLIVE STREET | CLARK & REES ADDITION, BLOCK 28, Lot 1 - 3 | 0773602043001000 | \$ 130.00 |
| R & M INVESTMENT GROUP LLC | 500 ELM STREET | FACKLERS ADDITION, BLOCK 28, Lot 13 - 16 | 0773603026009000 | \$ 2,400.00 |
| REHBERG, JOHN R & WILMA K | 817 NORTH 16TH STREET | GIST SURVEY, S27, T08, R22E, PT GIST SURVEY IN NE1/4; BEG INTER DAKOTA ST & 16TH ST; S100', W115', N100', E115' TO POB | 0782701013001000 | \$ 142.39 |
| REID, ALICE C | 2320 SOUTH 17TH TERRACE | PEPPER TREE, BLOCK 4, Lot 6 | 1020304007019000 | \$ 135.76 |
| REYNOLDS, DIANA D | 1435 CENTRAL AVENUE | INSLEY & SHIRE'S SUB, BLOCK 5, S16'LT 42 & N20'LT 43 | 0773504030010000 | \$ 147.19 |
| ROSS, LEE A | 714 KIOWA STREET | DAY & MACAULAY'S SUB, S26, T08, R22E, BLOCK 101, LT 6 LESS W2' | 0772604101005000 | \$ 2,047.80 |
| RS RENTAL I LLC | 1721 MICHAEL STREET | WALNUT GROVE, Lot 8 | 0782704008021000 | \$ 146.04 |

| Property Owner | Property Address | Legal | CAMA | Billed Amount |
|---------------------------------------|--------------------------|---|------------------|---------------|
| SALYERS, VICTORIA A | 1117 POTTAWATOMIE STREET | EWING, ROELOFSON & CO., BLOCK 8, Lot 12 | 0772603015003000 | \$ 900.86 |
| SANTEE, DAVID ROY | 615 PROSPECT STREET | DAY'S SUBDIVISION, BLOCK 18, W1/2 LT 6 & ALL LT 7 | 0773603039004000 | \$ 2,123.08 |
| SOUTH HILLSIDE DEVELOPMENT LLC | 2300 WILSON AVENUE | RUTTER'S REPLAT, S01, T09, R22E, Lot 4 | 1010104006001130 | \$ 1,620.93 |
| STANDIFER, BIANCIA | 222 DAKOTA STREET | BRIDGEPORT SUBDIVISION, S25, T08, R22E, BLOCK 2, Lot 18 | 0772502008006000 | \$ 539.97 |
| STEPHENSON, FRANK | 325 POTTAWATOMIE STREET | LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 40, Lot 20 | 0772503212009000 | \$ 150.00 |
| STEPHENSON, FRANK | 790 OSAGE STREET | WESTERN ADDITION, BLOCK 113, Lot 17 | 0772604301009000 | \$ 371.00 |
| THE ZENITH SHOP | 829 KICKAPOO STREET | EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 13, LT 19 LESS TR BEG NE COR S63', W8.4', NE63', E1.2' TO POB | 0772604208009000 | \$ 2,067.18 |
| THOMPSON, JAMES & ELIZABETH | 1209 KLEMP STREET | STILLING'S BLKS 12-17, BLOCK 13, Lot 16 - 19 | 0773503022004000 | \$ 141.98 |
| U S A COAST GUARD | 100 DAKOTA STREET | S25, T08, R22E, ACRES 3.8, PT NW1/4 LYING E UP RR & S OF K- 92, W OF MO RIVER & N OF S LINE DAKOTA ST EXT (SCALED) | 0772502006001000 | \$ 950.00 |
| US BANK TRUST NATIONAL ASSOCIATION | 807 NORTH 12TH STREET | MORRIS METRO SUB BL 1-4, BLOCK 1, N1/2 LT 4 & ALL LT 5 | 0772603002018000 | \$ 825.00 |
| WACKER, THOMAS E | 854 SHERMAN AVENUE | CENTRAL SUBDIVISION, S35, T08, R22E, BLOCK 13, PT BLK 13; BEG W69' FROM NE COR SE60'(S), SW43', NW75' (S), E28' TO POB (SCALED) | 0773501014002000 | \$ 2,032.84 |
| WALTERS, KENNETH R JR | 1030 POTTAWATOMIE STREET | EWING, ROELOFSON & CO., BLOCK 4, Lot 26 - 28 | 0772603107011000 | \$ 959.74 |
| WALTERS, KENNETH R JR | 1028 POTTAWATOMIE STREET | EWING, ROELOFSON & CO., BLOCK 4, LT 29 & W18' LT 30 | 0772603107012000 | \$ 1,432.48 |
| WHITE, STACY M | 1229 SPRUCE STREET | NORTON, WILLIAMS & THOMAS ADD, BLOCK 3, Lot 17 | 0773503005002000 | \$ 1,609.58 |
| WILLIAMSON, ANDY T L | 616 SPRUCE STREET | CLARK & REES ADDITION, BLOCK 30, Lot 12, (SCALED) | 0773602042012000 | \$ 786.50 |
| ZAMBRANO, DINO & MARIA P | 4008 GARLAND STREET | HOMETOWN VILLAGE PHII, S11, T09, R22E, Lot 18 | 1011104001058000 | \$ 454.93 |
| | | | | |
| | | | | |
| | | | Grand Total | \$ 76,234.93 |