



**City of Leavenworth**  
100 N. 5<sup>th</sup> Street  
Leavenworth, Kansas 66048

**CITY COMMISSION REGULAR MEETING**  
**COMMISSION CHAMBERS**  
**TUESDAY, APRIL 26, 2022 6:00 P.M.**

**Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting**  
*Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube*

**CALL TO ORDER** – Pledge of Allegiance Followed by Silent Meditation

---

**PRESENTATIONS AND PROCLAMATIONS:**

1. Mayor’s Award
2. Proclamations (pg. 03)
  - a. National Drinking Water Week May 1-7
  - b. Small Business Week May 1-7
  - c. National Travel & Tourism Week May 1-7
  - d. Arbor Day April 29

**OLD BUSINESS:**

**Consideration of Previous Meeting Minutes:**

3. Minutes from April 12, 2022 Regular Meeting **Action:** Motion (pg. 07)

**Second Consideration Ordinance:**

4. Second Consideration Ordinance No. 8185 Ordinance to Vacate a Portion of Right-of-Way at 1507 Shawnee Street **Action:** Roll Call Vote (pg. 14)

---

**NEW BUSINESS:**

**Public Comment:** *(i.e. Items not listed on the agenda or receipt of petitions)-Public comment is limited to 2-3 minutes and no action will be taken by the Commission on public comment items - Please state your name and address. A signup sheet will be provided in the commission chambers for anyone wishing to speak. Fill out the sheet with requested information when you enter the meeting.*

**General Items:**

5. Mayor’s Appointments **Action:** Motion (pg. 18)
6. Consider Street Closure Request – Juneteenth Parade, June 18, 2022 **Action:** Motion (pg. 19)
7. Consider Request to Abate Assessment/Nuisance Fees 212 Olive **Action:** Motion (pg. 22)
8. Consider Acceptance of Infrastructure Improvements for Branches III Subdivision **Action:** Motion (pg. 23)

**Bids, Contracts and Agreements:**

9. 2022 OJP Byrne Grant **Action:** Motion (pg. 25)
10. Consider Award of the Municipal Service Center and Cody Park Parking Lot Project **Action:** Motion (pg. 37)
11. Consider Memorandum of Understanding for Countywide Transportation Study **Action:** Motion (pg. 41)

**First Consideration Ordinance:**

12. First Consideration Ordinance Rezoning 604 Pottawatomie from NBD to I-1 **Action:** Consensus (pg. 59)

**Leavenworth Land Bank:**

13. Leavenworth Land Bank Matters **Action:** Motion (pg. 78)
    - a. Appointment of Officers **Action:** Motion
    - b. Consider Proposals for 600 Cherokee Redevelopment **Action:** Motion
    - c. Executive Session – Attorney-Client Privilege **Action:** Motion
-

**Consent Agenda:**

Claims for April 9, 2022, through April 22, 2022, in the amount of \$548,697.35; Net amount for Payroll #08 effective April 22, 2022 in the amount of \$362,847.29 (Includes Police & Fire Pension in the amount of \$9,038.36).

**Action:** Motion

**Other:**

**Adjournment**

**Action:** Motion

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *water is our most valuable and important natural resource; playing a vital role in our daily lives; and the water produced by the Leavenworth Water Department is the most reliable and best-tasting water in all of Leavenworth County; and*

**WHEREAS,** *a safe, reliable water supply is critical to the success of our community – it creates jobs, attracts industry and investment, and provides for the health and welfare of citizens in ways ranging from disease prevention to fire suppression and the quality of life we enjoy; and*

**WHEREAS,** *we often take water supply for granted until it is threatened, either by drought, water main breaks, or some other event; any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and*

**WHEREAS,** *we are all stewards of the water supply and infrastructure upon which future generations depend; and*

**WHEREAS,** *each citizen of the City of Leavenworth is called upon to help protect our source waters from pollution, to practice responsible water conservation, to get involved in local water issues; and*

**NOW, THEREFORE,** *I, Camalla M. Leonhard, Mayor of the City of Leavenworth, Kansas hereby proclaim May 1-7, 2022 as:*

## National Drinking Water Week

*and I urge all citizens to recognize the vital role water plays in our daily lives and to value the importance and fragility of our water resources.*

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-sixth day of April in the year of two-thousand and twenty-two.*

\_\_\_\_\_  
Camalla M. Leonhard, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Bodensteiner, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

- WHEREAS,** *from the storefront shops that anchor Main Street to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and*
- WHEREAS,** *small business owners and Main Street businesses have energy and a passion for what they do; and*
- WHEREAS,** *when we support small business, jobs are created, and local communities preserve their unique culture; and*
- WHEREAS,** *because this country's 28 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and*
- WHEREAS,** *the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and*
- WHEREAS,** *the City of Leavenworth, Kansas supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today; and*
- WHEREAS,** *the Leavenworth Main Street Program has been in existence since 1995, personally supporting and growing downtown small businesses and entrepreneurs within the community and specifically within the 28 blocks of the First City of Kansas.*

**NOW, THEREFORE,** I, Camalla M. Leonhard, Mayor of the City of Leavenworth, Kansas hereby proclaim May 1-7, 2022 to be:

## National Small Business Week

*and urge all citizens to acknowledge and celebrate the achievements made by small business both locally and nationally and encourage all citizens to Live Local.*

**IN WITNESS WHEREOF,** I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-sixth day of April in the year of two-thousand and twenty-two.

\_\_\_\_\_  
Camalla M. Leonhard, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Bodensteiner, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *travel to and within Kansas provides a significant economic benefit for the state with 31.4 million visitors to Kansas in 2020 spending \$5.4 billion dollars; Stacking \$5.4 billion dollars' worth of \$1 bills would reach 370 miles high – similar to the distance from Hiawatha, KS to Garden City, KS; and*

**WHEREAS,** *when indirect and induced impacts are considered tourism supported a total of 80,152 jobs, representing 4.3% of all jobs in the state – or one out of every 23 jobs ranking tourism as the 12<sup>th</sup> largest industry in Kansas; and*

**WHEREAS,** *tourism activity supported \$270 million in state tax revenues in 2020. Local governments received \$321 million in revenue from economic activity associated with visitors, which equates to \$520 in tax revenue per household in Kansas; and*

**WHEREAS,** *leisure travel, which accounts for more than 67 percent of all trips taken in Kansas, and business travel accounts for the remaining 33%; and*

**WHEREAS,** *the City of Leavenworth realized approximately \$8.2 million from overnight visitor expenditures in 2021 per the Smith Travel Research Report, validating the unique significance of the National travel industry in the lives of the citizens of Leavenworth, Kansas.*

**NOW, THEREFORE,** *I, Camalla M. Leonhard, Mayor of the City of Leavenworth, Kansas hereby proclaim May 1-7, 2022 to be:*

## National Travel & Tourism Week

*and call upon the people of Leavenworth to observe this coming week, as sanctioned by the U.S. Congress, with appropriate ceremonies and activities.*

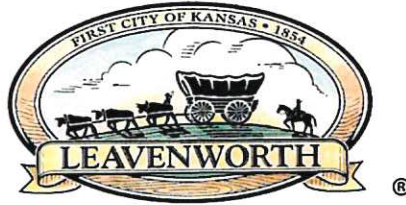
**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-sixth day of April in the year of two-thousand and twenty-two.*

\_\_\_\_\_  
Camalla M. Leonhard, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Bodensteiner, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and*

**WHEREAS,** *this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and*

**WHEREAS,** *Arbor Day is now observed throughout the nation and the world; and*

**WHEREAS,** *trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and*

**WHEREAS,** *trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and*

**WHEREAS,** *trees in the City of Leavenworth, Kansas increase property values, enhance the economic vitality of business areas, and beautify our community.*

**NOW, THEREFORE,** *I, Camalla M. Leonhard, Mayor of the City of Leavenworth, Kansas hereby proclaim April 29, 2022 to be:*

## Arbor Day

*and I urge all citizens to celebrate Arbor Day, to support efforts to protect our trees and woodlands, to plant trees to gladden the heart and promote the well-being of this and future generations.*

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-sixth day of April in the year of two-thousand and twenty-two.*

\_\_\_\_\_  
Camalla M. Leonhard, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Bodensteiner, CMC, City Clerk



**CALL TO ORDER** - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Mayor Pro-Tem Jermaine Wilson and Commissioner Edd Hingula. Not present: Commissioners Nancy Bauder and Griff Martin.

**Staff members present:** City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Roberta Beier, Planning and Community Development Director Julie Hurley, Community Development Coordinator Julie McKeel, Public Works Director Brian Faust, Water Pollution Control Superintendent Tim Guardado, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

**PROCLAMATIONS:**

**National Library Week** – Mayor Leonhard read the proclamation proclaiming April 3-9, 2022 as National Library Week. The proclamation was accepted by Library Director Matt Nojonen.

**National Child Abuse Prevention Month** – Mayor Leonhard read the proclamation proclaiming April as National Child Abuse Prevention Month. The proclamation was accepted by Deborah Liles.

**Fair Housing Month** – Mayor Leonhard read the proclamation proclaiming April as Fair Housing Month. The proclamation was accepted by Pat Tooley.

**National Public Safety Telecommunicators Week** – Mayor Leonhard read the proclamation proclaiming April 10-16, 2022 as National Public Safety Telecommunicators Week. The proclamation was accepted by Fire Chief Birch and Police Chief Kitchens.

**Barbershop Harmony Month** – Mayor Leonhard read the proclamation proclaiming April as Barbershop Harmony Month. The proclamation was accepted by Bill Krondak.

**OLD BUSINESS:**

**Consideration of Previous Meeting Minutes:**

Commissioner Wilson moved to accept the minutes from the March 22, 2022 regular meeting. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**Second Consideration Ordinance:**

Second Consideration Ordinance No. 8184 Ordinance to Regulate and Allow Electric Scooters – City Manager Paul Kramer reviewed the Ordinance. There have been no changes since first introduced at the March 22, 2022 meeting.

Commissioner Hingula:

- Asked about a sub-part that is being omitted, and what that omission means

City Attorney Waters:

- That sub-part was already incorporated into your STO from previous adoptions
- Sub-part D pertains to the soliciting of contributions in the street unless a permit is issued, however, the City doesn't issue a permit, so it was necessary to strike that sub-part

Mayor Leonhard called the roll and Ordinance No. 8184 was unanimously approved.

**Public Comment:** *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

Dave York 2523 S 23<sup>rd</sup> Street Leavenworth:

- Equal Justice Initiative, charged with creating a coalition for a community remembrance project
- Project is to commemorate the lynching victims in Leavenworth
- Project consists of 4 main parts: historical marker, soil collection, essay contest, courageous conversations
- Website for equal justice initiative: [www.eji.org/projects/community-remembrance-project](http://www.eji.org/projects/community-remembrance-project)
- Would like a letter of support from the City Commission

Carla Wieggers 530 S. Bittersweet Lane, Lansing:

- Supports Equal Justice Initiative
- Teaching our local history is important and understanding our history is important

Tony Majors 4004 Richmond Drive:

- Supports the Equal Justice Initiative
- Powerful opportunity to put righteousness where it belongs
- Not about shame, but about healing

**Public Hearing:**

**Public Hearing for Vacation of a Portion of Right-of-Way at 1507 Shawnee Street**

**Open Public Hearing:**

Commissioner Wilson moved to open the public hearing. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**Staff and Public Comment:**

Public Works Director Brian Faust reviewed the issue before the city commission is to place on first consideration an ordinance vacating a portion of Shawnee Street Right-of-Way platted in Lot 1 Rafter's Replat of Block 61 of Central Subdivision, and a part of said Block 61 of Central Subdivision adjacent to 1507 Shawnee Street. The property owners, Mr. & Mrs. Curtis Hammond, own property at 1507 Shawnee Street that was impacted by the realignment and reconstruction of Shawnee Street back in 2000. At that time, the City stated that it would support vacating some of the existing right-of-way west of their property. The area requested has been maintained by the property owners. In this location there are no utilities and no plans to revert back to a sharper curve in the roadway. Based on these factors, the Engineering Office supports this request.



**Close Public Hearing:**

Commissioner Hingula moved to close the public hearing. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

There was consensus by the Commission to place the Ordinance to vacate a portion of right-of-way at 1507 Shawnee Street on first consideration.

**General Items:**

**Mayor’s Appointments**

Mayor Leonhard moved to appoint to the Leavenworth Preservation Commission Sherry Hines-Whitson to a term ending April 12, 2025. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**2022-2023 City Commission Goals** – City Manager Paul Kramer presented for consideration and approval the 2022-2023 City Commission Goals. The City Commission met on Friday, March 25, 2022 for their annual goal setting session. The goals for 2022-2023 have been updated and finalized based on input from the Commission. The Goals document was presented for approval and the following updates were discussed:

Economic Development

Modified:

- Explore options for an overall City marketing campaign to include residential commercial and industrial highlights, as well as unique amenities and attractions

Added:

- Establish a City Small Business Symposium

Community Improvement

Removed:

- Continue actions by Code Enforcement to reduce and eliminate blighted properties
- Determine options to focus on perpetually blighted properties, including all legal opportunities available to the City Commission

Modified:

- Continue to fund and plan for expanded trail offerings in the City
- Implement the City’s transit service program in concert with governmental and community partners
- Use the City’s Solid Waste Citizens Task Force to evaluate and make recommendations on refuse collections

Added:

- Explore a partnership with the Boys and Girls Club or similar organization to promote activity and opportunity for Leavenworth youth

Public Safety

Modified:

- Address recent trends in domestic violence incidents and target initiatives to reduce drug crimes in high risk areas

Removed:

- Engage in targeted initiatives to reduce drug crimes in high risk areas

Roadways and Infrastructure

Modified:

- Review and implement the long-term pavement management plan for all City streets

Other Items Receiving General Support

Added:

- Prioritize and explore all efforts related to employee recruitment and retention
- Annual update for Workforce Partnership
- Annual update for Guidance Center

Commissioner Hingula moved to approve the 2022-2023 City Commission Goals. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**Informational Update Rezoning 1830 S. Broadway** – Planning and Community Development Director Julie Hurley presented the informational item. At the March 22, 2022 regular meeting, consensus was reached to place on first consideration an ordinance rezoning 1830 S. Broadway. After that meeting, staff was provided some information, and after additional research, found a record keeping error, where the property was rezoned in 2009. Due to this information the applicant will need to restart the process to rezone the property correctly. Nothing has changed with the proposal, but it had the wrong zoning, so it will need to go back through the Planning Commission before coming back before this body.

Commissioner Hingula:

- Does the applicant know

Ms. Hurley:

- Yes he was notified and he has submitted a new application and is aware of the process

**Letter of Support – Leavenworth Attainable Housing** – City Manager Paul Kramer presented that Leavenworth Attainable Housing, a non-profit organization focused on housing issues in Leavenworth, recently approached the City about providing a letter of support for an application for Kansas Community Service Tax Credits.

Sister Vickie Perkins:

- When people would come in looking for housing, we didn't have a good way to help them, so we created a new organization to address affordable housing
- 1 house has been donated and it will be rented in May, but it had to be rehabbed first
- Looking for more housing
- Working off the following approach:
  - Affordable - rent would be 1/3 of income
  - Attainable - won't need to pay a deposit or down payment
  - Sustainable - working with other organizations for additional services, for example, health and financial education
- Would like to do 10-15 apartments, for people who don't need houses, but maybe apartments
- Can't address homelessness unless we can address housing
- Having applied with the Kansas Community Service Tax Credit we are looking for a letter of support from the City.

Commissioner Wilson:

- What would it take to get inside the program
- How long can they live in the house

Sister Perkins:

- We will sit down and go through the program with them, we will work with them the entire time they are there
- There is no limit, it is not transitional housing, they can stay as long as they need to

There was consensus by the Commission to direct the City Manager to write a letter of support on behalf of the Commission.

### **Resolutions:**

**Resolution B-2312 CDBG 5-year Consolidated Plan and Annual Action Plan** – Planning and Community Development Director Julie Hurley introduced the new Community Development Coordinator Julie McKeel. Community Development Coordinator Julie McKeel presented for consideration the revised Consolidated Plan 2022-2026 and 2022-2023 Annual Action Plan. Leavenworth is an entitlement city that receives CDBG Funds and must submit an annual action plan with HUD. The report is composed of needs assessments of community's housing stock, homelessness issues, public facilities, infrastructure, and community development assets. The award figures at this time is projected as Congress has not voted upon the funds and once that happens HUD will advise what the award amount will be and the true total award will be updated. The Community Development Advisory Board has voted for a pro-rata configuration once the true award total is given. City is due to turn in a 5 year plan this year and the plan has been reviewed by the Community Development Advisory Board.

Mayor Leonhard:

- Do you have any idea when we'll know what the award amount is

Ms. McKeel:

- Historically it's been around July, so we are anticipating July

Commissioner Hingula:

- Could Leavenworth Attainable Housing organization be a recipient of these monies

Ms. McKeel:

- Sister Vickie and I will be speaking a lot

Commissioner Hingula moved to approve Resolution B-2312 adopting the 2022-2026 5-year Consolidated Plan and the 2022-2023 Annual Action Plan. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

### **Bids, Contracts and Agreements:**

**Consider Memorandum of Understanding for Bird Scooter Pilot Program** – Assistant City Manager Penny Holler presented for consideration the Memorandum of Understanding with Bird Scooters to start the

shared electric scooter pilot project. Bird Scooters will be launching 75 scooters for a 12 month pilot project. The City is prepared to launch an educational website regarding Bird Scooters and usage for the public.

Commissioner Hingula:

- MOU says 50 scooters but also says 75 scooters

Ms. Holler:

- The minimum is 50, but we anticipate 75 for the program

Commissioner Hingula moved to approve the Memorandum of Understanding for Bird Scooter Pilot Program. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Commissioner Wilson:

- When will we see them

Ms. Holler:

- We need to wait until the Ordinance is in effect before we can get going, and we intend to launch the educational piece, but it will be soon

**Consider Contract for Sanitary/Storm Sewer Rehabilitation** – Public Works Director Brian Faust presented that the City of Leavenworth started using CIPP lining in the 90's. The CIPP is a cured-in-place liner for pipes and to rehabilitate sewers. This rehabilitation will improve the structural integrity of these lines. These liners can be installed quickly and with little to no disruption, e.g. streets not closed as long and sanitary services opened quicker. This means no excavating which normally takes days and in some cases weeks to finish whereas CIPP lining can be finished in a day. Staff is recommending that five sanitary lines and two storm sewers be lined this year. We are using a Cooperative Agreement with Insituform and their contract with Johnson County Kansas Wastewater.

Commissioner Hingula:

- How long is this good for

Mr. Faust:

- A long time. It's basically a hard plastic when it's done

Mayor Leonhard:

- How are the ones doing from the 90's

Mr. Guardado:

- They are doing great

Commissioner Wilson moved to approve a contract with Insituform for the 2022 Sanitary/Storm Sewer Rehabilitation project in an amount not to exceed \$164,108.75. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**Consent Agenda:**

Commissioner Wilson moved to approve claims for March 19, 2022 through April 8, 2022, in the amount of \$1,915,657.94; Net amount for Payroll #06 effective March 25, 2022 in the amount of \$358,723.32 (Includes Police and Fire Pension in the amount of \$9,038.36) and Payroll #07 effective April 8, 2022 in the amount of \$325,042.86 (No Police and Fire Pension). Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

**Other:**

Commission Hingula:

- Have a happy holy and joyous Easter

Commissioner Wilson:

- Echoed the sentiments from Commissioner Hingula

Mayor Leonhard:

- Happy Easter
- The City held its Easter Egg Hunt, it was a great event and the kids found the eggs in record time

**Adjournment:**

Commissioner Hingula moved to adjourn the meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:06 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC

**POLICY REPORT  
SECOND CONSIDERATION ORDINANCE 8185  
VACATION OF A PORTION OF RIGHT-OF-WAY AT 1507 SHAWNEE STREET**

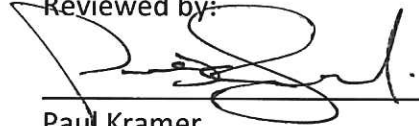
**APRIL 26, 2022**

Prepared by:



Sarah Bodensteiner, CMC  
City Clerk

Reviewed by:



Paul Kramer  
City Manager

**BACKGROUND:**

At the April 12, 2022 City Commission regular meeting the City Commission reviewed and placed on first consideration:

**AN ORDINANCE VACATING PART OF THE RIGHT-OF-WAY ON A  
PORTION OF SHAWNEE STREET IN CENTRAL SUBDIVISION IN THE  
CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS.**

There have been no other changes since first consideration.

Ordinance No. 8185 is now presented for second consideration and requires a roll call vote.

**ATTACHMENTS:**

- Ordinance No. 8185

(Summary Published in the Leavenworth Times on April 29, 2022)

**ORDINANCE NO. 8185**

**AN ORDINANCE VACATING PART OF THE RIGHT-OF-WAY ON A PORTION OF SHAWNEE STREET IN CENTRAL SUBDIVISION IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS.**

**WHEREAS**, a petition for a vacation of part of the right-of-way on a portion of Shawnee Street in Central Subdivision in the City of Leavenworth, Leavenworth County, Kansas and fully described in Section 1 of this ordinance below has been submitted to the City of Leavenworth, Kansas; and

**WHEREAS**, the City Clerk of the City of Leavenworth, Kansas gave public notice of the same by publication in the official City newspaper on March 18, 2022 stating that a petition has been filed in the office of the City Clerk praying for such vacation, describing the property fully and setting April 12, 2022 as the hearing date on which the petition shall be presented to the Governing Body of the City for hearing and that at such time and place and giving instructions to all persons interested to be heard under the petition; and

**WHEREAS**, the petition did proceed to hearing as published and no objections were filed with the City Clerk or received at the time of the hearing; and

**WHEREAS**, all utility companies were notified and agreed to such vacation described in Exhibit A; and

**WHEREAS**, all the requirements of K.S.A. 12-504 *et. seq.* have been complied with.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:**

**Section 1.** The right-of-way to be vacated are described as follows:

A part of Lot 1, RAFTER'S REPLAT of Block 61 of CENTRAL SUBDIVISION, and a part of said Block 61 of CENTRAL SUBDIVISION, in the City of Leavenworth, Leavenworth County, Kansas, as written by Joseph A. Herring PS-1296 on January 22, 2022, more fully described as follows: Commencing at the Southwest corner of said Lot 1; thence North 01 degrees 10'05" West for a distance of 21.08 feet along the West line of said Lot 1 to the TRUE POINT OF BEGINNING; thence continuing North 01 degrees 10'05" West for a distance of 46.15 feet along and extension of said Lot 1 to the South right of way line of Shawnee Street as per plans dated 1999; thence along a non-tangent curve to the right having a radius of 1470.00 feet and an arc length of 58.63 feet along said South right of way, being subtended by a chord bearing of North 77 degrees 29'31" East and a chord distance of 58.62 feet; thence South 37 degrees 08'30" West for a distance of 73.27 feet; thence South 87 degrees 58'37" West for a distance of 12.06 feet to the point of beginning. Together with and subject to easements, restrictions,

and covenants of record. Said Property contain 1680 square feet, more or less.  
Error of Closure – 1 : 34885.

**Section 2.** The Governing Body of the City hereby determines from the proofs and evidence presented that legal notice has been given by publication as required, that no private rights will be injured or endangered by the vacation or exclusion of the above-described right-of-way, that the public will suffer no loss or inconvenience thereby, and that in justice to the petitioner or petitioners the request of the petitioner ought to be granted. Therefore, those certain streets, road, alleys, or rights-of-ways, as previously platted or otherwise, and being more fully described and depicted in Exhibit A, are hereby vacated, subject to the provisions of this ordinance.

**Section 3.** Notwithstanding the foregoing, and pursuant to K.S.A. 12-505(a)(2), the City hereby reserves to the City and the owners of any lesser property rights for public utilities, rights-of-ways and easements for public service facilities originally held in such vacated right-of-way now in existence and use.

**Section 4. EFFECTIVE DATE.** This ordinance shall take effect and be in force from and after the date of its publication in the official city newspaper.

**PASSED and APPROVED** by the Governing Body on this 26th day of April 2022.

---

Camalla M. Leonhard, Mayor

{Seal}

**ATTEST:**

---

Sarah Bodensteiner, CMC, City Clerk



Exhibit A to Ordinance 8185

# SHAWNEE STREET VACATION EXHIBIT

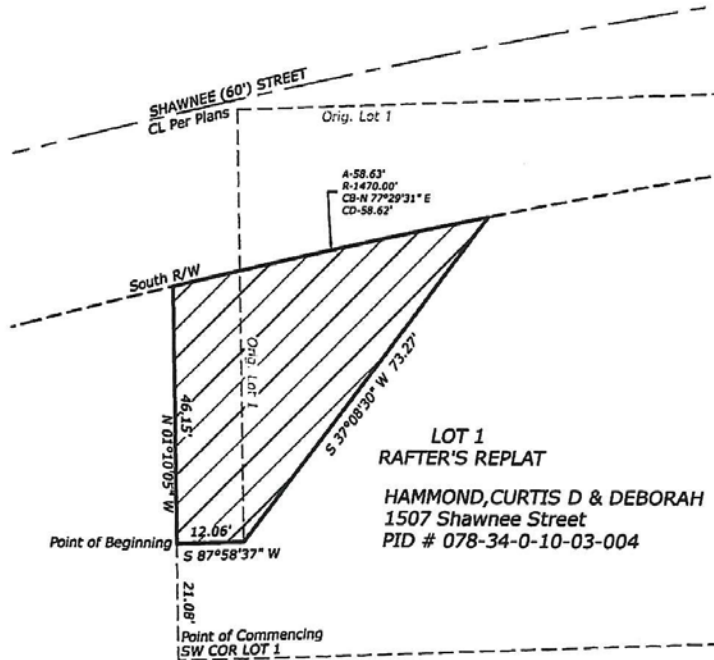
PREPARED FOR:  
CITY OF LEAVENWORTH

NOTE:  
The purpose of this exhibit is only for the representation of the proposed area to be vacated, as shown hereon in the hatched area. This does not constitute a boundary survey.

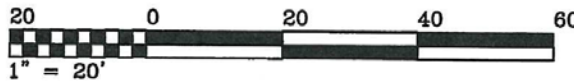
**SHAWNEE STREET VACATION DESCRIPTION:**

A part of Lot 1, RAFTER'S REPLAT of Block 61 of CENTRAL SUBDIVISION, and a part of said Block 61 of CENTRAL SUBDIVISION, in the City of Leavenworth, Leavenworth County, Kansas, as written by Joseph A. Herring PS-1296 on January 22, 2022, more fully described as follows: Commencing at the Southwest corner of said Lot 1; thence North 01 degrees 10'05" West for a distance of 21.08 feet along the West line of said Lot 1 to the TRUE POINT OF BEGINNING; thence continuing North 01 degrees 10'05" West for a distance of 46.15 feet along and extension of said Lot 1 to the South right of way line of Shawnee Street as per plans dated 1999; thence along a non-tangent curve to the right having a radius of 1470.00 feet and an arc length of 58.63 feet along said South right of way, being subtended by a chord bearing of North 77 degrees 29'31" East and a chord distance of 58.62 feet; thence South 37 degrees 08'30" West for a distance of 73.27 feet; thence South 87 degrees 58'37" West for a distance of 12.06 feet to the point of beginning.

Together with and subject to easements, restrictions, and covenants of record.  
Said Property contain 1680 square feet, more or less.  
Error of Closure - 1 : 34885



Scale 1" = 20'  
Job # K-21-1535  
January 22, 2022



Joseph A. Herring, Inc. (d/b/a)  
**HERRING**  
SURVEYING  
& MAPPING  
COMPANY

316 North 5th Street, Leav., KS 66046  
Ph. 783.661.3666 Fax 783.674.6561  
Email - [info@herringm.com](mailto:info@herringm.com)



THIS DOES NOT CONSTITUTE A BOUNDARY SURVEY

**MAYOR'S APPOINTMENTS**

**April 26, 2022**

**Mayor Leonhard**

*"Move to*

*Appoint to the **Building Code Board of Appeals** Patrick Peterson to a term ending May 1, 2027*

*Reappoint to the **Electrical Board of Appeals** Lance Laven to a term ending May 1, 2027*

*Reappoint to the **Library Board** Pauline Graeber to a term ending April 30, 2026.*

*Reappoint to the **Mechanical Board of Appeals** Joseph Brightwell to a term ending May 1, 2027*

*Appoint to the **Plumbing Board of Appeals** Steve Morris to a term ending May 1, 2027*

**Requires a second and vote by the Governing Body.**


**POLICY REPORT  
CONSIDER STREET CLOSURE  
SPECIAL EVENT – JUNETEENTH PARADE– SATURDAY, JUNE 18, 2022**

**APRIL 26, 2022**

Reviewed by:

  
\_\_\_\_\_  
Sarah Bodensteiner, CMC  
City Clerk

Reviewed by:

  
\_\_\_\_\_  
Paul Kramer,  
City Manager

**ISSUES:**

Consider a municipal street closure of Delaware Street, from Broadway to 2<sup>nd</sup> Street, and from 2<sup>nd</sup> Street to Dougherty Park, on Saturday, June 18, 2022 from 9:00 a.m. to noon for a Juneteenth Parade.

**BACKGROUND:**

A Street Closure application has been submitted for a Juneteenth Parade on Saturday, June 18, 2022. Joana Scholtz, the event coordinator, requests that the streets be closed from 9:00 a.m. to noon.

City staff and the event coordinator met on Monday, April 18, 2022 to review the request and amended the original route of Delaware to Esplanade to Dougherty Park, to the new route of Delaware to 2<sup>nd</sup> Street to Dougherty Park.

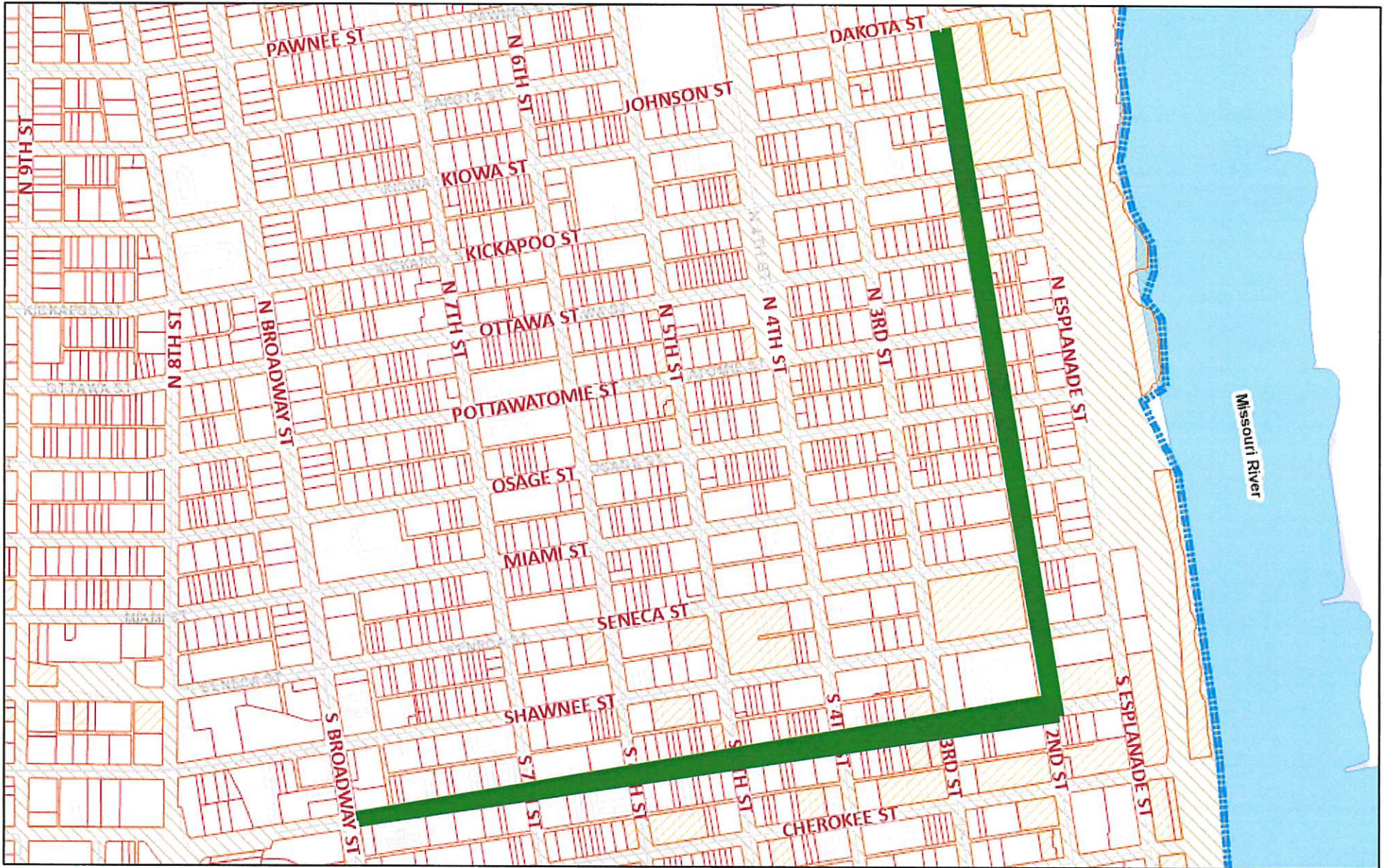
**ACTIONS:**

Approve or deny the street closure request as presented.




**Attachments:**

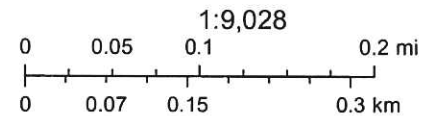
- Street Closure Map (highlighted area indicates the closure area)
- Street Closure Application

# ArcGIS Web Map



4/20/2022, 11:09:24 AM

-  Override 1
-  Missouri River
-  RoadCenterline
-  Parcels (City Owned)
-  Leavenworth City Limits
-  Parcels\_Current
-  City Right-of-Way



Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., Intermap, USGS, EPA



# Street Closure Request Form

Receipt of this form does not guarantee approval of street closure. Street closure requests will be reviewed and may require approval from the city commission at a future city commission meeting. If your event requires city commission approval, the city clerk's office will contact you with the date of the city commission meeting in which your request will be presented to the city commission. You will want to attend that meeting in case questions arise in order to ensure the commissions understand the full aspect of what you are requesting.

### Applicant Details:

Applicant Name: Joana Scholtz  
Applicant Phone: 913 775-2462 Applicant Email: jscholtz4914@gmail.com

### Event Details:

Name of Event: Twentieth Parade  
Event Description: Parade

Start Date: 18 June 2022 End Date: 18 June 2022  
Start Time: 9:00 End Time: 12:00

Location of Event: East side of Broadway + Delaware, east to Esplanade to Dougherty  
Street to be closed: <sup>Intersections</sup> 1, 6, 5, 4, 3, 2 Delaware + Esplanade to Dougherty park  
From: 9:00 To: 12:00

Reason street closure is needed: Parade floats + cars going east on Delaware, then north on Esplanade to Dougherty Park

Is event:                      Pubic Event                       Private Event

Joana Scholtz  
Event Coordinator Signature

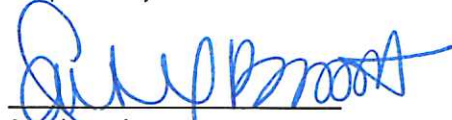
1 April 2022  
Date

<b>Office Use Only</b>	
<u>4/1/22</u>	Date Received
<u>[Signature]</u>	Received By
_____	Date Sent to PD for approval
_____	Date Sent to City Clerk to place on city commission agenda (if needed)
_____	City Commission Meeting Date
_____	Approval:
_____	Police Chief                      City Commission

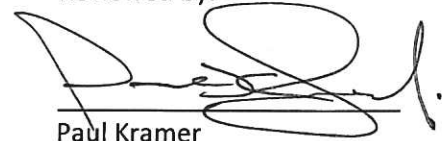
**POLICY REPORT**  
**CONSIDER REQUEST TO ABATE SPECIAL ASSESSMENT/NUISANCE FEES FOR 212 OLIVE**

**APRIL 26, 2022**

Prepared by:

  
Sarah Bodensteiner, CMC  
City Clerk

Reviewed by:

  
Paul Kramer  
City Manager

**ISSUE:**

Request from Bruce Wiley that the special assessment/nuisance fees be abated on property located at 212 Olive. Mr. Wiley is interested in purchasing this property at an upcoming Sheriff's Sale, and was not the owner of the property at the time the fees were assessed.

**BACKGROUND:**

In 2015, 2016, 2019, and 2020 City Code Enforcement ordered clean up/mowing at 212 Olive Street. The fees and administrative costs total \$13,235.69. The breakdown is as follows:

2015: \$4,950	<b>Nuisance \$4,750</b> (12/15/14 \$1,500; 02/26/15 \$3,250) <b>Admin \$200</b> (12/15/14 \$100; 2/26/15 \$100)
2016: \$791.31	<b>Nuisance \$341.31</b> (06/15/16 \$41.31; 08/26/15 \$150; 09/23/15 \$150) <b>Admin \$450</b> (6/15/16 \$100; 8/26/15 \$100; 09/23/15 \$250)
2019: \$6,500	<b>Nuisance \$6,200</b> (4/4/19 & 3/21/19 \$5,000; 5/29/19 \$1,200) <b>Admin \$300</b> (4/4/19 \$100; 3/21/19, \$100; 5/29/19 \$100)
2020: 994.38	<b>Nuisance \$144.38</b> (6/13/20 \$43.94; 8/27/19 \$50.22; 09/23/19 \$50.22) <b>Admin \$850.00</b> (6/13/20 \$100; 8/27/19 \$250; 9/23/19 \$500)

In the past, the City Commission has reduced the fees for similar requests, to the actual cost of the mowing/clean up incurred by the city and a \$100.00 administration fee. This would reduce the Special Assessment/Nuisance fee total from \$13,235.69 to \$11,535.69.

**ACTION OPTIONS/ALTERNATIVES:**

- Waive the special assessment/nuisance fees in full
- Reduction of fee total from \$13,235.69 to \$11,535.69
- Reduction of fees to a different amount
- Deny the request

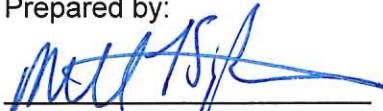
POLICY REPORT PWD NO. 22-21

CONSIDER ACCEPTANCE OF INFRASTRUCTURE IMPROVEMENTS  
FOR BRANCHES NO. III SUBDIVISION

City Project 2021-956

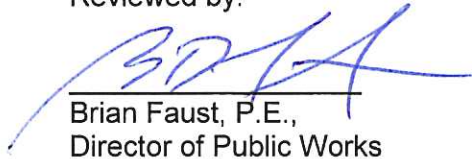
April 26, 2022

Prepared by:



Michael Stephan,  
Project Manager

Reviewed by:



Brian Faust, P.E.,  
Director of Public Works



Paul Kramer,  
City Manager

**ISSUE:**

Consider acceptance of public improvements related to the Branches III Subdivision.

**BACKGROUND:**

The Final Plat for The Branches Addition No. 3 was approved by the City Commission on June 22, 2021. The developer arranged for construction of streets, sanitary sewers, storm sewers and other utilities at their expense. The work was inspected by City forces. All outstanding issues have been resolved. The developer will be required to pay six percent of the cost of the improvements to the City for inspection and other services.

Sanitary sewers, storm sewers, streets and sidewalks have been completed in accordance with City specifications and the approved plans. Sanitary sewer lines were air tested, mandrel pulled and televised, and manholes vacuum tested. The storm sewer lines have also been televised.

**BUDGET IMPACT:**

None except routine maintenance absorbed by the operational budget and revenue generated from building permits and taxes.

**POLICY:**

The City Commission usually accepts developments which have been built in accordance to City standards.

**RECOMMENDATION:**

Based upon progress, inspection reports and test results obtained, the City Engineer's Office recommends that the City Commission accept the public improvements for The Branches Addition No. 3 contingent on receiving the six percent inspection fee from the developer.

**OPTIONS:**

The City Commission can approve or deny this request.

**ATTACHMENTS:**

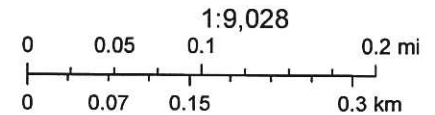
Map

# Branches III Subdivision



4/20/2022, 4:30:23 PM

- swPonds
- swDetentionBasins
- detention basin
- Parcels (City Owned)
- Parcels\_Current
- Lansing City Limits
- Leavenworth City Limits
- City Right-of-Way
- RoadCenterline



Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., Intermap, USGS, EPA

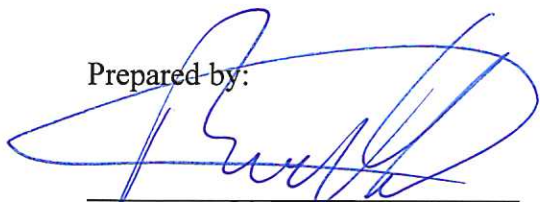
Web AppBuilder for ArcGIS

Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., Intermap, USGS, EPA |



**Policy Report No. 4-2022  
2022 OJP Byrne Grant**

Prepared by:



Patrick R. Kitchens, Police Chief

Approved by:



Paul Kramer, City Manager

**ISSUE:**

Authorize the Police Department to solicit discretionary grant funds from the Byrne Discretionary Community Project Grants from the U.S. Department of Justice Office of Justice Programs in the amount of \$20,000 for the acquisition of 20 new TASERS.

**STAFF RECOMMENDATION:**

Staff recommends approval.

**BACKGROUND:**

In June of 2021, I was contacted by Senator Jerry Moran's Office regarding law enforcement equipment needs for the Leavenworth Police Department. Senator Moran's staff was in the process of preparing federal budget requests and wanted to be helpful to local law enforcement agencies with any specific equipment needs. I assured Senator Moran and his staff we were not in dire need of any equipment needs as our local officials ensure that we have everything we need to be effective.

We did an internal review of our equipment and identified a small gap in our TASER Replacement Schedule. All Police Officers are currently equipped with a functioning TASER but we were falling a little behind in our replacement cycle. We typically replace 4 - 5 TASERS per year. I requested a budget allocation of \$20,000 that would put us in a better position in case a TASER was damaged or malfunctioned.

On April 11, 2022 I received notice from the U.S. Department of Justice Office of Justice Programs that we were eligible to solicit \$20,000 for the purchase of new TASERS. (See attached)

**BUDGET IMPACT:**

There is no impact to the Police Department's budget. All of these funds would go to the purchase of TASERS.

**COMMISSION ACTION:**

Authorize the Police Department to solicit discretionary grant funds from the Byrne Discretionary Community Project Grants from the U.S. Department of Justice Office of Justice Programs in the amount of \$20,000 for the acquisition of 20 new TASERS.



**U.S. Department of Justice**

Office of Justice Programs

*Bureau of Justice Assistance*

---

Washington, D.C. 20531

April 11, 2022

SENT VIA EMAIL ONLY

RE: Invitation to apply for funding under the Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program (Grants.gov Opportunity Number O-BJA-2022-171241)

Dear Applicant:

The Bureau of Justice Assistance (BJA) is inviting your agency to submit an application for funding under the Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program (Grants.gov Opportunity Number O-BJA-2022-171241). This program supports projects designated for funding in the Consolidated Appropriations Act, 2022 (Public Law 117-103) that improve the functioning of the criminal justice system, prevent or combat juvenile delinquency, and assist victims of crime (other than compensation). Funding shall be used for the projects, and in the amounts, specified under the heading “Byrne Discretionary Community Project Grants/Byrne Discretionary Grants” in the Joint Explanatory Statement– Division B, which is incorporated by reference into Pub. L. 117-103.

Eligible applicants are limited to those identified in the Congressional Joint Explanatory Statement (JES) for the projects designated for funding. The legal name (or “doing business as” name) associated with the applicant’s unique entity identifier (UEI) as registered in the System of Award Management (SAM) must coincide with the recipient listed in the JES. **Funding will only be provided for the specific projects designated for funding in the Consolidated Appropriations Act, 2022 (Public Law 117-103), at the amount specified in the JES for the project. Further, BJA will not be in a position to approve any changes to the purpose of the project after an award has been made.**

OJP will issue awards with a period of performance beginning date of March 15, 2022, the enactment date of the Department of Justice Appropriations Act, 2022. Costs incurred on/after March 15, 2022, but prior to issuance of an award and approval of the project budget by OJP may be reimbursed, but are incurred at the applicant’s own risk, as authorized costs will be limited to those approved by OJP. Applicants can request project periods from 18 to 36-months.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee for the performance of this award.

BJA expects to make awards from this Invitation to Apply as grants. See “Federal Award Information,” in the attached “BJA FY 2022 Invited to Apply – Byrne Discretionary Community

Project Grants/Byrne Discretionary Grants Program” solicitation, for additional information and resources on requirements generally applicable to OJP grants.

This invitation to apply does not require a match.

Please refer to and carefully follow the instructions for submitting an application detailed in the attached “BJA FY 2022 Invited to Apply – Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program” solicitation. Applications will be submitted to DOJ in two steps:

**Step 1:** The applicant must submit by the Grants.gov deadline the required Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities (SF-LLL) form when it registers in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, the applicant will need to ensure that its System for Award Management (SAM) registration is current.

**Step 2:** The applicant must then submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](http://JustGrants.usdoj.gov). To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

OJP encourages applicants to review the following resources:

- [DOJ Application Submission Checklist](#)
- “How to Apply” section in the [OJP Grant Application Resource Guide](#)
- [JustGrants Application Submission Training webpage](#)
- [Grants.gov Grants Learning Center](#)

Applicants may wish to attend an upcoming [Application Mechanics: Submitting an Application training](#) to learn more about the application submission process.

**The Grants.gov deadline to apply for funding under this BJA FY 2022 Invited to Apply – Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program (O-BJA-2022-171241) is 8:59 p.m. eastern time on Monday, May 23, 2022, and the JustGrants deadline to apply is 8:59 p.m. eastern time on Thursday, May 26, 2022.**

I hope that this information is helpful in preparing your application for funding. If you have any questions or need further information, please contact Erich Dietrich, BJA Division Chief, by telephone at 202–598–7557 or by email at [Erich.Dietrich@ojp.usdoj.gov](mailto:Erich.Dietrich@ojp.usdoj.gov).

Sincerely,



Karhlton F. Moore  
Director  
Bureau of Justice Assistance

Enclosure

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	Council on Domestic Violence and Sexual Assault	Juneau	AK	Programmatic Support for Victims of Domestic Violence and Sexual Assault	\$5,000,000	OVC
OJP-Byrne	University of Alaska Fairbanks	Fairbanks	AK	Support for Research, Testing, and Evaluation of Counter-Unmanned Aerial Systems in Law Enforcement Operations	\$2,000,000	NIJ
OJP-Byrne	Cherokee County Sheriff's Office	Centre	AL	Cherokee County Training facility Equipment	\$340,000	BJA
OJP-Byrne	City of Selma, Alabama	Selma	AL	Community Oriented Policing Services in Selma, Alabama	\$550,000	BJA
OJP-Byrne	University of South Alabama	Mobile	AL	Department Community-Based Crisis Intervention Training and Support for Primary Responders	\$500,000	BJA
OJP-Byrne	Ak-Chin Indian Community Police Department	Maricopa	AZ	Ak-Chin Indian Community Police Department Equipment Modernization	\$500,000	BJA
OJP-Byrne	Lake Havasu City	Lake Havasu City	AZ	Lake Havasu City Jail Refurbishment	\$1,778,000	BJA
OJP-Byrne	Town of Mammoth	Mammoth	AZ	Public Safety Patrol Vehicle Procurement	\$140,000	BJA
OJP-Byrne	A New Way of Life	Los Angeles	CA	A New Way of Life Safe Homes - Women's Reentry and Economic Development Initiative	\$250,000	BJA
OJP-Byrne	City of Fresno Police Department	Fresno	CA	Advance Peace Fresno-Violence Prevention and Intervention Program	\$300,000	BJA
OJP-Byrne	City of Glendale	Glendale	CA	Expansion of Forensic Testing Services for the Verdugo Regional Crime Laboratory	\$700,000	BJA
OJP-Byrne	City of Long Beach	City of long Beach	CA	City of Long Beach Public Safety Training	\$1,200,000	BJA
OJP-Byrne	City of Los Angeles, Office of City Homelessness Initiatives	Los Angeles	CA	CIRCLE 24/7: Crisis and Incident Response through Community-Led Engagement	\$1,500,000	BJA
OJP-Byrne	City of Napa	Napa	CA	Napa County Public Safety Radio and Communication Upgrade Project	\$1,800,000	BJA
OJP-Byrne	City of Oakland	Oakland	CA	Oakland Violence Prevention Program	\$200,000	BJA
OJP-Byrne	City of Rialto	Rialto	CA	City of Rialto Body-Worn Camera Upgrade	\$700,000	BJA
OJP-Byrne	City of San Jose Police Department	San Jose	CA	Mobile Crisis Assessment Team	\$1,000,000	BJA
OJP-Byrne	City of Simi Valley	Simi Valley	CA	Simi Valley Radio Replacement	\$1,000,000	BJA
OJP-Byrne	City of Stanton	Stanton	CA	North Orange County Public Safety Task Force	\$5,000,000	BJA
OJP-Byrne	City of Tracy Police Department	Tracy	CA	City of Tracy Crime Reduction Program	\$255,000	BJA
OJP-Byrne	City of Vallejo Police Department	Vallejo	CA	Vallejo Police Department Community Mobile Mental Health Response Unit Pilot Program	\$900,000	BJA
OJP-Byrne	County of Placer	Auburn	CA	Placer County Body-Worn Camera Program	\$580,000	BJA
OJP-Byrne	County of Ventura	Ventura County	CA	Ventura County Cold Case and Sexual Assault Investigation	\$950,000	BJA
OJP-Byrne	Kings County	Hanford	CA	King's County Deputy Sheriff's Body Worn Camera Project	\$413,000	BJA
OJP-Byrne	National Institute for Criminal Justice Reform	Oakland	CA	Youth ALIVE! and Community & Youth Outreach (CYO)	\$500,000	OJJDP
OJP-Byrne	Orange County	Orange County	CA	Coordinated Reentry Center-Programs and Services	\$5,000,000	BJA
OJP-Byrne	San Mateo County Sheriff's Office	San Mateo County	CA	First Responder Enhanced Crisis Intervention Training	\$350,000	BJA
OJP-Byrne	The Connie Rice Institute for Urban Peace	Los Angeles	CA	Urban Peace Institute and Chapter TWO: South Los Angeles Peace Ambassadors	\$220,000	BJA
OJP-Byrne	Toberman Neighborhood Center	San Pedro	CA	Toberman Neighborhood Center San Pedro Violence Interruption through Gang Deterrence Program	\$1,000,000	BJA
OJP-Byrne	Young Women's Christian Association of Greater Los Angeles	Los Angeles	CA	YWCA Greater Los Angeles Sexual Assault Response Team (SART) Project	\$300,000	BJA
OJP-Byrne	City of Santa Rosa	City of Santa Rosa	CA	Santa Rosa Justice and Mental Health Collaboration Program	\$1,052,000	BJA
OJP-Byrne	City of Stockton	Stockton	CA	Safer Streets-Safer Communities, Group Gun Violence Reduction, Ceasefire, and Firearms Reduction Program	\$1,000,000	BJA
OJP-Byrne	Los Angeles Brotherhood Crusade, Black United Fund, Inc.	Los Angeles	CA	Brotherhood Crusade and 2nd Call: Answering the Second Call - A Holistic, Culturally-Responsive, Trauma Informed Re-Entry Program	\$220,000	BJA

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	Adams County Government	Adams County	CO	Expanding Services to Domestic Violence Victims In Adams County	\$2,000,000	OVC
OJP-Byrne	City and County of Denver	Denver	CO	Denver Police Department Community Based Crime Reduction Program	\$420,000	BJA
OJP-Byrne	City and County of Denver	Denver	CO	City of Denver Youth Crisis Response Team Initiative	\$384,000	OJJDP
OJP-Byrne	City and County of Denver	Denver	CO	Denver Community Foot Patrol Crime Prevention Initiative	\$122,000	BJA
OJP-Byrne	City of Thornton	Thornton	CO	Body-Worn Cameras for the Thornton Police Department	\$310,000	BJA
OJP-Byrne	City of Thornton	Thornton	CO	City of Thornton De-Escalation Training Simulator	\$125,000	BJA
OJP-Byrne	Combined Regional Communications Authority-Freco	Fremont and Custer Counties	CO	Regional Rural 911 Telecommunications and Data Program Expansion	\$1,601,000	BJA
OJP-Byrne	Counterterrorism Education Learning lab (CELL)	Denver	CO	Community Awareness Program Improvement	\$987,000	BJA
OJP-Byrne	Denver Police Department	Denver	CO	Denver Police Department Outreach Case Coordinator	\$244,000	BJA
OJP-Byrne	Lake County Board of County Commissioners	Lake County	CO	Lake County Community Justice Navigator	\$495,000	BJA
OJP-Byrne	Ute Mountain Ute Tribe	Towaoc	CO	White Mesa Law Enforcement Service Expansion	\$784,000	BJA
OJP-Byrne	City of Boulder	Boulder	CO	Crisis Intervention Response Initiative	\$255,000	BJA
OJP-Byrne	City of Hartford	City of Hartford	CT	City of Hartford Youth Violence Prevention and Intervention Program	\$1,398,000	OJJDP
OJP-Byrne	City of New Haven	New Haven	CT	New Haven Community Crisis Response Team (NH-CCRT)	\$2,000,000	BJA
OJP-Byrne	New Britain Police Department	New Britain	CT	Improving Community Youth & Police Relations New Britain	\$15,000	OJJDP
OJP-Byrne	Wolcott Police Department	Wolcott	CT	Fixed Network Equipment Upgrade for Wolcott Police Department	\$3,200,000	BJA
OJP-Byrne	Henry C. Lee Institute of Forensic Science	West Haven	CT	Forensic Science Training and Workshop Program	\$120,000	BJA
OJP-Byrne	Delaware Criminal Justice Council	Wilmington	DE	Statewide Body-Worn Camera Project	\$1,600,000	BJA
OJP-Byrne	Delaware Criminal Justice Council	Wilmington	DE	Statewide Violence Reduction Project	\$1,900,000	BJA
OJP-Byrne	New Castle County Division of Police	New Castle County	DE	New Castle Police Department Behavioral Health Crisis Intervention Unit Expansion	\$749,000	BJA
OJP-Byrne	Broward County Sheriff's Office	Broward County	FL	Broward County Mental Health Diversion Project	\$563,000	BJA
OJP-Byrne	City of Deerfield Beach, Florida	Deerfield Beach	FL	Security Technology Enhancements	\$595,000	BJA
OJP-Byrne	City of Largo, FL	Largo	FL	Police Officers Body-Worn Cameras for Largo Police Department	\$230,000	BJA
OJP-Byrne	City of Orlando	Orlando	FL	City of Orlando Police Department Next Generation Body-Worn Cameras	\$1,200,000	BJA
OJP-Byrne	Miami-Dade Police Department	Doral	FL	Operation Safe Ride-Public Safety Program	\$2,010,000	BJA
OJP-Byrne	The City of Opa-Locka Police Department	Opa-Locka	FL	Opa-Locka Gunshot Detection Violence Reduction Initiative	\$109,000	BJA
OJP-Byrne	City of Clearwater, Florida	Clearwater	FL	Clearwater Police Department Mental Health Co-Responder Program	\$144,000	BJA
OJP-Byrne	City of Hollywood	Hollywood	FL	Hollywood Police Department Body-Worn Cameras	\$1,702,000	BJA
OJP-Byrne	Homestead Police Department	Homestead	FL	Homestead Police Department Body-Worn Camera Program	\$750,000	BJA
OJP-Byrne	Pinellas County Justice Center	Clearwater	FL	Pinellas County Intercept Unit	\$200,000	BJA
OJP-Byrne	U.S. Institute Against Human Trafficking	Tampa	FL	Combating Human Trafficking in the State of Florida	\$750,000	OVC
OJP-Byrne	City of Pelham, Georgia	Pelham	GA	City of Pelham – Radio Communications System Upgrade	\$225,000	BJA
OJP-Byrne	Forsyth County Government	Forsyth County	GA	Forsyth County Substance Abuse and Intervention Program	\$90,000	BJA
OJP-Byrne	Forsyth County Government	Forsyth County	GA	Crisis intervention Team	\$235,000	BJA
OJP-Byrne	City of Atlanta	City of Atlanta	GA	Allanta Center for Diversion & Service Pilot Program	\$2,988,000	BJA

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	City of Roswell	City of Roswell	GA	Roswell Police Department Community Relations Unit	\$12,000	BJA
OJP-Byrne	Domestic Violence Action Center	City and County of Honolulu	HI	Immigrant Triad Program Expansion	\$367,000	OVC
OJP-Byrne	Kinai 'Eha	City and County of Honolulu	HI	Kawailoa Youth and Family Wellness Center	\$1,500,000	OJJDP
OJP-Byrne	State of Hawai'i, Department of Land and Natural Resources	Honolulu	HI	Division of Conservation and Resources Enforcement Academy Program	\$340,000	BJA
OJP-Byrne	Advocate Christ Medical Center	Chicago	IL	Community Violence Prevention Initiative	\$640,000	BJA
OJP-Byrne	City of Chicago	Chicago	IL	Neighborhood Policing Initiative Expansion	\$500,000	BJA
OJP-Byrne	Heartland Alliance	Chicago	IL	Chicago Evidence-Based Violence Reduction initiative	\$500,000	BJA
OJP-Byrne	Lawndale Christian Legal Center	Chicago	IL	North Lawndale Community-Based Legal Services Enhancement	\$200,000	BJA
OJP-Byrne	University Park Police Department	University Park	IL	University Park Police Department Body- Worn Cameras	\$20,000	BJA
OJP-Byrne	Village of Hoffman Estates	Hoffman Estates	IL	Village of Hoffman Estates Domestic Violence Project	\$150,000	OVC
OJP-Byrne	Village of Maywood	Village of Maywood	IL	Maywood Alternative Policing Strategies, Junior (MAPS, Jr)	\$621,000	OJJDP
OJP-Byrne	City of Indianapolis	Indianapolis	IN	Mental Health Diversion Program	\$1,000,000	BJA
OJP-Byrne	Marion County Prosecutor's Office	Marion County	IN	Marion County Prosecutor's Office Second Chance Workshops	\$96,000	BJA
OJP-Byrne	18th Judicial District Court of Kansas	Wichita	KS	Establishment of a Veterans Treatment Court in Sedgwick County	\$1,000,000	BJA
OJP-Byrne	Arkansas City Police Department	Arkansas City	KS	Acquisition of Body-Worn Cameras	\$25,000	BJA
OJP-Byrne	Atchison Police Department	Atchison	KS	Acquisition of Body-Worn Cameras	\$55,000	BJA
OJP-Byrne	Cherokee County Sheriff	Cherokee County	KS	Acquisition of Less Lethal Law Enforcement Technology	\$60,000	BJA
OJP-Byrne	Fort Hays State University	Hays	KS	Support a Regional De-Escalation Training Center	\$1,500,000	BJA
OJP-Byrne	Gardner Police Department	Gardner	KS	Acquisition of In-Car Cameras for Patrol Units	\$20,000	BJA
OJP-Byrne	Greeley County Sheriff	Greeley County	KS	Acquisition of Body-Worn and In-Car Cameras	\$35,000	BJA
OJP-Byrne	Hiawatha Police Department	Hiawatha	KS	Acquisition of less Lethal Law Enforcement Technology	\$30,000	BJA
OJP-Byrne	Kansas Bureau of Investigation	Topeka	KS	Updates to the Kansas Incident Based Reporting System	\$3,000,000	BJA
OJP-Byrne	Kansas Law Enforcement Training Center	Hutchinson	KS	Rural Law Enforcement Training	\$2,000,000	BJA
OJP-Byrne	Leavenworth Police Department	Leavenworth	KS	Acquisition of Less Lethal Law Enforcement Technology	\$20,000	BJA
OJP-Byrne	Pittsburg Police Department	Pittsburg	KS	Acquisition of less lethal Law Enforcement Technology	\$235,000	BJA
OJP-Byrne	Sedgwick County Sheriff	Sedgwick County	KS	Acquisition of Detention Monitoring Cameras	\$140,000	BJA
OJP-Byrne	Ford County Sheriff	Ford County	KS	Acquisition of Body-Worn and In-Car Cameras	\$305,000	BJA
OJP-Byrne	Menifee County Sheriff's Office	Frenchburg	KY	Menifee County Schools Security Project	\$529,000	BJA
OJP-Byrne	City of Alexandria (LA)	Alexandria	LA	City of Alexandria Police Body-Worn Camera Upgrade Project	\$276,000	BJA
OJP-Byrne	East Baton Rouge Sheriff's Office	Baton Rouge	LA	East Baton Rouge Rapid DNA System	\$686,000	BJA
OJP-Byrne	Louisiana Office of State Police	Baton Rouge	LA	Less-Than-Lethal Technology Training Center Equipment	\$2,300,000	BJA
OJP-Byrne	Anna Mana College	Paxton	MA	Public Safety Professionals Training initiative	\$1,075,000	BJA
OJP-Byrne	Boston Medical Center	Boston	MA	Boston Medical Center Violence Intervention Advocacy Program	\$250,000	BJA
OJP-Byrne	Essex County Sheriff's Department	Essex County	MA	STAR Program (Supporting Transitions and Reentry)	\$850,000	BJA
OJP-Byrne	Roca, Inc.	Boston	MA	Behavioral Health Intervention Services	\$678,000	BJA

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	UTEC, Inc.	Lowell	MA	Supports for Proven Risk Youth and Young Adults in Haverhill	\$500,000	OJJDP
OJP-Byrne	Baltimore City Mayor's Office	Baltimore	MD	Baltimore Police Department Community Collaboration Initiative	\$650,000	BJA
OJP-Byrne	Baltimore Police Department	Baltimore	MD	Baltimore Police Department Neighborhood Policing Initiative	\$650,000	BJA
OJP-Byrne	Carroll County Sheriff's Office	Carroll County	MD	Body-Worn Cameras, In-Car Cameras for Carroll County Sheriff's Office	\$1,429,000	BJA
OJP-Byrne	City of Baltimore	Baltimore	MD	9-1-1 Diversion Pilot Expansion	\$2,000,000	BJA
OJP-Byrne	LifeBridge Health, Inc.	Baltimore	MD	LifeBridge Health Community Violence Cessation	\$600,000	BJA
OJP-Byrne	University of Maryland Medical Center R Adams Cowley Shock Trauma Violence Prevention Program	Baltimore	MD	University of Maryland Medical Center R Adams Cowley Shock Trauma Violence Prevention Program	\$497,000	BJA
OJP-Byrne	City of Frederick	Frederick	MD	Frederick Police Department Mobile Crisis Team Support	\$125,000	BJA
OJP-Byrne	City of Hyattsville	Hyattsville	MD	Hyattsville Evidence Lab Equipment Upgrade	\$100,000	BJA
OJP-Byrne	Marylanders to Prevent Gun Violence	Baltimore City	MD	Maryland Violence Prevention Coalition Expansion	\$367,000	BJA
OJP-Byrne	Roca Baltimore	Baltimore City	MD	South Baltimore Peacemaking Pilot Project	\$400,000	BJA
OJP-Byrne	State of Maryland	Pikesville	MD	First Responder Equipment Upgrades	\$150,000	BJA
OJP-Byrne	City of Portland Police Department	City of Portland	ME	Portland Alternative Response Team Initiative	\$658,000	BJA
OJP-Byrne	Cumberland County Sheriff's Office	Cumberland County	ME	Acquisition of Body-Worn and In-Car Cameras	\$250,000	BJA
OJP-Byrne	City of Highland Park	Highland Park	MI	City of Highland Park Police Training and Equipment	\$382,000	BJA
OJP-Byrne	City of Saginaw	Saginaw	MI	Saginaw Crime Reduction Initiative	\$482,000	BJA
OJP-Byrne	Lansing Office of the City Attorney	Lansing	MI	Lansing Office of the City Attorney Prosecution Support	\$76,000	BJA
OJP-Byrne	Calhoun County Sheriff's Department	Battle Creek	MI	Calhoun County Safe Schools initiative	\$1,700,000	BJA
OJP-Byrne	City of Detroit	Detroit	MI	Project Clean Slate	\$1,503,000	BJA
OJP-Byrne	City of Grand Rapids	Grand Rapids	MI	Grand Rapids Police Department Mental Health Crisis Co-Response Pilot Program	\$180,000	BJA
OJP-Byrne	Detroit Police Department	Detroit	MI	Ceasefire Detroit Violence Reduction Program	\$715,000	BJA
OJP-Byrne	Eastern Michigan University	Ypsilanti	MI	Prisoner Reentry Services	\$250,000	BJA
OJP-Byrne	Educate Youth Ypsilanti	Ypsilanti	MI	Police Community Relations Training Program	\$149,000	BJA
OJP-Byrne	Genesee County	Genesee County	MI	Genesee County Justice Partnership for Reform	\$768,000	BJA
OJP-Byrne	Lansing Police Department	Lansing	MI	Lansing Police Department-Lansing Crisis Assessment Team (LCAT)	\$1,342,000	BJA
OJP-Byrne	Oak Park Department of Public Safety	Oak Park	MI	Oak Park Body-Worn and In-Car Cameras	\$560,000	BJA
OJP-Byrne	The City of Grand Rapids	Grand Rapids	MI	Cure Violence Grand Rapids	\$600,000	BJA
OJP-Byrne	City of Saint Paul	Saint Paul	MN	Community Law Enforcement Career Initiative	\$1,500,000	BJA
OJP-Byrne	Hennepin County	Hennepin County	MN	Hennepin County Family Dependency Treatment Court	\$500,000	BJA
OJP-Byrne	Ramsey County	Ramsey County	MN	Ramsey County Community Violence Prevention Project	\$900,000	BJA
OJP-Byrne	Saint Cloud Police Department	Saint Cloud	MN	Community Outpost House Program Expansion	\$475,000	BJA
OJP-Byrne	Women's Advocates, Inc.	Saint Paul	MN	Emergency Crisis Center Support	\$300,000	OVC
OJP-Byrne	Bowie State University	Bowie	MO	Institute for Restorative Justice and Practices	\$750,000	BJA
OJP-Byrne	Kansas City Missouri Health Department	Kansas City	MO	Aim4Peace Hospital-based Violence Intervention Program	\$250,000	OVC
OJP-Byrne	NMI Judiciary	Saipan	MP	Technical Assistance to Determine the Viability of a Mental Health Treatment Court with a Specific Docket for Veterans	\$303,000	BJA



Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	Forrest County Sheriff's Office	Hattiesburg	MS	Forrest County Sheriffs Office Radios & Body-Worn Cameras	\$500,000	BJA
OJP-Byrne	Mississippi State University	Starkville	MS	North Mississippi Regional Law Enforcement Technology Project	\$600,000	BJA
OJP-Byrne	Mississippi State University	Starkville	MS	Support the Mississippi Department of Corrections with Reentry Programming	\$470,000	BJA
OJP-Byrne	City of Charlotte	Charlotte	NC	Cure Violence Charlotte Implementation	\$1,000,000	BJA
OJP-Byrne	City of Cherryville, NC	Cherryville	NC	Programmatic Support for City of Cherryville Police Department	\$114,000	BJA
OJP-Byrne	Durham County Government	Durham County	NC	Community Violence Intervention Project	\$250,000	BJA
OJP-Byrne	Graham County Sheriff's Department	Robbinsville	NC	Graham County In-Car Radios for Patrol Cars	\$91,000	BJA
OJP-Byrne	Graham County Sheriff's Department	Robbinsville	NC	Graham County Sheriff Body-Worn Camera Project	\$53,000	BJA
OJP-Byrne	New Hanover County Sheriff's Department	Castle Hayne	NC	Forensic DNA Technology	\$400,000	BJA
OJP-Byrne	Raleigh/Wake City-County Bureau of Identification	Raleigh	NC	Raleigh/Wake City-County Bureau of Identification DNA Testing Equipment	\$500,000	BJA
OJP-Byrne	Safelight, Inc.	Hendersonville	NC	Safelight Child Advocacy Center	\$1,000,000	OJJDP
OJP-Byrne	City of Omaha	Omaha	NE	Encompass Omaha: A Hospital-based Violence Intervention Program	\$527,000	BJA
OJP-Byrne	City of Keene, NH, Police Department	Keene	NH	Keene Police Department Body-Worn and In-Car Camera Systems	\$415,000	BJA
OJP-Byrne	Greenland Police Department	Greenland	NH	Greenland Police Department Body Camera Upgrades	\$70,000	BJA
OJP-Byrne	Greenland Police Department	Greenland	NH	Greenland Police Department Security Technology Enhancements	\$15,000	BJA
OJP-Byrne	Nashua Police Department	Nashua	NH	Nashua Police Department Interpretation and Translation Services	\$95,000	BJA
OJP-Byrne	New Hampshire Department of Justice	Statewide	NH	Statewide Law Enforcement Community Policing Initiative	\$500,000	BJA
OJP-Byrne	Town of Exeter Police Department	Exeter	NH	Exeter Police Department Body-Worn Camera Training	\$232,000	BJA
OJP-Byrne	Center for Hope and Safety	Rochelle Park	NJ	Center for Hope and Safety, Legal Services Program for Victims of Domestic Violence	\$300,000	OVC
OJP-Byrne	Hudson Partnership Care Management Organization	Secaucus	NJ	Juvenile Justice Mentorship Program Expansion	\$340,000	OJJDP
OJP-Byrne	Law Enforcement Against Drugs and Violence (LEAD)	Statewide	NJ	Enhancing the Youth Drug and Violence Prevention Program	\$394,000	OJJDP
OJP-Byrne	New Jersey Coalition Against Sexual Assault	Lawrenceville	NJ	Post-COVID-19 Survivors of Sexual Violence Assessment and Resources Project	\$440,000	OVC
OJP-Byrne	Newark Community Street Team	Newark	NJ	High Risk Intervention Team Expansion	\$471,000	BJA
OJP-Byrne	Stafford Township Police Department	Manahawkin	NJ	On POINT-Proactive Outreach on Needs and Treatment Program Expansion	\$32,000	BJA
OJP-Byrne	The ARC of New Jersey	New Brunswick	NJ	Preventing Sexual Violence Against People with IDD Initiative	\$113,000	BJA
OJP-Byrne	Albuquerque Crossroads for Women, Maya's Place	Bernalillo County	NM	Supportive Services for Women, Maya's Place	\$1,000,000	BJA
OJP-Byrne	City of Albuquerque, Family and Community Services	Albuquerque	NM	Trauma Recovery Center-Services for Victims of Violent Crime	\$1,000,000	OVC
OJP-Byrne	City of Carlsbad	Carlsbad	NM	Carlsbad First Responder Radio Communications Equipment	\$400,000	BJA
OJP-Byrne	Nevada Department of Public Safety Parole and Probation	Carson City	NV	From Supervision to Success Recidivism Reduction Program	\$235,000	BJA
OJP-Byrne	City of New York, Office to Prevent Gun Violence	New York	NY	Crisis Management System (CMS)	\$3,000,000	BJA
OJP-Byrne	City of Syracuse	Syracuse	NY	Body-Worn Cameras for the City of Syracuse	\$140,000	BJA
OJP-Byrne	New York City Police Department	New York	NY	Critical Response Command K9-Training and Equipment	\$350,000	BJA
OJP-Byrne	New York City Police Department	New York	NY	Forensic Equipment	\$2,000,000	BJA
OJP-Byrne	New York City Police Department	New York	NY	Personal Protective Equipment	\$550,000	BJA

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	One Hundred Black Men of NY	New York	NY	Support and Training for Restorative Justice	\$4,990,000	BJA
OJP-Byrne	Samadhi Center, Inc.	Kingston	NY	Samadhi Center SNUGS Program	\$430,000	OJJDP
OJP-Byrne	The Carnegie Hall Corporation	New York	NY	Crime Prevention and Justice-system Improvement Arts Initiative for At-risk Youth	\$500,000	OJJDP
OJP-Byrne	Autism Society of America Nassau Suffolk Chapter	Wantagh	NY	Statewide Training for Public Safety Officials Who Respond to Incidents Involving Individuals with Disabilities	\$250,000	BJA
OJP-Byrne	Deerpark Town Police Department	Town of Deerpark	NY	Deerpark Body-Worn Cameras	\$30,000	BJA
OJP-Byrne	Kings Against Violence Initiative, Inc.	Brooklyn	NY	NYS Center for Strengthening Community Violence Intervention Programs (SCVIP)	\$750,000	BJA
OJP-Byrne	CHOICES for Victims of Domestic Violence, dba LSS CHOICES	Worthington	OH	Safe Shelter for Victims of Domestic Violence	\$750,000	OVC
OJP-Byrne	City of Lorain, Ohio	Lorain	OH	Community Policing Initiative	\$400,000	BJA
OJP-Byrne	City of Mansfield Division of Police	Mansfield	OH	City of Mansfield Division of Police Gun-shot Detection Program	\$50,000	BJA
OJP-Byrne	Cleveland Rape Crisis Center	Cleveland	OH	Rape Crisis Center Service Expansion	\$500,000	OVC
OJP-Byrne	Cuyahoga County	Cleveland	OH	Central Booking Technology and Equipment Enhancement	\$500,000	BJA
OJP-Byrne	Cuyahoga County	Cleveland	OH	Cuyahoga Diversion and Mental Health and Addiction Services Initiative	\$500,000	BJA
OJP-Byrne	Huckleberry House, Inc.	Columbus	OH	Central Ohio Youth Homelessness Support for Victims of Crime	\$610,000	OVC
OJP-Byrne	Lucas County Sheriff's Office	Lucas County	OH	Lucas County Jail Mental Health Evaluation and Stabilization Wing Planning and Design	\$2,000,000	BJA
OJP-Byrne	Morrow County Sheriff's Office	Mt. Gilead	OH	Morrow County Sheriff's Office Radio Communications System	\$288,000	BJA
OJP-Byrne	Oklahoma Bureau of Narcotics & Dangerous Drugs Control	Oklahoma City	OK	Activities Support for Combatting Drug Trafficking	\$4,000,000	BJA
OJP-Byrne	City of Beaverton	Beaverton	OR	Beaverton Behavioral Health Court	\$500,000	BJA
OJP-Byrne	City of Portland	Portland	OR	City of Portland Violence Prevention Outreach	\$200,000	BJA
OJP-Byrne	Multnomah County District Attorney's Office	Multnomah County	OR	Community-Based Gun Violence Intervention	\$132,000	BJA
OJP-Byrne	Allegheny Police Chiefs, Inc.	Gibsonia	PA	Body-Worn Camera and Technology Project	\$550,000	BJA
OJP-Byrne	JEVS Human Services	Philadelphia	PA	The Choice Is Yours	\$400,000	BJA
OJP-Byrne	Johnstown Police Department	Johnstown	PA	Johnstown Police Department Mobile Office Technology Project	\$79,000	BJA
OJP-Byrne	Lackawanna County Government	Lackawanna County	PA	Lackawanna County Gun and Gang Reduction and Intelligence Project (GGRIP)	\$2,000,000	BJA
OJP-Byrne	Lutheran Settlement House	Philadelphia	PA	Strengthening Supports for Victims of Domestic Violence	\$125,000	OVC
OJP-Byrne	Mothers in Charge	Philadelphia	PA	Mothers In Charge Prevention, Intervention and Education (PIE)	\$100,000	BJA
OJP-Byrne	Schuylkill County	Pottsville	PA	Schuylkill County Intermediate Punishment Facility Equipment	\$1,064,000	BJA
OJP-Byrne	Municipality of Utuado	Utuado	PR	Law Enforcement Equipment and Technology for the Utuado Municipal Police	\$116,000	BJA
OJP-Byrne	Family Service of Rhode Island (FSRI)	Providence	RI	Police Go Team Critical Services and Expansion	\$413,000	BJA
OJP-Byrne	Providence Police Department	Providence	RI	Police Vehicle and Related Equipment Procurement	\$1,375,000	BJA
OJP-Byrne	Providence Police Department	Providence	RI	Public Safety Technology and Security Enhancements	\$900,000	BJA
OJP-Byrne	Thundermist Health Center	Providence	RI	Crisis Intervention Teams	\$1,201,000	BJA
OJP-Byrne	Tides Family Services	Pawtucket	RI	At-risk Youth Community Outreach Program	\$120,000	OJJDP
OJP-Byrne	Town of North Smithfield	North Smithfield	RI	Public Safety Communications Equipment Upgrade	\$140,000	BJA
OJP-Byrne	Providence Children's Museum	Providence	RI	At-Risk Children Therapy Initiative	\$150,000	OJJDP

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	Lower Richland Alumni Foundation	Columbia	SC	The Lower Richland Alumni Foundation Community Cares Project	\$800,000	BJA
OJP-Byrne	Town of Pacolet	Pacolet	SC	Replacement of End-of-Life Police Patrol Vehicles	\$52,000	BJA
OJP-Byrne	Cocaine and Alcohol Awareness Program, Incorporated	Memphis	TN	Cocaine and Alcohol Awareness Program, Incorporated (CAAP, Inc.) Community Corrections Program	\$671,000	BJA
OJP-Byrne	Bell County	Bell County	TX	Bell County Sheriff's Department Equipment Modernization Plan	\$1,563,000	BJA
OJP-Byrne	Bexar County Sheriff's Office	San Antonio	TX	Bexar County Sheriff's Office Animal Cruelty Investigations Unit	\$82,000	BJA
OJP-Byrne	City of Belton	Belton	TX	City of Belton Public Safety Equipment	\$374,000	BJA
OJP-Byrne	City of El Paso	El Paso	TX	El Paso Police Department Body-Worn Camera Program	\$525,000	BJA
OJP-Byrne	City of McAllen	McAllen	TX	City of McAllen Police Forensics Equipment	\$250,000	BJA
OJP-Byrne	County of El Paso, Texas	El Paso County	TX	The Crisis Intervention Team	\$2,015,000	BJA
OJP-Byrne	San Antonio Police Department	San Antonio	TX	San Antonio Mental Health Unit Expansion	\$1,000,000	BJA
OJP-Byrne	Southern Methodist University	Dallas	TX	Combating Human Trafficking	\$1,187,000	OVC
OJP-Byrne	Houston Police Department	Houston	TX	Houston Police Department Advocates for Violent Crime Victims	\$975,000	OVC
OJP-Byrne	City of Alexandria (VA)	Alexandria	VA	Pilot Deployment of Body-Worn Cameras in the Alexandria Police Department	\$600,000	BJA
OJP-Byrne	City of Manassas Police Department	Manassas	VA	Law Enforcement Mental Health and Domestic Violence Case Management Team	\$270,000	BJA
OJP-Byrne	Friends of the Portsmouth Juvenile Court, Inc.	Portsmouth	VA	ACT NOW Portsmouth Coalition to Address Community Violence	\$199,000	BJA
OJP-Byrne	George Mason University	Fairfax County	VA	Coalition to Enhance the Capacity of Policing Mental Health Problems in Virginia	\$1,483,000	BJA
OJP-Byrne	Opportunities, Alternatives, and Resources (OAR)	Fairfax County	VA	Collaborative Diversion for Equitable Justice Outcomes	\$742,000	BJA
OJP-Byrne	Virginia Commonwealth University	Richmond	VA	Richmond, Virginia, Gun Violence Prevention Framework	\$996,000	BJA
OJP-Byrne	Virginia Hospital & Healthcare Association Foundation	City of Richmond	VA	Virginia Hospital-Based Violence Intervention Program Collaborative	\$488,000	OVC
OJP-Byrne	Prince William County Police Department	Prince William County	VA	Police Use of Force Assessment, Evaluation, and Analysis	\$250,000	NIJ
OJP-Byrne	Law Enforcement Planning Commission	St. Thomas	VI	Modular Medical Examiner's Office Suite-Equipment	\$659,000	BJA
OJP-Byrne	Champlain College	Burlington	VT	Champlain College Cyber Consultation Expansion	\$756,000	BJA
OJP-Byrne	Community College of Vermont	Montpelier	VT	Correctional Post-Secondary Education Initiative	\$4,500,000	BJA
OJP-Byrne	Crime Research Group	Statewide	VT	Statewide Law Enforcement Crime Research, Evaluation, and Analysis	\$165,000	NIJ
OJP-Byrne	Orange County Restorative Justice Center	Chelsea	VT	Training and Support for Orange County Restorative Justice Center	\$433,000	BJA
OJP-Byrne	Vermont Department of Public Safety	Statewide	VT	Statewide Law Enforcement Reform Initiative	\$2,000,000	BJA
OJP-Byrne	Alliance for Gun Responsibility Foundation	Seattle	WA	Restorative Justice for Youth-South King County	\$300,000	OJJDP
OJP-Byrne	City of Bellevue	Bellevue	WA	Bellevue Community Crisis Team Program	\$915,000	BJA
OJP-Byrne	City of Burien	Burien	WA	City of Burien Enhanced Youth Services	\$300,000	OJJDP
OJP-Byrne	City of Longview	Longview	WA	City of Longview, Community Policing Crisis Intervention Team	\$292,000	BJA
OJP-Byrne	Community leaders Roundtable of Seattle. d.b.a. CHOOSE 180	Burien	WA	Snohomish County Community-Based Diversion with CHOOSE 180	\$246,000	OJJDP
OJP-Byrne	Spokane Sheriff's Department	Spokane	WA	Spokane Sheriff's Department Rapid DNA Technology	\$480,000	BJA
OJP-Byrne	Washington State Department of Commerce	King County	WA	King County, Making Prevention Possible Program	\$250,000	BJA
OJP-Byrne	Children's Service Society of Wisconsin	Milwaukee	WI	Project Ujima	\$202,000	OJJDP

Account	Recipient	Location	State/ Territory	Program	Amount	OJP Office
OJP-Byrne	Portage County Sheriff's Office	Portage County	WI	Body-Worn and In-Car Cameras for Patrol	\$616,000	BJA
OJP-Byrne	Sojourner Family Peace Center	Milwaukee	WI	Crisis Outreach and Intervention in Neighborhoods Team	\$533,000	BJA
OJP-Byrne	City of Charleston	Charleston	WV	Development of a Crisis Intervention Team in Charleston	\$1,000,000	BJA
OJP-Byrne	City of Charleston	Charleston	WV	Charleston Drug Market Intervention Initiative	\$300,000	BJA
OJP-Byrne	City of Huntington	Huntington	WV	Procurement of Vehicular Evidence Detection Equipment	\$4,000	BJA
OJP-Byrne	Marshall University	Huntington	WV	Marshall University Law Enforcement Training Center in Forensic Sciences	\$1,750,000	BJA

POLICY REPORT PWD NO. 22-22

CONTRACT AWARD FOR THE  
MUNICIPAL SERVICE CENTER (MSC) &  
CODY PARK PARKING LOTS PROJECT

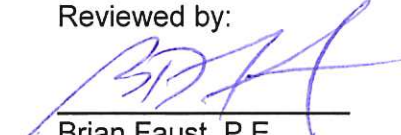
City Project 2021-969

April 26, 2022

Prepared by:

  
Michael Stephan,  
Project Manager

Reviewed by:

  
Brian Faust, P.E.,  
Director of Public Works

  
Paul Kramer,  
City Manager

**ISSUE:**

Consider possible contract award for the Municipal Service Center (MSC) & Cody Park (Limit Street) Parking Lots Project.

**BACKGROUND:**

Public Works Engineering staff reviewed the condition of the MSC & Cody Park parking lots. Both the MSC and Cody Park lots have been deteriorating for many years and a mill/overlay is needed to avoid complete reconstruction in the near future.

The Engineering Office developed plans and specifications for the project. The project was advertised for bid in the Leavenworth Times and at Drexel Technologies with bids opening on April 20, 2022.

Plans were obtained by four contractors with one contractor submitting a bid. The lowest & only qualified bid was from Little Joe's Asphalt in the amount of \$136,980.

Company	City	Total Bid
Little Joe's Asphalt	Bonner Springs, KS	\$136,980
Engineer's Estimate:		\$129,665

Little Joe's Asphalt is an established asphalt contractor that has done several jobs for the City. The project is scheduled to be completed by July 15, 2022 with inspection work performed by City staff.

**BUDGET IMPACT:**

The project will be funded from the 2022 Pavement Management Program.

**POLICY:**

The City Commission generally awards a contract to the lowest bidder if the bid is less than the Engineer's estimate and whose evaluation by the City indicates that the award will be in the best interest of the City. While Little Joe's Asphalt's bid was slightly higher than the engineer's estimate (5.3%), staff feels that there is no benefit from rebidding the project.

**RECOMMENDATION:**

Staff recommends that the City Commission accept the bid received from Little Joe's Asphalt in the amount of \$136,980 for the MSC & Cody Park Parking Lots.

**ATTACHMENTS:**

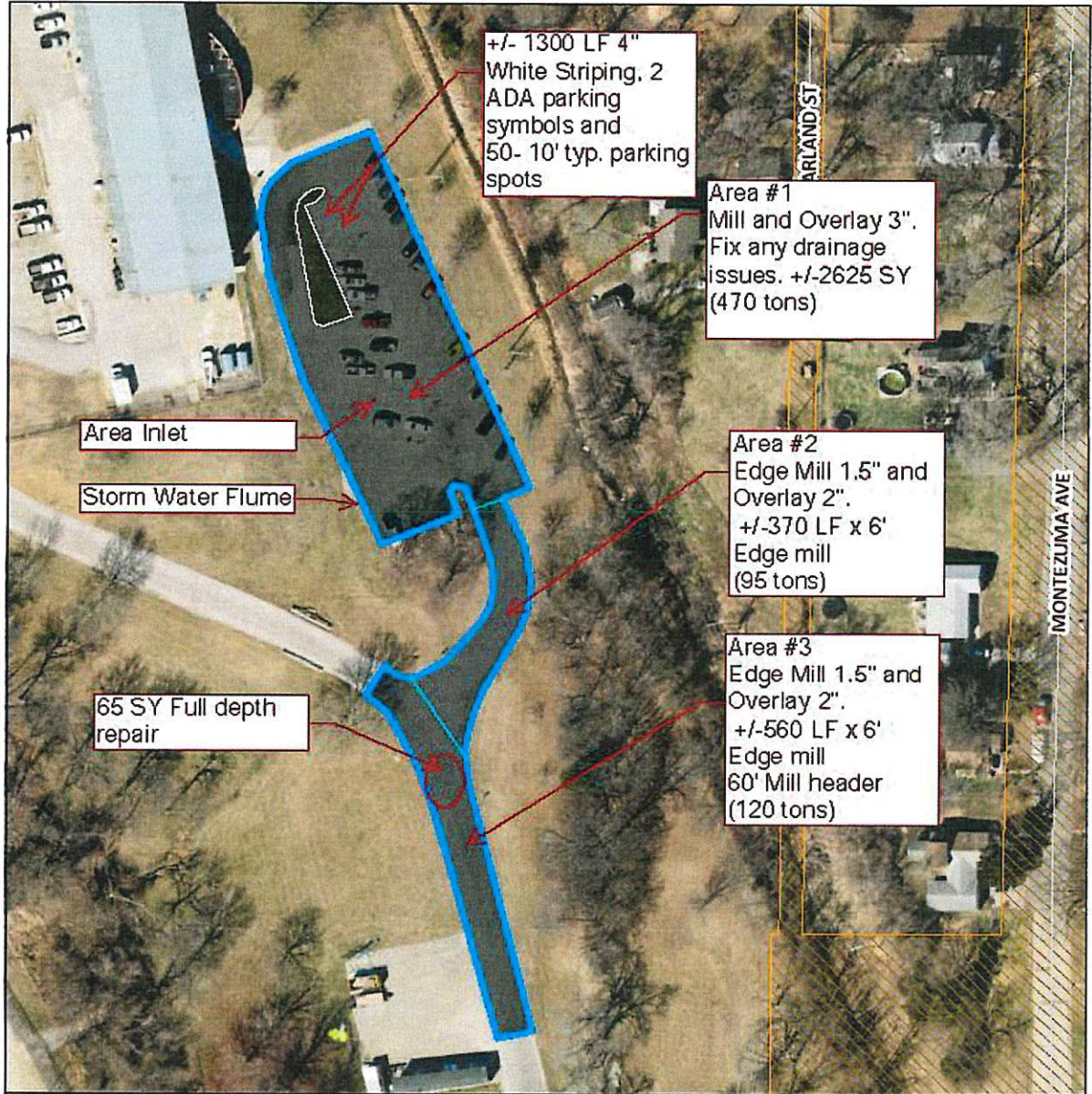
Bid Tab  
Parking lot aerial photographs



**CITY OF LEAVENWORTH**  
**Project No. 2021-969**  
**MSC & Cody Park Limit Street Parking Lots**  
**April 20, 2022**

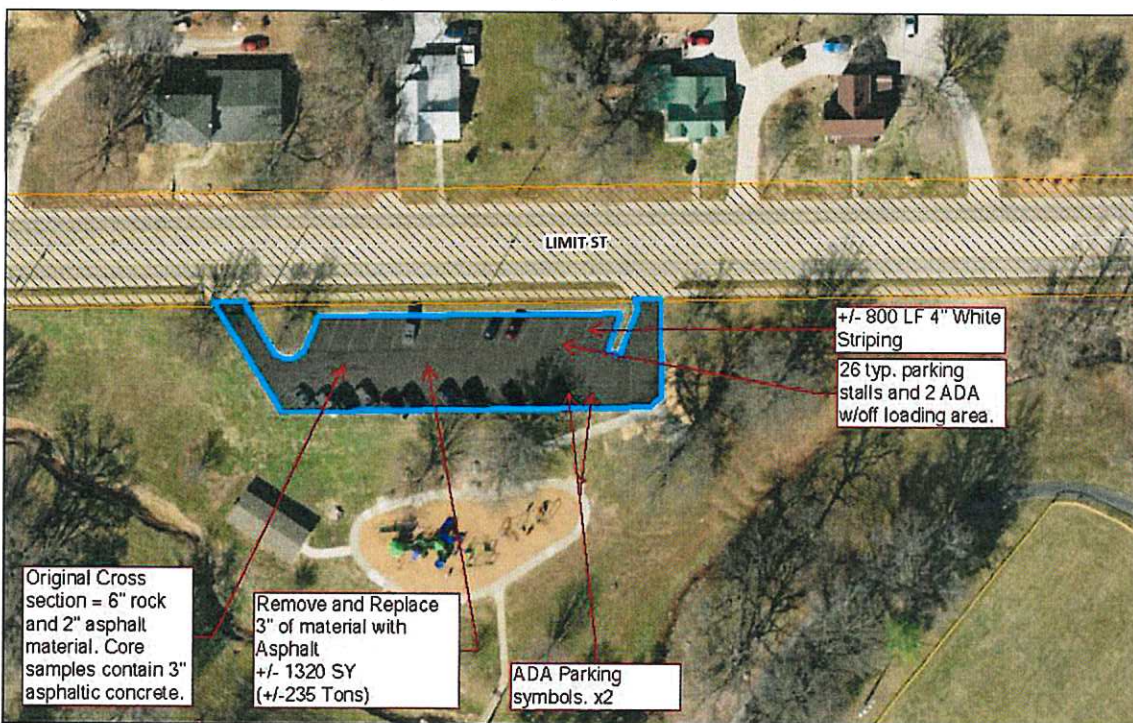
BASE BID				Engineer's Estimate		Little Joe's Asphalt		No Other Bids Submitted	
Item	Description	Unit	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00		\$0.00
2	Full Milling (3" Deep)	SY	3945	\$3.00	\$11,835.00	\$4.00	\$15,780.00		\$0.00
3	Edge Milling (6' Wide)(1.5")	SY	620	\$3.00	\$1,860.00	\$4.50	\$2,790.00		\$0.00
4	Mill Headers	LF	60	\$3.00	\$180.00	\$13.00	\$780.00		\$0.00
5	Asphalt Concrete Surface Course KDOT SR-12.5A HMA-Commercial Grade (Max 15% Rap)(EST)	TON	920	\$105.00	\$96,600.00	\$106.00	\$97,520.00		\$0.00
6	Full Depth Asphalt Repair (EST)	SY	65	\$86.00	\$5,590.00	\$160.00	\$10,400.00		\$0.00
7	4" Solid White Line (Multi Component Epoxy)	LF	2100	\$3.00	\$6,300.00	\$2.10	\$4,410.00		\$0.00
8	48" x 48" Handicap Symbol White on Blue (PTP)	EA	4	\$575.00	\$2,300.00	\$325.00	\$1,300.00		\$0.00
				<b>TOTAL BASE BID:</b>	<b>\$129,665.00</b>		<b>\$136,980.00</b>		<b>\$0.00</b>

# MSC Parking Lot, 790 Thornton Street



3/2/2022, 9:55:40 AM

Cody Park Parking Lot, 631 Limit Street



3/2/2022, 9:22:59 AM



**Policy Report**  
Countywide Transportation Study MOU  
April 26, 2022

Prepared by:



Paul Kramer  
City Manager

**Background:**

The Kansas Department of Transportation (KDOT) and the Mid-America Regional Council (MARC) have stressed the importance of a countywide transportation plan to stakeholders in Leavenworth County for years. The creation of a plan is a requirement of project funding, support and eventual construction. KDOT and MARC have continually advocated for a countywide approach of collaboration among cities and the county; to this point, that hasn't existed in a cohesive manner.

In late 2020, a process led by the Leavenworth County Port Authority (LCPA) and supported by Leavenworth County and the cities of Leavenworth, Lansing, Basehor and Tonganoxie started to draft an RFP that would create a plan that met KDOT and MARC requirements. The resulting plan would also serve to equally evaluate all transportation options, as well as serving as a planning document for pursuing improvements. A draft RFP was circulated to all parties in early 2021. In April 2021, the LCPA presented the concept and a potential cost-share structure to the Leavenworth City Commission. Concurrently, the LCPA and representatives from all governmental entities refined and approved an RFP. The initial RFP issuance received one proposal and was subsequently reissued. Members from all the partner entities reviewed and discussed the proposals and there was a consensus to move forward with Kimley-Horn and Associates.

**Issue:**

Following the selection committee determination of Kimley-Horn and Associates as the firm to lead the process, a scope of services and a fee was negotiated, again with full participation by all partner entities. Following that process, a joint Memorandum of Understanding (MOU) was drafted, revised and is making its way around all of the partner entities for approval. As of the City Commission meeting on April 26, Leavenworth County, Tonganoxie and Lansing have approved the MOU, with Basehor scheduled to consider the MOU on April 27. The funding allocation is highlighted in the attached MOU. Also attached is the negotiated scope of services that outlines the process for the project.

**Action:**

The attached MOU is before the Commission for consideration. The City's financial commitment to the joint project would come Federal Funds Exchange dollars.

**Attachments:**

- Memorandum of Understanding
- Scope of services

CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY

Between

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEAVENWORTH, KANSAS

and

CITY OF LANSING, KANSAS, A MUNICIPAL CORPORATION  
AND CITY OF THE SECOND CLASS

and

CITY OF BASEHOR, KANSAS, A MUNICIPAL CORPORATION  
AND CITY OF THE THIRD CLASS

and

CITY OF LEAVENWORTH, KANSAS, A MUNICIPAL CORPORATION  
AND CITY OF THE FIRST CLASS

and

CITY OF TONGANOXIE, KANSAS, A MUNICIPAL CORPORATION  
AND CITY OF THE SECOND CLASS

**RECITALS**

*Whereas*, the Cities of Lansing, Basehor, Leavenworth, and Tonganoxie, Kansas, Municipal Corporations under the laws of the State of Kansas (hereinafter referred to individually as a "City" or collectively as the "Cities"), and the Board of County Commissioners of the County of Leavenworth, Kansas (hereinafter, the "County"), desire to cooperate in developing a Kansas Department of Transportation Network Regional Transportation Capital Improvement Plan Study ("Study") for the future construction of public infrastructure in order to improve the quality of life and foster economic growth in the County and the Cities by updating project cost estimates and prioritizing projects based upon an open and transparent process;

*Whereas*, the County has been awarded funds from the Kansas Department of Transportation ("KDOT") for the Study through a separate agreement between the County and KDOT (the "KDOT Agreement"), and the County has entered into or will be entering into a contract with Kimley-Horn and Associates, Inc. ("Kimley-Horn") for the performance of the Study, such form of contract being attached hereto as Exhibit A (the "Kimley-Horn Contract");

*Whereas*, the construction of any of the projects identified through the Study will be mutually beneficial for the Cities and the County and will encourage and foster the development of our greater community, providing an economic benefit to the Cities, the County. and to the citizens; and

*Whereas*, K.S.A. 12-2908 provides that any municipality may contract with any other municipality, county, or township to perform any governmental service, activity or undertaking which each contracting

municipality, county and township is authorized by law to perform, and the parties hereto desire to enter into this contract ("Contract") for such purposes.

*NOW THEREFORE*, in consideration of the mutual promises and covenants hereinafter contained, the parties agree as follows:

**Section 1. Recitals.** The recitals are hereby incorporated by reference as if fully set forth herein.

**Section 2. Authority.** Pursuant to K.S.A. 12-2908, the parties hereto enter into this Contract as authorized by the respective governing bodies of the Cities of Lansing, Basehor, Tonganoxie, and Leavenworth, Kansas, and the Board of County Commissioners of the County of Leavenworth, Kansas, for the purposes set forth below.

**Section 3. Purposes.** The purpose for which the parties enter into this Contract are to cause the completion of the Kansas Department of Transportation Network Regional Transportation Capital Improvement Plan Study, and to be referred to as the "Study".

**Section 4. Contingency.** Pursuant to the KDOT Agreement, the County anticipates funding from KDOT in the amount of \$250,000.00 to help pay a portion of the cost of the Study. Notwithstanding anything in this Contract to the contrary, in the event such funding is not made available from KDOT for the Study by \_\_\_\_\_, 2022, then County or any City may terminate this Contract upon written notice to the others of them, in which event the mutual obligations created herein shall become null and void. County shall provide the Cities with notice upon receipt of such KDOT funding, or upon determining that KDOT funding will not be provided.

**Section 5. Cost of the Study.** The cost of the Study shall not exceed \$550,000.00 without the approval of all of the parties hereto. After application of anticipated KDOT funding, the local share balance of the Study is estimated to be \$300,000.00. The remaining local share balance costs shall be distributed among the parties as follows:

- A. The County shall pay **50%** of the local share balance (estimated to be \$150,000.00);
- B. The City of Leavenworth shall pay **30%** of the local share balance (estimated to be \$90,000.00);
- C. The City of Lansing shall pay **10%** of the local share balance (estimated to be \$30,000.00);
- D. The City of Basehor shall pay **5%** of the local share balance (estimated to be \$15,000.00);  
and
- E. The City of Tonganoxie shall pay **5%** of the local share balance (estimated to be \$15,000.00).

**Section 6. County Administration of the Study.** It is acknowledged and understood between the parties that since there are several separate entities included within the proposed Study, one of the entities should be designated as being "in charge" of the Study to provide for its orderly progress. However, all parties shall have the right of review and comment on project decisions at any time throughout duration of this Contract, and any subsequent agreements hereto. The Study and the Kimley-Horn Contract shall be entered into and administered by the County; provided, the County shall assume and perform the following:

- A. Submit to each of the Cities on a monthly basis documentation showing the progress of the Study, estimates of or invoices for accrued costs of the Study, and the funds (whether KDOT funds, County funds, or City funds) used to pay such costs. The County may bill the Cities individually for their respective portions of costs and expenses due, or the County may bill one or more of the Cities at a time for such costs up to the amounts of such Cities' respective local share balance. Each of the Cities shall be responsible for reimbursing the County for such City's portion of all obligated costs within thirty (30) days after receipt of a statement of costs.
- B. Upon completion of the Study, the County shall submit to each of the Cities a final accounting of all costs incurred in making the Study for the purpose of apportioning the same among the parties as provided herein. Should, for whatever reason, the Study not be completed, the financial obligation of the County and Cities created herein shall be limited to the proportionate share of each for the work on the Study completed.
- C. The County shall use reasonable commercial efforts to enforce the Kimley-Horn Contract and have the Study completed by \_\_\_\_\_, 2022. The County shall not amend, modify, or terminate the Kimley-Horn Contract without the prior written consent of all parties to this Contract.

**Section 7. Duration and Termination of Agreement.** The parties hereto agree that except for the payment obligations of the Cities which may arise after completion of the Study as set forth in Section 6 above, this Contract shall exist until the completion of the Study, which shall be deemed completed upon certification to each of the parties hereto by the County advising that the Study has been accepted by the County and the County having provided a copy of the Study to the Cities.

**Section 8. Approval.**

- A. This Contract is effective upon being signed by the appropriate representatives of the Cities and the County. It may be periodically reviewed and amended or supplemented as may be mutually agreed upon in writing.
- B. Each of the parties warrants and represents by the execution of this Contract, that it has been approved by its governing body and by its legal counsel as to form and legality, that the execution, delivery and performance of this Contract by such party has been authorized by resolution or other action duly adopted by its governing body, and that this Contract constitutes a legal, valid, and binding obligation of such party enforceable in accordance with its terms.

**Section 9. Applicable Law.** This Contract shall be governed and interpreted in accordance with the laws of the State of Kansas.

**Section 10. Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this Contract should be determined by a court of competent jurisdiction to be invalid for any reason whatsoever, such decision shall not affect the remaining provisions of this Contract, which shall remain in full force and effect; and to this end the provisions of this Contract are hereby declared to be severable and shall be presumed to have been agreed upon knowing that the various provisions of this Contract are severable.

**Section 11. Contract.** This Contract is entered into between the Cities and the County pursuant to K.S.A. 12-2908 as a Contract and shall be construed as such under the laws of the state of Kansas. Each

party represents that full and adequate consideration necessary to affect the creation of a contract between them exists under the terms of this Contract.

**Section 12. Time of the Essence.** In discharging the duties and obligations set forth in this Contract each party shall act to promptly undertake such official acts as are necessary on their respective parts in order to discharge those duties and obligations.

**Section 13. Full Agreement.** The parties agree that the terms set forth in this Contract constitutes the entirety of the agreement between them and that all other writings and representations outside of this agreement are null and void.

**Section 14. Amendment.** The terms of this Contract may be amended or modified upon the agreement by the parties. Any such amendment or modification shall be reduced to writing and adopted by the parties in the same manner as this Contract. No amendment or modification to this Contract shall have force or effect unless so adopted.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be executed and made effective as of the date when fully executed by all parties herein.

*[Separate Signature Pages for each of the Respective Parties Follow Directly]*

CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY—SIGNATURE PAGE

**ON BEHALF OF LEAVENWORTH COUNTY, KANSAS.**

This Contract is approved as authorized by the Board of Commissioners of the County of Leavenworth, Kansas, and on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mike Smith, Chair, Board of County Commissioners

Attest:

\_\_\_\_\_  
Janet Klasinski, County Clerk

CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY—SIGNATURE PAGE

**ON BEHALF OF THE CITY OF LANSING, KANSAS.**

This Contract is approved as authorized by the Governing Body of the City of Lansing, Kansas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor, City of Lansing

Attest:

\_\_\_\_\_  
City Clerk

CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY—SIGNATURE PAGE

**ON BEHALF OF THE CITY OF BASEHOR, KANSAS.**

This Contract is approved as authorized by the Governing Body of the City of Basehor, Kansas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor, City of Basehor

Attest:

\_\_\_\_\_  
City Clerk



CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY—SIGNATURE PAGE

**ON BEHALF OF THE CITY OF LEAVENWORTH, KANSAS.**

This Contract is approved as authorized by the Governing Body of the City of Leavenworth, Kansas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor, City of Leavenworth

Attest:

\_\_\_\_\_  
City Clerk

CONTRACT FOR THE REGIONAL TRANSPORTATION CAPITAL IMPROVEMENT PLAN  
STUDY—SIGNATURE PAGE

**ON BEHALF OF THE CITY OF TONGANOXIE, KANSAS.**

This Contract is approved as authorized by the Governing Body of the City of Tonganoxie, Kansas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor, City of Tonganoxie

Attest:

\_\_\_\_\_  
City Clerk

**EXHIBIT A**

[Approved Form of Kimley-Horn Contract]

# EXHIBIT A – Scope of Services, Schedule, and Fee Estimate

## Leavenworth County Regional Capital Improvement Project Prioritization

March 28, 2022

### Background

Over the past few decades there have been numerous studies focusing on transportation infrastructure in and around the Leavenworth County region. These studies have focused on projects that range from modest investments to visions of new freeways and river crossings. With this range in studies, however, comes a question of what do the leaders and stakeholders in the region want to prioritize and unite behind to seek regional, state, or federal funding sources?

To accomplish this, this project will refresh the studies already completed to gather a baseline data source for comparison using the same methodology for cost estimates and benefits / impacts, as well as new ideas not formally developed. A set of criteria, established in an open process, will be developed to evaluate and prioritize the projects based on the funding source. Throughout this process, an open engagement process will be utilized to tie both the project identification and criteria development together.

### Scope of Services

#### Phase 100 – Project Management

Kimley-Horn and Associates, Inc., will provide the overall project management for the consultant team which includes Venice Communications (collectively referred to as the Project Team). Kimley-Horn's Project Manager will provide overall direction to the team, conduct internal coordination meetings, monitor project budget and schedule, and oversee the Quality Assurance and Quality Control for the project.

#### Task 101 – Project Management

Invoices and progress reports will be prepared monthly and submitted to the Client for review and processing. Meeting minutes, including action items, will be prepared and distributed within three business days.

#### Task 102 – Steering Committee Meetings

Monthly steering committee meetings are anticipated through the duration of this project (a total of 12 meetings). The Project Team will prepare agendas and materials for the meetings, provide general facilitation during the meetings, and prepare meeting summaries and action items. Meetings will be held virtually and attended by representatives (staff typically) of:

- Leavenworth County Port Authority
- County of Leavenworth
- City of Leavenworth
- City of Lansing
- City of Basehor
- City of Tonganoxie

- Kansas Department of Transportation
- Mid-America Regional Council

#### Phase 200 – Engagement

The Project Team will lead the public engagement, which includes stakeholder and elected official engagement, through this project.

#### Task 201 – Branding Facilitation

The Project Team will lead a facilitation meeting (in person or virtual) to aid in the development of a brand statement, promise and logo developed for this project, with the intent of developing a brand that is inclusive and equitable for all entities involved. This work will include:

- Brand Statement
- Brand Promise
- 3 Logo Concepts
- Naming & Tagline Options
- Final Logo & Files

#### Task 202 – Stakeholder Coordination

The Project Team will develop a Stakeholder List for review by the Steering Committee. Once the list is confirmed by the Steering Committee, the Project Team will facilitate two rounds of stakeholder communications:

- The first round of the stakeholder communications will focus on region-wide stakeholder groups, such as industrial developers, economic development coordinators, first responders, etc. A total of six meetings will be held virtually in this round.
- The second round of the stakeholder communications will be in-person and focus on specific communities including the Unincorporated County, the Port Authority, and the Cities of Leavenworth, Lansing, Basehor, and Tonganoxie. A total of six meetings will be held in person.

#### Task 203 –Public Meetings

Two rounds of public meetings will be held to inform the public of the progress and solicit input on the results. The first round will be held both virtually and in person to review potential projects as well as scoring criteria. The second round will be virtual only and held to post the draft results. The in-person meetings will be held in an open-house style format with the same content presented at two different locations in the county, for a total of two in-person meetings. The information presented both virtual and in-person will be identical, with an opportunity to provide feedback in either settings. It is assumed the client will secure and provide the facilities for these meetings at no cost to the Project Team.

An electronic flyer will be developed for distribution, as well as draft media releases (to be released by the Steering Committee). The Project Team will also facilitate media outreach and coordination, as well as social media posts and graphics.

### Task 204 – Project Website Development

An online project website will be developed for this project, which will include ongoing progress updates, links to Kimley-Horn’s ProjectCoordinate page for public comments and mapping, and online surveys.

### Phase 300 – Criteria Development

The Project Team will work with the Steering Committee to establish evaluation criteria that reflect the priorities of Leavenworth County stakeholders, the general public, and the entities which will be potentially supplying funding to the County. It is anticipated an initial wide range of criteria will be developed that apply to some but not all stakeholders and funding sources. Examples of the broad evaluation criteria, which will be further defined in this process, includes:

<b>KDOT IKE Program</b>	<b>Example Broad Criteria MARC</b>	<b>Federal Grants</b>
Current Congestion	Project Readiness	Project Readiness
Future Congestion	Regional Plans, Policies and Strategies	State and Local Planning
Truck Traffic	Centers and Corridors Focus	Environmental Approvals (NEPA) Status
Safety	Access to Opportunity	Right-of-Way and Design Status
Gross Regional Product / Cost	Economic Vitality	Benefit-Cost Analysis
Traveler Benefit / Cost	Transportation Choices	Access to Opportunity
Local Input	Public Health & Safety	Areas of Persistent Poverty
Route Continuity	Healthy Environment	National Economic Impacts
Previous Investment		

The Project Team will work with the Steering Committee to define how each criterion will be measured (i.e., quantitatively vs. qualitatively, units of measurement).

### Phase 400 – Project Definition

#### Task 401 – Project Identification

To define the projects for evaluation we will start by mapping and analyzing results from the previous studies. Details of those projects will be mapped in our online tool so that they can be easily viewed by the various entities and potentially the public. The mapping of these projects will also serve as a backdrop for the broader call for new projects to be considered and evaluated.

It is assumed that the Steering Committee will provide, in hard copy or electronic format, all previous studies and plans to be included in this stage. This includes, but may not be limited to:

- 2014 5-County Study (KC Metro + Douglas County)
- 2000 Kaw Connect Major Corridor Study (I-70: Topeka to Kansas County)
- 2006 K-7 Corridor Management Plan
- 2007 US-24 / 40 Corridor Management Plan
- 2008 T-Link & KDOT Consultation: Leavenworth County Transportation Priorities)

- 2016 K-92 Centennial Bridge Study
- Patriot Highway (PPP Agreement)
- Leavenworth County, city stakeholders, and surrounding county Comprehensive Plans
- 2020 Eastern Gateway Concept Study
- 2018 Leavenworth County Transit Plan

#### Task 402 – Project Costs

With a range of projects, all conducted in various years and evaluated based on varying performance measures, it will be necessary to develop a common set of “truth” by which each of these projects can be evaluated. The Project Team will update:

- Project Costs – the Project Team will update the costs provided to today’s dollars based on recent awards in the area. It is anticipated costs will be developed with standard elements, such as lane-feet of roadway and square footage of structures, to the costs.
- Operations & Maintenance – the Project Team will define the impact to operations and maintenance costs by whichever entity (municipal, county, or KDOT) that would ultimately “own” the project.
- Right-of-Way Needs and Costs – how much Right-of-Way would be needed will be estimated as well as approximate costs. Note that detailed appraisals would not be conducted, rather a square-foot or acre cost based on the project location (rural, municipal, highway frontage, etc.) based on input from the Steering Committee.
- Utility Impacts – define the type and amount of utilities that would need to be impacted, and the magnitude of those relocations (service versus transmission).
- Potential Environmental Impacts – the Project Team will conduct a desktop environmental screening of the projects to identify potential impacts, as well as the potential NEPA clearance that would be involved with each project.

#### Task 403 – Project Benefits

In a similar manner, the Project Team will define benefits for the projects that focus on both transportation and economic factors critical for.

- Access to opportunities – improving access to jobs
- Economic Development – positioning property for new development
- Transportation User Benefits - including reduced congestion, improved travel times, and options for travel (routes and modes). Where possible and appropriate, the Project Team will evaluate certain projects utilizing MARC’s regional transportation model to determine the benefit under the assumption MARC’s staff will conduct the model runs and provide output to the Project Team. New traffic counts, where needed, will also be conducted to understand the existing travel demands.
- Safety Improvements – using the Highway Safety Manual where appropriate, the Project Team will apply crash reduction factors for new projects and estimate the improvements to safety. To understand existing trends, the Project Team will rely on crash data provided by MARC and KDOT.
- Freight and Travel Resiliency – Where appropriate, the Project Team will assess the impact the projects will have on freight flow, and if they bring a resiliency factor that is key to on-time delivery of freight that is critical to economic activity.

These projects, and the metrics of how they are defined, will evolve as the evaluation criteria (Phase 300) are developed on a similar path.

## Phase 500 – Prioritization Tool Development

In collaboration with the Steering Committee, the Project Team will incorporate the Project List (developed in Phase 400) with the suite of Evaluation Criteria (developed in Phase 300) to develop an interactive Prioritization Tool application. It is anticipated that the tool will allow for a user to modify the scoring and weighting of each criteria and then visualize results in both online map and table format (compatible with Microsoft Excel).

### Task 501 - Scoring Functionality

Ultimately, in order for projects to be compared to each other on an “apples-to-apples” basis, the quantitative cost and benefits metrics (developed in Phase 400) need to be converted into transparent, standardized 1-to-5 scores. The Project Team will develop an interactive component within the tool that allows for a user to define scoring bins for each criterion.

Upon further collaboration with the Steering Committee, it may be that the 1-to-5 scoring functionality be “hidden” or only accessible to certain users of the tool (such as the Steering Committee) so that exercises can be performed to understand how tweaking various scoring bins results in changes to overall scores. The determination of what level of access is provided for the scoring functionality will take place during the project process.

### Task 502 - Weighting Functionality

Once all projects are scored on a 1-to-5 basis for each evaluation criterion, the criteria need to be assigned weights reflecting the priorities of stakeholders or the funding source being pursued. The Project Team will develop an interactive component within the tool that allows for a user to define weights for each criterion (for example, assigning a weight of 30% to economic development and 10% for safety, with the idea that the weights will add up to 100%). Certain criteria may need to be given a weight of 0 or “turned off” if they are not applicable for a particular funding source being pursued.

Similar to the scoring functionality, upon further collaboration with the Steering Committee, it may be that the weighting functionality be “hidden” or only accessible to certain users of the tool (such as the Steering Committee) so that exercises can be performed to understand how tweaking various weights results in changes to overall scores. The determination of what level of access is provided for the weighting functionality will take place during the project process.

### Task 503 - Visualization of Results

Once scoring and weighting have been assigned to the evaluation criteria and all projects have been input into the tool, the tool must allow for visualizing the outputs (projects ranked with scoring and weighting shown). The Project Team will develop a web page that has a tab with an interactive map for viewing project locations and clicking on a project to see more information about its scoring and weighting, as well as an interactive table (on a separate tab) that lists the ranked projects and scores. The Project Team will provide the functionality to export the table results to be viewed in Microsoft Excel.

### Task 504 - Documentation

The prioritization tool methodology will be summarized in a technical memorandum assumed to be delivered as part of the overall Final Report (Phase 700). The Project Team will provide an “instructions” or “user guide” page within the online application web page.



## Phase 600 – Analysis and Refinement

The Project Team will internally conduct test runs of the application and provide initial results to the Steering Committee. It is anticipated that this testing phase will be an iterative and collaborative process between the Project Team and the Steering Committee to understand how changing scoring bins or weighting affects the outputs/rankings as well as to understand if the desired functionality is being achieved. The Project Team assumes no more than three (3) iterations per Steering committee member.

## Phase 700 – Final Documentation

### Task 701 – Draft Report

The results of the study will be documented in an electronic (PDF) draft report, summarizing the project methodology, analysis, results, and engagement process. This draft study will be submitted to the Steering Committee for review and comment.

### Task 702 – Work Sessions

The draft results of this study will be presented to each of the impacted governing bodies for consideration, including the Leavenworth County Port Authority, County of Leavenworth, and the Cities of Leavenworth, Lansing, Basehor, and Tonganoxie (six meetings total).

### Task 703 – Final Report

Following input from the governing bodies work sessions, the draft report will be finalized reflecting comments received. The final report will be provided in electronic format (PDF).

## Phase 800 – Optional Services

### Task 801 – On-going Support

The application will be hosted and maintained by the Project Team for the duration of the project. Upon completion of the project, the Project Team can continue to host the application for a to-be-negotiated annual subscription fee. Any modifications or maintenance to the application would be considered Additional Services subject to then-current hourly rates. All new projects submitted beyond those included in this project will need to have the various project costs and benefits calculated in advance of use of this tool and will be the responsibility of the client.

### Task 802 - Project Input Functionality

As an optional feature of the online application, the consultant will develop a “Project Information Sheet” form to standardize the information being included in the tool for each project. It is anticipated that for the first iteration of this tool, development of this form will be skipped in lieu of compiling all relevant project information and shapefiles behind-the-scenes, but this form would allow future users to submit project information to be included as part of the tool.

## Schedule

It is anticipated this project will be completed within approximately 12 months, albeit that timing will be dictated, to some degree, by the scheduling of elected body work sessions near the end of the project.

## Fee

Kimley-Horn and Associates, Inc. will be paid a lump sum fee of \$550,000. The project will be billed monthly as a percent complete for each phase as follows:

<b>Project Phase</b>	<b>Fee</b>
100 – Project Management	\$51,000
200 – Engagement	\$105,000
300 – Criteria Development	\$37,000
400 – Project Definition	\$173,000
500 – Criteria Development	\$93,000
600 – Analysis and Refinement	\$48,000
700 – Final Documentation	\$43,000
<b>Total</b>	<b>\$550,000</b>

**POLICY REPORT  
FIRST CONSIDERATION ORDINANCE  
2022-05-REZ  
604 POTTAWATOMIE**

**APRIL 26, 2022**

**SUBJECT:**

Place on first consideration an ordinance to approve 2022-05-REZ



**Prepared By:**

Julie Hurley,  
Director of Planning and  
Community Development



**Reviewed By:**

Paul Kramer,  
City Manager

**ANALYSIS:**

The applicant is requesting a rezoning of their property located at 604 Pottawatomie from NBD, Neighborhood Business District, to I-1, Light Industrial District. The subject property is owned by the Meyer Family Trust and is occupied by an existing one-story commercial building, which currently houses June's Northland Restaurant and Catering.

The property is under contract to be purchased by Stripes Global, which is a service-disabled veteran owned company servicing medical needs of United States veterans. The rezoning is being requested to allow for the reuse of the building as a distribution and fulfillment center for Stripes Global. No additions or new construction are proposed. Stripes Global has indicated that they intend to provide up to 60 jobs at the location. The property is located within a HUBZone, which is a classification granted by the US Small Business Administration and helps small businesses in urban and rural communities gain preferential access to federal procurement opportunities. These preferences go to small businesses that obtain HUBZone certification in part by employing at least 30% staff who live in the HUBZone.

The site is located at the northeast corner of 7<sup>th</sup> & Pottawatomie Streets. There are a number of commercial uses in close proximity to the site along the 7<sup>th</sup> Street corridor, and the site is identified as appropriate for Commercial Uses on the Future Land Use Plan. There is existing parking on the site, sufficient for any potential use.

The Planning Commission considered this item at their April 4, 2022 meeting and voted 4-0 to recommend approval of the Rezoning request.

## **CONDITIONS OF DETERMINATION**

Whenever the Planning Commission or City Commission takes action on an application for amendment to these Development Regulations, and such proposed amendment is not a general revision of existing ordinances, but one which will affect specific property, the Planning Commission and City Commission shall consider the following factors:

- a) The character of the neighborhood;

*The subject property is 1.12 acres in size and is located at the northeast corner of 7<sup>th</sup> & Pottawatomie Streets, along the 7<sup>th</sup> Street corridor. There are a number of commercial uses in close proximity, along with a high concentration of single family residential neighborhoods.*

- b) The zoning and use of properties nearby;

*The properties to the west are zoned OBD, Office Business District. The property to the north and west, across 7<sup>th</sup> Street, is occupied by Kids Connection. The property to the north along 7<sup>th</sup> Street is zoned NBD, Neighborhood Business District, and is occupied by a barber shop and tattoo/piercing studio. Other properties to the north are zoned R1-6, High Density Single Family Residential District, and are occupied by single family residences. The properties to the east are zoned R1-6 and are occupied by single family residences. The property to the south is zoned R1-6 and is occupied by the Independent Baptist Church. Properties further to the north along 7<sup>th</sup> Street are zoned OBD and are occupied by a variety of retail, office and residential uses. Properties beyond the 7<sup>th</sup> Street corridor are primarily zoned R1-6, High Density Single Family Residential District, and occupied by single family homes.*

- c) The suitability of the subject property for the uses to which it has been restricted;

*The subject property is occupied by a large, single-story commercial building which is suitable for a variety of uses.*

- d) The extent to which removal of the restrictions will detrimentally affect nearby property;

*The proposed rezoning should have little detrimental effect upon surrounding properties. The range of uses allowed in the I-1 zoning district are primarily low intensity in nature and suited for the building present on the site.*

- e) The length of time the subject property has remained vacant as zoned;

*The subject property is not vacant.*

- f) The relative gain to economic development, public health, safety, and welfare by the reduction of the value of the landowner's property as compared to the hardship imposed by such reduction upon the individual landowner;

*The proposed rezoning will have a positive effect on the economic development of the City and region by allowing for the adaptive reuse of an existing building for which the current owners plan to retire. The rezoning will allow the establishment of a veteran-owned and veteran-centered business while providing job opportunities to residents in the immediate area.*

- g) The recommendations of permanent or professional staff;

*Staff recommends approval of the rezoning request.*

- h) The conformance of the requested change to the adopted or recognized Comprehensive Land Use Plan being utilized by the city;

*The area is identified as appropriate for commercial uses on the Future Land Use map. Due to the low-intensity nature of uses permitted in the I-1 zoning district, many of which are also permitted within*

*established commercial zoning districts, staff finds the proposed use to be in conformance with the overall goals of the adopted Comprehensive Plan.*

- i) Such other factors as may be relevant to a particular proposed amendment. The factors considered in taking action on any proposed amendment shall be included in the minutes or otherwise be made part of the written record.

*No other factors*

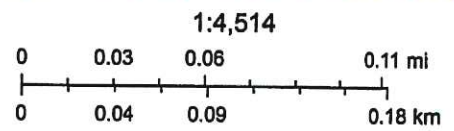
After the required public notices were sent to property owners within 200' as required by Kansas State Statute, staff received one call from a notified property owner in favor of the rezoning.

**REZONING ACTION/OPTIONS:**

- Place an ordinance on first consideration to approve the rezoning request of 604 Pottawatomie from NBD to I-1.
- Deny the rezoning request of 604 Pottawatomie from NBD to I-1.
- Return the rezoning request to the Planning Commission for further consideration.



3/31/2022, 10:29:32 AM

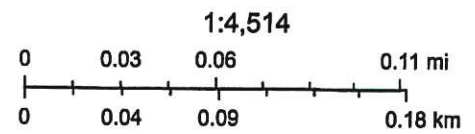


Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

# 2022-05-REZ (Zoning)



3/31/2022, 10:31:21 AM

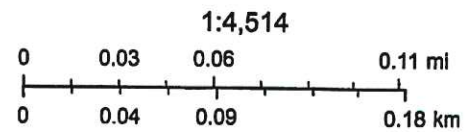


Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

# 2022-05-REZ (Future Land Use)



3/31/2022, 10:32:55 AM



Platte County, Missouri Dept. of Conservation, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA



OFFICE USE ONLY

CASE NO. 2022-05 REZ

**APPLICATION FOR REZONING**  
CITY OF LEAVENWORTH, KANSAS

Application #	<u>10752</u>
Fee (non-refundable)	\$350.00
Filing Date	<u>2-4-22</u>
Received By	<u>JS</u>
Hearing Date	<u>4-4-22</u>
Publication Date	<u>3-10-22</u>

The undersigned owner(s)/agent for the owner(s) of the property described below, herein petition for a change in the zone of the following legally described property (agent must have authorization to make application).

Subject Property: 604 Pottawatomie, Leavenworth, Kansas, 66048

Re zoning: Present classification of: NBD district to: I-1

Legal Description: Attach full legal description provided by the REGISTER OF DEEDS OFFICE

Real Estate PID #: 00000000000000000000000000000000 Historic District: \_\_\_\_\_

I/We, Jarom Meyer being duly sworn, depose and say that I am the owner/agent for the owner of the property involved in this petition and that the statements and answers herein contained and then information herein submitted are in all respects true and correct to the best of my knowledge and belief.

Name(s) of Owner (print or type): Meyer Family Trust

Address: 604 Pottawatomie, Leavenworth, KS

Contact No.: 913-775-7000 Email: \_\_\_\_\_

Signature of Owner(s) [Signature]

NOTE: All signatures must be in black or blue ink. Signature of owner(s) must be secured and notarized.

State of Kansas

County of Leavenworth ). SS

Signed or attested before me on 2-3, 2022 by JAROM MEYER

(Date) (name(s) of person(s))

Notary Public [Signature] My Appointment Expires: 3-25-24





Buyer/contact:  
Keith Baird

**APPLICATION FOR REZONING**  
CITY OF LEAVENWORTH, KANSAS

OFFICE USE ONLY

CASE NO. \_\_\_\_\_ REZ

Application #	
Fee (non-refundable)	\$350.00
Filing Date	
Received By	
Hearing Date	
Publication Date	

The undersigned owner(s)/agent for the owner(s) of the property described below, herein petition for a change in the zone of the following legally described property: (agent must have authorization to make application).

Subject Property: 604 Pottawatomie, Leavenworth, Kansas, 66048

Rezoning: Present classification of: NBD district to: I-1

Legal Description: (Attach full legal description provided by the REGISTER OF DEEDS OFFICE)

Real Estate PID # 052-077-26-0-41-08-012-00-0 Historic District:

I/We, Keith Baird being duly sworn, depose and say that I am the owner/agent for the owner of the property involved in this petition and that the statements and answers herein contained and then information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

Name(s) of Owner (print or type): ? Stripes Global, Inc, Tyson Schultz

Address: 245 4th Street, Suite 204, Bremerton, Wa. 98337

Contact No.: 206-910-2804 Email: tyson@stripesglobal.com  
keith@stripesglobal.com

Signature of Owner(s): 913-636-2348

NOTE: All signatures must be in black or blue ink. Signature of owner(s) must be secured and notarized.

State of \_\_\_\_\_ )

County of \_\_\_\_\_ ), SS

Signed or attested before me on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
(date) (name(s) of person(s))

Notary Public: My Appointment Expires:

(SEAL)

***If necessary, use additional sheets to respond to the following:***

**Briefly describe the present use and character of the property and of the surrounding area:** \_\_\_\_\_

**see attachment**

**Briefly describe the intended use and character of the property:** \_\_\_\_\_

**see attachment**

**Briefly describe why you believe the land use (zoning) being requested is the most appropriate for this property:** see attachment

**Give the reason(s) why you believe this proposal will not be materially detrimental to the public welfare and surrounding properties and/or measures you have taken or intend to take to prevent detrimental impacts:** see attachment

**Is the property affected by any easements, deed/plat restrictions or other conditions arising from previous Special Use Permits, Subdivisions, rezoning or variances? If so, briefly explain the origin and effect of such conditions:** None known

Check List:	
<input type="checkbox"/>	Non-refundable fee of \$350.00 is due at time of application
<input type="checkbox"/>	Certified list of the property owners within two hundred (200) feet of the subject property
<input type="checkbox"/>	Full legal description obtained through the Register of Deeds Office
<input type="checkbox"/>	Site plan drawn to scale (see General Instructions)
<input type="checkbox"/>	Supporting documentation (see General Instructions)

Rezoning Application July 2020

**Briefly describe the present use and character of the property and of the surrounding area:** Currently the property houses a restaurant and an event space. The current owner is seeking to retire and wants to liquidate all business assets. ????

**Briefly describe the intended use and character of the property:** a potential new owner, Stripes Global seeks to bring a new vitality to the property and the neighborhood. Stripes is a service-disabled veteran owned company dedicated to servicing the medical needs of the United States veterans. The property at 604 Pottawatomie would provide the space to do that while being located in an opportunity / Hubzone area. The building itself would remain largely unchanged by this effort while at its peak provide up to 60 good paying jobs (\$20 / hour plus). Note that because this is in an opportunity / hubzone at least 30% of the employees are required to reside in the opportunity / hubzone.

**Briefly describe why you believe the land use (zoning) being requested in the most appropriate for this property:** As stated the current owner is seeking to retire, and it is likely that the building could wind up setting vacant and falling to vandalism and disrepair. Stripes with this minor zoning change is seeking to become a vital part of the community by providing good paying jobs, and health care to for its employees. Looking at the area and its proximity to the downtown district, it would seem to be a difficult location to create a thriving business. Stripes instead is offering a path forward for both the property and Leavenworth. The employees will have needs and will seek providers of services close by for the needs.

**Give reasons why you believe this proposal will not be materially detrimental to the public welfare and the surrounding properties and or measures you have taken or intend to take to prevent detrimental impacts.** Stripes Global seeks to be a good neighbor understanding this means maintaining the property. Stripes does not currently hav

*(Summary Published in the Leavenworth Times on May \_\_\_\_\_, 2022)*

**ORDINANCE NO. XXXX**

**AN ORDINANCE AMENDING THE DEVELOPMENT REGULATIONS, APPENDIX A OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS BY REZONING 604 POTTAWATOMIE FROM NEIGHBORHOOD BUSINESS DISTRICT (NBD) TO LIGHT INDUSTRIAL DISTRICT (I-1).**

**WHEREAS**, under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas, the Governing Body of the City of Leavenworth is given the power to amend, supplement or change existing zoning regulations within said City; and

**WHEREAS**, the City Planning Commission, after fully complying with the requirements of the Code of Ordinances of the City of Leavenworth, Kansas, held a public hearing on the 4th day of April 2022 in the Commission Room, 1<sup>st</sup> Floor of City Hall, 100 N. 5<sup>th</sup> Street, Leavenworth, Kansas. The official date and time set as was published in the Leavenworth Times newspaper on the 10<sup>th</sup> day of March 2022 and notice of the public hearing was mailed to all property owners as required by K.S.A. 12-757(b); and

**WHEREAS**, upon a motion made, duly seconded, and passed, the Planning Commission adopted findings of fact and recommended approval of the request Rezoning of 604 Pottawatomie, Leavenworth Kansas from Neighborhood Business District (NBD) to Light Industrial District (I-1); and

**WHEREAS**, upon a roll call vote duly passed, the Governing Body adopted the findings of fact and conclusions to rezone the property described herein.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:**

**Section 1:** That the following described property, to-wit, is hereby rezoned from Neighborhood Business District (NBD) to Light Industrial District (I-1).

LOTS 1 THROUGH 16, BLOCK 80, LEAVENWORTH CITY PROPER, A SUBDIVISION IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS

And **more commonly referred to as 604 Pottawatomie**, Leavenworth, Kansas

**Section 2:** That the “Zoning District Map” adopted under the Development Regulations, Appendix A of the Code of Ordinances of the City of Leavenworth, Kansas shall be and the same is hereby amended to conform to the rezoning as set forth in Section 1 above.

**Section 3:** That this Ordinance shall take effect and be in force from and after its passage, approval and summary publication in the official City newspaper of the City of Leavenworth, Kansas, as provided by law.

**PASSED and APPROVED** by the Governing Body on the \_\_\_\_\_ day of May 2022.

\_\_\_\_\_  
Camalla M. Leonhard, Mayor

{Seal}

ATTEST:

\_\_\_\_\_  
Sarah Bodensteiner, CMC, City Clerk

**CITY OF LEAVENWORTH PLANNING COMMISSION**  
**COMMISSION CHAMBERS, CITY HALL**  
100 N 5<sup>th</sup> Street, Leavenworth, Kansas 66048  
**REGULAR SESSION**  
**Monday, April 4, 2022**  
6:00 PM

---

**CALL TO ORDER:**

**Commissioners Present**

Claude Wiedower  
James Diggs  
Bill Waugh  
Donald Homan

**Commissioners Absent**

Sherry Hines Whitson  
Chris Murphy  
Joe Burks

**City Staff Present**

Julie Hurley  
Michelle Baragary

Chairman Wiedower called the meeting to order at 6:00 p.m. and noted a quorum was present.

**APPROVAL OF MINUTES:** March 7, 2022

Chairman Wiedower asked for comments or a motion on the minutes presented for approval: March 7, 2022. Commissioner Waugh moved to approve the minutes as presented, seconded by Commissioner Diggs and approved by a vote of 4-0.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**1. 2022-05 REZ – 604 POTTAWATOMIE**

Conduct a public hearing for Case No. 2022-05 REZ – 604 Pottawatomie. The applicant is requesting a rezoning of the property located at 604 Pottawatomie from NBD, Neighborhood Business District, to I-1, Light Industrial District.

Chairman Wiedower called for the staff report.

Planning Director Julie Hurley stated the applicant is requesting a rezoning of their property located at 604 Pottawatomie from NBD, Neighborhood Business District, to I-1, Light Industrial District. The subject property is owned by the Meyer Family Trust and is occupied by an existing one-story commercial building, which currently houses June's Northland Restaurant and Catering.

The property is under contract to be purchased by Stripes Global, which is a service-disabled veteran owned company servicing medical needs of United States veterans. The rezoning is being requested to allow for the reuse of the building as a distribution and fulfillment center for Stripes Global. No additions or new construction are proposed. Stripes Global has indicated that they intend to provide up to 60 jobs at the location. The property is located within a HUBZone, which is a classification granted by the US Small Business Administration and helps small businesses in urban and rural communities gain preferential access to federal procurement opportunities. These preferences go to small businesses that obtain HUBZone certification in part by employing at least 30% staff who live in the HUBZone.

The site is located at the northeast corner of 7<sup>th</sup> & Pottawatomie Streets. There are a number of commercial uses in close proximity to the site along the 7<sup>th</sup> Street corridor, and the site is identified as appropriate for Commercial Uses on the Future Land Use Plan. There is existing parking on the site, sufficient for any potential use.

### **CONDITIONS OF DETERMINATION**

Whenever the Planning Commission or City Commission takes action on an application for amendment to these Development Regulations, and such proposed amendment is not a general revision of existing ordinances, but one which will affect specific property, the Planning Commission and City Commission shall consider the following factors:

**a) The character of the neighborhood;**

*The subject property is 1.12 acres in size and is located at the northeast corner of 7<sup>th</sup> & Pottawatomie Streets, along the 7<sup>th</sup> Street corridor. There are a number of commercial uses in close proximity, along with a high concentration of single family residential neighborhoods.*

**b) The zoning and use of properties nearby;**

*The properties to the west are zoned OBD, Office Business District. The property to the north and west, across 7<sup>th</sup> Street, is occupied by Kids Connection. The property to the north along 7<sup>th</sup> Street is zoned NBD, Neighborhood Business District, and is occupied by a barber shop and tattoo/piercing studio. Other properties to the north are zoned R1-6, High Density Single Family Residential District, and are occupied by single family residences. The properties to the east are zoned R1-6 and are occupied by single family residences. The property to the south is zoned R1-6 and is occupied by the Independent Baptist Church. Properties further to the north along 7<sup>th</sup> Street are zoned OBD and are occupied by a variety of retail, office and residential uses. Properties beyond the 7<sup>th</sup> Street corridor are primarily zoned R1-6, High Density Single Family Residential District, and occupied by single family homes.*

**c) The suitability of the subject property for the uses to which it has been restricted;**

*The subject property is occupied by a large, single-story commercial building which is suitable for a variety of uses.*

**d) The extent to which removal of the restrictions will detrimentally affect nearby property;**

*The proposed rezoning should have little detrimental effect upon surrounding properties. The range of uses allowed in the I-1 zoning district are primarily low intensity in nature and suited for the building present on the site.*

**e) The length of time the subject property has remained vacant as zoned;**



*The subject property is not vacant.*

- f) The relative gain to economic development, public health, safety, and welfare by the reduction of the value of the landowner's property as compared to the hardship imposed by such reduction upon the landowner;**

*The proposed rezoning will have a positive effect on the economic development of the City and region by allowing for the adaptive reuse of an existing building for which the current owners plan to retire. The rezoning will allow the establishment of a veteran-owned and veteran-centered business while providing job opportunities to residents in the immediate area.*

- g) The recommendations of permanent or professional staff;**

*Staff recommends approval of the rezoning request.*

- h) The conformance of the requested change to the adopted or recognized Comprehensive Land Use Plan being utilized by the city;**

*The area is identified as appropriate for commercial uses on the Future Land Use map. Due to the low-intensity nature of uses permitted in the I-1 zoning district, many of which are also permitted within established commercial zoning districts, staff finds the proposed use to be in conformance with the overall goals of the adopted Comprehensive Plan.*

- i) Such other factors as may be relevant to a particular proposed amendment. The factors considered in taking action on any proposed amendment shall be included in the minutes or otherwise be made part of the written record.**

*No other factors.*

After the required public notices were sent to property owners within 200' as required by Kansas State Statute, staff received one call from a notified property owner in favor of the rezoning.

**REZONING ACTION/OPTIONS:**

- Recommend approval of the rezoning request from NBD to I-1 to the City Commission
- Recommend denial of the rezoning request from NBD to I-1 to the City Commission
- Table the issue for additional information/consideration.

Chairman Wiedower called for questions from the commissioners about the staff report.

Commissioner Homan asked what other uses are allowed in the I-1, Light Industrial District.

Ms. Hurley responded there are a variety of uses allowed in the I-1 district such as warehousing and light manufacturing. Heavy manufacturing or trucking would not be allowed in the I-1 district.

With no further questions about the staff report, Chairman Wiedower opened the public hearing.

Mike Reilly with Reilly Real Estate is attending on behalf of the seller. The subject property was originally built and developed primarily as a grocery store. When that use expired, the building was vacant for a number of years. It was of no value to the neighborhood or to the community as a whole. The building was purchased approximately 11 years ago by the current owner, which is a restaurant and event space known as June's Northland. The current use is now expiring. The question is if our community is going to take the opportunity to reinvest and change the life cycle of the building.

Mr. Reilly further stated we now have the opportunity to bring in a service disabled veteran-owned small business that focuses mainly on providing best-in-class medical, dental and life science equipment to veterans, soldiers and those in need.

Ms. Hurley stated there has been a lot of talk about needing a grocery store in the north part of town. There have been several grocery users who have looked at the subject building and determined that for the way today's grocery stores are set up, this building does not work for a grocery store.

Tyson Schultz, CEO and founder for Stripes Global, stated he is a service disabled veteran who started this business a little over five years ago. The intent of the Veterans Benefit Act of 2011 is for veterans to open businesses and employ other veterans. Mr. Schultz wants to take the business from distribution to light manufacturing. This is important for the HUBZone designation, which requires a substantial transformational change in the project to tie the HUBZone name to it, according to the federal government.

Mr. Schultz further stated light industrial will be assembly of medical devices. The company will receive incentives from the State of Kansas, which requires the company to pay a minimum of \$22/hr. They will be looking to hire 50 to 60 from the localized area as well as veterans.

Chairman Wiedower is pleased to hear it will be assembly of medical and dental equipment and not heavy manufacturing, which could cause problems due to noise, emissions of fumes, etc.

Mr. Schultz stated it will also include veterinary devices, which are regulated as much as human devices.

Chairman Wiedower asked about the logistics of the business.

Mr. Schultz responded their drugs are moved rigidly through major carriers because they are class 3 controlled substances, which requires a chain of custody. One FedEx or UPS truck would come in the morning to drop off the product and another FedEx or UPS truck would come in the evening to pick-up for distribution. Approximately once a week or less, a large truck will come for medical devices when receiving components.

Chairman Wiedower asked the size of the larger truck that would come once a week.

Mr. Schultz is guessing a 53' semi truck. If that is a problem, they might use box trucks.

Commissioner Diggs asked what exactly is a HUBZone.

Mr. Schultz responded it is a designation from the U.S. Small Business Administration for small companies that operate and employ people in historically underutilized business zones. 10% below the national average or unemployment that exceeds the national average is designated a HUBZone. Military base closures, native American land and disaster areas create HUBZones. SBA regulations state you must be 51% business owner as an American and must hire and maintain one-third of your staff from inside the HUBZone.

Ms. Hurley asked if all of Leavenworth is in the HUBZone or just the north portion.

Mr. Schultz directed staff to go to the SBA HUBZone map online.

Ms. Hurley stated it appears to be by census tract and we have two north Leavenworth census tracts that are included.

Commissioner Diggs asked if the one-third hiring requirements are for people who live within the HUBZone.

Mr. Schultz responded they must live in that HUBZone or a nearby HUBZone.

Chairman Wiedower asked Mr. Schultz if he has experience with light manufacturing.

Mr. Schultz responded this will be the company's first time with light manufacturing. He currently is a distributor for large companies such as CAE, Millepore EMD, Beckman Coulter Danaher; and his customers include the EPA, FBI, Navy, Army, Air Force, VA, NIH, etc.

Commissioner Waugh asked Mr. Schultz if he has operated a facility similar to the one he would operate in Leavenworth.

Mr. Schultz responded in the negative.

Commissioner Waugh asked what makes this one unique.

Mr. Schultz responded his business partners has operated facilities like this. His business partners ran the pharmaceutical company Teva, which brought many drugs to market.

Commissioner Waugh asked once the facility is up and running and someone drives by at 10:00 a.m., other than a truck pulling up to drop products off, what would be seen or heard at this facility.

Mr. Schultz responded nothing but parked cars.

Commissioner Waugh asked if the parking lot will accommodate 60 employees.

Mr. Schultz stated by the time they have 60 employees will they have a second location. He does not believe the parking lot will be an issue.

Commissioner Homan asked what will happen to this facility if the company outgrows it.

Mr. Schultz responded this facility will always be maintained. They will be putting 6M of repackaging at this facility. The goal is to manufacture and press the pills at a different facility, then transport them to this facility to be brought down into 30, 60 and 90 day supplies and bottles. Mr. Schultz further stated this will be a three phase project. The first phase is getting this facility up and running, second phase is repackaging and third phase is manufacturing. The third phase will require a second location.

Chairman Wiedower asked if the assembly of the components would be in conflict with the EPA or could cause harm to anyone in the surrounding area.

Mr. Schultz responded they must adhere to strict regulations and there will absolutely not be anyone harm to the surrounding area.

Chairman Wiedower asked if there is extensive documentation to maintain for a veteran-owned small business and HUBZone status.

Mr. Schultz responded he is currently HUBZoned certified in Bremerton the naval shipyard. Must report to the SBA every five years.

Keith Baird, Sr. Vice President Stripes Global, stated he has been in the manufacturing industry for 40 years. For regulations, Stripes Global will adhere to the International Standards Organization (ISO) certifications, will

maintain two ISO 1345, which is related medical equipment, and ISO 9001, which is general quality systems. Additionally, they will be seeking FDA certification. There will be annual audits from ISO to certify your operation system in addition to annual audits from the FDA. It is a very detailed operation in terms of the systems and information they will be required to maintain, such as be able to identify every lot number, maintain details about all the components that went into the device, etc.

Commissioner Diggs asked if technical or highly skilled individuals will be hired for these positions.

Mr. Baird responded that some will be. All the positions require a certain skill set; then they will be trained to the company's procedures to be able to maintain the quality system.

Chairman Wiedower asked about personal protective equipment (PPE), modifications for air movement and if there will be any changes to the building to meet the required standards.

Mr. Baird stated changes to the building will be internal, such as a creating a special room within the building. The key is going to be the number of air changes that will be in that specific room; the heap type filtration. Most of the PPE will be anti-static, gloves and hair bonnets, etc.

Commissioner Diggs asked what the hours will be.

Mr. Baird responded typical daytime hours such as 7 a.m. to 3 p.m. or 8 a.m. to 4 p.m. Monday through Friday.

Mr. Reilly stated he wants to stress that when you look at this type of use and how it blends into the neighborhood today and then into the future, it's critical that the City looks at adapting some of these neighborhoods for these small, unintrusive uses that will provide benefit to our community.

Mr. Reilly further stated the business that is currently at this location brings in 600-900 people just for a Sunday brunch. When you think of the traffic, trucks, food delivery service, trash, etc., all of these things that have to support the business that is there currently versus what will take place for the proposed use, you could almost make the case that the proposed use is less intrusive to the neighborhood during hours when people are at home.

With no one else wishing to speak, Chairman Wiedower closed the public hearing and called for discussion among the commissioners.

Chairman Wiedower stated what Mr. Reilly alluded to is that the building needs to be used because there is nothing worse than a vacant building. To have a veteran-owned business with a light industrial use, which does not have significant noise that would be in conflict with the neighborhood, is a good thing. A veteran-owned business looking to hire veterans is a good thing. This is a win-win situation for all.

With no further questions/discussion, Chairman Wiedower called for a motion. Commissioner Homan moved to recommend for approval to the City Commission the rezoning request from NBD, Neighborhood Business District, to I-1, Light Industrial District for Case No. 2022-05 REZ – 604 Pottawatomie based upon all information presented, seconded by Commissioner Diggs and passed by a vote 4-0.

Ms. Hurley stated this rezoning request goes to the City Commission on April 26, 2022 for first consideration ordinance for the City Commission to approve.

## 2. 2022-06 SUB – 4820 S. 4<sup>TH</sup> STREET

Consider a final plat for U-Haul.

Chairman Wiedower called for the staff report.

Planning Director Julie Hurley stated the subject property is owned by AREC 34, LLC, plat prepared by Red Plains Surveying. The applicant is requesting approval of a one lot final plat for the U-Haul development located at 4820 S. 4<sup>th</sup> Street. The property currently consists of two previously unplatted tracts. The plat is being requested in order to combine the two existing tracts into one lot to facilitate the construction of an additional building on the site. The adopted Development Regulations require the entire property to be platted in order for any sort of combination to be approved.

The subject property is 12.9 acres in size, and is occupied by the U-Haul storage and rental facility. The Development Review Committee reviewed the preliminary plat at their March 17, 2022 meeting. Items related to utility easements were discussed, and are currently being worked through with Public Works staff. All necessary items will be addressed and shown satisfactorily prior to the plat proceeding to the City Commission for acceptance of public utility easements and final recording of the plat.

### ACTION/OPTIONS:

- Approve the Final Plat for U-Haul
- Deny the Final Plat for U-Haul
- Table the issue for additional information/consideration.

Chairman Wiedower called for questions about the staff report.

Commissioner Homan asked if there will be any changes to the driveways and access roads.

Ms. Hurley responded all that will stay the same. There are no changes with the layout of the property.

Chairman Wiedower asked for verification that U-Haul owns both lots and already has the U-Haul operation in place so they just want to expand that to utilize the lot that was not platted.

Ms. Hurley responded the applicant is just combining both lots into one lot so U-Haul can add the additional building they are planning to build.

Chairman Wiedower asked if this commission is to recommend approval or denial to the City Commission.

Ms. Hurley stated the Planning Commission would approve or deny the plat. What the City Commission does is separate from the plat. The City Commission would just accept the dedication of easements.

With no further questions/discussion, Chairman Wiedower calls for a motion to approve or deny the final plat. Commissioner Diggs moves to approve the final plat for U-Haul Case No. 2022-06 SUB – 4820 S. 4<sup>th</sup> Street, seconded by Commissioner Waugh and approved by a vote of 4-0.

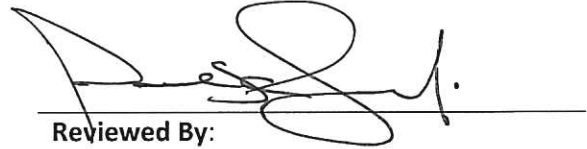
With no other business, Chairman Wiedower adjourned the meeting at 6:46 p.m.

Minutes taken by Administrative Assistant Michelle Baragary.

**POLICY REPORT**  
**Matters Before the**  
**Leavenworth Land Bank**  
**Board of Trustees**  
**April 26, 2022**



**Prepared By:**  
Julie Hurley,  
Director of Planning and Community  
Development



**Reviewed By:**  
Paul Kramer,  
City Manager

**SELECTION OF OFFICERS**

As required by Ordinance 8168 creating the Leavenworth Land Bank, the board shall select from its membership a chairperson, a vice chairperson, a secretary and a treasurer. Staff suggests the following format for selection of officers:

- Chairperson: Mayor*
- Vice Chairperson: Mayor Pro-Tem*
- Secretary: Immediate past Mayor*
- Treasurer: Financial Claims Reviewer*

**CONSIDERATION OF PROPOSALS FOR 600 CHEROKEE**

Ownership of the property located at 600 Cherokee was transferred to the Leavenworth Land Bank in January, 2022. The Board shall consider proposals for the rehabilitation of the property as presented at the City Commission Study Session on April 19, 2022.

***Recommended Action:***

- Motion to select a proposal as presented for the rehabilitation of 600 Cherokee
- Motion to request more information for proposals as presented for the rehabilitation of 600 Cherokee
- Take no action

**EXECUTIVE SESSION**

The Land Bank Board shall recess into Executive Session to discuss attorney-client matters related to the transfer of 600 Cherokee.