



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, April 12, 2022 6:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Mayor Pro-Tem Jermaine Wilson and Commissioner Edd Hingula. Not present: Commissioners Nancy Bauder and Griff Martin.

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Roberta Beier, Planning and Community Development Director Julie Hurley, Community Development Coordinator Julie McKeel, Public Works Director Brian Faust, Water Pollution Control Superintendent Tim Guardado, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS:

National Library Week – Mayor Leonhard read the proclamation proclaiming April 3-9, 2022 as National Library Week. The proclamation was accepted by Library Director Matt Nojonen.

National Child Abuse Prevention Month – Mayor Leonhard read the proclamation proclaiming April as National Child Abuse Prevention Month. The proclamation was accepted by Deborah Liles.

Fair Housing Month – Mayor Leonhard read the proclamation proclaiming April as Fair Housing Month. The proclamation was accepted by Pat Tooley.

National Public Safety Telecommunicators Week – Mayor Leonhard read the proclamation proclaiming April 10-16, 2022 as National Public Safety Telecommunicators Week. The proclamation was accepted by Fire Chief Birch and Police Chief Kitchens.

Barbershop Harmony Month – Mayor Leonhard read the proclamation proclaiming April as Barbershop Harmony Month. The proclamation was accepted by Bill Krondak.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Wilson moved to accept the minutes from the March 22, 2022 regular meeting. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Second Consideration Ordinance:

Second Consideration Ordinance No. 8184 Ordinance to Regulate and Allow Electric Scooters – City Manager Paul Kramer reviewed the Ordinance. There have been no changes since first introduced at the March 22, 2022 meeting.

Commissioner Hingula:

- Asked about a sub-part that is being omitted, and what that omission means

City Attorney Waters:

- That sub-part was already incorporated into your STO from previous adoptions
- Sub-part D pertains to the soliciting of contributions in the street unless a permit is issued, however, the City doesn't issue a permit, so it was necessary to strike that sub-part

Mayor Leonhard called the roll and Ordinance No. 8184 was unanimously approved.

Public Comment: (*Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes*)

Dave York 2523 S 23rd Street Leavenworth:

- Equal Justice Initiative, charged with creating a coalition for a community remembrance project
- Project is to commemorate the lynching victims in Leavenworth
- Project consists of 4 main parts: historical marker, soil collection, essay contest, courageous conversations
- Website for equal justice initiative: www.eji.org/projects/community-remembrance-project
- Would like a letter of support from the City Commission

Carla Wieggers 530 S. Bittersweet Lane, Lansing:

- Supports Equal Justice Initiative
- Teaching our local history is important and understanding our history is important

Tony Majors 4004 Richmond Drive:

- Supports the Equal Justice Initiative
- Powerful opportunity to put righteousness where it belongs
- Not about shame, but about healing

Public Hearing:

Public Hearing for Vacation of a Portion of Right-of-Way at 1507 Shawnee Street

Open Public Hearing:

Commissioner Wilson moved to open the public hearing. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Staff and Public Comment:

Public Works Director Brian Faust reviewed the issue before the city commission is to place on first consideration an ordinance vacating a portion of Shawnee Street Right-of-Way platted in Lot 1 Rafter's Replat of Block 61 of Central Subdivision, and a part of said Block 61 of Central Subdivision adjacent to 1507 Shawnee Street. The property owners, Mr. & Mrs. Curtis Hammond, own property at 1507 Shawnee Street that was impacted by the realignment and reconstruction of Shawnee Street back in 2000. At that time, the City stated that it would support vacating some of the existing right-of-way west of their property. The area requested has been maintained by the property owners. In this location there are no utilities and no plans to revert back to a sharper curve in the roadway. Based on these factors, the Engineering Office supports this request.

Close Public Hearing:

Commissioner Hingula moved to close the public hearing. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

There was consensus by the Commission to place the Ordinance to vacate a portion of right-of-way at 1507 Shawnee Street on first consideration.

General Items:

Mayor’s Appointments

Mayor Leonhard moved to appoint to the Leavenworth Preservation Commission Sherry Hines-Whitson to a term ending April 12, 2025. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

2022-2023 City Commission Goals – City Manager Paul Kramer presented for consideration and approval the 2022-2023 City Commission Goals. The City Commission met on Friday, March 25, 2022 for their annual goal setting session. The goals for 2022-2023 have been updated and finalized based on input from the Commission. The Goals document was presented for approval and the following updates were discussed:

Economic Development

Modified:

- Explore options for an overall City marketing campaign to include residential commercial and industrial highlights, as well as unique amenities and attractions

Added:

- Establish a City Small Business Symposium

Community Improvement

Removed:

- Continue actions by Code Enforcement to reduce and eliminate blighted properties
- Determine options to focus on perpetually blighted properties, including all legal opportunities available to the City Commission

Modified:

- Continue to fund and plan for expanded trail offerings in the City
- Implement the City’s transit service program in concert with governmental and community partners
- Use the City’s Solid Waste Citizens Task Force to evaluate and make recommendations on refuse collections

Added:

- Explore a partnership with the Boys and Girls Club or similar organization to promote activity and opportunity for Leavenworth youth

Public Safety

Modified:

- Address recent trends in domestic violence incidents and target initiatives to reduce drug crimes in high risk areas

Removed:

- Engage in targeted initiatives to reduce drug crimes in high risk areas

Roadways and Infrastructure

Modified:

- Review and implement the long-term pavement management plan for all City streets

Other Items Receiving General Support

Added:

- Prioritize and explore all efforts related to employee recruitment and retention
- Annual update for Workforce Partnership
- Annual update for Guidance Center

Commissioner Hingula moved to approve the 2022-2023 City Commission Goals. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Informational Update Rezoning 1830 S. Broadway – Planning and Community Development Director Julie Hurley presented the informational item. At the March 22, 2022 regular meeting, consensus was reached to place on first consideration an ordinance rezoning 1830 S. Broadway. After that meeting, staff was provided some information, and after additional research, found a record keeping error, where the property was rezoned in 2009. Due to this information the applicant will need to restart the process to rezone the property correctly. Nothing has changed with the proposal, but it had the wrong zoning, so it will need to go back through the Planning Commission before coming back before this body.

Commissioner Hingula:

- Does the applicant know

Ms. Hurley:

- Yes he was notified and he has submitted a new application and is aware of the process

Letter of Support – Leavenworth Attainable Housing – City Manager Paul Kramer presented that Leavenworth Attainable Housing, a non-profit organization focused on housing issues in Leavenworth, recently approached the City about providing a letter of support for an application for Kansas Community Service Tax Credits.

Sister Vickie Perkins:

- When people would come in looking for housing, we didn't have a good way to help them, so we created a new organization to address affordable housing
- 1 house has been donated and it will be rented in May, but it had to be rehabbed first
- Looking for more housing
- Working off the following approach:
 - Affordable - rent would be 1/3 of income
 - Attainable - won't need to pay a deposit or down payment
 - Sustainable - working with other organizations for additional services, for example, health and financial education
- Would like to do 10-15 apartments, for people who don't need houses, but maybe apartments
- Can't address homelessness unless we can address housing
- Having applied with the Kansas Community Service Tax Credit we are looking for a letter of support from the City.

Commissioner Wilson:

- What would it take to get inside the program
- How long can they live in the house

Sister Perkins:

- We will sit down and go through the program with them, we will work with them the entire time they are there
- There is no limit, it is not transitional housing, they can stay as long as they need to

There was consensus by the Commission to direct the City Manager to write a letter of support on behalf of the Commission.

Resolutions:

Resolution B-2312 CDBG 5-year Consolidated Plan and Annual Action Plan – Planning and Community Development Director Julie Hurley introduced the new Community Development Coordinator Julie McKeel. Community Development Coordinator Julie McKeel presented for consideration the revised Consolidated Plan 2022-2026 and 2022-2023 Annual Action Plan. Leavenworth is an entitlement city that receives CDBG Funds and must submit an annual action plan with HUD. The report is composed of needs assessments of community's housing stock, homelessness issues, public facilities, infrastructure, and community development assets. The award figures at this time is projected as Congress has not voted upon the funds and once that happens HUD will advise what the award amount will be and the true total award will be updated. The Community Development Advisory Board has voted for a pro-rata configuration once the true award total is given. City is due to turn in a 5 year plan this year and the plan has been reviewed by the Community Development Advisory Board.

Mayor Leonhard:

- Do you have any idea when we'll know what the award amount is

Ms. McKeel:

- Historically it's been around July, so we are anticipating July

Commissioner Hingula:

- Could Leavenworth Attainable Housing organization be a recipient of these monies

Ms. McKeel:

- Sister Vickie and I will be speaking a lot

Commissioner Hingula moved to approve Resolution B-2312 adopting the 2022-2026 5-year Consolidated Plan and the 2022-2023 Annual Action Plan. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Bids, Contracts and Agreements:

Consider Memorandum of Understanding for Bird Scooter Pilot Program – Assistant City Manager Penny Holler presented for consideration the Memorandum of Understanding with Bird Scooters to start the

shared electric scooter pilot project. Bird Scooters will be launching 75 scooters for a 12 month pilot project. The City is prepared to launch an educational website regarding Bird Scooters and usage for the public.

Commissioner Hingula:

- MOU says 50 scooters but also says 75 scooters

Ms. Holler:

- The minimum is 50, but we anticipate 75 for the program

Commissioner Hingula moved to approve the Memorandum of Understanding for Bird Scooter Pilot Program. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Commissioner Wilson:

- When will we see them

Ms. Holler:

- We need to wait until the Ordinance is in effect before we can get going, and we intend to launch the educational piece, but it will be soon

Consider Contract for Sanitary/Storm Sewer Rehabilitation – Public Works Director Brian Faust presented that the City of Leavenworth started using CIPP lining in the 90's. The CIPP is a cured-in-place liner for pipes and to rehabilitate sewers. This rehabilitation will improve the structural integrity of these lines. These liners can be installed quickly and with little to no disruption, e.g. streets not closed as long and sanitary services opened quicker. This means no excavating which normally takes days and in some cases weeks to finish whereas CIPP lining can be finished in a day. Staff is recommending that five sanitary lines and two storm sewers be lined this year. We are using a Cooperative Agreement with Insituform and their contract with Johnson County Kansas Wastewater.

Commissioner Hingula:

- How long is this good for

Mr. Faust:

- A long time. It's basically a hard plastic when it's done

Mayor Leonhard:

- How are the ones doing from the 90's

Mr. Guardado:

- They are doing great

Commissioner Wilson moved to approve a contract with Insituform for the 2022 Sanitary/Storm Sewer Rehabilitation project in an amount not to exceed \$164,108.75. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Consent Agenda:

Commissioner Wilson moved to approve claims for March 19, 2022 through April 8, 2022, in the amount of \$1,915,657.94; Net amount for Payroll #06 effective March 25, 2022 in the amount of \$358,723.32 (Includes Police and Fire Pension in the amount of \$9,038.36) and Payroll #07 effective April 8, 2022 in the amount of \$325,042.86 (No Police and Fire Pension). Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 3-0.

Other:

Commission Hingula:

- Have a happy holy and joyous Easter

Commissioner Wilson:

- Echoed the sentiments from Commissioner Hingula

Mayor Leonhard:

- Happy Easter
- The City held its Easter Egg Hunt, it was a great event and the kids found the eggs in record time

Adjournment:

Commissioner Hingula moved to adjourn the meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:06 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC