



**City of Leavenworth**  
**100 N. 5<sup>th</sup> Street**  
**Leavenworth, Kansas 66048**

**CITY COMMISSION STUDY SESSION**  
**COMMISSION CHAMBERS**  
**TUESDAY, MARCH 15, 2022 6:00 P.M.**

**Welcome to your City Commission Study Session – Please turn off or silence all cell phones during the meeting**  
*Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube*

**Study Session:**

1. Discuss Letter of Support for Nez Perce Monument in Dougherty Park (pg. 02)
2. City Trails Discussion (pg. 03)
3. Update on 600 Cherokee Street Request for Proposal (RFP) (pg. 12)
4. Update on Bird Scooters Pilot Project (pg. 13)
5. Consider the Creation of a Temporary City Transit Advisory Committee (pg. 14)

**Policy Report**  
**Discuss Letter of Support for**  
**Nez Perce Monument in Dougherty Park**  
**March 15, 2022**


Prepared By:

Reviewed By:

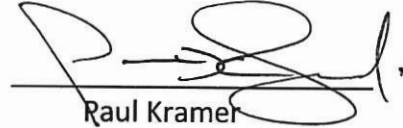
Reviewed By:



Kristi Lee  
CVB Manager



Penny Holler  
Assistant City Manager



Raul Kramer  
City Manager

**ISSUE:**

The Nez Perce Trail Foundation has requested a letter of support for their project to install a monument in Dougherty Park.

**BACKGROUND:**

The Nez Perce Trail Foundation (NPTF) is the primary non-profit volunteer organization that works in conjunction with the Nez Perce National Historic Trail and the U.S. Forest Service.

Designated by Congress in 1986, the entire Nez Perce National Historic Trail stretches 1,170 miles from Wallowa Valley in Oregon to the plains of north-central Montana. Dedicated to presenting all aspects of the Nez Perce War of 1877, the NPTF seeks to educate and inform the public about historical events as well as the challenges the Nez Perce people face today.

The NPTF would like to extend their trail to include the exile route after their surrender to Gen. Oliver O. Howard. Chief Joseph and the surviving Nez Perce were moved to Fort Leavenworth for eight months and eventually sent by train to Oklahoma.

The NPTF would like to establish a monument to the Nez Perce here in Leavenworth to preserve and commemorate the route through Leavenworth. A letter of support from the City would assist the non-profit with fundraising and grants for the project.

**ATTACHMENTS:**

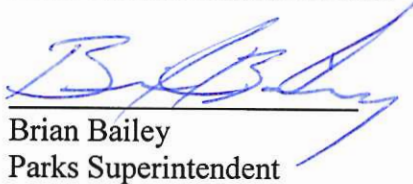
1. Link to the Nez Perce National Historic Trail  
<https://www.fs.usda.gov/npnht/>

**POLICY REPORT NO. P&R 06-22**  
**Parks & Recreation Department**  
**Trails Discussion**  
**March 15, 2022**

**PREPARED BY:**



Steve Grant  
Parks and Recreation Director



Brian Bailey  
Parks Superintendent

**REVIEWED BY:**



Paul Kramer  
City Manager

**ISSUE:**

Discuss recreational trail development.

**BACKGROUND:**

During the Capital Improvement Program discussions in 2021, the City Commission discussed future trail development in Leavenworth. The Commission dedicated \$30,000 in the 2022 CIP for construction of trails. Staff will present three options for trail construction in 2022 as follows:

- 1) Havens Park. Extend existing asphalt trails, utilizing old roadbeds. Extending these trails makes a lot of sense as a new restroom facility and parking area will be constructed this year. Additional trails will attract more patrons to the park.
- 2) 10<sup>th</sup> Ave Park. New trail would connect the existing Five Mile Creek Trail to the main parking lot in the park. This would create a shorter route or “loop” for patrons to utilize from this parking area.
- 3) Three Mile Creek Trail. This trail would connect to the existing Three Mile Creek Trail at the east end adjacent to Landing Park. The trail would head south along city right-of-way, as well as connect through city-owned property to the sidewalk on 2<sup>nd</sup> street for foot traffic access. Adding trail at this site would be the first phase of a more long term, larger project to connect the trails at that site heading south to South Esplanade Park. Possible grant money through MARC or other avenues may be possible for a future long-term project in this area.

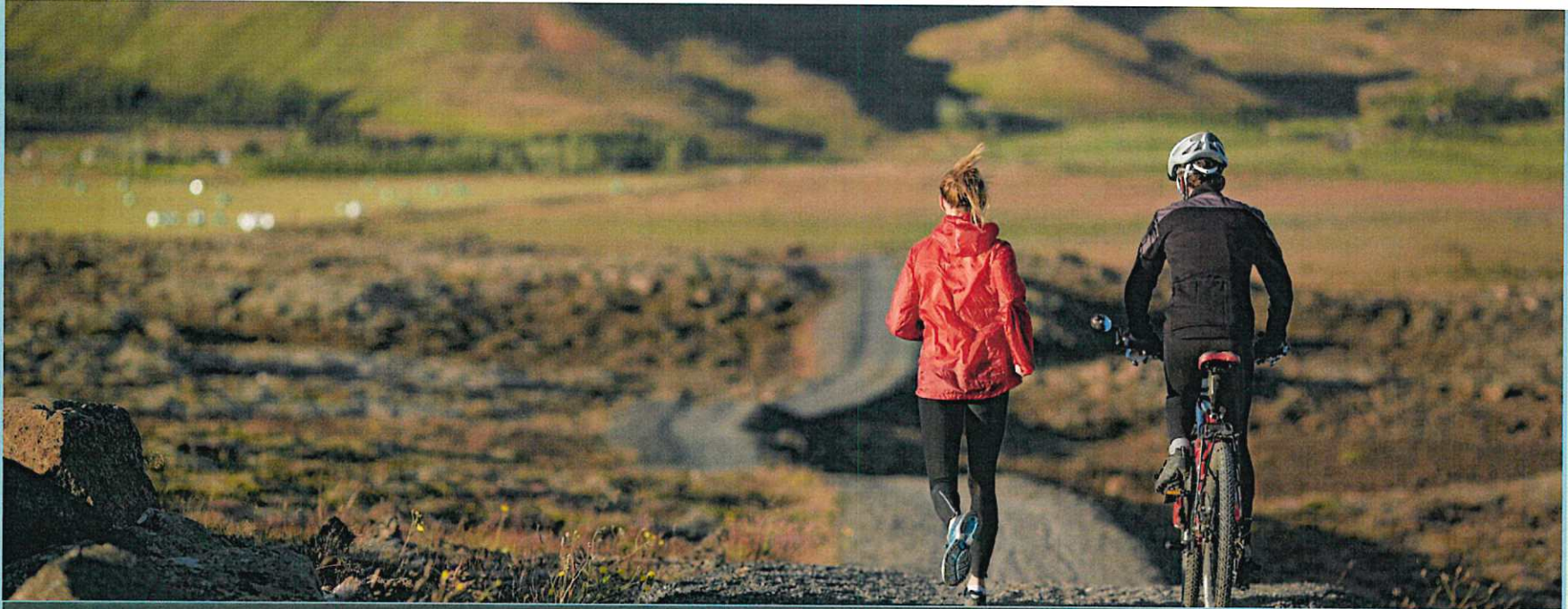
**MOTION:**

Provide staff direction for trail development in 2022.

**ATTACHMENTS:**

Proposed locations.



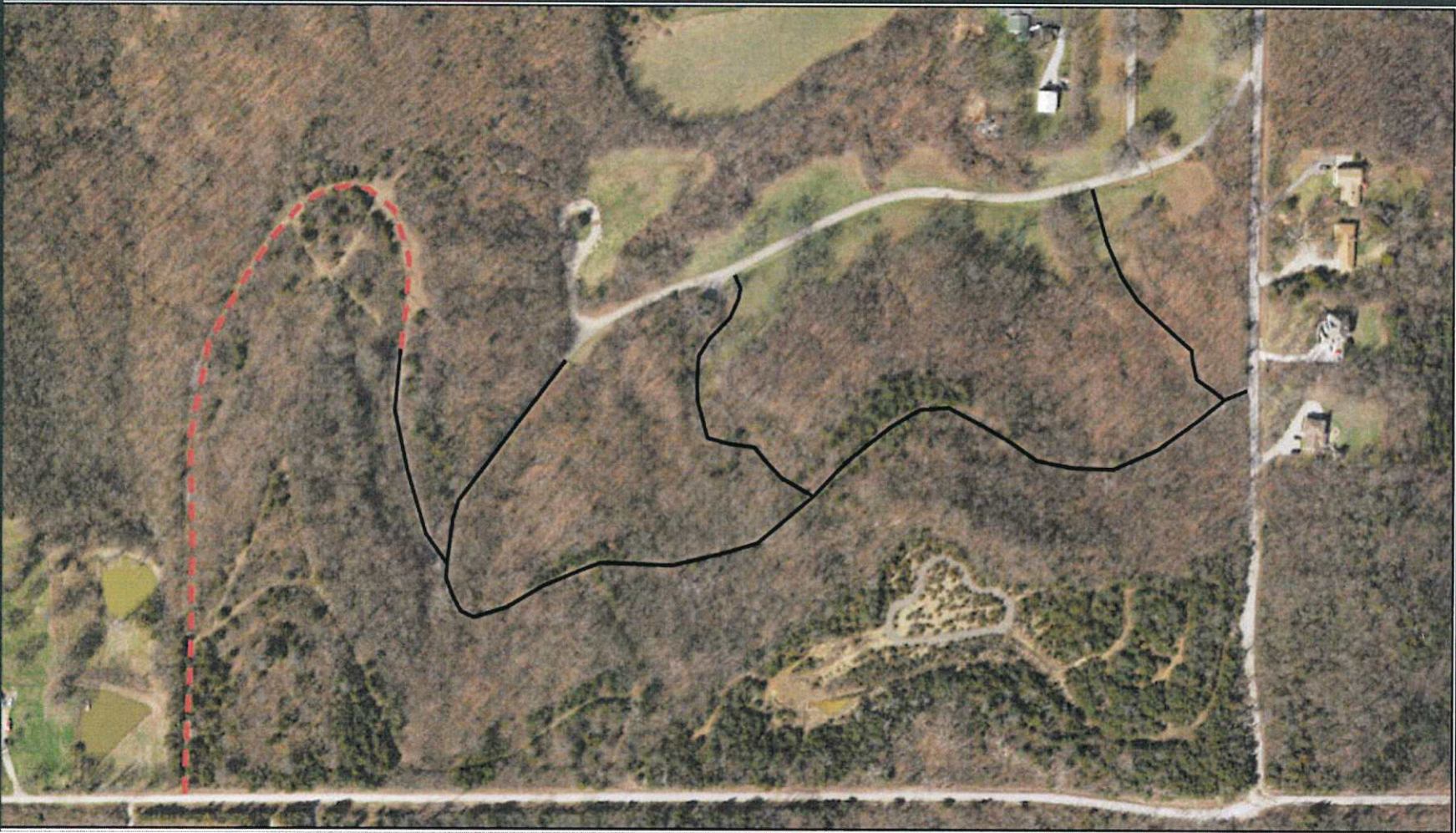


Plan for a Healthy Lifestyle

# 2022 Trail Construction



# Havens Park Trails and Proposed Trail Extension





New Trail Connection To Existing Trail



Trail Access Off Shawnee St.









# 10<sup>th</sup> Ave. Trails and Proposed Trail Extension





3MC Trail Extension  
Phase 1





### 3MC Completed Phases





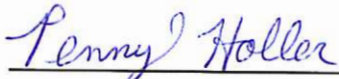


Thank You



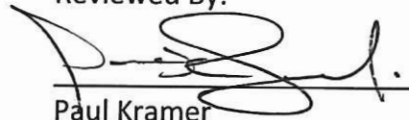
**Policy Report**  
**Update on 600 Cherokee Street RFP**  
**March 15, 2022**

Prepared By:



Penny Holler  
Assistant City Manager

Reviewed By:



Paul Kramer  
City Manager

**ISSUE:**

Receive an update on the 600 Cherokee Street RFP.

**BACKGROUND:**

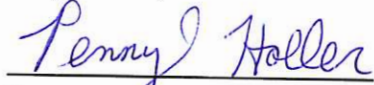
The City of Leavenworth posted a Request for Proposals (RFP) that invited interested parties to submit plans for the acquisition and redevelopment of 600 Cherokee Street. The 1890 historic structure was acquired by the City in 2021 after more than 10 years as a vacant downtown building. The level of investment to purchase and update the property had been a barrier to redevelopment. Creative proposals were sought that would provide a fiscal benefit to the City and continue downtown revitalization efforts.

Seventeen interested parties contacted the City with questions, to request a tour, or to request the RFP. Nine parties did a site visit to further explore the building. Completed proposals were due on March 11. Staff will provide a status update on proposals received.



**Policy Report  
Update on Bird Scooters Pilot Project  
March 15, 2022**

Prepared By:



Penny Holler  
Assistant City Manager

Reviewed By:



Paul Kramer  
City Manager

**ISSUE:**

Receive an update on the Bird Scooters pilot project.

**BACKGROUND:**

Bird Scooters proposed that the City of Leavenworth enter into a Memorandum of Understanding (MOU) for an electric scooter pilot project. Their proposal was presented to the Commission on February 15. The governing body consensus at that meeting was for staff to further review this proposal including the experience of other Kansas cities, the terms included in the MOU, and any City ordinances that may apply. Staff will provide an update on those three items for Commission review.



**Policy Report**  
Transit advisory committee  
March 15, 2022

Prepared by:



Paul Kramer  
City Manager

**Issue:**

Consider the creation of a temporary City Transit Advisory Committee

**Background:**

In January 2018, a Transportation Study was completed in partnership with the Mid-America Regional Council (MARC), Kansas City Area Transportation Authority (KCATA), the City of Leavenworth and Leavenworth County. As part of that study, the primary transit alternative suggested for development in Leavenworth was a demand-response service. Since that time, the City of Leavenworth has continued to work with KCATA on the development of this transit service and has further partnered with the Guidance Center and Kansas Department of Transportation (KDOT) on development, funding and implementation.

The system has been designed as a demand-response operation in which riders use an app to request a ride, in a similar manner to Uber or Lyft. Service delivery and dispatch will be provided by the Guidance Center, separate from the transportation system they currently operate for their clients. Initial funding for capital and operating costs will be provided through a KDOT grant that was awarded in June, 2021 to the Guidance Center, and matching funds in the amount of \$72,000 from the City of Leavenworth. The initial transportation fleet will consist of 3 vans, which have been ordered by The Guidance Center through KDOT.

In preparation for the start of the program, and under the direction and advice of the KCATA, the item before the City Commission is to consider the creation of an advisory committee to report on, update and make recommendations to the City Commission on all items related to the program, including, but not limited to use, performance, personnel, budget and routes.

If the item were to move forward, staff would work with the Commission and KCATA, KDOT and all relevant parties on the appropriate size and representation of the committee.

**Action:**

Consider providing consensus to move forward with the create of a City Transit Advisory Committee