

**Fiscal Comments**  
**Commission Meeting**  
**March 22, 2022**  
**Regular Meeting**

**Policy Report No. 22-18**

**Rejection of Bids Received for Storm Drainage Improvements at 741 Pottawatomie**

The project to improve storm drainage at 741 Pottawatomie had an engineer's estimated cost of \$489,160. The project was advertised locally and at Drexel Technologies through their website. The lowest bid came in at \$595,604.50, 22% over the engineer's estimate.

Staff recommends that the City Commission reject all bids for the storm drainage improvements at 741 Pottawatomie and direct staff to re-bid the project.

**Policy Report No. 22-17**

**Consider Approval of a Design Contract with Olsson, Inc., for the Traffic Signal Assessment**

Based on the City Commission's 'Roadways and Infrastructure' Goal to develop a long-range management plan associated with our City streets and KDOT's recently completed TEAP (Traffic Engineering Assistance Program), which identified a need for a complete evaluation of the City's traffic signal system, staff has negotiated a detailed scope of services with Olsson, Inc. to perform a complete Traffic Signal Assessment.

Staff sent a Request for Qualifications to seven (7) firms and a notice was placed in the Leavenworth Times and on the City's website. Three (3) submittals were received and reviewed by staff. Two (2) firms were interviewed by City staff and Olsson was selected as the top firm. Per the contract negotiated with Olsson, the engineering firm will be paid on a time-and-expense basis, with a total cost not to exceed \$93,214. This project will be paid for with FFE funds that the City has reserved for street projects.

Staff recommends approval of the Traffic Signal Assessment contract with Olsson for an amount not to exceed \$93,214.