



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, March 8 2022 6:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Commissioners Nancy Bauder, Edd Hingula and Griff Martin. Not Present: Mayor Pro-Tem Jermaine Wilson

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Ruby Maline, Deputy Finance Director Roberta Beier, Information Systems Manager Carol Charity, IT Specialist II Amy Peters, City Attorney David E. Waters, Deputy City Clerk Cary Collins and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

ACKNOWLEDGEMENTS:

New Employee Welcome:

The Mayor read the names of the following newly hired employees.

- Austin McDaniel, Solid Waste Collector
- Terry Bair, Park Technician I
- Noah Lovelady, WPC Operator I
- Justin Burris, Park Technician I
- Michael McMannamy, Solid Waste Collector
- Jessica Sanders, Office Clerk II
- Ashlyn Gardner, Police Officer
- Joyce Howell, PT Court Clerk
- Christopher Herrmann, Streets Equipment Operator I
- Bobby Covey, PT RFCC Custodian
- Jacob Gooch, Solid Waste Laborer
- Robert Large, Zoning & Code Administrator
- Breanna Comer, Kennel Attendant
- Stephen Whiteman, Traffic Control Technician
- Joshua Bush, Streets Equipment Operator I
- Sarah Bodensteiner, City Clerk
- Lesley Brown, Court Clerk
- Holly Cooper, Administrative Clerk – Streets
- Chelsey Gorgoglione, Police Officer

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Hingula moved to accept the minutes from the February 22, 2022 regular meeting. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

None

General Items:

Mayor’s Appointments

Mayor Leonhard moved to appoint to the Sidewalk Advisory Board Dustan Thornton to an unexpired term ending March 15, 2023; Reappoint Phil Martin, Dave Stokka, Stephen Tennant, and John Carroll to terms ending March 15, 2025, appoint to the Convention & Tourism Committee Patrice Chisom to an unexpired term ending January 31, 2024, and appoint to the Community Development Advisory Board Tony Majors to an unexpired term ending August 31, 2022. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

2022 General Obligation Bonds and Temporary Notes Proceedings – City Manager Paul Kramer stated that the General Obligation Bonds and Temporary Notes sale was held at 10:00 a.m. on Tuesday, March 8, 2022.

The City’s Financial Advisor, Greg Vahrenberg reviewed the Bond Process for selling of Notes and Bonds:

- Authorizing Resolution (February 8, 2022 meeting)
- Official Statement (financial prospectus)
- Bond and Note Rating from Moody’s
- City received the Aa2 Rating, City has maintained this rating for several years
- Rating methodology and scorecard factors

General Obligation Bonds, Series 2022-A in the amount of \$1,450,000.00, the following bids were received with UMB Bank N.A. being the winning low bid:

- UMB Bank N.A. %1.780968
- Country Club Bank %1.878391
- Commerce Bank %1.954630
- Robert W. Baird & Co., Inc. %1.970457
- Northland Securities, Inc. %2.120933

*The winning bidder, UMB Bank N.A., offered a premium of \$19,347.55. The premium offered reduced the actual bond issuance to \$1,435,000.00

Temporary Notes Series A-2022 in the principal amount of \$2,125,000.00 to temporarily finance the 2022 General Improvements (pavement management and parks projects). The following bids were received with Country Club Bank being the winning low bid:

- Country Club Bank %1.445708
- Commerce Bank %1.546996
- Northland Securities, Inc. %1.625000
- UMB Bank N.A. %1.831545

*The winning bidder, Country Club Bank, offered a premium of \$5,008.95. The purchase price of the Notes will be \$2,125,000.00, plus the premium offered of \$5,008.95

At 6:26 p.m., the commission made the following motions and approvals.

Commissioner Martin moved to accept the proposal from UMB Bank N.A. for General Obligation Bonds, Series 2022-A as presented. Commissioner Bauder seconded the motion and was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Second Consideration Ordinance 8182 General Obligation Bonds, Series 2022-A.

Mayor Leonhard called the roll and Ordinance 8182 was unanimously approved

Commissioner Hingula moved to adopt Resolution B-2309 Issuance of General Obligation Bonds, Series 2022-A. Commissioner Bauder seconded the motion and was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Commissioner Bauder moved to accept the proposal from Country Club Bank for Temporary Notes, Series A2022 as presented. Commissioner Martin seconded the motion and was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Commissioner Martin moved to adopt Resolution B-2310 Issuance of A2022 Temporary Notes. Commissioner Bauder seconded the motion and was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Bids, Contracts and Agreements:

Consider Purchase of Additional Information Technology Storage – Information Systems Manager Carol Charity and IT Specialist II Amy Peters presented for consideration the purchase of additional IT Storage. City staff identified in 2020 the City's IT storage capacity would become insufficient primarily due to growth from large files such as videos from police body cameras and public works sewer lines. To address the need for greater storage, this item was included in the Capital Improvement Plan.

Ms. Peters

- The city currently has 137 terabytes of storage for Police storage
- More than 110 terabytes have been used leaving 27 terabytes available
- To ensure adequate storage and redundant backup space, 84 terabytes at the 2 storage locations is needed
- Staff anticipates that the storage will support City needs for approximately four years

Mayor Leonhard:

- Where are the two storage locations

Ms. Charity:

- We have multiple locations and multiple backup processes

Commissioner Martin:

- Can you discuss the bid process
- Do we have time to not buy the storage now

Ms. Charity:

- This particular company has designed and built the current system and are on the NASPO contract, the City has been using them for a while and they have intimate knowledge of the systems

Mr. Kramer:

- Additional fees and costs are always a concern but the City is demoing some Cloud-based options to eliminate some physical storage
- Upfront cost for a new system, very rough cost of about half a million for the Getac system

Ms. Charity:

- Data would go straight to the Cloud, there would still be fees for backup, but would possibly eliminate hard storage and open up space to store information from other departments
- The purchase is needed at this time due to the unpredictability in terms of amount of storage needed and when the physical storage pieces actually arrive

Ms. Peters

- Demoed with Getac system due to existing relationship with company, as Police cars are equipped with their computers, so the need to buy new computers would not be there, but other companies will be demoed

Commissioner Bauder moved to approve the purchase of 168 terabytes of additional IT Storage from ISG Technology in an amount not to exceed \$95,744.88. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

First Consideration Ordinance:

First Consideration Ordinance to Rescind Special Use Permit 539 Nipper Lane – City Manager Paul Kramer presented for first consideration an Ordinance that would rescind the Special Use Permit for a child care center located at 539 Nipper Lane. On February 28, 2022, staff was notified by the operator of the child care center that the business had closed and they no longer reside in Leavenworth. The Special Use Permit is no longer applicable to the property.

There was consensus by the Commission to place on first consideration.

Consent Agenda:

Commissioner Martin moved to approve claims for February 19, 2022, through March 4, 2022, in the amount of \$1,948,556.53; Net amount for Payroll #04 effective February 25, 2022 in the amount of \$348,591.39 (Includes Police and Fire Pension in the amount of \$9,038.36). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 4-0.

Other:

City Manager Paul Kramer:

- Preparing for the upcoming Winter Storm (pre-treating making own salt brine, call in hot spots)
- Touched on the longer debt - which is typically fire trucks
- How commodities impact the public with inflation and how it's being monitored
 - Using historic data to set price back in May of previous year
 - Reviewed the use and impact of having healthy reserves
 - Work to identify areas that could be impacted (petroleum based)
 - City has about 8.6 million in reserves
- Parks projects looking good and looking to put up signage to let the public know what's coming
- Will provide update on 600 Cherokee at the next work session
- Solid Waste Citizen Task Force applications- good response from the public
- Talking about City trails at the work session
- Full on life guards for pool, but still looking for concession workers
- Baseball and Softball registration is open and the Parks department is actively working to advertise the late registration period

Mayor Leonhard:

- Told everyone to stay warm and safe with the upcoming winter weather

Commissioner Martin:

- Stated that whatever is communicated by the library, they are a separate entity from the City and they do not speak for the City

Commission Hingula:

- Stated he's happy to be here and hopes everyone is happy where they are

Adjournment:

Commissioner Hingula moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:55 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC