



CALL TO ORDER - The Governing Body moved from a study session to a special meeting and the following commission members were present in the commission chambers: Mayor Nancy D. Bauder, Mayor Pro-Tem Camalla Leonhard, Commissioners Myron J. (Mike) Griswold, Mark Preisinger and Jermaine Wilson.

Staff Present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Public Works Director Brian Faust, Project Manager Michael Stephan and City Clerk Carla K. Williamson.

Mayor Bauder asked for a motion to open a Special Meeting.

Commissioner Wilson moved to open the special meeting. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Consider Three-Party Agreement Between City, KDOT, and Brungardt Honomichl & Company (BHC) for KDOT K-7 (4th Street) Improvement Project – Public Works Director Brian Faust presented for consideration the three-party agreement for the KDOT K-7/4th Street improvement project. In March 2019 the city submitted a City Connecting Link Improvement Program (CCLIP) application to KDOT for two projects along 4th Street. (Choctaw to Delaware and Delaware to Seneca). In July 2020 KDOT notified the City that the Choctaw to Delaware project was selected but the Delaware to Seneca project was not. The CCLIP is a cost share program with KDOT covering 85% of eligible costs (with a maximum share of \$1,000,000.00) and the City's share is 15%. While not selected, the city did request that the Delaware to Seneca project be included in the overall project limits and KDOT agreed. The city posted a Request for Qualifications for design consultants and received five submittals. The City review committee evaluated the qualifications and identified BHC as the top firm. Staff recommends that the City Commission authorize staff to work with KDOT and BHC to create a three-party agreement. Once the Agreement is developed the final agreement will be brought back to the Commission for review and approval. The estimated Preliminary Engineering fees for the design cost will be \$325,331.54.

The following design consultants submitted proposals:

- Brungardt Honomichl & Company (BHC)
- McAfee Henderson Solutions Inc. (MHS)
- JEO Consulting Group
- Affinis Corporation
- Wilson & Company

The review committee consisted of the following:

- Paul Kramer, City Manager
- Julie Hurley, Director of Planning & Community Development
- Brian Faust, Director of Public Works
- Michael Stephan, Project Manager
- Jacquelyn Porter, City Planner

Highlights:

- Look at area with fresh eyes
- Currently 4 10'lanes
- Look at ways to make the street safer
- Maintain the historic look of the downtown
- Reduce delays in signals
- Improve accessibility
- Upside to narrow lanes is that it decreases speed
- Road Diet would take the street from 4 lanes to 3 lanes; 2 lanes and turning lane
- Could use the extra space for amenities for pedestrians
- Approximately 15,000 vehicles travel 4th Street each day
- Road Diet would create a shorter crossing distance for pedestrians and reduce crashes 19-47%
- Current signal patterns are fixed would look at different signaling options
- Public engagement options

Commissioner Griswold moved to authorize staff to work with KDOT and BHC to create a three-party agreement for preliminary engineering for the improvements to US-73 from Choctaw Street to Seneca Street. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Griswold seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 8:11 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC