



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, November 23, 2021 7:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Nancy D. Bauder, Mayor Pro-Tem Camalla Leonhard, Commissioners Myron J. (Mike) Griswold and Mark Preisinger. Not present: Commissioner Jermaine Wilson.

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Police Chief Patrick Kitchens, Finance Director Ruby Maline, Public Works Director Brian Faust, Water Pollution Control Superintendent Tim Guardado, Assistant Water Pollution Control Superintendent Jon Lemke, City Attorney's Office Representative Katie Logan and Deputy City Clerk Cary Collins.

Mayor Bauder asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS AND AWARDS:

Mayor Bauder presented Chris Hendrickson with the Trail Mob a Mayors Award for his work on clearing Havens Park trails. Chris thanked all of the volunteers, local sponsors, city representatives, and his son. He mentioned the Havens Trail Run that was conducted on November 20, 2021 at Havens Park, there were 70 participants; public restrooms are needed at Havens for park visitors and event participants.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Leonhard moved to accept the minutes from the November 9, 2021 regular meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration Ordinance 8180 Amending Sec. 8-139 Allowing Additional Businesses to Sell City Dog Tags - City Manager Paul Kramer presented the ordinance for second consideration. There have been no changes since first introduced on November 9, 2021.

Mayor Bauder called the roll and the ordinance passed 5-0.

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

Vicky Kaaz, Leavenworth County Commissioner invited the City Commissioners and city officials to attend a ribbon cutting ceremony for the completion of the road project at 20th and Eisenhower at 1:30 p.m. on December 1.

General Items:

Cancel Outstanding City Checks Prior to 2020 – Finance Director Ruby Maline presented for consideration to cancel 19 checks that remain outstanding after a period of two years from their issuance. After cancellation of the checks, if a check is presented for payment the Finance Department will honor the obligation and issue a new check. The funds revert to the original fund upon which the funds were drawn. The outstanding checks are as follows:

City of Leavenworth
Cancellation of
Outstanding AP Checks

Issue Date	Check #	Payee	Amount
12/03/18	290024212	Nancy Poff	163.00
01/11/19	290024612	Anthony Brown	14.00
02/01/19	290024844	Ana Dejesus	31.00
02/15/19	290024983	Roxanne Joslin	50.00
03/01/19	290025182	Jacquelyn Jackson	8.00
03/01/19	290025241	LaCarol Kennedy	46.00
04/19/19	290025766	Jerrica Renee Peace	100.00
05/15/19	290026043	Stephanie Key	300.00
05/15/19	290026104	David Griffith	115.55
05/17/19	290026125	Katelynn Johnson	0.85
06/07/19	290026368	John Allen	5.00
06/28/19	290026582	Joseph Bollin	25.00
07/01/19	290026702	Mercedes Wilson	4.00
07/19/21	290026882	Kevin or Brandy Crockett	5.00
08/02/19	290027048	Wanda Morris	5.42
08/16/19	290027275	Leavenworth Masonic Build	500.00
08/30/19	290027349	Emmanuel L Ross	0.63
09/03/19	290027487	Reginald Miller	54.00
09/19/19	290027607	Demetria Bedeaux	100.00
Total checks to be cancelled			1,527.45

Commissioner Griswold moved to cancel the outstanding checks prior to 2020 as presented. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0

Bids, Contracts and Agreements:

Consider Contract for Wastewater Treatment Plant Condition Assessment - Public Works Director Brian Faust gave a Powerpoint Presentation on the WWTP Condition Assessment. Mr. Faust presented for approval the contract with HDR, Inc. for the Wastewater Treatment Plant Condition Assessment in the amount of \$178,810.00. Proposals were received from HDR Inc., Burns & McDonnell, Black & Veatch, and Alfred Benesch.

Commissioner Preisinger moved to approve the Wastewater Treatment Plant Condition Assessment Contract with HDR, Inc. for an amount not to exceed \$178,810.00 Commissioner Griswold seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Consider Contract for Janitorial Services - Public Works Director Brian Faust presented for approval the contract with Southwest Janitorial Service for 2022 Janitorial Services at City Hall, 100 N 5th Street; Animal Control 2019 S 3rd Street; Municipal Service Center, 790 Thornton Street; and Waste Water Treatment Plant, 1800 S 2nd Street for an amount not to exceed \$89,160.00 with the option of two one-year renewals

for the subsequent fiscal years. Proposals were received from the following vendors: Southwest Janitorial Service, LLC; Allbright Cleaning Midwest, LLC; and Jani-King of Kansas City.

Commissioner Preisinger moved to approve the 2022 Janitorial Services contract with Southwest Janitorial Service with the option of two (2) one-year renewals for the subsequent fiscal years in the amount of \$89,160.00. Commissioner Griswold seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

First Consideration Ordinances:

First Consideration Ordinance; Acquisition of Land for K-7 & Eisenhower Intersection Improvement Project – Public Works Director Brian Faust presented for first consideration an ordinance that would authorize and provide the acquisition of lands or interests therein by condemnation for the K-7 and Eisenhower Intersection Improvement Project, also referred to as KDOT Project No. KDOT #52 KA-5575-01, in the City of Leavenworth, Kansas.

There was a consensus by the commission to place on first consideration.

Consent Agenda:

Commissioner Wilson moved to approve claims for November 6, 2021, through November 19, 2021, in the amount of \$788,916.84; Net amount for Payroll #23 effective November 19, 2021 in the amount of \$347,461.48 (Includes Police & Fire Pension in the amount of \$8,804.19). Commissioner Preisinger seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Presentations to Outgoing Commissioners:

Mayor Bauder presented Commissioner Griswold and Commissioner Preisinger each a framed certificate with a key to the city. Commissioner Griswold and Commissioner Preisinger both thanked the commission and the community.

Other:

City Manager Paul Kramer:

- Next Tuesday, no meeting
- Trash Service will resume on Friday, November 26, no trash pickup on Thanksgiving
- Wished everyone a Happy Thanksgiving

Commissioner Wilson:

- Thanked Commissioners Preisinger & Griswold for their service
- Wished everyone a Happy Thanksgiving

Mayor:

- Mayors Tree Lighting on Friday, November. 19, fun event Thank you to Parks Department and Evergy
- Thank you to the Commissioners Preisinger & Griswold for their service
- Wished everyone a Happy Thanksgiving

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Griswold seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:41 p.m.

Minutes taken by Deputy City Clerk Cary L. Collins, CMC