



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, July 13, 2021 7:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Nancy D. Bauder, Mayor Pro-Tem Camalla Leonhard, Commissioners Myron J. (Mike) Griswold and Mark Preisinger. Not Present: Commissioner Jermaine Wilson

Staff members present in the commission chambers: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Parks Superintendent Brian Bailey, Public Works Director Brian Faust, WPC Superintendent Tim Guardado, WPC Assistant Superintendent Jon Lemke, Finance Director Ruby Maline, City Attorney David E. Waters, Deputy City Clerk Cary L. Collins and City Clerk Carla K. Williamson.

Mayor Bauder asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS AND PRESENTATIONS:

Proclamation:

Parks and Recreation Month – Parks Superintendent Brian Bailey was present to accept the proclamation.

Adopt-A-Park Presentations:

Parks Superintendent Brian Bailey presented and introduced the following parks adoptions:

Families of North Esplanade Park – North Esplanade Park

Princess Scarlett and Family – David Brewer Park

Leavenworth County Community Corrections – Bob Dougherty Park

New Employee Welcome:

Mayor Bauder read the names of the newly hired city employees

Willard Halstead, WPC Operator I

Jordyn Lanter, Records Clerk

Lee Williams, WPC Operator I

Brian Faust, Public Works Director

Pamela Nirk, Brush Site Operator

Derek Burleson, Operations Superintendent

Eric McIntyre, Firefighter

Alan Baur, Firefighter

Roberta Beier, Deputy Finance Director

Michael Garrison II, Police Officer

Jennifer Chadwick, Kennel Attendant

Courtney Hobbs, Police Officer

LeAnna Fannon, Accountant

Taimak Cobb, Solid Waste Laborer

Patrick Clark, Pool Manager

Jacob Low, IT Specialist I
Antonio Richardson, Police Officer
Brayden Thuney, Police Officer

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Griswold moved to approve the minutes from the June 22, 2021 regular meeting. Commissioner Preisinger seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

NEW BUSINESS:

Public Comment: *(emails received by the public for public comment on non-agenda items will be read at this time limited to 2-3 minutes)* -- No emails were received or in person comments.

Public Hearing:

Public Hearing to Consider Petition to Vacate a Part of Sanders Street

Open Public Hearing:

Commissioner Preisinger moved to open a public hearing. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Comments from Staff and Public:

Staff Comments:

Public Works Director Brian Faust reviewed the petition submitted by Mark Clark requesting the vacation of a portion of Sanders Street.

- Mr. Clark would like to construct a detached garage north of his home but it would encroach on the Right-of-Way
- Sanders Street is not currently constructed in this location and construction of the street would be challenging based on the topography and would require significant structure/bridge to the east of the property
- Notification sent to all utility companies with no objections
- Utility easement will be retained and future easement to be used by utilities if needed
- Mr. Faust supports the request to vacate as petitioned

Public Comments:

Mr. Clark was present but had no comments

Close Public Hearing:

Commissioner Preisinger moved to close the public hearing. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

There was a consensus to place the ordinance on first consideration

General Items:

Consider Cereal Malt Beverage Licenses Requests – City Clerk Carla Williamson presented for consideration and approval three Cereal Malt Beverage (CMB) license requests.

- Off premise consumption license, Sam’s Food Mart, located at 1031 Metropolitan Ave, formerly known as Diamond Oil #2. (new ownership)
- Off premise consumption license, Shop Smart #2, 700 Eisenhower Rd, formerly known as Wood’s Foodmart. (new ownership)
- On premise consumption license, Nuway, located at 510 Shawnee Street

Commissioner Leonhard moved to approve the 2021 off premise Cereal Malt Beverage Licenses for Sam’s Food Mart at 1031 Metropolitan Avenue and Shop Smart #2 at 700 Eisenhower Road and the 2021 on premise Cereal Malt Beverage License for Nuway at 510 Shawnee Street. Commissioner Preisinger seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Mayor’s Appointment:

Mayor Bauder moved to appoint to the City Planning Commission Donald Homan to an unexpired term ending May 1, 2024. Commissioner Preisinger seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Resolution:

Resolution B-2285 Resolution of Intent to Issue Industrial Revenue Bonds – Assistant City Manager Taylour Tedder presented for consideration Resolution B-2285 a resolution of intent to issue Industrial Revenue Bonds (IRB) for 21st Century Management. The resolution is sufficient documentation for 21st Century Management, LLC to begin using the sales tax exemption of the city for their development project located at 5001 S. 13th Street in the Gary Carlson Business Park for their new business headquarters, MAPS, Inc. The developer is requesting the issuance of IRB’s in the maximum principal amount of \$1,500,000.00 The City will not be liable or otherwise responsible for the payment of any costs or expenses incurred with the issuance of the bonds. Should the Commission approve the non-binding resolution of intent, the City would ask bond counsel to begin preparing IRB documents that will come back to the Commission for approval.

Commissioner Preisinger moved to adopt Resolution B-2285 to approve the non-binding resolution of intent to issue Industrial Revenue Bonds for MAPS Inc. as presented. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Bids, Contracts and Agreements:

Consider Addendum No. 1 to Lions Club Trash Bag Delivery Agreement 2007-05 – City Clerk Carla Williamson presented for approval a house keeping items to amend the 2007-05 agreement with the Lions Club to reflect the current delivery price per bag. Sometime between 2007 and 2018 the price was increased to \$0.45. During the 2018 budget process, the Lions Club requested an increase to \$0.55 cents per roll. The request was approved by the Commission in the budget however, a formal addendum to the original contract was not prepared. At this time, an addendum to the contract is before the Commission for formal approval.

Commissioner Griswold moved to approve Addendum No. 1 to Contract 2007-05, Lions Club trash bag agreement. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Consider Purchase of Pickup Truck for Water Pollution Control (WPC) through Sourcewell – Public Works Director Brian Faust presented for consideration the purchase of a 2022 Ford Super Duty F-250 Truck in the amount of \$45,199.62. The city obtained the bid through Sourcewell, a cooperative purchasing group authorized by the city purchasing policy.

Commissioner Griswold moved to approve the purchase of the 2022 Ford Super Duty F-250 4WD truck with snow plow from National Auto Fleet Group at a cost of \$45,199.62. Commissioner Leonhard seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Consent Agenda:

Commissioner Leonhard moved to approve claims for June 19, 2021, through July 9, 2021, in the amount of \$1,240,044.15; Net amount for Payroll #13 effective July 2, 2021 in the amount of \$356,963.45 (No Police & Fire Pension). Commissioner Griswold seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 4-0.

Other:

Commissioner Preisinger:

- Remind everyone advanced/early voting starts tomorrow at the County Clerk's office

Commissioner Griswold:

- Reported that the Library Director has announced reinstatement of the requirements for masks in the public library; requirement will begin tomorrow July 14

Commissioner Leonhard:

- Condolences to Commissioner Wilson and his family on the passing of his brother

Adjournment:

Commissioner Griswold moved to adjourn the meeting. Commissioner Preisinger seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:31 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC