



**CALL TO ORDER** - The Governing Body met for a special meeting and the following commission members were present in the commission chambers: Mayor Nancy Bauder, Mayor Pro-Tem Camalla Leonhard and Commissioners Myron J. (Mike) Griswold and Mark Preisinger. The following member was absent: Commissioner Jermaine Wilson.

**Others present in the commission chambers:** City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald and City Clerk Carla K. Williamson.

**Members participating via teleconference:** Deputy Public Works Director Mike Hooper.

Mayor Bauder asked for a motion to open the special meeting.

**OPEN SPECIAL MEETING:**

Commissioner Preisinger moved to open a special meeting. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 4-0.

**Presentation to Outgoing Mayor Myron J. "Mike" Griswold** - The City Commission presented a plaque to outgoing Mayor Griswold who held the position as Mayor from December 10, 2019 to December 8, 2020. Griswold thanked his fellow Commissioners and the public and highlighted his year as mayor.

**Consider 2021 City Commercial Insurance Package** – City Clerk Carla Williamson reviewed the 2021 Insurance bids. OneBeacon (renamed Intact Insurance) has been the City's insurance carrier since 2013. Intact along with Travelers Insurance both submitted bids for 2021. Per the Premium Summary provided with the policy report Intact Insurance quoted a price of \$561,560.00, which is an increase over the 2020 premium of \$38,926.00. Travelers quoted a price of \$421,006.00.

Travelers has a couple of items to consider that will impact their quote.

- Recommendation to increase the deductible on Wind/Hail from \$25,000 to \$50,000.
  - The increase in the deductible would result in a savings of \$26,250.00
- Add a \$1M Umbrella to the quote.
  - The added coverage will resulting in an additional \$16,370.00
- Travelers would require that the City implement written policies for the Parks & Recreation Department for Abuse concerning Youth Sports. Travelers would work with the City to implement the policy that would then have to be approved by the Commission.
- These changes would bring their quote for 2021 to \$411,126.00.

Staff recommends acceptance of the quote and insurance coverage with Travelers in the amount of \$411,126.00. The City's insurance broker, Mike Reilly reviewed the quotes and answered Commission questions.

Commissioner Leonhard moved to approve the 2021 commercial insurance package with Travelers in the amount of \$411,126.00. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 4-0.

**Consider City Festival Management Contract** – Assistant City Manager Taylour Tedder presented for consideration and approval the 2021 Camp Leavenworth Festival Contract with O’Neill Events and Marketing. Keli O’Neill-Wenzel attended the meeting virtually and did an overview of 2021.

Commissioner Preisinger moved to approve the comprehensive management contract with O’Neill Events and Marketing for the 2021 Camp Leavenworth Festival as presented. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 4-0.

**Consider Sale/Transfer of 505 Ottawa Street** – City Clerk Carla Williamson presented for consideration the sale and transfer of City-owned property at 505 Ottawa Street to Mr. James C. Moyers. The property was acquired by the City at the 2012 County tax sale for a price of \$200.00. The City Attorney has reviewed the Real Estate agreement and Quit Claim transferring the property to Mr. Moyers. No costs are to be incurred by the City for this transaction. Staff recommends the sale of 505 Ottawa Street to James C. Moyers for \$200.00 and authorize the Mayor to sign related documents.

Commissioner Preisinger moved to approve the sale and transfer of 505 Ottawa Street to James C. Moyers for \$200.00. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 4-0.

**CLOSE SPECIAL MEETING:**

Commissioner Preisinger moved to close the special meeting. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 4-0.

The Special Meeting closed at 7:32 p.m. and the Commission moved to a study session  
Minutes taken by City Clerk Carla K. Williamson, CMC