

# Annual Action Plan 2019-2020 amended

## Community Development Block Grant Leavenworth, Kansas



This plan was prepared by the Planning and Community Development Department, City of Leavenworth, City Hall, 100 N. 5<sup>th</sup> St., Leavenworth, Kansas 66048. Questions may be directed to Mary Dwyer or Julie Hurley; Telephone 913-680-2628, Facsimile: 913-680-2702; e-mail: [mdwyer@firstcity.org](mailto:mdwyer@firstcity.org) or [jhurley@firstcity.org](mailto:jhurley@firstcity.org).

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

This plan sets forth the proposed budgets for activities during the third year of the Consolidated Plan 2017-21. It addresses two national objectives: assistance to lower income households and neighborhood stabilization.

#### 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The City of Leavenworth developed their goals and priorities based on projected funding, citizen and agency input and data assembled for the Consolidated Plan. The City helps the low/moderate income residents sustain and improve their housing through minor home repairs, weatherization and accessibility modifications. Since the City has over 50% rental housing, we encourage home ownership through our Home Ownership Assistance Program. Leavenworth also actively vets out dangerous structures in the community and works toward their elimination. Finally, public service agencies are funded to serve the low/moderate income residents by providing basic needs.

#### 3. Evaluation of past performance

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Past performance has steered this Annual Action Plan to focus the bulk of its funds in home rehabilitation and home ownership to serve Leavenworth residents. Public Service dollars are allocated to area agencies to serve low/moderate income residents. Transportation remains an unfunded need in the City of Leavenworth.

#### 4. Summary of Citizen Participation Process and consultation process

The City of Leavenworth uses a variety of formats including traditional public hearings, newspaper notices, website postings and more recently, electronic media including Facebook and electronic surveys to ask for city resident input on CDBG plans. Staff directly contacted public service agencies, community

churches, governmental agencies and local agencies for participation and input. For the Consolidated Plan we also used electronic media including Facebook, tweets and electronic surveys to ask for city resident input on CDBG proposed activities.

**5. Summary of public comments**

One person from the public came to ask how the CDBG funds could be spent. We discussed the areas designated in the Consolidated Plan. She had no further questions. After the close of the public meeting the Board members received comment from the public service agencies requesting funds. Based on the comments received on the five-year Consolidated Plan survey, homeowner repairs was the main category for spending funds. The Homeownership Assistance Program was the second category for housing funds. For public facilities, the major category was infrastructure improvements.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All public comments, regardless of content were accepted.

**7. Summary**

This 2019-2020 Annual Action Plan allocates funding for projects that address the priorities identified in the Consolidated Plan. The City of Leavenworth prepared the Consolidated Plan to strategically implement its CDBG program and use funding to provide services that are responsive to the priorities identified in the governmental input, citizen survey and public comments, related to housing, removal of dangerous structures and public services.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LEAVENWORTH	
CDBG Administrator	LEAVENWORTH	Community Development
ESG Administrator	LEAVENWORTH	

**Table 1 – Responsible Agencies**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

*Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))*

*Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.*

*Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS*

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem solving on the issues of housing, community needs and public infrastructure. City staff works with the local United Way, faith-based programs, public service agencies, federal government programs, Leavenworth County government and regional Affirmatively Furthering Fair Housing taskforces to create a rich dialog for enhanced services and service delivery. In addition, the City of Leavenworth has enhanced coordination between public and assisted housing providers and other housing service agencies by starting a countywide housing group. The group meets quarterly and the City's Community Development Coordinator coordinates.

The Veteran's Administration provides VASH vouchers and services for homeless veterans in the City. In the City, the Continuum of Care provides for the needs of homeless persons and families as funds allow. Currently, ESG funds are provided to the City through the State of Kansas and are used for rapid rehousing and homelessness prevention. Policies and procedures for ESG follow federal and state agency requirements.

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). In 2019-20 we hope to receive funding for the local homeless shelter, the Alliance Against Family Violence. The CCNEKS agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The HMIS reporting system is coordinated by the Mid America Regional Council.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF NE KANSAS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy fair housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and CCNEKS participated in public transportation forums. Discussion focused on public service funding, needs of homeless, and fair housing issues, specifically transportation needs.
2	<b>Agency/Group/Organization</b>	Welcome Central
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and participation in public transportation forums. Discussion focused on public service funding of landlord/tenant services, needs of homeless, and fair housing, specifically transportation needs and food desert issues.

3	<b>Agency/Group/Organization</b>	Veterans Administration
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency. Discussion focused on needs of homeless, specifically veterans. Homeless prevention is a major need.
4	<b>Agency/Group/Organization</b>	Leavenworth Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and public transportation forums.

5	<b>Agency/Group/Organization</b>	ST VINCENT CLINIC
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
6	<b>Agency/Group/Organization</b>	Council on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and public transportation forums.
7	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
8	<b>Agency/Group/Organization</b>	THE LEAVENWORTH MISSION
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities food clothing assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
9	<b>Agency/Group/Organization</b>	Court Appointed Special Advocates
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	public service agencies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
10	<b>Agency/Group/Organization</b>	National Alliance on Mental Illness
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
11	<b>Agency/Group/Organization</b>	Northeast Kansas CAP
	<b>Agency/Group/Organization Type</b>	Housing Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
12	<b>Agency/Group/Organization</b>	Women's Community Y
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted via email and public transportation forums.

Table 2 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting**

NA

Major themes for agency consultations were: Leavenworth Public Transportation, Homeless Services, Public Service Agency funding, and Food Desert/Food Security issues.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	We work collaboratively with the Continuum of Care agency in our city, Catholic Charities of Northeast Kansas. In addition, we work closely with the Community of Hope which serves the homeless.

**Table 3 – Other local / regional / federal planning efforts**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

For the 2019-2020 AAP we solicited citizen input via: public hearing, City Website, and Facebook. The input from the 2017-2021 Consolidated Plan was also weighed when designing the third year AAP.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	There were 16 people present at the first meeting held: 8 community members and 8 public service agency representatives. One member of the public spoke to find out how the CDBG funds could be used. She was interested in business facade funding. She was told the areas in the Consolidated Plan. One member of the public attended the second meeting.	One member of the public spoke to find out how the CDBG funds could be used. She was interested in business facade funding. She was told the areas in the Consolidated Plan. Most attendees were in attendance to represent the public service agencies soliciting funds. No written comments were received.	No comments were deemed unacceptable.	
2	Newspaper Ad	Non-targeted/broad community	NA	None received	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	NA	No comments were received.	NA	

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

For 2019-20 the Federal allocation to the City of Leavenworth is \$319,799. In addition, the City will have approximately \$100,000 in residual funds and two allocations of CARES Act Funds (CDBG-CV) to prepare, prevent or respond to the Coronavirus (\$321,386).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	641185	0	100,000	741,185	615,549	Funding will be used to advance priorities identified in the Consolidated Plan.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

For Community Development Block Grant (CDBG) the City will partner with agencies in the Public Service category to fund low/moderate income assistance. Each agency has additional community funds so CDBG is not the sole source of funding. With the Emergency Solutions Grant, the City will require contracting agencies to provide matching resources as stipulated by federal guidelines.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

**Discussion**

Community agencies provide additional funds to match CDBG and ESG funds to broaden the reach to community residents in need.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Repair	2015	2021	Affordable Housing Non-Homeless Special Needs		Home Rehabilitation	CDBG: \$166,222	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Home Ownership Assistance	2015	2021	Affordable Housing		Home Ownership Assistance	CDBG: \$91,019	Direct Financial Assistance to Homebuyers: 10 Households Assisted
3	Public Services Agencies	2015	2021	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$258355	Public service activities for Low/Moderate Income Housing Benefit: 7800 Households Assisted
4	Neighborhood Stabilization	2015	2021	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$50,630	Buildings Demolished: 6 Buildings
5	Special Economic Development	2019	2021	Non-Housing Community Development		Job Retention	CDBG: \$100,000	
6	Program Administration	2015	2021	Administration			CDBG: \$74,959	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	AFH Local: Transportation	2017	2021	Non-Housing Community Development		AFH Factor Local: Transportation		Other: 1 Other
8	AFH Local: Fair Housing City Contact	2017	2018	Fair Housing		AFH Factor Local: Fair Housing City Contact		Other: 1 Other
9	AFH Reg 13: Align Regional Transit plan to jobs	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
10	AFH Reg 2: Fair Housing Informational Website	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
11	AFH Reg 3: Fair Housing Education w Stakeholders	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
12	AFH Reg 5: Explore Region Housing Mobility System	2017	2021	Public Housing		AFH Factor Reg: Public Housing Planning		Other: 1 Other
13	AFH Reg 10: Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	AFH Reg 7: Dev Regional Housing Locator Service	2017	2021	Affordable Housing Public Housing		AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning		Other: 1 Other
15	AFH Reg12: Transportation that Connects with Jobs	2017	2021	AFH		AFH Factor Reg: Economic Development		Other: 1 Other
16	AFH Reg 14 : Affordable Hsg Educational Materials	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
17	AFH Reg11: education/job training KCRising	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
18	AFH Reg10:Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
19	AFH Reg 4: Advocate for Universal Designs	2017	2021	Non-Homeless Special Needs		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
20	AFH Reg 1: Expand use of CDFI and NMTCs	2017	2021	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development AFH		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
21	AFH Reg 8:Encourage affordable TOD via zoning code	2018	2021	Affordable Housing AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
22	AFH Reg 15: AFH Metrics	2017	2021	AFH		AFH Factor Reg: Planning and Reporting		Other: 1 Other

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Home repairs of low/moderate income homeowner properties including emergency repairs, weatherization and minor exterior repairs.
2	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	First time homebuyer assistance provided to low/moderate income residents of the City of Leavenworth.
3	<b>Goal Name</b>	Public Services Agencies
	<b>Goal Description</b>	Community agencies provide assistance to low/moderate income persons in Leavenworth.

4	<b>Goal Name</b>	Neighborhood Stabilization
	<b>Goal Description</b>	Demolition of buildings deemed dangerous or blighting.
5	<b>Goal Name</b>	Special Economic Development
	<b>Goal Description</b>	Activities including job creation and retention; establishment, stabilization and expansion of small businesses (including microbusinesses); the provision of public services concerned with employment, the provision of jobs involved in carrying out activities under programs covered by this plan to low-income persons in areas affected by those programs and activities and other activities defined at 24 CFR 91.1 (a)(l)(iii).
6	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	Program oversight for CDBG and ESG grants.
7	<b>Goal Name</b>	AFH Local: Transportation
	<b>Goal Description</b>	Continue to form partnerships between the City of Leavenworth, MARC, KCATA, United Way of Leavenworth County and local nonprofits to implement the transportation study done in 2017-18.
8	<b>Goal Name</b>	AFH Local: Fair Housing City Contact
	<b>Goal Description</b>	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
9	<b>Goal Name</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Goal Description</b>	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
10	<b>Goal Name</b>	AFH Reg 2: Fair Housing Informational Website
	<b>Goal Description</b>	Each regional entity will post on their website the fair housing information.
11	<b>Goal Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Goal Description</b>	Establish a fair housing education program for landlords, realtors, and lenders.
12	<b>Goal Name</b>	AFH Reg 5: Explore Region Housing Mobility System
	<b>Goal Description</b>	Work with local housing authorities to explore a regional approach to housing voucher utilization.

13	<b>Goal Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college
14	<b>Goal Name</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Goal Description</b>	Develop regional housing locator service to help voucher holders find the most appropriate housing.
15	<b>Goal Name</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Goal Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
16	<b>Goal Name</b>	AFH Reg 14 : Affordable Hsg Educational Materials
	<b>Goal Description</b>	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
17	<b>Goal Name</b>	AFH Reg11: education/job training KCRising
	<b>Goal Description</b>	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
18	<b>Goal Name</b>	AFH Reg10:Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
19	<b>Goal Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Goal Description</b>	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
20	<b>Goal Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Goal Description</b>	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low-income residents.
21	<b>Goal Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Goal Description</b>	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
22	<b>Goal Name</b>	AFH Reg 15: AFH Metrics
	<b>Goal Description</b>	Establish metrics to meet fair housing and affordable housing goals.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Below are the projects for the third year of the 2017-2021 Consolidated Plan.

### Projects

#	Project Name
1	Home Repair
2	Home Ownership Assistance Program
3	Public Service Agencies
4	CV- Public Service Agencies
5	Removal of Dangerous Structures
6	CV-Special Economic Development
7	Special Economic Development
8	Program Administration
9	AFH Local: Transportation
10	AFH Local: Fair Housing City Contact
11	AFH Reg 13: Regional Transportation for Jobs
12	AFH Reg 2: Fair Housing Information Website
13	AFH Reg 3: Fair Housing Education w Stakeholders
14	AFH Reg 5: Explore Regional Housing Mobility System
15	AFH Reg 10: Promote use of KC Degrees/KC Scholars
16	AFH Reg 7: Dev Regional Housing Locater Service
17	AAFH Reg 12: Regional Transit Plan
18	AFH Reg 14: Affordable Housing Educational Materials
19	AFH Reg11: education/job training KCRising
20	AFH Reg 4: Advocate for Universal Designs
21	AFH Reg 1: Expand use of CDFI and NMTCs
22	AFH Reg 8:Encourage affordable TOD via zoning code
23	AFH Reg 15: AFH Metrics
24	CV-Administration

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The allocation priorities in the 2019-20 plan directly relate to the needs identified in the 2017-2021 Consolidated Plan. Needs include, affordable housing, public services, homeless person services, and demolition of dangerous structures (blight elimination). In addition, the priorities include those items from the regional Affirmative Fair Housing Plan developed in 2016. Additional allocations were added as amendments to prevent, prepare for, and address issues related to the coronavirus under the CARES Act.

The primary obstacle to addressing underserved needs is financial resources.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Home Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Home Rehabilitation
	<b>Funding</b>	CDBG: \$166,222
	<b>Description</b>	Provide funding for home repairs of low/moderate income homeowners including emergency repairs, weatherization, minor repairs and code enforcement violations.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Twenty low income families and five moderate income families will benefit from the home repair program.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Home repairs including weatherization, emergency repairs, home repair, housing accessibility, code violation abatement.
2	<b>Project Name</b>	Removal of Dangerous Structures
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Stabilization
	<b>Needs Addressed</b>	Neighborhood Stabilization
	<b>Funding</b>	CDBG: \$50,630
	<b>Description</b>	Dangerous, structurally unsound, or uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	
	<b>Planned Activities</b>	We plan to remove 6 structures deemed dangerous according to Kansas statutes. Structures will be removed for the safety and security of the surrounding neighborhood.
<b>3</b>	<b>Project Name</b>	Public Service Agencies
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services Agencies
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$47,969
	<b>Description</b>	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 6800 residents will benefit from this activity.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
<b>4</b>	<b>Project Name</b>	Home Ownership Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Home Ownership Assistance
	<b>Funding</b>	CDBG: \$86,530
	<b>Description</b>	Provide down payment assistance to 10 low/moderate income residents of the City of Leavenworth to increase the amount of homeownership in Leavenworth.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Ten low/moderate income families will benefit from this activity.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide down payment assistance to low/moderate income residents of Leavenworth.
5	<b>Project Name</b>	Special Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Special Economic Development
	<b>Needs Addressed</b>	Special Economic Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Activities including job creation and retention; establishment, stabilization and expansion of small businesses (including microbusinesses); the provision of public services concerned with employment, the provision of jobs involved in carrying out activities under programs covered by this plan to low-income persons in areas affected by those programs and activities and other activities defined at 24 CFR 91.1 (a)(l)(iii).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Special Economic Development will provide job retention for 100 individuals which will assist approximately 75 low/mod families.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Special Economic Development will provide forgivable loans to small businesses affected by COVID-19 through the CARES Act funds (CDBG-CV).
6	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Program Administration



	<b>Needs Addressed</b>	Home Rehabilitation Neighborhood Stabilization Public Service Home Ownership Assistance
	<b>Funding</b>	CDBG: \$63,959
	<b>Description</b>	Administration of the CDBG program and CDBG-CV.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide program oversight and administration for CDBG programs.
<b>7</b>	<b>Project Name</b>	AFH Local: Transportation
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Local: Transportation
	<b>Needs Addressed</b>	AFH Factor Local: Transportation
	<b>Funding</b>	
	<b>Description</b>	Continue to form partnerships between the City of Leavenworth, MARC, KCATA, United Way of Leavenworth County and local nonprofits to implement the transportation study done in 2017-18.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>	Continue to work with Leavenworth County and City of Leavenworth to provide match for KDOT grant for starting transportation service outlined in KCATA report.	
<b>8</b>	<b>Project Name</b>	AFH Local: Fair Housing City Contact
	<b>Target Area</b>	

	<b>Goals Supported</b>	AFH Local: Fair Housing City Contact
	<b>Needs Addressed</b>	AFH Factor Local: Fair Housing City Contact
	<b>Funding</b>	
	<b>Description</b>	Establish a City contact for human relations concerns related to fair housing.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
<b>9</b>	<b>Project Name</b>	AFH Reg 13: Regional Transportation for Jobs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	
	<b>Description</b>	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>10</b>	<b>Project Name</b>	AFH Reg 2: Fair Housing Information Website
	<b>Target Area</b>	

	<b>Goals Supported</b>	AFH Reg 2: Fair Housing Informational Website
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Establish a central location for the public to access fair housing information.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Establish a fair housing education program for landlords, realtors, and lenders.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The City of Kansas City will continue to offer fair housing seminars open and available to regional entities. They are working with the Home Builders Association and Board of Realtors to offer classes directly to their audiences, MARC is offering a fair housing seminar for planning officials and firms plus governments.
<b>12</b>	<b>Project Name</b>	AFH Reg 5: Explore Regional Housing Mobility System
	<b>Target Area</b>	

	<b>Goals Supported</b>	AFH Reg 5: Explore Region Housing Mobility System
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Planning and Reporting
	<b>Funding</b>	
	<b>Description</b>	Work with local housing authorities to explore a regional approach to housing voucher utilization
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
13	<b>Project Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg10:Promote use of KC Degrees/KC Scholars
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>		
14	<b>Project Name</b>	AFH Reg 7: Dev Regional Housing Locater Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 7: Dev Regional Housing Locator Service

	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning
	<b>Funding</b>	
	<b>Description</b>	Develop regional housing locator service to help voucher holders find the most appropriate housing.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
15	<b>Project Name</b>	AAFH Reg 12: Regional Transit Plan
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	
	<b>Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	MARC completed the RideKC transit plan update. One specific goal is to double the number of jobs served by transit within ten years.
16	<b>Project Name</b>	AFH Reg 14: Affordable Housing Educational Materials
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 14 : Affordable Hsg Educational Materials

	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
17	<b>Project Name</b>	AFH Reg11: education/job training KCRising
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg11: education/job training KCRising
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Continue to develop and refine the education and job-training component of KC Rising and provide guidance to local institutions in targeting these efforts.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
18	<b>Project Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives

	<b>Funding</b>	
	<b>Description</b>	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>19</b>	<b>Project Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	
	<b>Description</b>	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low-income residents.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>20</b>	<b>Project Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	

	<b>Description</b>	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	In 2019, MARC will work with the five cities to develop model codes using its sustainable code framework ( <a href="http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework">http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework</a> ) that address siting affordable housing near transit or other key services at activity centers. Once developed and reviewed by cities, MARC will present it to local government planning committees and elected officials starting in 2018. This will be coordinated with the development and presentation of model codes intended to facilitate the construction of small single family and multifamily housing units.
<b>21</b>	<b>Project Name</b>	AFH Reg 15: AFH Metrics
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 15: AFH Metrics
	<b>Needs Addressed</b>	AFH Factor Reg: Planning and Reporting
	<b>Funding</b>	
	<b>Description</b>	Establish metrics to meet fair housing and affordable housing goals.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	



## AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, the City of Leavenworth does not target a specific geographic area or areas of minority concentration for special funding in the 2019-20 program year. Applicants for the Home Ownership Program and Home Repair are based on income. Rapid Re-Housing, Homelessness Prevention, and Public Service programs are offered to all City residents who qualify for services. Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission.

### Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

NA

### Discussion

The City of Leavenworth CDBG program is not targeted. It reaches any low/moderate income resident needing assistance.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing is addressed in several ways to meet the needs of the low-income population. Below are some of the strategies employed.

One Year Goals for the Number of Households to be Supported	
Homeless	68
Non-Homeless	0
Special-Needs	0
Total	68

Table 9 - One-Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	330
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	10
Total	360

Table 10 - One-Year Goals for Affordable Housing by Support Type

#### Discussion

One year Goals for the Number of Household to be supported for the homeless, non-homeless, and special needs are supported by data found in the 2018 PIT Homeless Count and agency reporting. One year Goals for the Number of Household Supported through: rental assistance, repair of existing units, and household purchase of existing units are based on funding at the current level.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Leavenworth Housing Authority (LHA) is designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. Leavenworth provides a 105 unit high-rise (Planters II) for older and disabled persons. LHA is also approved for 339 Housing Choice Vouchers, but because of reduced funding levels only 201 are currently provided to participants, who may rent from willing market rate landlords. In addition, the City oversees 130 VASH vouchers for veterans.

### **Actions planned during the next year to address the needs to public housing**

This year the LHA will start phase 1 replacing the drain pipes in the public housing facility.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and assisting for planning activities. Because most residents are on a fixed income we do not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not designated as troubled.

### **Discussion**

The City of Leavenworth has a strong staff that oversees the needs of LHA residents. Recent reductions in federal funding have reduced the staff and put additional duties on existing staff. While this system is currently working, it is viewed as a problem for long-term programming.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The homeless include persons suffering from domestic abuse, families whose homes were destroyed by calamity, families who arrive in Leavenworth with no money and no local means of support (who are usually here because of incarceration of a spouse), and others who meet HUD's definition of "homeless." An official HUD required Point-in-Time (PIT) Homeless Count was conducted in January 2018. The 2018 PIT count resulted in 54 individuals who met HUD's definition of homeless for Leavenworth County.

Opened in November 2014, the Shelter of Hope is a new tool for working with the Leavenworth homeless population. This year the Shelter of Hope combined with Welcome Central and a newly designed day shelter to create the Community of Hope. The Community of Hope opened a new facility serving all three branches. The facility offers a sleep-only shelter offered through Interfaith Alliance with an entirely volunteer staff; Welcome Central, which assists with all critical issues that block the homeless from being housed; and the day center, which provides a warm/cool space and food. The facility was dedicated January 2018.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City addresses homelessness primarily through public service providers and the Emergency Solutions Grant (ESG) administered through the City from the Kansas Housing Resources Corporation (KHRC). The ESG provides homeless assistance funding for Catholic Charities of Northeast Kansas, which provides temporary shelter, homeless prevention and rapid re-housing. Welcome Central, a new public service program, provides day shelter and assistance accessing service for the homeless. Welcome Central, provides skill-building activities and training, and offers transportation to their clients. Also part of the Community of Hope, there is a day center offering a place to get warm/cool and receive food provided. The domestic violence shelter in Leavenworth recently re-opened to serve those homeless from domestic violence.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Shelter of Hope, part of the Community of Home, can provide beds for up to 33 individuals. The shelter of Home is a sleep-only shelter operating from 7 p.m. to 7 a.m. This year the Alliance Against Family Violence has re-opened through a partnership of Leavenworth County, City of Leavenworth and many supportive donors Other homeless individuals and families must be transferred to shelters in nearby cities such as Topeka, Lawrence, St. Joseph or Kansas City.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Continuum of Care (CofC) agencies and other public service agencies provide stability for people experiencing homelessness. The system supports individuals with health care, food, clothing and financial assistance.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

## **Discussion**

The City of Leavenworth, the public services community and the CofC provide assistance for the wide variety of needs that the homeless population require. Within the community we offer emergency shelters, drop in centers to access services, transitional housing, permanent housing and homeless prevention.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

At this time we have not enacted public policies to remove barriers to affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low/moderate income individuals and families unable to meet the needs in the community.

### **Actions planned to address obstacles to meeting underserved needs**

The CDBG program, United Way, other community agencies and area churches help to meet the underserved needs in our community. Collaboratively we achieve an increase in those we can serve.

### **Actions planned to foster and maintain affordable housing**

The Home Ownership Program provides an avenue for buyers to secure an affordable home. The Home Repair program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance.

### **Actions planned to reduce lead-based paint hazards**

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by contractors certified through the Kansas Department of Health and Environment. All necessary recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule.

### **Actions planned to reduce the number of poverty-level families**

Community job seeking programs and financial planning programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Welcome Central offer poverty-level families a way out of poverty.

### **Actions planned to develop institutional structure**

The institutional structure to provide these basic services starts with the public service agencies associated through contracts with the City to provide specific services, to avoid duplication of services and to account for the services provided. Altogether, the system serves more than 6,805 participants in a year. Because of these formal ties to federal funds, agencies are required to provide budgets and monthly reports to the City with monitoring oversight provided by KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion and respect for the clients served.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

In 2017, the City started a countywide housing organization to enhance coordination of services. In addition, City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include United Way of Leavenworth County, Leavenworth County Human Services Council, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council.

### **Discussion:**

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, community agencies and community organizations.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%