



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Myron J. (Mike) Griswold and Commissioner Mark Preisinger. The following member was present virtually via teleconference: Mayor Pro-Tem Nancy Bauder and Commissioners Camalla Leonhard and Jermaine Wilson

Others present in the commission chambers: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Community Development Director Julie Hurley, and City Clerk Carla K. Williamson.

City Attorney David E. Waters was present virtually via teleconference.

Other members participating via teleconference: Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Deputy Finance Director Brandon Mills and Finance Director Ruby Maline

Mayor Griswold read the following statement from the agenda index:

The Leavenworth City Commission meeting will be open to the public with limited seating capacity. To reserve a seat, email cwilliamson@firstcity.org no later than 4:00 pm on October 13. Seats will be available on a first come first serve basis. To mitigate the spread of COVID-19 face coverings and social distancing are REQUIRED to attend the meeting. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed on Channel 2 and via Facebook Live. The public is encouraged to continue to view the meeting via Facebook Live or Channel 2 and to submit public comments to be read during the Public Comments portion of the meeting and questions on agenda items to be read during discussion on that topic. Submit your comments or questions to cwilliamson@firstcity.org no later than 6:00 pm on October 13. For call in options related to commenting on agenda items, submit your inquiry to cwilliamson@firstcity.org

Mayor Griswold asked everyone to stand for the pledge of allegiance followed by silent meditation.

Proclamations:

The Mayor read the following proclamations:

Domestic Violence Awareness Month, Food Day October 16, and National Arts & Humanities Month.

New Employee Welcome:

Due to COVID-19, no employees were present. The Mayor recognized the following new employees:

Joseph Jacobson, Park Technician I

Barrett Damron, Traffic Control Technician

John Marshall, Stormwater Equipment Operator I

Austin White, Firefighter

Brian McKeighan, Solid Waste Laborer

Joseph Dill, Firefighter

Tyriek Ford, WPC Operator I

Antione Powell, Police Officer

Dion DePaolis, Firefighter

John Burkhart, Firefighter

Samuel Lough II, WPC Operator I

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Preisinger moved to approve the minutes from the September 22, 2020 regular meeting as presented. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Public Comment: *emails received by the public for public comment on non-agenda items will be read at this time. No emails were received and no one was present in person for comment.*

Public Hearings:

Public Hearing to Consider a Petition to Vacate 6th Street from Metropolitan Avenue to Cheyenne Street

- **Open Public Hearing:** Commissioner Preisinger moved to open the public hearing. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.
- **Staff and Public Comments:**

Staff Comment: City Manager Paul Kramer reviewed the petition filed by Fort Gate Properties LLC requesting the vacation of 6th Street between Metropolitan Avenue and Cheyenne Street. All utility companies were notified and the owner and developer has accommodated any requests and agreements with the utilities in retaining and creating the easements. Staff recommends and supports the request to vacate. A draft of the ordinance to vacate the street with a General Utility Easement Agreement as Exhibit B is attached. The ordinance is placed on first consideration and the General Utility Easement will come back to the commission for approval along with second consideration of the ordinance.

Public Comment: None
(Kevin Lee, Attorney (Polsinelli PC) and Hilary Zerr, Civil Engineer both representing Fort Gate Properties attended virtually via GoToMeeting to answer any questions. There were no questions.)
- **Close Public Hearing:** Commissioner Preisinger moved to close the public hearing. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.
- **First Consideration Ordinance:** There was a consensus to place the ordinance on first consideration.

Public Hearing to Consider Amendment to Community Development Block Grant (CDBG) Annual Action Plan (AAP) 2019-2020

- **Open Public Hearing:** Commissioner Preisinger moved to open the public hearing. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.
- **Staff and Public Comments:**

Staff Comment: Community Development Director Julie Hurley reviewed the additional funds. In order to accept and allocate the CARES Act funds second allocation awarded to the City, the AAP

2019-2020 must again be amended. The funds were awarded to combat the effects of the COVID-19 pandemic. The AAP will be amended to increase Public Service Agency by \$108,897.00 and Administration by \$11,000.00 for a total of \$119,897.00. Resolution B-2266 is presented for adoption authorizing the amendment.

Public Comment: none

- **Close Public Hearing:** Commissioner Preisinger moved to close the public hearing. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.
- **Adopt Resolution B-2266:** Commissioner Preisinger moved to adopt Resolution B-2266 amending the CDBG Annual Action Plan 2019-2020. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Bids for Uniform Rental Contract – Deputy Finance Director Brandon Mills presented for consideration the bids for the Uniform Rental Contract. Staff recommends approval of the bid from Ace Image Wear in the annual amount not to exceed \$28,185.04 with a contract term of 3 years. Bids were opened on September 11, 2020 and the following bids were received:

Vendor	Location	Bid Amount	Meets Specifications
Ace Image Wear	Kansas City MO	\$28,185.04	Yes
Cintas	Dallas TX	\$37,241.36	Yes
Clean	Kansas City MO	Not Read	No
Unifirst	Kansas City MO	Not Read	No

Commissioner Preisinger moved to approve the bid for employee uniform services to Ace Image Wear in the amount not to exceed \$28,185.04 annually. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Design Services Contract with Affinis for 2021 Pavement Management - Public Works Director Mike McDonald presented for consideration a contact with Affinis for design services of the 2021 Pavement Management Program in the amount not to exceed \$88,500.00.

Commissioner Preisinger moved to approve the design services contract with Affinis Corporation in an amount not to exceed \$88,500.00 for the 2021 Pavement Management Program. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

First Consideration Ordinances:

First Consideration Ordinance Special Use Permit – Child Care Center at 220 Spruce Street - Community Development Director Julie Hurley presented for first consideration an ordinance to allow by special use a child care center at 220 Spruce. The request for the special use permit submitted by Savannah Nelson was

considered by the Planning Commission at their September 14, 2020 and was voted unanimously to recommend approval.

Commissioner Wilson disclosed that this is his mother's property. There was a consensus by the City Commission to place on first consideration.

First Consideration Ordinance Rezoning 619 S 4th Street from Office Business District (OBD) to General Business District (GBD) - Community Development Director Julie Hurley presented for first consideration an ordinance to Rezone 619 S 4th Street from Office Business District to General Business District. The request for rezoning submitted by Development, Inc. owned by Jeremy Greenamyre was considered by the Planning Commission at their September 14, 2020 and was voted unanimously to recommend approval.

There was a consensus by the City Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Leonhard moved to approve claims for September 19, 2020 through October 9, 2020 in the amount of \$2,319,325.31; Net amount for Payroll #20 effective September 25, 2020 in the amount of \$353,321.04 (Includes Police & Fire Pension in the amount of \$11,839.36); and Net amount for Payroll # 21 effective October 9, 2020 in the amount of \$335,509.06 (No Police & Fire Pension). Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

City Manager Kramer

- Trunk or Treat sponsored by the City Parks & Recreation Department will be held on October 24 at Sportsfield
- Veterans day parade committee and staff met again last week and the parade is a go for November 11. This year's parade will be scaled down quite a bit due to COVID-19
- Pavement management in process but still several roads to be completed

Commissioner Leonhard

- Reviewed and reminded everyone about the upcoming election, voting dates and locations

Commissioner Wilson

- Reminded everyone to vote and look at records of candidates

Commissioner Preisinger

- Asked everyone to please follow CDC recommendations and health professional regarding wearing masks

Commissioner Bauder

- Discussed COVID-19 and encouraged everyone to wear a mask and to consider others that you may expose

Mayor Griswold

- Echoed and supports the comments by Commissioners Preisinger and Bauder regarding wearing of masks and thanked Commissioners Wilson and Leonhard for comments on voting.

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 7:50 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC