



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, April 28, 2020 7:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Myron J. (Mike) Griswold. The following commission members attended via teleconference: Mayor Pro-Tem Nancy Bauder, Commissioners Camalla Leonhard, Mark Preisinger and Jermaine Wilson.

Others present in the commission chambers: City Manager Paul Kramer, Assistant City Manager Taylour Tedder and City Clerk Carla Williamson.

Other members participating via teleconference: Public Works Director Mike McDonald, Chief Building Inspector Harold Burdette, Water Pollution Control (WPC) Superintendent Tim Guardado, Fire Chief Gary Birch and City Attorney David Waters.

Mayor Griswold called the meeting to order.

Mayor Griswold read the following notice:

Due to the restriction of social distancing and prohibition of gathering of 10 or more people to mitigate the spread of COVID-19, the City Commission meeting is not be open to the public. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live on Channel 2 and via Facebook Live. Citizens were offered the opportunity to submit questions for the City Commission to be read during public comment unless they are related to an agenda item. Questions on agenda items will be read during discussion on that topic. Questions were to be submitted to cwilliamson@firstcity.org no later than 6:00 pm on April 28. Members of the public wishing to receive agenda notifications can contact the city clerk cwilliamson@firstcity.org to be added to the agenda email distribution list. Agendas are available for viewing on the city website www.leavenworthks.org.

Mayor Griswold asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS:

The following proclamations were read by the Mayor.

Barbershop Harmony Month
National Drinking Water Week May 3-9
Small Business Week May 3-9
National Travel & Tourism Week May 3-9

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Wilson moved to approve the minutes from the April 14, 2020 regular meeting. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Second Consideration Ordinances:

Ordinance 8125 Amending Chapter 20 Fire; Article II Fire Codes: City Manager Paul Kramer stated that the ordinance was placed on first consideration at the April 14, 2020 commission meeting and there have been no changes.

Mayor Griswold called the roll and ordinance 8125 passed unanimously 5-0.

Ordinance 8126 Amending Chapter 10 Buildings and Construction: City Manager Paul Kramer stated that the ordinance was placed on first consideration at the April 14, 2020 commission meeting and there have been no changes.

Mayor Griswold called the roll and ordinance 8126 passed unanimously 5-0.

NEW BUSINESS:

Public Comment: *emails received by the public for public comment on non-agenda items will be read at this time.* None received.

General Items:

Update on Unsafe Structure 228-230 Ottawa Street – Public Works Director Mike McDonald reviewed the fire-damaged structure at 228-230 Ottawa Street. At the January 28, 2020 Commission meeting the Commission gave a 90-day extension to complete repairs to a point that insurance proceeds could be returned to the owner. Additional repairs have been made however; staff does not feel that repairs are sufficient to release funds. Staff recommends an additional 90-day extension for repairs to be granted.

Commissioner Leonhard moved to grant an additional 90-days for repairs to be made to 228-230 Ottawa Street. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Mayor's Appointments Leavenworth Preservation Commission – Mayor Griswold moved to Re-appoint to the Board of Zoning Appeals Jan Horvath to terms ending May 1, 2023; Re-appoint to the Building Code Board of Appeals John Larkin to a term ending May 1, 2025; Appoint to the Electrical Board of Appeals Tyler Haas to a term ending May 1, 2025; Appoint to the Library Board Melissa Davis to a term ending April 30, 2023; Appoint to the Mechanical Board of Appeals Brett Grossenburg to a term ending May 1, 2025; Appoint to the Plumbing Board of Appeals Terry Scarf to a term ending May 1, 2025 and Re-appoint to the City Planning Commission Sherry Hines Whitson to a term ending May 1, 2023. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Change Order No. 1 to Contract 2019-83 Douglas Pump Service Inc/C&B Equipment for Bar Screen Repair Project – Public Works Director Mike McDonald presented for consideration Change Order No. 1 to the Contract with Douglas Pump Service Inc/C&B Equipment for the Bar Screen Repair Project at WPC in the amount of \$38,120.00 for additional cost for the new pin racks and installation.

Mayor Griswold moved to approve Change Order No. 1 in the amount of \$38,120.00. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

CONSENT AGENDA:

Commissioner Leonhard moved to approve claims for April 11, 2020 through April 24, 2020 in the amount of \$964,952.08; Net amount for Payroll #9 effective April 24, 2020 in the amount of \$331,267.13 (Includes Police & Fire Pension in the amount of \$11,839.36). Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

City Manager Paul Kramer:

- Today was the first day of soft reopening of the Recycle Center today with 114 cars that came through to drop of recycling.
- The first day of soft reopening of the brush site will be Thursday and Friday this week April 30 and May 1. There will be free drop off for city residents.
- First free Saturday for bulk drop off will be May 2.

- In the next few days and weeks will be looking at possible reopening of the campgrounds, dog park and Haymarket square for Farmers Market

Mayor Griswold:

- FaceBook live town hall tomorrow April 29. Will Katz from KU Small Business Development Center will be the guest.
- Governors executive order is set to expire soon but will have to wait and see if it is extended or modified.

Adjournment:

Mayor moved to adjourn the meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 7:39 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC