



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present: Mayor Myron J. (Mike) Griswold, Mayor Pro-Tem Nancy Bauder, Commissioners Camalla Leonhard, Mark Preisinger and Jermaine Wilson.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Chief Building Inspector Harold D. Burdette, Operations Superintendent Curtis Marks, Finance Director Ruby Maline, Planning and Community Development Director Julie Hurley, Public Information Officer Melissa Bower, City Attorney David E. Waters, Deputy City Clerk Cary L. Collins and City Clerk Carla K. Williamson.

Mayor Griswold called the meeting to order and opened the meeting with the pledge of allegiance followed by silent meditation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the January 14, 2020 regular meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Public Comment: none

General Items:

Review Unsafe & Dangerous Structure 795 Spruce – Planning and Community Development Director Julie Hurley reviewed the property that was granted an extension after action was filed in district court by the property owner to halt the demolition. The owner signed a remediation agreement stipulating repairs to be made and a repayment plan for cost already incurred by the city in the amount of \$2,325.00. Ms. Hurley reported that all requirements of the remediation agreement, including repayment, have been met. The city's legal counsel will recommend to the court that the pending case be dismissed and staff recommends that the City Commission formally remove the property from the demolition list.

Commissioner Leonhard moved to remove 795 Spruce from the demolition list. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Update on Fire Damaged Structure 228-230 Ottawa Street – Chief Building Inspector Hal Burdette provided an update on the property damaged by fire on June 25, 2019 in which the City is holding \$11,250.00 in insurance proceeds. On October 22, 2019, the City Commission adopted Resolution B-2238

giving the owner 90 days to complete repairs. Mr. Burdette reported that progress has been made but additional work is still needed, and recommends that the City Commission grant an additional 90 days to complete the repairs.

Mr. Patterson 1205 S. 15th Street

Addressed the Commission and discussed the remaining items to be completed.

Commissioner Preisinger moved to grant an additional 90 days to complete repairs to 228-230 Ottawa Street. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Request by Unified School District (USD) 453 to Waive Permit Fees for Earl Lawson Elementary Renovations – Public Works Director Mike McDonald presented the request by USD 453 to have the City waive permits fees for the renovation project. The building inspection permit fee is \$21,223.00 and the permits fees for electrical, mechanical and plumbing are estimated to be \$2,000.00. The City Commission has waived these fees in the past for projects associated with local government, education, and non-profit organizations. There is an additional plan review fee of \$13,794.95 to reimburse the city for plans sent out to a 3rd part review service which has previously not been waived and is not being requested to waive with this project.

Commissioner Preisinger moved to waive permit fees associated with the Earl Lawson Elementary renovation project. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Mayor's Appointments:

Mayor Griswold moved to appoint to the Sister City Advisory Board Alisa J Mahone Murphy to an unexpired term ending December 31, 2021. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Resolutions:

Resolution B-2241 to Set Public Hearing for Fire Damaged Structure 1109 Spruce Street – Public Works Director Mike McDonald and Chief Building Inspector Hal Burdette presented for consideration a resolution to set the public hearing as March 24, 2020 for the unsafe and dangerous structure damaged by fire on October 25, 2019 at 1109 Spruce Street. No repairs have begun at this time on the structure. The City received 15% of the insurance proceeds to be used to remove the structure in the event the owner does not demolish or repair.

Commissioner Wilson moved to adopt Resolution B-2241 setting March 24, 2020 as the date for the public hearing regarding the unsafe structure located at 1109 Spruce Street. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Purchase of 4-Ton KM Hotbox - Operations Superintendent Curtis Marks presented for consideration the purchase of a 4-Ton KM Hotbox for the streets division. Staff utilized the National

Cooperative Purchasing Alliance (NCPA) for the bids. Staff recommends approval of the purchase in the amount of \$32,106.50 from Crafcoc Inc.

Commissioner Leonhard moved to approve the purchase of a 4-ton KM Hotbox for \$32,106.50 from Crafcoc Inc. as presented. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Revised Leavenworth County Port Authority Agreement – City Manager Paul Kramer presented for consideration a revised agreement related to the Leavenworth County Port Authority. The agreement was approved by the Leavenworth Board of County Commissioners at their January 15, 2020 meeting. The new agreement allows the cities of Basehor, Lansing and Tonganoxie to be involved and have appointed board members. The new agreement is also a bilateral agreement with the City and County, but does have a new dissolution clause that allows either party to dissolve the Port Authority if it is in the best interest of the citizens under the jurisdiction of either party.

Commissioner Preisinger reviewed the history of the Port Authority to include funding by the county. Commissioner Preisinger also addressed Article IX of the agreement “Dissolution”. As written by the agreement as presented either party (city or county) could independently dissolve the port authority. Preisinger recommended amending the provision of the agreement that would require both parties jointly to dissolve the board.

City Attorney Waters mentioned that item IV (c) would still need to be completed and the board member terms would need to be agreed to and would have to go back to the County to agree on those dates.

Commissioner Preisinger moved to accept the agreement with changes to item IX that would require both parties to jointly agree to dissolution of the Port Authority and authorize staff to come to an agreement with the County on the dates that will be inserted in Article IV (c). Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

First Consideration Ordinance:

First Consideration Ordinance for a Special Use Permit at 869 Sherman Avenue- Planning and Community Development Director Julie Hurley presented for first consideration an ordinance to allow a two-family dwelling in the R1-6 zoning district at 869 Sherman Avenue by special use permit. The Planning Commission considered the request at their January 6, 2020 meeting and voted 4-0 in favor of recommending the special use permit.

Public Comment:

Debbie Asher with Echelon property Management:

- Plans to continue to rehabilitate the property
- Brick construction structure
- Will be 100% remodeled
- Want to match the rest of the neighborhood

There was a consensus by the City Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Leonhard moved to approve claims for January 10, 2020 through January 24, 2020, in the amount of \$1,646,837.26; Net amount for Payroll #2 effective January 17, 2020, in the amount of \$348,481.17; (Includes Police & Fire Pension of \$11,572.36). Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 7:48 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC