



**City of Leavenworth**  
**100 N. 5<sup>th</sup> Street**  
**Leavenworth, Kansas 66048**

**CITY COMMISSION STUDY SESSION**  
**COMMISSION CHAMBERS**  
**TUESDAY, MARCH 3, 2020 7:00 P.M.**

**Welcome - Please turn off or silence all cell phones during the Study Session.**

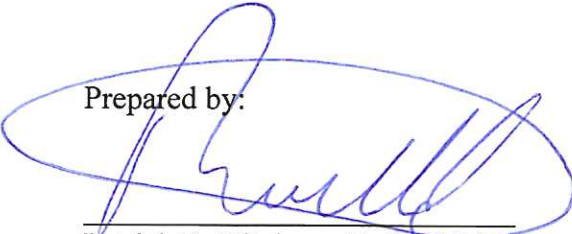
*Meetings are televised everyday on Channel 2 at 7 p.m. and midnight and available for viewing on YouTube*

**Study Session:**

1. Police Department Annual Report 2019 (pg. 2)
2. 2020 Police Department – Citizens Services Module Demonstration (pg. 3)
3. Stormwater Program Fee Structure Proposal (pg. 4)

**Policy Report No. 1-2020  
2019 Police Annual Report  
March 3, 2020**

Prepared by:

  
Patrick R. Kitchens, Police Chief

Approved by:

  
Paul Kramer, City Manager

**ISSUE:**

The Police Department prepared the annual report that provides an overview of law enforcement related activities in the City of Leavenworth in 2019.

**STAFF RECOMMENDATION:**

No action recommended.

**BACKGROUND:**

Each year the Leavenworth Police Department prepares an Annual Report that provides an overview of law enforcement related activities in the City of Leavenworth. Upon presentation staff will make the report available on our Department website to review.

**BUDGET IMPACT:**

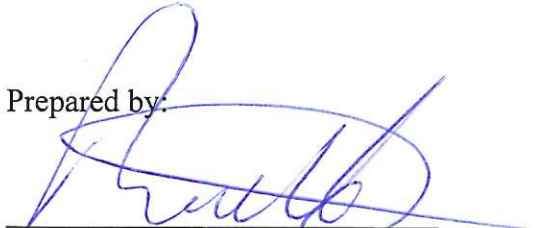
There is no budget impact.

**COMMISSION ACTION:**


Review and discuss the 2019 Annual Report.

**Policy Report No. 2-2020**  
**2020 Police Department Citizens Services Module**  
**March 3, 2020**

Prepared by:

  
Patrick R. Kitchens, Police Chief

Approved by:

  
Paul Kramer, City Manager

**ISSUE:**

The Police Department would like to introduce and demonstrate the Citizens Services Module of our internal software system.

**STAFF RECOMMENDATION:**

No action recommended.

**BACKGROUND:**

The Police Department has completed the first phase(s) of our Electronic Police Report project. We are now able to offer a Citizens Services Module that will allow the general public to conduct basic crime mapping as well as review some crime statistic information that will be readily available.

**BUDGET IMPACT:**

There is no budget impact. The Citizens Services Module was included in the original acquisition and has been waiting patiently to spring into action.

**COMMISSION ACTION:**

Review and discuss the new Citizens Services Module from the Police Department.

**Policy Report**  
Stormwater Program Fee Structure Proposal  
March 3, 2020

Prepared by:

A handwritten signature in black ink, appearing to read "Paul Kramer", written over a horizontal line.

Paul Kramer  
City Manager

**Subject:**

Mayor Mike Griswold will present a proposal related to the Stormwater Program Fee Structure. Any materials used in the presentation will be entered into the final record after the meeting.