



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION STUDY SESSION
COMMISSION CHAMBERS
TUESDAY, FEBRUARY 4, 2020 7:00 P.M.

Welcome - Please turn off or silence all cell phones during the Study Session.

Meetings are televised everyday on Channel 2 at 7 p.m. and midnight and available for viewing on YouTube

Study Session:

1. Main Street Annual Review 2019 (pg. 2)
2. Consider Adoption of the 2018 International Fire Code (pg. 18)
3. Consider Design Options for 2nd & Chestnut Repair Project (pg. 19)
4. Consider Parking Lot Repair Locations for 2020 (pg. 22)
5. City Commission Goal Setting Scheduling (pg. 32)

STUDY SESSION POLICY REPORT
LEAVENWORTH MAIN STREET PROGRAM
2019 REVIEW

FEBRUARY 4, 2020

Prepared by:



Carla K. Williamson, CMC
City Clerk

Reviewed by:



Paul Kramer
City Manager

Issue:

Executive Director Wendy Scheidt will be attending the meeting to present the 2019 annual report for Leavenworth Main Street Program.

LEAVENWORTH MAIN STREET

2019 YEAR IN REVIEW

FEBRUARY 4, 2020

KEEPING DOWNTOWN ALIVE, VITAL & VIBRANT *ECONOMIC DEVELOPMENT*

The Leavenworth Main Street Program Staff are busy, providing ongoing personal guidance, literature and resources for Downtown growth.

- ▶ ENTREPRENEURIAL & SMALL BUSINESS CONTACTS: 56
 - ▶ 18 Businesses secured locations and/or expanded; some projects are still in the works; some projects are inactive; open communication is consistent
- MAINTAINS AVAILABLE PROPERTY LISTING. A valuable tool that we provide frequently.
- MAINTAINS CATEGORIZED LISTING OF ALL DOWNTOWN BUSINESSES
- PUBLISHES BUSINESS GUIDE, SHOPPING/DINING GUIDES & RESTAURANT GUIDE
- Business Resources Provided: Professional Consultations, Business Mentoring, Funding Opportunities, Design Assistance, Destination Bootcamp Active Recruitment, GLC/Network Kansas Low Interest Loan Opportunities & Other Business Educational Opportunities, City of Leavenworth Liaison
- ▶ Resources -National Main Street, Kansas Main Street, Missouri Main Street, KU SBDC, Network Kansas, City of Leavenworth, LCDC, Kansas State Historic Society, Network Kansas

ECONOMIC DEVELOPMENT & LMS IMPACT

A SAMPLING OF NEW PROJECTS

213-223 5th Street

KARMA - Major Building Purchase & Building Renovation facilitated by LMS. This building had been underutilized for many years and now has a fresh and vibrant bakery business, plus a new Golf Shop and existing Salon. KARMA opened in October, 2019 after major renovation of the storefront that included 6 storefronts (Karma utilized 4, retained 2 for leasing). Exterior improvements including paint will happen in the Spring. Upper story development is planned at a later date. **Business retention & expansion.**

Note: 5th Avenue Frames, a long standing business re-located to 414 Delaware, inside Reunions Antiques, when she was given notice to move due to Karma expansion. LMS helped facilitated this move, which offered a complimentary business a bright, new leased space - a win/win for everyone, including the Downtown and community. **Business retention.**

ECONOMIC DEVELOPMENT & LMS IMPACT

A SAMPLING OF NEW PROJECTS

604-606 Cherokee & 608-610 Cherokee

2 Major Double Buildings purchased with resulting major renovations in buildings that have been vacant or underutilized. LMS helped facilitate.

THAI NOODLE SHOP - 604-606 Cherokee is in the final phase of a major renovation to include a new commercial kitchen. New Business.

FIRST CITY CHEESE MARKET - 610 Cherokee opened in November, 2019 after completing a major renovation of a former bar. This renovation and business elevated the 600 Block to new heights! LMS facilitated & provided resources to new owner from its inception. 608 Cherokee has plans for a Classic Car Showroom. New business.

Residential: The 4 apartments located at 604/606 Cherokee have been remodeled, including exterior improvements and currently leasing; The upper story of 608/610 Cherokee offers development opportunities and will include renovation in the future.

ECONOMIC DEVELOPMENT & LMS IMPACT

A SAMPLING OF NEW PROJECTS

111 S. 5th Street

BURR ROASTER - A complimentary new downtown business that supplies fresh ground coffee to local businesses and the community. New business.

211 S. 5th Street

GOLF SHOP - Due to a fire outside of downtown in a leased building, the owner chose to re-locate downtown. A nice addition to the downtown mix. LMS helped facilitate. Re-located business.

318 Delaware to 421/423 Delaware

RETRO CADE ARCADE - Originally located at 318 Delaware, the Retro Cade Arcade felt they needed more space and moved to 421/423 Delaware. LMS helped facilitate their move from Platte City to downtown Leavenworth. New business.

ECONOMIC DEVELOPMENT & LMS IMPACT

A SAMPLING OF NEW PROJECTS

514-B Delaware

ROSALYN'S FIRST CITY BAKERY - New cheesecake and café, facilitated by LMS. Growing and open on Sunday! New business.

516 Delaware

FISHBURN REALTY - Due to their prior location being sold, LMS facilitated communication between a building owner and prospect to secure a new location with an option to purchase the building. A seamless transition. Business retention.

700/702 Cherokee

MERIWETHER'S COFFEE, CAFÉ & MARKET - An existing and growing business that was leasing, has purchased the building located in a desirable cross roads downtown. LMS consistently worked with multiple entities and provided resources to assist in this transaction. Business Growth

Many additional small & large projects have been facilitated by LMS as we consistently connect building owners, tenants & entrepreneurs

MAJOR BUILDING CONCERNS

600 Cherokee

BUILDING KNOWN AS CLUB VENUM - This property is an ongoing nightmare with the building owner obstinate, not willing to recognize and accept the repairs needed and not willing to allow the building to sell. Months have been spent working with the owner, his agent, other agents, prospective tenants to no end. A buyer is available, however not at the \$200,000 Net price (major renovation is needed including a new roof, HVAC, plumbing & electrical) offered by the owner. Other real estate agents have indicated that the building is not sellable. LMS has discussed this property with City staff and will continue to pursue a solution. The building has much potential, good parking, great location.

NW Corner of 5th & Cherokee

BUILDING KNOWN AS LEE'S FURNITURE - The Ettenson Building is a historic and beautiful building, adding character and definition to downtown. However due to current ownership, historic and structural elements have been removed and the sheer size of the open interior space poses issues. LMS continues to contact developers in the regional area to develop this building into a viable and useful anchor building with mixed use in mind. A City of Leavenworth structured marketing plan is encouraged.

INVESTMENT & BUDGET

RETURN ON INVESTMENT

▶ LMS Funding is derived from: *2019 Actual Figures

▶ Financial, Business & Friend Investors (Dues)	30%	\$ 40,739.00
▶ City of Leavenworth investment	23%	\$ 31,127.00
▶ Program Fundraising	43%	\$ 58,984.00
▶ Grants & Donations	4%	\$ 5,750.00
	<hr/>	
▶ Total	100%	*\$136,600.00

▶ 2019 Beginning Budget \$182,300 (Adjustments are made through the year to meet actual income (Investors, fundraising outcomes))

▶ **CITY OF LEAVENWORTH INVESTMENT REPRESENTS A ROI OF 4.39 TIMES OR 339%**

ABOVE DOES NOT INCLUDE THE ANNUAL AVERAGE VOLUNTEER LABOR VALUED AT >\$100,000

INCENTIVES WITHOUT WALLS (IWW)

A Kansas Department of Commerce Program

- ▶ Main Street Programs in Kansas have utilized the IWW revolving loan program since 1985. Developed through the Kansas Department of Commerce in conjunction with Kansas Main Street, it provides “gap” funding for downtown projects to move forward. We maintain an annual Memo of Agreement with the Dept. of Commerce/Kansas Main Street to continue to utilize the IWW revolving loan funds that we’ve built up, \$52,794. It is a great program that allows LMS to invest in downtown buildings and businesses.
- ▶ LMS records indicate IWW loans/grants started with our program in 2002.
- ▶ Since 1995 when LMS was implemented, it has loaned \$248,780 (28 loans) & granted \$103,349 (11 grants) for a total of \$352,129.00 in downtown investment.
- ▶ Currently, the LMS revolving loan fund (we no longer grant) has 6 active loans that total \$85,000; Annual monthly re-payments currently total \$13,000. This program is a 3:1 match meaning 3 parts private investment, 1 part public investment.
- ▶ IWW funds have been used to support business start up’s, roofs, sewers, brick repair, business growth/expansion to include building purchase, façade & interior renovations, affixed fixtures.

COMMUNITY BENEFIT PROJECTS CITY OF LEAVENWORTH PARTNERSHIP

▶ **COMMUNITY BENEFIT PROJECTS:**

- ▶ Banner of Honor Program (Delaware Streetscape Area)
- ▶ Pole Banner Program (Throughout 28 blocks minus Streetscape Area)
- ▶ American Flags on Delaware, Memorial Day - Veterans Day (Delaware Streetscape Area)
- ▶ Veterans Day VIP Reception
- ▶ Public Art (Mural Installation on LMS building, exciting new projects coming in 2020!)

▶ **CITY OF LEAVENWORTH PARTNERSHIPS:**

- ▶ 2 City appointed board members
- ▶ City Staff participation in economic development, design and promotion committees
- ▶ Wayfinding/Directional Signs - Initiated, researched, provided templates, locations & text - funded & installed in 2019 by the City of Leavenworth!

LMS Destination Based Outside Marketing:

- ▶ Spectrum Reach, WDAF TV, Discover Mid America, Josephine/St. Joseph Market, Professional Video's, Specialty opportunities
- ▶ Educational Opportunities - Attended Kansas Preservation annual conference; quarterly Kansas Main Street meetings, support & resources as the Kansas Main Street Program was re-established.

ECONOMIC IMPACT EVENTS

- ▶ **Economic Impact Events** (For City & Merchants) All provide increased sales tax.
- ▶ **AA5** - 1st Thursday of Every Month On average, 20 merchants participate monthly, drawing from 60 - 240 attendees to AA5. Business exposure, sales, repeat customers, word of mouth buzz. This event continues to grow.
- ▶ **First City Spring Tea** In 2019, we hosted the 3rd annual Tea which provides an opportunity for businesses and individuals to sponsor a table and decorate it around their theme at no cost. This provides a showcase of downtown Leavenworth and the business community. Attendees purchase a ticket and enjoy entertainment and a delicious tea luncheon, while sitting at” over the top tables”!
- ▶ **Small Business Saturday** Very successful. As a result of this success, LMS hosts Christmas in July. During each event, \$1,000 is awarded in 10, \$100 bundles of MS Bucks which re-circulate downtown. \$25 purchase provides customer 1 ticket into the drawing in November; \$20 purchase provides customer 1 ticket into the drawing in July.
- ▶ **Build a Bouquet** Encourages Mother’s Day purchases & builds customer base.
- ▶ **Leavenworth City Market** Partnership with LV Farmers Market on 2nd Saturdays.
- ▶ **Free Summer Concerts** Brings community and visitors downtown to listen, explore and enjoy
- ▶ **Downtown Loft Tour** Showcase of upper story spaces, residential & office. Attendees gain perspective of living and working space available downtown. An exciting eye opening experience for many!
- ▶ **Sidewalk Sales** Good for merchants & good for those looking for a bargain, plus builds customer base.
- ▶ **Business Happy Hour** Initiated in late 2019, this event provides a great networking opportunity for business owners and professionals to learn about and meet proprietors that hold a liquor license. A compliment to AA5.
- ▶ **Holiday Open House** Encourages holiday shopping downtown.

COMMUNITY & MERCHANT AWARENESS EVENTS

- ▶ Summer Concert Series
- ▶ PAIR Day (targeted military exposure)
- ▶ Veterans Day VIP Reception
- ▶ First City Spring Tea (exposure for local businesses/individuals, future customers)
- ▶ Build a Bouquet
- ▶ Loft & Upper Story Tour
- ▶ Sidewalk Sales
- ▶ Christmas in July
- ▶ Holiday Open House
- ▶ Small Business Saturday
- ▶ LMS Annual Banquet
- ▶ Business Happy Hour
- ▶ Leavenworth City Market

UPPER STORY DEVELOPMENT

- ▶ LMS has identified & is currently working with 9 building owners that desire to renovate & utilize their upper stories. This is an excellent opportunity to increase Mixed Use Development Downtown!
- ▶ Mixed Use Development is a Win/Win for everyone. More residents living downtown, coop/shared space for small businesses, more customers, more foot traffic, more night life, more success for everyone. LMS is listening to City discussions on codes, updates and enforcement while offering information and ideas to increase upper story development.
- ▶ The City, County & State all benefit via increased property & sales taxes, plus the added benefit of a vibrant Downtown, the heart and soul of the community.

SOCIAL MEDIA

- ▶ **Website, Active & Maintained**
- ▶ **Many posts are shared from businesses, entities, organizations daily**
- ▶ **Facebook** End of 2019
- ▶ **Page Likes 4,634**
 - ▶ Reach 4,496
 - ▶ Post Engagements 8,976
 - ▶ Videos 729
 - ▶ Followers 4,787

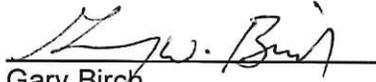
THANK YOU FOR YOUR PARTNERSHIP & INVESTMENT IN THE MAIN STREET PROGRAM

- ▶ A historic downtown, in today's world, must be targeted & marketed, positively embraced and showcased consistently via many avenues to retain its character and relevance.
- ▶ It takes consistent personal contact, familiarity with the owners and their products, consistent promotional activities to draw visitors and customers to and into their businesses. That's a huge part of what LMS does.
- ▶ New hotels are greatly appreciated and enhance and build downtown vibrancy. Continued development of upper story and residential development is exciting and increases mixed-use opportunities.

**POLICY REPORT NO. 20-003
CONSIDER ADOPTION OF THE 2018
INTERNATIONAL FIRE CODES**

February 04, 2020

Prepared by:


Gary Birch
Fire Chief

Reviewed by:


Paul Kramer
City Manager

ISSUE:

Consider adopting the 2018 International Fire Code from the current 2006 International Fire Code through the City Code of Ordinances.

RECOMMENDATION:

Staff is proposing that section 105.6.32 "Open Burning" regulation be amended from our current practice.

BACKGROUND:

Code allows permitted open burning and non-permitted burning in approved containers. The fire department's definition of "approved containers" is currently defined internally as (screen covered barrels, and outdoor fireplaces) without a permit. Permits are required for the burning of tree branches and brush piles with wind and distance stipulations.

Recommending: No burning in the city limits of Leavenworth:

Exceptions:

Permit Required

- Open pit air destructors
- Ceremonial Bonfires
- Prescribed Burns
- Brush and tree debris twice per year *

No Permit Required

- Recreational / Camp fires (3'x3'x2') 25' from structure or combustible material
- Portable outdoor fireplaces 15' from structure or combustible material

*The current practice of burning brush and tree debris regulated by obtaining a permit with specific safety precautions will continue but limited to twice per year. April 15 – May 15 in the spring and September 15 – October 15 in the fall.

COMMISSION ACTION:

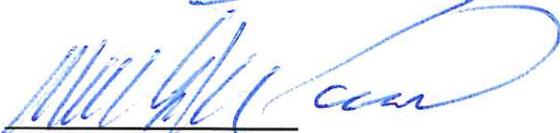
Reach a consensus on moving forward with the process of adopting the 2018 International Fire Codes along with the changes as discussed.

POLICY REPORT PWD NO. 20-09
CONSIDER DESIGN OPTIONS
FOR THE
2ND and CHESTNUT ST. STORMWATER REPAIR PROJECT

City Project No. 2018-895

February 4, 2020

Prepared By:



Michael G. McDonald, P.E.,
Director of Public Works

Reviewed By:



Paul Kramer,
City Manager

ISSUE:

Review the study completed by Wilson & Company and discuss options for the design of the 2nd & Chestnut Stormwater Repair Project.

BACKGROUND:

At the June 4th, 2019 Commission Study Session, staff reviewed the condition and issues with the stone/brick arch and metal pipe drainage system at Chestnut Street between 2nd and 3rd Streets to the area just northeast of the 4th Street and Spruce Street intersection. City staff has been monitoring the deterioration of the stormwater arch system for a number of years - the system serves a drainage area of 126 acres and has been in place since the turn of the century. The original structures were constructed in the bottom of the creek, resulting in sections that are 30-feet deep in most locations.

Portions of this system west of 4th Street were replaced about ten years ago to facilitate the construction of the commercial property at the northwest corner of the intersection. Repairs east of 2nd Street have occurred at least twice within the last 15 years.

The remaining portions of the drainage structure are in generally poor condition including:



- In the early 1970s, an open ditch section south of Chestnut Street between 2nd and 3rd Streets was piped by a private party and a 6-plex housing unit was later constructed over the pipe. This pipe has now failed and created a large sinkhole behind the housing unit creating a safety issue. The property owner has been notified of the issue.
- Substantial sinkholes at 3rd and Olive are also attributed to poor condition allowing runoff water to enter system through stones and poor connections to inlets.

In June 2019, the Commission approved a contract with Wilson & Company (Wilson) to complete a study of the existing system and drainage basin, and to make recommendations for the design and construction of a replacement system. Several approaches to the repair or replacement of the failing

system were evaluated, and the recommendations are included in the report. Staff has reviewed the study and has provided a copy for the commission to review.

The study identifies two locations that deserve further review to ensure they are addressed in the design of the project.

1. How do we approach the system at 217 Chestnut?

The current piping is located under the southeast corner of the structure. Three options are identified in the report on Figure 84, page 14:

Option 1- re-route the system north along 3rd Street to Chestnut then east on Chestnut to 2nd Street.

Option 2 – re-route the system east in the alley behind 217 Chestnut to the east property line of the subject property then north along the property line to Chestnut.

Option 3 – construct the new system in the same location and address the location of the structure. (Existing alignment)



Staff notes that Options 1 and 2 are more expensive than Option 3. Option 3 is complicated due to the system that is failing having been installed by the property owner when the building was constructed.

Staff recommendation that Option 2 be selected for the design. It is the least expensive option, and reduces or eliminates conflicts with the failing system under the apartment building.

2. How do we approach the drainage on a City owned lot east of 4th Street between Olive Street and Spruce Street? This is shown as “Detention 1” in the report on page 9.

Option 1 – Install a detention basin within the system

Option 2 – Install underground piping and an eco-friendly bio-retention system on the existing alignment within the lot

Option 3 – Clean up the scrub brush, regrade the slopes and leave the open ditch across the property



The report indicates that a detention basin (Option 1) at this location is not large enough to be effective. Option 2 creates a "Bio-Swale" to improve the quality of surface water that enters the storm drainage system from lower intensity storms similar to those installed in 700 block of Ottawa Street and in the Stubby Park stormwater project. Option 3 would essentially recreate the existing situation at the conclusion of the project.

Staff has identified an additional alternative that is not shown - "Option 4". This would simply install new pipe and fill the existing open area to match the adjoining properties.

The least costly alternative is Option 3 which is to simply leave the area similar to the current condition, which may have an adverse impact on visual impact of the project on the neighborhood. Option 2 is expected to cost between \$150,000 and \$200,000 and continues the efforts of the city to improve water quality in some manner on all projects. Option 4 is estimated to cost between \$50,000 and \$70,000 for construction.

Staff recommendation is Option 2 which will provide both a water quality improvement as well as a general improvement to the appearance of the neighborhood.

Plans for the project will be completed by Wilson. Staff anticipates bringing a design contract for consideration to the Commission within a few weeks. The design contract will include public information meetings and updates to the Commission if necessary. Construction is expected to begin in spring of 2021.

RECOMMENDATION:

Staff is looking for guidance on the general direction of the project so that they can be reflected in the project design for construction.

ATTACHMENT:

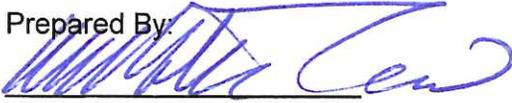
Wilson Study

POLICY REPORT PWD NO. 20-08
CONSIDER PARKING LOT REPAIR LOCATION
FOR
INCLUSION IN THE 2020 PAVEMENT MANAGEMENT PROGRAM

City Project No. 2020-927

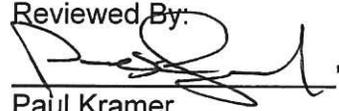
February 4, 2020

Prepared By:



Michael G. McDonald, P.E.,
Director of Public Works

Reviewed By:



Paul Kramer,
City Manager

ISSUE:

Consider the parking lot to be repaired in the 2020 Pavement Management Program (PMP).

BACKGROUND:

In 2018, the Commission expressed the desire to have one (1) City parking lot a year repaired as part of the annual pavement management project with a proposed budget of \$100,000 to \$150,000. Staff reviews the condition of all City-owned parking lots throughout the downtown area on an annual basis. The lots were evaluated on the following items:

- Condition
- Amount of use
- Ability to complete repairs within a preferred budget

The four lots identified for repairs are: (Map attached)

- o City Hall lot on the east side of City Hall
- o SE corner of 2nd Street and Cherokee Street.
- o NW corner of 3rd Street and Delaware Street.
- o Lot east of Pullman (north side of Cherokee and west of 2nd Street.)

All of the lots in consideration for the 2020 program are constructed of concrete. Work in the proposed lots will include:

1. Removal and replacement of overgrown trees and landscaping
2. Removal and replacement of curb
3. Removal and replacement of broken/settled concrete panels
4. Removal and replacement of sidewalk
5. Installation of compliant ADA ramps
6. Installation of eco-friendly stormwater structures where applicable
7. Replacement of all lot striping

A map of each lot and a breakdown of the estimated construction costs is attached to this policy report.

Plans for the repairs will be completed by Affinis Corporation in conjunction with plan preparation for the 2020 Pavement Management (Mill & Overlay) Project. Work will be completed by the general contractor who performs the work involved with the pavement management project.

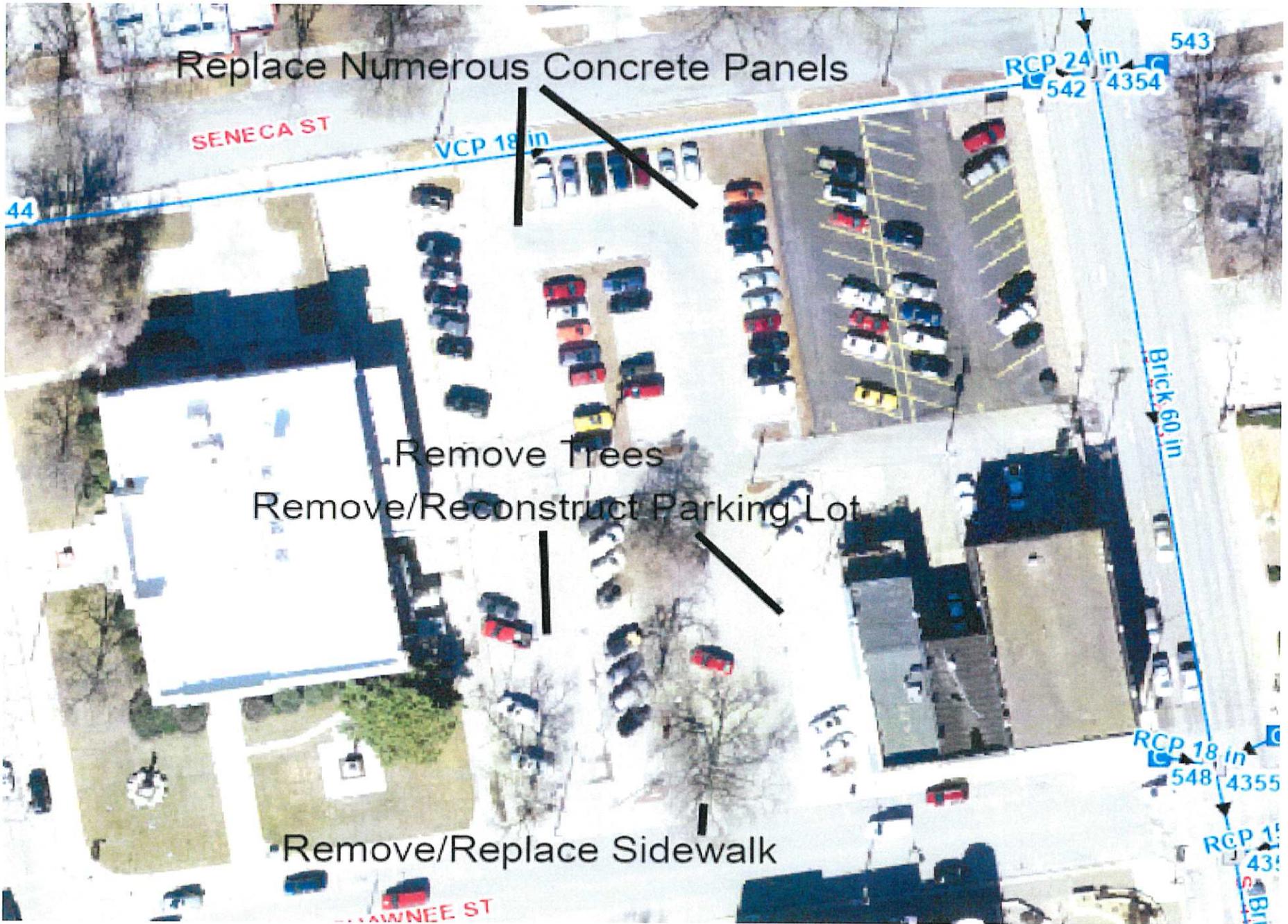
RECOMMENDATION:

Staff is looking for a consensus of the Commission as to which lot they desire to be included in the 2020 Pavement Management Project.

ATTACHMENT:

Parking Lot Map

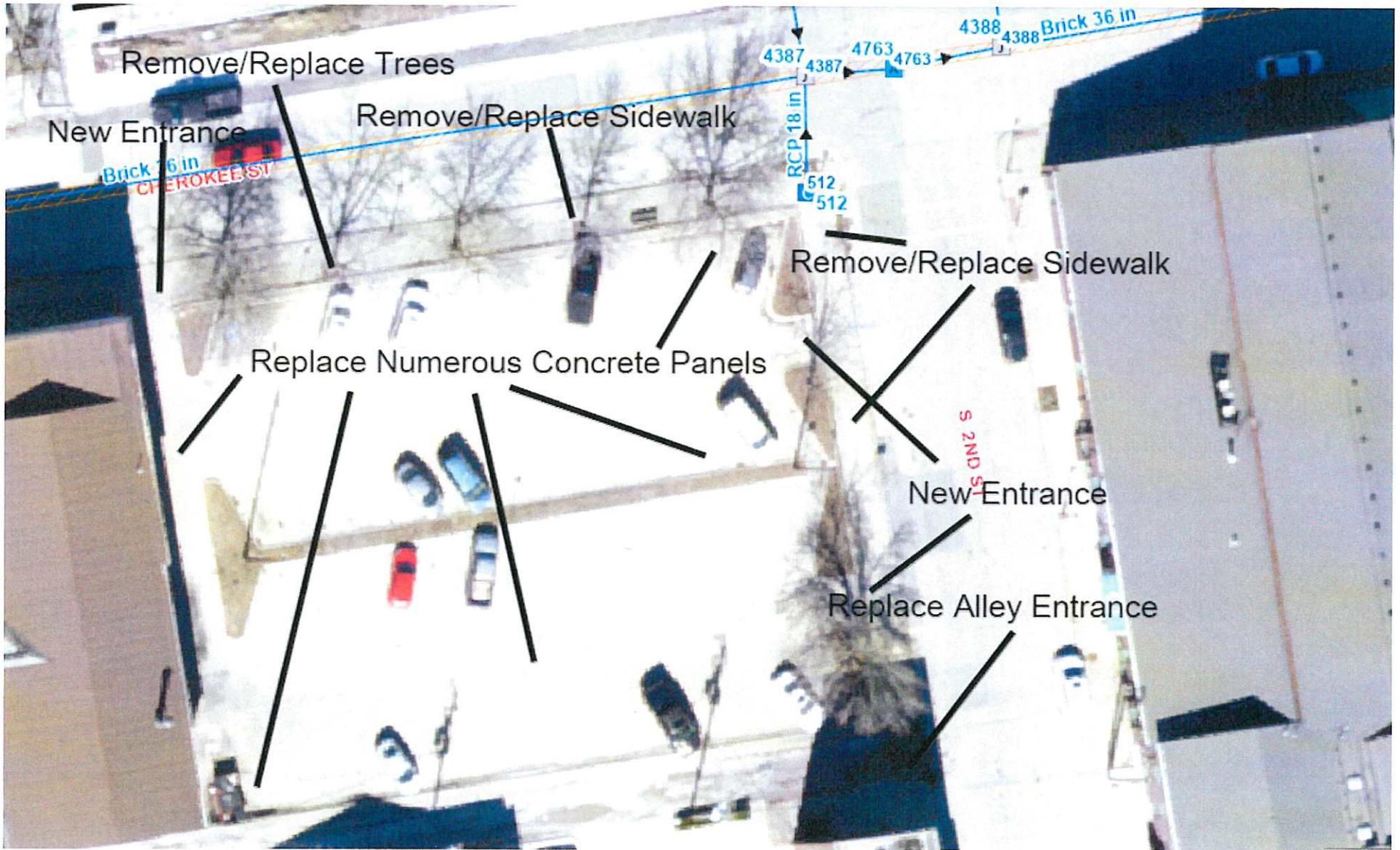
Construction Estimate Breakdown



East City Hall Parking Lot

East City Hall Parking Lot

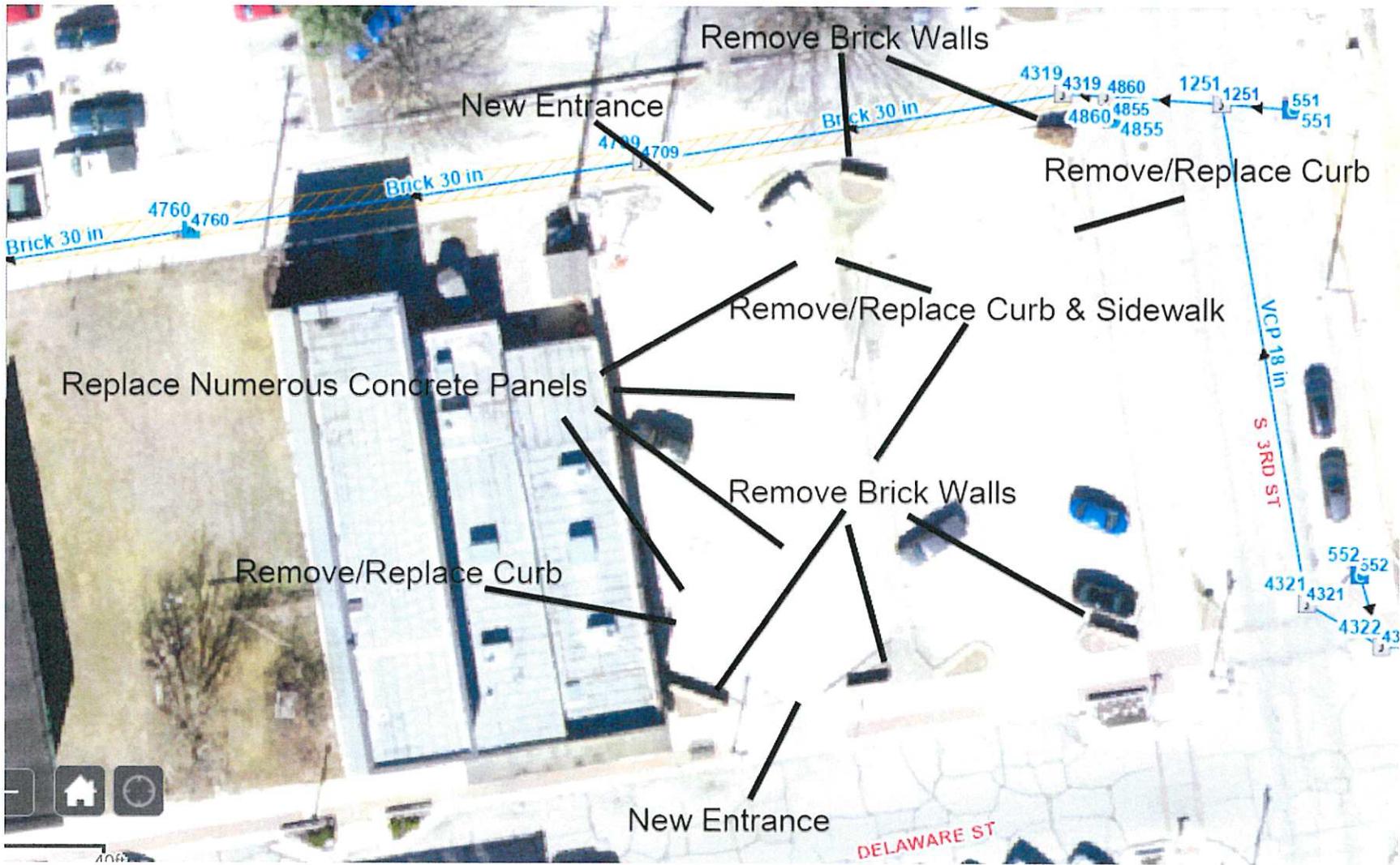
Description	Unit	Quantity	Unit Price	Extension
Mobilization	LS	1	\$10,000.00	\$10,000.00
Remove Trees	Each	4	\$1,550.00	\$6,200.00
Remove Sidewalk	SY	285	\$5.00	\$1,425.00
Replace Sidewalk	SY	70	\$50.00	\$3,500.00
Remove/Replace Curb	LF	1055	\$45.00	\$47,475.00
Commercial Entrance	SY	125	\$80.00	\$10,000.00
Remove/Replace 8" Concrete Panels	SY	1825	\$100.00	\$182,500.00
Stamped/Colored Concrete	SY	180	\$100.00	\$18,000.00
ADA Ramp	Each	4	\$1,500.00	\$6,000.00
Striping	LS	1	\$7,500.00	\$7,500.00
Sod	SY	100	\$5.50	\$550.00
			Estimated Cost	\$293,150.00



2nd St. & Cherokee (SE Corner)

2nd St & Cherokee Parking Lot (SE Corner)

Description	Unit	Quantity	Unit Price	Extension
Mobilization	LS	1	\$10,000.00	\$10,000.00
Remove Trees	Each	7	\$550.00	\$3,850.00
Replace Trees	Each	5	\$500.00	\$2,500.00
Remove Sidewalk	SY	360	\$5.00	\$1,800.00
Replace Sidewalk	SY	225	\$50.00	\$11,250.00
Remove/Replace Curb	LF	440	\$45.00	\$19,800.00
Commercial Entrance	SY	100	\$80.00	\$8,000.00
Remove/Replace 8" Concrete Panels	SY	850	\$100.00	\$85,000.00
ADA Ramp	Each	7	\$1,500.00	\$10,500.00
Striping	LS	1	\$7,500.00	\$7,500.00
ECO Storm Inlet	Each	1	\$7,500.00	\$7,500.00
Sod	SY	500	\$5.50	\$2,750.00
		Estimated Cost		\$170,450.00



3rd St. & Delaware

3rd St & Delaware Parking Lot (NE Corner)

Description	Unit	Quantity	Unit Price	Extension
Mobilization	LS	1	\$10,000.00	\$10,000.00
Remove Walls	LS	1	\$5,000.00	\$5,000.00
Stamped/Colored Concrete	SY	100	\$100.00	\$10,000.00
Remove Sidewalk	SY	60	\$5.00	\$300.00
Replace Sidewalk	SY	60	\$50.00	\$3,000.00
Remove/Replace Curb	LF	310	\$45.00	\$13,950.00
Commercial Entrance	SY	50	\$80.00	\$4,000.00
Remove/Replace 8" Concrete Panels	SY	510	\$100.00	\$51,000.00
ADA Ramp	Each	2	\$1,500.00	\$3,000.00
Striping	LS	1	\$7,500.00	\$7,500.00
			Estimated Cost	\$107,750.00



2nd St. & Cherokee (East of Pullman)

East ½ of Lot was Repaired/Replaced in 2017

2nd St & Cherokee Parking Lot (East of Pullman)

Description	Unit	Quantity	Unit Price	Extension
Mobilization	LS	1	\$10,000.00	\$10,000.00
Remove Island	LS	1	\$3,500.00	\$3,500.00
Remove Trees	Each	5	\$550.00	\$2,750.00
Replace Trees	Each	4	\$500.00	\$2,000.00
Remove Sidewalk	SY	190	\$5.00	\$950.00
Replace Sidewalk	SY	120	\$50.00	\$6,000.00
Remove/Replace Curb	LF	180	\$45.00	\$8,100.00
Commercial Entrance	SY	50	\$80.00	\$4,000.00
Remove/Replace 8" Concrete Panels	SY	245	\$100.00	\$24,500.00
ADA Ramp	Each	3	\$1,500.00	\$4,500.00
Striping	LS	1	\$7,500.00	\$7,500.00
Sod	SY	500	\$5.50	\$2,750.00
			Estimated Cost	\$76,550.00

Policy Report
City Commission Goal Setting scheduling
February 4, 2020

Prepared by:



Paul Kramer
City Manager

Subject:

The City Commission has traditionally set aside a half-day to consider the Commission Goals for the following 12 months. While not an exhaustive list of items to be pursued, the goals document does help guide resource allocation during budget preparation and staff direction for the following year. Setting a date for goal setting is a necessary action in the budget formation process.

Action Requested:

I would offer Friday, March 27 or Friday April 3 from 1-5 p.m. as a first options.

The item is put forward for general discussion.