



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present: Mayor Myron J. (Mike) Griswold, Mayor Pro-Tem Nancy Bauder, Commissioners Camalla Leonhard, Mark Preisinger and Jermaine Wilson.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Parks and Recreation Director Steve Grant, Parks Superintendent Brian Bailey, Finance Director Ruby Maline, Planning and Community Development Director Julie Hurley, Housing Manager Leavenworth Housing Authority Andrea Cheatom, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Griswold called the meeting to order and opened the meeting with the pledge of allegiance followed by silent meditation.

PRESENTATION:

Mayor's Award presented to Jack Walker for exceptional contributions to the City of Leavenworth through connecting the City to Fort Leavenworth and the greater Army community for more than three decades.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the December 10, 2019 regular meeting and December 17, 2019 special meeting as presented. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Second Consideration Ordinances:

Second Consideration Ordinance 8120 Rezoning 1001 N 7th Street to General Business District – The Ordinance was presented for second consideration. The ordinance was placed on first consideration at the December 17, 2019 special meeting and there have been no changes.

Mayor Griswold called the roll and Ordinance 8120 passed unanimously 5-0.

Second Consideration Ordinance 8121 Allowing for a Special Use Permit at 729 Pennsylvania Street – The Ordinance was presented for second consideration. The ordinance was placed on first consideration at the December 17, 2019 special meeting and there have been no changes.

Mayor Griswold called the roll and Ordinance 8121 passed unanimously 5-0.

NEW BUSINESS:

Public Comment: none

General Items:

Consider Request for Waiver for Transient Merchant Permit for Military Collectors Show at Riverfront Community Center (RFCC) – City Clerk Carla Williamson presented for consideration an application for a waiver requested by Edward Trevor Brown for the use of the Riverfront Community Center on February 22, 2020 for a Military Collectors Show. The show has been held at the RFCC for several years. City Code prohibits Transient Merchant permits on city property but does allow the Commission to grant waivers. All fees for use of the facility and permits would still apply.

Commissioner Leonhard moved to grant the waiver as presented. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Mayor’s Appointments:

Mayor Griswold moved to appoint the following:

Airport Advisory Board:

- Reappoint Bob Euler, Steve Jack and Greg Kaaz to terms ending December 31, 2022 and appoint Jeffrey Bouma to a term ending December 31, 2022

Deer Management Advisory Committee:

- Reappoint Clay McDaniel and Ed Menard to terms ending December 31, 2022

Grow Leavenworth County Development Corporation:

- Appoint Tom Meier to an unexpired term ending May 31, 2020

Parks and Community Activities Advisory Board:

- Reappoint David M. Davis, Frank Mazeitis, Wendy Sachen and Esteban Zamora to terms ending January 15, 2023 and Appoint Jennifer Brenneman Tobey to an unexpired term ending January 15, 2021

Sister City Advisory Board:

- Reappoint Maxine Hunter and Terry Weakley to terms ending December 31, 2022

Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Bids for Stubby Park Renovation – City Manager Paul Kramer provided an overview of the project and reviewed the bids obtained for the project and recommend approval of the bid from BKM Construction in the amount of \$314,233.23. All bids came in over the project estimate however; staff worked with BKM Construction to value engineer the project without reducing the overall size and scope and has identified other funding sources that could be available to offset the overage. The Commission could also decide to reject all bids. Mr. Kramer announced that Bill Geiger of Geiger Ready-Mix has offered to donate 75 cubic yards of concrete required for the project. Parks and Recreation Director Steve Grant and Parks Superintendent Brian Bailey discussed the specifics of the design and project. Bids were opened on December 20, 2019 and were as follows:

Bidder	Location	Bid Amount
BKM Construction LLC	Leavenworth KS	\$314,233.23
Four J Environmental LLC	Smithville MO	\$353,755.69
Julius Kaaz Construction Co Inc	Leavenworth KS	\$356,864.00
Meg Industries Corp	Kansas City MO	\$350,517.40
Prairie Band Construction Inc	Holton KS	\$324,370.64
Gunter Construction Co	Kansas City KS	Bid Incomplete
Linaweaver Construction Inc	Lansing KS	Bid Incomplete
Engineer Estimate:		\$269,572.50

Commissioner Bauder moved to accept the bid from BKM Construction in the amount not to exceed \$314,233.23. Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Bids for Water Pollution Control (WPC) Chemical Bids - Public Works Director Mike McDonald presented for consideration the bids for the WPC Chemicals. Staff recommends approval of the low bids not to exceed \$55,000.00 in total to the following vendors:

Chemical	Cost	Vendor
Ferrous Chloride	\$0.99/lb. Fe	OFS Inc
Hydrogen Peroxide	\$0.315/lb.	Brenntag Mid-South
Sodium Hypochlorite	\$0.186/lb.	Brenntag Mid-South
Sodium Hydroxide	\$0.25/lb.	Brenntag Mid-South
Polymer	\$1.87/lb.	Atlantic Coast Polymers

Commissioner Preisinger moved to approve the low bids for chemicals as presented not to exceed \$55,000.00. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Low Bids for Planters II Plumbing Riser Replacement Project - Planning and Community Development Director Julie Hurley, Housing Manager Leavenworth Housing Authority Andrea Cheatom presented for consideration the bids for the Planters II Plumbing Riser Replacement Project. Staff recommends approval of the low bid from Kansas City Mechanical in the amount of \$532,434.00. Bids were opened on December 17, 2019 and were as follows:

Bidder	Amount
BKM Construction	\$731,034.50
Emcor	\$790,880.00
Kansas City Mechanical	\$532,434.00
Lawhon Construction Company	Incomplete bid
Infinity Group LLC	Incomplete bid

Acting as the Leavenworth Housing Authority: Commissioner Preisinger moved to approve the low bids for the Plumbing Riser Replacement Project at Planters II in the amount of \$532,434.00 with Kanas City Mechanical. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Sole Source Contract for Hotel Accommodations for Planters II Tenants - Planning and Community Development Director Julie Hurley, Housing Manager Leavenworth Housing Authority Andrea Cheatom presented for consideration a Sole Source Contract with Home 2 Suites by Hilton to provide accommodations for hotel lodging for Planters II tenants during the upcoming repairs to the plumbing risers. The hotel is directly across the street from Planters II and many tenants do not drive. This will allow easy access to their apartments.

Acting as the Leavenworth Housing Authority: Commissioner Leonhard moved to approve the sole source contract with Home 2 Suites for temporary housing of Planters II tenants in the amount not to exceed \$329,430.00. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

CONSENT AGENDA:

Commissioner Leonhard moved to approve claims for December 7, 2019 through January 10, 2020, in the amount of \$3,805,033.83; Net amount for Payroll #26 effective December 20, 2019, in the amount of \$364,927.18; (Includes Police & Fire Pension of \$11,572.36); and Net amount for Payroll #1 effective January 3, 2020 in the amount of \$335,533.22; (No Police & Fire Pension). Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Commissioner Wilson

- Asked that all remember Martin Luther King day on Monday January 20, 2020

Mayor Griswold:

- Happy about the Alzheimer center that will be opening in Leavenworth as a result of the approval of the special use permit

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 8:00 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC