

Leavenworth, Kansas, Parks & Community Activities Advisory Board

Informational Meeting via Email sent 6/10/24

AGENDA

- I. Staff Reports
 - A. David Sommerla – Parks Superintendent
 - B. Tabor Medill – Recreation Program Supervisor
 - C. Nancy Baker – Aquatics & Special Events Supervisor
 - D. Tammy Metzgar – Riverfront Community Center Manager
 - E. Carol Varner – River City Community Players

- II. Old Business
 - A. Project Updates
 - 1. Parks and Recreation Administrative Office Construction
 - 2. Sportsfield Trail/Access Road Replacement
 - 3. 10th Ave Park Trail
 - 4. Cody Park Sports Court Replacement
 - 5. RFCC Basement Lighting
 - 6. RFCC Gym Door Replacement
 - 7. Skatepark Expansion
 - B. Splash Pad Opening

- III. New Business
 - A. Wollman Aquatic Center Happenings – Clear Bag Policy
 - B. Vacant Board Position
 - C. Staff 2025 Budget Meeting with City Commission on June 28

- IV. Next Meeting – Monday, July 8, 2024

Informational Meeting via Email sent 6/10/24

(Data Compiled on 6/11/24 for Permanent Record)

I. Staff Reports

A. David Sommerla – Parks Superintendent:

- Lots of Mowing & Trimming
- Storm debris pick up
- Ballfields started up
- Planted Park Flowers
- Watering Trees & Flowers weekly
- 3 additional temps started 5-28-24 for a total of 4

B. Tabor Medill – Recreation Program Supervisor:

- Youth Baseball/Softball – 325 children, 30 teams (19 boys and 11 girls)
- Pitching machines have worked very well:
 - Girls 5 – 7, 30 mph, 3 pitches from the machine, if no hit, 3 swings at batting tee
 - Girls 8 – 10, 35 mph, kid pitches until ball 4, then batter gets 3 pitches from machine; no walks
 - Boys 5 – 7, 40 mph, 3 pitches from the machine, if no hit, 3 swings at batting tee
 - Boys 8 – 10, 43 mph, kid pitches until ball 4, then batter gets 3 pitches from machine; no walks
- Concession Stand:
 - Jarvy's Shaved Ice is our vendor, going very well, may do a little "pop-up stand" at Field 5

C. Nancy Baker – Aquatics & Special Event Coordinator:

- RFCC Pool - Currently on our summer schedule of operations
 - No parties or Open Swim and closed on Sundays
 - Saturday lap swim 10 am – 12 noon
- Wollman Aquatic Center - Summer programs have begun
 - Riptide Swim team had their first home meet last Friday - Ended up with over 90 swimmers registered this year (Up 30 from last season)
 - Group Swim lessons session 1 ends on Thursday and on to the next one. We will offer 3 more sessions that will run through July.
 - Some private swim lessons being offered, as well.
 - Monday, June 10, initiates the Clear Bag Policy
- Special Events
 - Dad and Me Campout - June 8, 2024 – had 17 people camping out, 2 staff ran the event operations.
 - Christmas in July Market - July 13, 2024 - Sold out 62 tables and have a wait list.
 - Family/Adult Dive Ins - July 20/27, 2024 - Registration is coming in for those - Fees are \$6 in advance, \$8 at the door.

D. **Tammy Metzgar – Riverfront Community Center Manager:**

- Since the 5/13 meeting:
 - VA Training for 3 days
 - Project Grad
 - LHS Baseball Banquet
 - 4 Graduation parties
 - 2 Wedding Rehearsals
 - 4 Weddings/Receptions
 - 2 Celebrations of Life
 - DAR Luncheon
 - CGSC End of Year Social
- Coming up in the next month:
 - 1 Graduation Party
 - 3 Weddings/Receptions
 - 2 Family Reunions
 - Multiple smaller events like birthday parties, baby showers, etc.

E. **Carol Varner – Vice-President, River City Community Players:**

- This past weekend (June 7, 8, 9) the youth show, *Cyrano*, had attendance of 158.
- The next play is *Seussical*TM. Show dates are August 9 – 11 and August 16 – 18. Advance tickets will go on sale July 9. Audition dates are June 17, 18, and 19.

II. **Old Business**

A. Project Updates

1. **Parks and Recreation Administrative Office Construction** - Initial budget estimate for construction has come in well over budget. We are working with Sands Construction and their architect to scale down the project to a manageable number.
2. **Sportsfield Trail/Access Road Replacement**- Project is complete.
3. **10th Ave Park Trail**- Project is complete. City forces will backfill trail as time allows.
4. **Cody Park Sports Court Replacement** - Going very well. Project is on schedule.
5. **RFCC Basement Lighting**- Bid came in under budget. Laven Electric will be replacing all of the lights with LED fixtures on the track, all of the 1' x 4' hanging and ceiling mounted lights, and retrofitting the lights above the stairs and in the hallway to LED. All lights, over 100 of them, in the RFCC basement.
6. **RFCC Gym Door Replacement** - Bids came in under budget. Bid awarded to Overhead Door Co. of KC. This is to replace the 4 sets of double doors along with all frames and hardware that access the gym, both interior and exterior.
7. **Skatepark Expansion**- Have started working on a Request for Proposals. Will have that published within the next month for skatepark expansion later this year.

B. **Splash Pad Opening**- Opened May 17 with no issues. Heavily used and going well.

III. **New Business**

- A. **Wollman Aquatic Center Happenings – Clear Bag Policy** - Recent incidents, both from last year and in the first week of operation this year, have led to staff requiring bags to be clear/see-through. They can be mesh or clear plastic. We have purchased 200 bags to distribute to patrons who need them. We have also been able to hire retired police officer, Cory Langford, to provide contract security services at the WAC.

- B. **Vacant Board Position** - Position vacated by Stephanie Ingels. The Clerk's office has one application for appointment on file. That individual's application will be sent to Mayor Griff Martin for his consideration for appointment to the Board.
- C. **Staff 2025 Budget Meeting with City Commission on June 28-** Staff will meet with the City Commission at an all-day meeting on June 28 to discuss the 2025 operating budget. The day will begin with a brief review of the Capital Improvement Program (CIP). Recall the CIP was discussed at length at the May 21 commission study session.

VII. **Next Meeting** – Monday, July 8, 2024